

DUNDEE NORTH WEST
COMMUNITY ENGAGEMENT STRATEGY
2006 – 2008

DUNDEE NORTH WEST COMMUNITY ENGAGEMENT STRATEGY

STRATEGIC AREA: INFORMATION

STRUCTURE/ MECHANISM	CURRENT POSITION	ACTION REQUIRED	AGENCY INPUTS (Lead Agency in bold)	TIMESCALES/ FREQUENCY
Community Maps/Directories	A variety of brochures, flyers, programmes and general information leaflets are distributed to various areas of the Northwest as required. This provides information, listings etc at various points throughout the year as necessary. Information about specific pieces of work is also provided through reports and this is disseminated to targeted audiences	<p>Improve co-ordination of delivery/ production through Neighbourhood Partnership Network.</p> <p>Share production and delivery costs. Encourage tenants to make better use of existing facilities</p> <p>Develop/extend the use of the directory of local services/ welcome packs.</p> <p>Further develop and distribute community calendars.</p>	Local partners through NPN.	Ongoing 2006/07
Web-Based Community Information	Several local groups and agencies have their own web sites including, DCC, Ardler Village Trust and Tayside Police.	Encourage local groups to provide web based information	Leisure & Communities Regeneration Team / Adult Learning.	Ongoing
E-mail Briefings	E mail briefings are produced and distributed quarterly.	Continue to provide a good circulation to include local service providers.	Leisure & Communities Officer with NPN members.	Quarterly , timed to link with NPN meetings and meetings with DCC Chief Executive.
Neighbourhood Forums	There are annual Neighbourhood Forums in Ardler, Kirkton and St. Mary's. In addition forums have been held as appropriate in other in CRF areas in the northwest.	Continue to deliver events, with greater involvement of facilitation by other service providers and NPN.	L&C Regeneration team and Ardler Village Trust.	3 per year

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Community Festivals/Events	A number of communities organise summer fun days & celebratory events. Opportunities exist for local consultation and public information provision	<u>2006 Events</u> Ardler Fun Day Kirkton Festival St. Mary's Fun Day	Various Agencies working in Event Partnerships Dundee West CR Team represented at all events	Annual events normally held between June & August
Media Coverage	Limited press coverage of local activity in the northwest.	Encourage press coverage of local activity and achievement in the North West community. Promote a positive image of the local area. Invite press to attend community events.	NPN with community officer support. Individuals groups and organisations	Ongoing.
Face - to -face contact	Direct contact with non-participants needs consistent approach.	Door knocking opportunities locally being explored. Presently agencies and projects are identifying through their postcodes/address records to establish what areas of Kirkton the majority of people use services. Based on this information door knocking will focus on the least represented streets	Co-ordinated by Liz Allardice and supported by other project/agency staff	August/October '06

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STRATEGIC AREA: UNDERSTANDING

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Community Group Support	A number of agencies provide direct support to Community Groups in the northwest.	<p>Community Capacity Sub Group of CLD Partnership will develop collaborative action between partner agencies.</p> <p>Develop new ways of consulting with non-participants, excluded groups and young people.</p> <p>Develop existing forums and groups.</p>	Various CLD Providers. DCC dept, Health, DVA	Ongoing as part of Community Plan, CLD plan and agency plans.
Learning/Training Opportunities	A number of agencies provide opportunities for local community groups to acquire new skills and knowledge.	Continue to respond to learning and training needs of community groups and individuals.	Northwest CLD Partnership (Leisure & Communities) Community Capacity Worker	Rolling programme.
Seminars/Conferences	Sanctuary provides a Tenants' Conference Annually. CRF forum members support city-wide seminars & events.	Ensure that community volunteers are kept informed about opportunities for debate, discussion and networking.	NPN CRF Worker Tenant Participation Officer	Rolling programme.
Neighbourhood Forums	There are annual Neighbourhood Forums in Ardler, Kirkton and St. Mary's. In addition forums have been held as appropriate in other in CRF areas in the northwest.	Continue to deliver events, with greater involvement of facilitation by other service providers and NPN.	L&C Regeneration team and Ardler Village Trust.	3 per year

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Postal Panels	CRF postal panel in place for northwest. Postal survey planned as part of engagement strategy in St. Mary's in relation to the proposed new community facility.	Postal survey for St. Mary's will contact 1800 households.	Leisure & Communities Community Regeneration Team. CRF team	St. Mary's to take place by December 2006.
Community Profiles	Community profile material for Dundee northwest is currently under review.	Develop electronic Community Profile Information. Ensure profile information is up to date and in an accessible format.	Leisure & Communities northwest Community Regeneration Team	December 2006
Community Consultation/ Stakeholder Events	Agencies and departments consult service users on service provision. Seeking opinions from people affected by any service or project development. Methods include questionnaires and focus groups.	Develop community led methods of consultation. Find ways to promote feedback information and celebrate success. Identify gaps in services/area in need of attention. Promote use of community engagement standards.	NPN service providers Communities Officer	Ongoing & linked to Community Planning / CLD timetable

