

**REPORT TO: SOCIAL WORK COMMITTEE**  
**21 NOVEMBER, 2005**

**REPORT ON: MINOR CAPITAL WORKS 2005/2006**

**REPORT BY: DIRECTOR OF SOCIAL WORK**

**REPORT NO: 690-2005**

**1.0 PURPOSE OF REPORT**

- 1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Depute Chief Executive (Support Services) in conjunction with the Director of Social Work to accept these offers, tenders or partnership agreements for Minor Capital Works up to a total cost of £210,000.

**2.0 RECOMMENDATIONS**

It is recommended that:

- 2.1 The City Architectural Services Officer be authorised to obtain offers, tenders or partnership agreements for the Minor Capital Works detailed in Appendix 1.
- 2.2 The Depute Chief Executive (Support Services), in conjunction with the Director of Social Work be authorised to accept the offers, tenders or partnership agreements as recommended by the City Architectural Services Officer for these works to be undertaken by Dundee Contract Services and other contractors.

**3.0 FINANCIAL IMPLICATIONS**

- 3.1 The expenditure of £210,000 in the financial year 2005/06 is included within the current approved Capital Plan 2005-08.

**4.0 LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 Acceptance of this report will ensure that resources are used efficiently and waste is minimised.

**5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 None.

**6.0 TENDER REPORT**

- 6.1 A number of minor capital works is proposed for the Department's buildings. The works is necessary to comply with legislation, ensure the safety of occupants and enhance facilities and are to be undertaken at a total cost not exceeding £210,000. It is envisaged that Dundee Contract Services will carry out a proportion of these works. To ensure that the works are carried out timeously, it is considered beneficial that the Depute Chief Executive (Support Services) be empowered to accept the most favourable offers, tenders or partnership agreements for these works. A list of the proposed projects is appended to the report.

## **7.0 CONSULTATIONS**

- 7.1 The Chief Executive and the Depute Chief Executives (Finance and Support Services) have been consulted in the preparation of this report.

## **8.0 BACKGROUND PAPERS**

- 8.1 None.

**Alan G Baird**  
**Director of Social Work**

**4 November, 2005**

**Report Nr. 690-2005**

**MINOR CAPITAL WORKS 2005/2006**

**SOCIAL WORK DEPARTMENT**

<b><i>Property</i></b>	<b><i>Description of Work (project ref)</i></b>	<b><i>Estimated Cost</i></b>
The Elms	Improve access to heating controls in bedrooms, issue raised by the Care Commission and Children's Rights Officer. (05-3008)	£20,000
	Pilot redesign of one bed-sit en-suite in the Secure wing (05-3009)	£10,000
Wellgate Centre	Improve external fencing and garden ground to meet need on new client group (05-3010)	£15,000
Polepark Counselling Centre	Replace front entrance ramp to meet current standards (05-3011)	£20,000
Craigie House	Complete upgrade of grounds to meet needs of frail elderly (sensory garden for dementia wing completed in 2000) (05-3012)	£15,000
Community Alarms/OOHS	Review Accommodation to meet current standards (05-3013)	£15,000
OOHS	Relocation costs to JBH top floor (05-3014)	£5,000
Gillburn Road Respite Unit	Install external play equipment (special needs) (05-3015)	£10,000
Douglas House	Internal moves to accommodate existing and new teams (05-3016)	£50,000
Linlathen FSC	Convert to Resource base for Youth Justice Teams (05-3017)	£50,000
<b><i>Total</i></b>		<b>£210,000</b>