

City Chambers,
DUNDEE.
DD1 3BY

13th January, 2012

Dear Sir or Madam

EDUCATION COMMITTEE

You are requested to attend a MEETING of the **EDUCATION COMMITTEE** to be held in the Main Council Chamber, City Square, Dundee on Monday, 23rd January, 2012 at 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

AGENDA OF BUSINESS

1 SCHOOL TERMS AND HOLIDAYS 2013-2014

(Report No 23-2012 enclosed).

2 CLASSROOM EXTENSION TO KINGSPARK SCHOOL

(Report No 39-2012 enclosed). This item will also be considered by the Policy and Resources Committee.

3 CONSULTATION OUTCOME ON PROPOSALS FOR THE IMPLEMENTATION OF THE THIRTY THREE PERIOD MODEL IN SECONDARY SCHOOLS

(Report No 20-2012 enclosed).

REPORT TO: EDUCATION COMMITTEE - 23 JANUARY 2012
REPORT ON: SCHOOL TERMS AND HOLIDAYS: 2013-2014
REPORT BY: DIRECTOR OF EDUCATION
REPORT NO: 23-2012

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to seek approval of the scheme for school terms and holidays for session 2013-2014.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Education Committee notes and approves the scheme (see Appendix 1) of school terms and holidays for session 2013-2014.

3.0 FINANCIAL IMPLICATIONS

3.1 None

4.0 MAIN TEXT

4.1 This report seeks Committee approval for the school term and holidays for session 2013-14, in order to give families and staff as much advance notice as possible.

4.2 The start of session 2013-2014 was agreed by Dundee City Council Education Committee on 25 October 2010 (Report No 627-2010 refers).

4.3 The scheme proposes a school session of 195 days for teaching staff and 190 days for pupils.

4.4 It is proposed that in-service days for teaching staff should be held on 12 August 2013, 14 & 15 November 2013, 13 February 2014 and 16 May 2014.

4.5 It is proposed that, in 2013-14 the February mid-term holiday be held 14 and 17 February 2014, following on from the in-service day on 13 February 2014.

4.6 At their meeting on 24 May 2010 (Report No 279-2010 refers), the Education Committee agreed that, from session 2011-12 onwards, the October holiday should be held in the second and third weeks of October. In 2013-14, the autumn fortnight will begin on 7 October 2013.

4.7 In session 2013-14 Christmas Day falls on a Wednesday. It is therefore proposed that schools will close on Friday 20 December 2013 and re-open for the spring term on Monday 6 January 2014.

- 4.8 Good Friday is on Friday 18 April and will be a holiday.
- 4.9 The May Day holiday is on the first Monday in May (5th) and the Victoria Day holiday is on Monday 26 May 2014.
- 4.10 The end of session will be Friday 27 June 2014. The start of session 2014-15 will be 18 August 2014 for staff and 19 August 2014 for pupils. This allows for calendar slippage.

5.0 POLICY IMPLICATIONS

This report has been screened for any policy implications in respect of sustainability, strategic environmental assessment, anti-poverty, equality impact assessment and risk management. There are no major issues. An Equality Impact Assessment has been carried out and will be available on the Council Web Site at <http://www.dundee.gov.uk/equanddiv/equimpact/>

6.0 CONSULTATIONS

- 6.1 This report has been the subject of consultation with the Chief Executive, Depute Chief Executive (Support Services), Director of Finance, teacher associations, Head Teacher organisations, staff unions, and the Directors of Education in Angus, Fife and Perth & Kinross Councils.

7.0 BACKGROUND PAPERS

- 7.1 None

Michael Wood
Director of Education

DATE:
10 January 2012

MW/KG

EDUCATION DEPARTMENT

APPENDIX 1

SCHOOL TERMS AND HOLIDAYS 2013/2014				IN SERVICE DAYS	PUPIL SCHOOL DAYS
Autumn	Start	Staff	Monday 12 August 2013	Day 1	
Term	Start	Pupils	Tuesday 13 August 2013		
	End		Friday 4 October 2013		39
Autumn	Start		Monday 7 October 2013		
Holiday	End		Friday 18 October 2013		
			(10 school days)		
Winter	Start		Monday 21 October 2013		
Term			Thursday 14 November 2013	Day 2	
			Friday 15 November 2013	Day 3	
	End		Friday 20 December 2013		43
Christmas	Start		Monday 23 December 2013		
Holiday	End		Friday 3 January 2014		
			(10 school days)		
Spring	Start		Monday 6 January 2014		
Term			Thursday 13 February 2014	Day 4	
			Fri/Mon 14/17 February 2014 (Mid Term)		
	End		Friday 28 March 2014		57
Spring	Start		Monday 31 March 2014		
Holiday	End		Friday 11 April 2014		
			(10 school days)		
Summer	Start		Monday 14 April 2014		
Term			Friday 18 April 2014 (Good Friday)		
			Monday 5 May 2014 May Day		
			Friday 23 May 2014	Day 5	
			Monday 26 May 2014 Victoria Day		
	End		Friday 27 June 2014		51
			TOTAL		190
Total Number of School Days for Pupils					190
Total Number of Working Days for Staff					195
Session 2014 - 2015	Start	Staff	Monday 18 August 2014		
		Pupils	Tuesday 19 August 2014		
Notes: Easter Sunday 20 April 2014					
Induction Days for Primary 7 children will be agreed by clusters in June 2014					
Commencement of SQA Examination (subject to confirmation)					

MW/KG
December 2011

CLOSURE DAYS 2013/2014

Closure Day 1	Monday 12 August 2013	Citywide
Closure Day 2	Thursday 14 November 2013	Citywide
Closure Day 3	Friday 15 November 2013	Citywide
Closure Day 4	Thursday 13 February 2014	Citywide
Closure Day 5	Friday 23 May 2014	Citywide

REPORT TO: EDUCATION AND POLICY AND RESOURCES COMMITTEE- 23 JANUARY 2012

REPORT ON: CLASSROOM EXTENSION TO KINGSPARK SCHOOL

REPORT BY: DIRECTOR OF CITY DEVELOPMENT AND DIRECTOR OF EDUCATION

REPORT NO: 39-2012

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of this report is to examine the viability and financial implications of providing a two or four classroom extension to Kingspark School, details the partnering contract offer received and requests a decision on acceptance thereof.

