

**APPLICATION FOR  
PERMISSION OCCUPY A PORTION OF ROAD(S) TEMPORARILY  
IN CONNECTION WITH BUILDING OPERATIONS  
(AND TO ERECT STAGING OR SCAFFOLDING)  
ROADS (SCOTLAND) ACT 1984 SECTION 58**

To: Dundee City Council Planning and Transportation  
Network Management Team (Roads and Transportation),  
Floor 16, Tayside House, 28 Crichton Street,  
Dundee, DD1 3RB

I/We.....

of .....

Telephone Nos:           1. Business Hours .....

                                  2. Outwith Business Hours ..... *(for emergency contact)*

hereby apply for permission under Section 58 of the Roads (Scotland) Act 1984 to occupy temporarily, for the purpose of depositing materials or otherwise in connection with operations for the \* construction / maintenance / demolition of the \* (proposed) building at:

Address .....

.....

from..... to.....

Total number of weeks .....

Date..... Signature of applicant or agent.....

**CHARGES**

Payment of fee attached £.....

**PARTICULARS OF AGENT** *(if appropriate)*

Name..... Address.....

.....

Profession..... Telephone No. ....

*Show location of scaffolding in space overleaf*

\*Delete as appropriate

## ROADS (SCOTLAND) ACT 1984 – SECTION 58

### NOTES FOR GUIDANCE FOR APPLICANTS

1. Any person occupying any part of any public road for building operations without the permission of the Roads Authority commits an offence.
2. 'Public Road' means a road which the Roads Authority has a duty to maintain.  
  
'Road' means any way (other than a waterway) over which there is a public right of passage (by whatever means) and includes the road's verge or footway and any bridge (whether permanent or temporary) over which, or tunnel through which, the road passes; and any reference to a road includes a part thereof.
3. An application may be made in person at Tayside House, 28 Crichton Street, Dundee. Applications must be received at least five working days before the desired commencement date of the permission.
4. Permission granted under Section 58 of the above Act does not allow the applicant to place a builders' skip on any road. Separate permission is required and application should be made on Form BS 1.
5. If a temporary road closure is to be requested, consultation with the Roads Authority must take place at least eight weeks in advance of the works.

### **6. Charges**

- (i) A charge will be paid by the applicant or owner for inspections associated with the placing of scaffolding on the road.
- (ii) The Charge is £40 when the period does not exceed 1 week and £15 for each additional week or part of week when not exceeding 6 months. i.e. £40 for first week and £15 for each additional week.
- (iii) Payment must be made prior to the issue of the permit.
- (iv) If the applicant or owner requires a skip and scaffolding at the one site then a combined permit will be charged only at the scaffolding rate. The combined permit charge is only applicable where both items covered are the responsibility of one user at one location only.

### SKETCH SHOWING LOCATION OF SCAFFOLDING