

REPORT TO: Education Committee - 7 December 2009

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 603-2009

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
09-2304	Kingspark School - Loose Furniture and Equipment	KM Furniture Ltd., Chesterfield	£167,355.02	£248,355.02	£300,000.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

MAIN TEXT

Detailed information relating to the above Tenders is included on the attached sheets.

The tender for loose furniture and equipment covers items such as: pupil desks/chairs, office/teachers' desks/chairs, tables, storage units and other necessary equipment identified through consultation with members of the school staff and NHS Tayside.

It should be noted that the existing furniture/equipment was the subject of a condition audit and where deemed acceptable will be transferred and reused in the new school. However, as this is a new school, and in line with the procedures followed in the other completed schools, it was agreed that all standard furniture for pupil use would be new. Specialist furniture for individual pupils will be transferred to the new school.

Given the competitive nature of the tender for the provision of the Loose Furniture and Equipment and taking account of the specialist nature of some of the furniture required to facilitate flexibility for the pupils attending Kingspark School it was deemed prudent to provide a realistic allowance for the miscellaneous items of furniture that are unable to be identified at this stage in the process. It was also deemed prudent to set aside a contingency on the total estimated spend to allow for unexpected requirements as they arise and for likely increases in costs such as delivery, increase in steel price etc. on items that are not part of the main tender.

The report identifies allowances for a number of services/equipment etc. The allowances stated are estimates based on the experience gained from the recent school building projects and have been set to reflect a realistic expectation of the costs associated with providing the service/equipment listed.

Where required under standing orders reports on the additional items listed in the allowances section will be made to Committee once firm prices are obtained.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

BACKGROUND PAPERS

Information on background papers is on the attached sheet.

Rob Pedersen
City Architectural Services Officer
30 November 2009

603-2009

EDUCATION COMMITTEE - 7 DECEMBER 2009

CLIENT	Education		
PROJECT REFERENCE	09-2304		
PROJECT	Kingspark School		
DESCRIPTION OF WORKS	Loose Furniture and Equipment The works comprise the supply and delivery of loose furniture and equipment for the new Kingspark School.		
TOTAL COST	Several Works		£167,355.02
	Allowances		£81,000.00
	TOTAL		£248,355.02
FUNDING SOURCE	Capital		
BUDGET PROVISION & PHASING	2009/2010		£300,000.00
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	None		
POLICY IMPLICATIONS	There are no major issues.		
CONSULTATIONS	There are no major issues.		
TENDERS	Eight invited; six received	<i>Received</i>	<i>Checked</i>
	1 KM Furniture Ltd., Chesterfield	£167,355.02	£167,355.02
	2 Wagstaff Bros. Ltd., Edinburgh	£168,959.61	£168,959.61
	3 Remploy Furniture, Port Talbot	£169,651.25	£169,651.65
	Highest Tender	£306,117.87	
RECOMMENDATION	Acceptance of lowest tender		
ALLOWANCES	Miscellaneous furniture		£15,000.00
	ICT transfers		£15,000.00
	New interactive boards		£12,000.00
	Telephones		£12,000.00
	Catering		£5,000.00
	Specialist equipment		£6,000.00
	Contingency		£7,500.00
	Professional Services		£8,500.00
	TOTAL		£81,000.00
SUB-CONTRACTORS	None		
BACKGROUND PAPERS	Reference is made to Article VI of the meeting of the Education Committee held on 24 November 2008 when approval was given to Report Nr 596-2008. This report for Kingspark School Replacement included an allowance of £300,000 for Furniture and Equipment.		