

1 AUDIT OF BEST VALUE AND COMMUNITY PLANNING (AN10-2005)

Reference is made to Article VII of the minute of meeting of this Committee of 13th December, 2004.

A preliminary meeting was held with Audit Scotland representatives on Wednesday, 15th December at which certain arrangements for the forthcoming audit were agreed.

Audit Programme

- Council Audit Submission Date – 25th February, 2005
- Council Presentation to Audit Scotland to be made during week beginning 28th February, 2005
- The overview audit to begin during the week beginning 7th March, 2005
- The detailed audit to take place during the three week period 21st March, 2005 to 8th April, 2005. There may be a need for an additional week and this would be the week beginning 22nd April, 2005.
- The draft report to be given to the Council by the end of May 2005
- The final report to be presented to the Accounts Commission by the end of June 2005

To be Arranged

- Presentations by Audit Scotland to:-
- Members (allow 2 hours)
- Council Management Team (allow 3 hours)
- Presentations to be made in January 2005
- Date during the week beginning 28th February, 2005 for Council presentation to Audit Scotland
- Council Intranet access, including access to Council Management Team minutes
- Temporary accommodation for 4/5 Audit Scotland staff during detailed audit period
- Date for a tour of the City for Audit Scotland staff (ideally during the first week of the detailed audit, ie during the week beginning 21st March, 2005).

The Committee is asked to note the proposals.