

Overseas Market Development Grant Application Form

COMPANY DETAILS

Contact Name: Job Title:

Company / Organisation:

Telephone: Email:

Address:

Number of Employees: Parent Company (if applicable)

Company Turnover (Domestic) £'s: (Export) £'s:

Are You VAT Registered?: Yes: No:

Existing Export Markets:

Do You Have an Export Marketing Plan? (Please Tick) Yes: No:

NEW TARGET MARKET

Overseas Market to be Visited:

What is the Rationale for the Visit?:

Have You Researched this Market?: Yes: No:

Have You Received Support from any Public Sector Agency to Research this New Market?: Yes: No:

If so, Please Name Agency:

Are You Attending a Specific Exhibition/Event/Conference as part of this visit? If So, Please Provide Details:

VISIT INFORMATION

Number of employees participating in the proposed visit:

Travel Dates From: To:

Breakdown of estimated travel and accommodation costs:

Employee 1: Name and Title	Employee 2: Name and Title
Travel Cost:	Travel Cost:
Accommodation:	Accommodation:
Estimated Total: £'s	Estimated Total: £'s

Companies receiving grant aid for travel and accommodation from another source for the same visit will be excluded from the Council's Grant Scheme.

I confirm that I understand and agree to abide by the conditions attached to the Dundee City Council Overseas Market Development Grant Scheme.

Signed: Date:

Please Note: Save this as a Microsoft Word document, complete and email to omdg@dundeecity.gov.uk or print off, complete and fax to 01382 434650

Office Use Only:

Date Received:

Accepted / Rejected Date / Offer / Letter Sent