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STRATEGIC AREA: DIALOGUE

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Round Table Events/ Reference Groups	The Kirkton partnership hosts a roundtable event quarterly.	Explore the use of Round Table meetings in Ardler and St. Mary's - a good example of how we get local resources round the table with service providers to create mutual understanding.	Leisure & Communities NPN plus partner agencies	Quarterly in Kirkton
LCP/CLD Events	Plans are in place to hold CLD Events twice per year in the west / northwest CLD areas. The three annual neighbourhood forums are set against the context of local community plan priorities.	The first CLD Partnership Event will be held on 21st October in Menzieshill CC. Second event in April 2007 in Kirkton CC	Dundee west/ northwest CLD Partnership (Leisure & Communities) All Partner Agencies	Twice annually, alternating between Dundee West and North West venues
Dundee Civic Forum Meetings/Events	Kirkton Partnership and Ardler Village Trust contribute to the citywide Civic Forum.	Ensure local representative groups are kept informed of local and city-wide developments.	Leisure & Communities Civic Forum Support Officer	As per calendar of meetings
CRF Forums/Events	A variety of forums, meetings and groupings allow for dialogue and debate between community groups and service providers. Particular input with young people, also Health Groups. CRF forum meets monthly.	Engage new people, non-participants, excluded groups and young people through social events. 3 CRF local elections - Ardler, St Mary's, Kirkton to elect 5 local people from each area.	DCC Leisure & Communities With NPN Representation	Rolling programme
Community Networks	CLD partnerships should encourage networking. Workers forum meets quarterly.	Encourage the development of further networking opportunities through involvement in events such as Conferences and Round Tables.	DCC Leisure & Communities	Ongoing

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CLD Partnerships	CLD Partnership is established in Dundee Northwest with two thematic Sub Groups currently meeting	Sub groups are timetabled to meet three times per year. Partnerships will meet twice per year.	Dundee Northwest CLD Partnership (Leisure & Communities) Senior Youth Worker/ Senior Adult learning Worker / Communities Officer	Partnership events timed to link with Local Community Planning process October & March
Youth Forums	<p>There are a range of consultation opportunities for young people around local and citywide issues which affect them. This consultation is facilitated by youth workers and takes place in a range of settings e.g. Drop-In Cafe, Street based contact.</p> <p>A Youth Work providers group has been established by the CLD Partnership.</p>	<p>Where appropriate, young people will be supported by the Youth forum Development Worker (6 hrs per week) to ensure that local issues are fed into structures where they can be addressed most effectively.</p> <p>Increased local use of the online youth pages on www.youngscot.org/local/dundee will be supported by youth work staff.</p>	DCC Leisure and Communities, Senior Youth Worker	<p>Ongoing, progress to be reviewed June 2007</p> <p>CLD Youth sub group meets 3 times per year plus CLD events</p>

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STRATEGIC AREA: PARTICIPATION

STRUCTURE/ MECHANISM	CURRENT POSITION	ACTION REQUIRED	AGENCY INPUTS (Lead Agency in bold)	TIMESCALES/ FREQUENCY
Community Councils and/or	There are no Community councils in operation in northwest Dundee.	There is currently no additional Community Council requirement for the northwest.	DCC Leisure & Communities - Communities Officer	Ongoing
Neighbourhood Representative Structures and/or	Kirkton Partnership and Ardler Village Trust are officially recognised Neighbourhood Representative Structures.	Keep DCC policy with existing representative groups on the agenda in St. Mary's	DCC Leisure & Communities - Communities Officer	Ongoing
Community Regeneration Forums	There is a CRF Forum representing Ardler, Kirkton and St. Mary's.	Ensure that community areas continue to have 5 representatives at Forums from each of the three cluster areas.	CRF Worker	Monthly with additional meetings held for Capacity Development as required.
Working Groups/Task Groups	Local people are actively involved in working groups to make local decisions. Examples include Sanctuary's design work group, Ardler Village Housing Committee, Youth Action, Neighbourhood Representative Structures, safety groups and the North West Community Regeneration Forum. Officer groups include NPN and housing led task groups.	Encourage community engagement using the community engagement standards. Develop Neighbourhood Representative Structures and encourage collaboration between them, NPN's and the Community Regeneration Forum.	NPN (Leisure & Communities) Communities Officer CRF Information updated monthly and disseminated as required. Officers and Service providers regularly attend. Observers welcome.	Ongoing throughout the year
Representation on Dundee Partnership Structures	Community and service provider members of the CRF Forum are active on the BSC Group as well as the Community Safety Partnership.	Ensure representation is continued to ensure local representation.	CRF Worker	Ongoing

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Local Management Groups	<p>Kirkton Community Centre and Ardler Complex have Local Management Groups in place.</p> <p>A number of community projects & facilities are managed by local residents e.g. Church Halls, Youth Facilities</p>	<p>Groups are supported by Centre Managers and fully involved in decision making processes about Centre activities</p> <p>Voluntary & community groups are independent. They have access to resources and information that can contribute to their capacity building.</p>	<p>DCC Leisure & Communities - Centre Managers</p> <p>DCC Leisure & Communities - Communities Officer</p>	Ongoing
Youth Action Groups	<p>There are a range of consultation opportunities for young people around local and citywide issues which affect them. This consultation is facilitated by youth workers and takes place in a range of settings e.g. Drop-In Cafe, Street based contact.</p> <p>A Youth Work providers group has been established by the CLD Partnership.</p>	<p>Where appropriate, young people will be supported by the Youth Forum Development Worker (6 hrs per week) to ensure that local issues are fed into structures where they can be addressed most effectively.</p> <p>Increased local use of the online youth pages on www.youngscot.org/local/dundee will be supported by youth work staff.</p>	DCC Leisure and Communities, Senior Youth Worker	<p>Ongoing, progress to be reviewed June 2007</p> <p>CLD Youth sub group meets 3 times per year plus CLD events</p>