



# Home and Hospital Teaching Service

Supporting Learning in Dundee

## **Home Teaching - Who is it for?**

Home Teaching is provided for pupils who are absent for three weeks or more for medical reasons.

## **Why is it provided?**

Reasons include:

- illness
- recovery from surgery
- immobility after accidents

Frequent short absence may also be considered for home teaching.

## **How much time is offered?**

### **Primary 1-7:**

- 3 x 1 hour per week

### **S1-S2:**

- 3 x 1 hour per week  
Or 2 x 1.5 hours per week

### **S3-S6**

- 3 - 7 hours per week as appropriate

## **Who does the home teaching?**

The Home Teacher, or a part-time teacher from the pupil's school will provide two or three one-hour sessions per week, as appropriate.

For secondary pupils in S1-S2, the arrangements are as above, with three hours per week being provided [either two one-and-a-half hour sessions or three one hour sessions]

School work is provided by the pupil's own school and the Home Teacher will liaise with the class teacher or Guidance Staff as appropriate. All resources are provided by the school.

Subject specialists from the school may provide subject teaching in selected subjects for pupils within S3 - S6. A suitable programme should be developed in consultation with the parent, which may include some attendance at school where possible.

## **Requests for Home Teaching**

These should be directed to:

Alison Siddons  
Co-ordinator: Additional Support Needs  
Dundee City Council  
Floor 8  
Tayside House  
Dundee  
DD1 3RJ

Tel: 01382 433984

[alison.siddons@dundeecity.gov.uk](mailto:alison.siddons@dundeecity.gov.uk)

## **Requests from Parents/ Carers**

Parents/ carers should write directly to Alison Siddons enclosing a note from the family GP or specialist explaining why the pupil cannot attend school.

## **Requests from Schools**

Please complete a Special Circumstances form noting medical condition or circumstances. Mrs Siddons will contact the Community Child Health Service for advice if necessary. The child's GP may already know about the circumstances and may write in support of the request, if asked to do so by school/ parents.

## **Requests from the Hospital Teacher**

Pupils who spend more than one week in hospital benefit from teaching by the Hospital Teacher. Prior to discharge, the Hospital Teacher will liaise with the parents/ carers of the child, the medical staff and, if home teaching is deemed appropriate, then this information is passed to Alison Siddons.

## **Hospital Teaching - Who is it for?**

Hospital teaching is provided for children whose stay in hospital will last for one week or longer. For children in pre-school years, play services are deemed more appropriate than provision of hospital teaching. For older pupils, the Hospital Teacher can support a programme of self-study.

The target group of children includes:

- long-stay patients who follow programmes of work provided by school
- long stay patients
- frequently recurring patients
- short-stay patients with work from own school
- other short- stay patients by negotiation, if space and time permits

## **Why is it provided?**

Reasons include:

- ensuring that children in hospital keep up with the work of their peers, wherever possible
- providing the reassurance of familiar activities at what can be a very stressful time

## **How much time is offered?**

Pupils from Primary 1 to S2 are the designated target group. Each pupil can receive up to three hours of tuition per week. Tuition is provided within the usual school term times and within the limits of the normal school day. Medical treatments and interventions take precedence over educational activities.

## **Who undertakes hospital teaching?**

A teacher from Dundee City Council Education Department is allocated to this post. This teacher can and does work with children from the NHS Tayside area, but only links directly with the Home Teacher within Dundee when children are ready for discharge and require home teaching.

## **Referral to the Hospital Teacher**

Children are referred, initially, to the Hospital Teacher by the play supervisors within the paediatric wards. Such a referral is made, ideally, several days prior to the child beginning tuition so that arrangements can be made for the child's own school to provide work for that child. The Hospital Teacher will only engage with a child if there is agreement from the parent/ carer for this to go ahead. There are times when such provision is not appropriate, dependent on the medical condition of the child. For children who attend on the basis of a pre-arranged admission, more regular input from the Hospital Teacher can be arranged, in advance.

## **Liaison with the child's own school**

The Hospital Teacher will contact the school to gain information about the stage of work for each child and to request work appropriate to the age and stage of the child be sent in. Parents/ carers or siblings are asked to bring the work to hospital.

## Where does the teaching take place?

Teaching takes place either in the play room or at the child's bedside and only when the child is medically able to deal with such tuition.

## Requests for Hospital Teaching

If the play supervisors do not refer the child to the Hospital Teacher, then a request for such provision can be made to:

Alison Siddons,  
Co-ordinator: Additional Support Needs  
Dundee City Council  
Tayside House  
Dundee  
DD1 3RJ

Tel: 01382 433984  
alison.siddons@dundeecity.gov.uk

We can provide this information in large print or in another format that meets your needs.	
Chinese	欲知詳情，請致電：01382 431563
Russian	Более подробную информацию можно получить позвонив по телефону: 01382 431563
Urdu	مزید معلومات کے لئے برائے مہربانی 01382 431563 پر فون کریں۔
Polish	po dalszą informację zadzwoń pod numer 01382 431563
Other formats	For more information please phone 01382 434503.