2.0 RECOMMENDATIONS

2.1 The Education Committee is asked to:

- note the contents of the Option Appraisal; and
- approve the recommended option to provide a four classroom extension to Kingspark School.

2.2 The Policy & Resources Committee is asked to:

- approve the additional capital expenditure to be included within the next update of the Council's Financial Plan for 2012-16; and
- approve the partnering contract offer from Environment Department (Construction Service).

3.0 FINANCIAL IMPLICATIONS

3.1 The estimated cost of building a four classroom extension is £1,095,000.

3.2 An allowance will require to be included within the next update of the Capital Plan 2012-16.

4.0 TENDER REPORT

4.1 The works comprise construction of a new single storey four classroom extension with toilets to match existing building measuring approximately 470 square metres and includes associated external works etc.

4.2 Due to the timescales involved it is considered to be more efficient to enter into a partnering contract with Environment Department (Construction Services) for the works.

4.3 The Agreed Maximum Price negotiated with the Environment Department provides best value for the Council and is recommended for acceptance and if agreed to it brings out the following:-

Several Works	£953,000
Allowance for - Professional Services and other fees	<u>£142,000</u>
<u>Total Project Cost</u>	<u>£1,095,000</u>

5.0 BACKGROUND

- 5.1 Kingspark School occupies a unique position within Dundee as the only dedicated school for pupils aged 5 to 18 years who have a range of severe and complex additional support needs. The school was opened In August 2010 to cater for the needs of 125 pupils. Angus Council contributed to the design and financing of the new school on the basis that a total of 12 places would be made available for Angus pupils with severe and complex needs. The range of academic and medical support needs is such that it is not feasible for a pupil who requires to attend Kingspark to take up a place in a mainstream school. Pupils are placed in Kingspark following a comprehensive assessment involving multi-agency partners. They have a range of support needs which necessitates the need for a building which is designed for wheelchairs, walking frames and other specialist items of equipment as well as medical facilities.
- 5.2 The proposal to extend Kingspark School acknowledges that the school roll is increasing and accepts that this trend may continue into future years. While it is not a straightforward matter to project the future pupil population of Kingspark given the nature of the pupils and their associated needs, the projected roll for August 2012 following the recent placement meetings in December 2011 is for 151 pupils. The council has a statutory obligation to meet the needs of all pupils with the result that if it is not possible to place a pupil in Kingspark, a comparable setting outwith the city must be used. In order to meet future demands and address accommodation issues within the school, the proposal is to increase the school by adding four classrooms. This can be achieved quickly due to the modular design of the school. However, many pupils who attend Kingspark School find change difficult to deal with therefore a building programme requires to be carried out sensitively. If approved, work could be started during the Easter holidays in April 2012 and completed during the summer holidays with the intention of completing the work in time for the start of the new term in August 2012.

6.0 OPTION APPRAISAL

6.1 Option 1

Status quo.

This option would require the capacity of Kingspark to remain resulting in inefficient and inappropriate delivery of the education and care provided to these young people with multiple and complex needs.

This option may require the Council to purchase this level of care from out with the city.

6.2 Option 2

Provide a two classroom extension.

This would only partially satisfy the current capacity needs of the school and would not address the anticipated future increasing roll of the school.

6.3 Option 3

Provide a four classroom extension.

This option will satisfy the existing needs of the school and will satisfy the demands resulting from anticipated increasing roll for the immediate future of the school.

6.4 IDENTIFY INCOME AND EXPENDITURE FOR EACH OPTION

6.4.1 The initial capital, increased loan charges and property revenue costs at current prices for these options are:

	Option 1	Option 2	Option 3
Initial Capital Costs	Nil	£715,000	£1,095,000
Increased Loan Charges	Nil	£35,000	£53,000
Annual Running Costs	£185,000	£193,000	£198,000

6.5 IDENTIFY NON-MONETARY COSTS FOR EACH OPTION

6.5.1 Option 1 - status quo.

6.5.1.1 Costs:- This option would require the capacity of Kingspark to remain resulting in inefficient and inappropriate delivery of the education and care provided to these young people with multiple and complex needs. This option may require some of these young children to receive this level of care from out with the city.

6.5.1.2 Benefits:- Nil.

6.5.2 Option 2 - Provide a two classroom extension.

6.5.2.1 Costs:- This option does not fully satisfy the current needs of the school and would not address the anticipated future increasing roll of the school. There would be some disruption and inconvenience to the running of the school but this could be maintained to an acceptable level with careful programming of the work.

6.5.2.2 Benefits:- This option would only partially satisfy the current capacity needs of the school.

6.5.3 Option 3:- Provide a four classroom extension.

6.5.3.1 Costs:- There would be some disruption and inconvenience to the running of the school but this could be maintained to an acceptable level with careful programming of the work.

6.5.3.2 Benefits:- This option will satisfy the existing needs of the school and will satisfy the demands resulting from anticipated increasing roll for the immediate future of the school.

6.6. IMPACT STATEMENT

	Option 1	Option 2	Option 3
Adequately provide Educational facilities for young people with multiple and complex needs - currently	X	✓	✓
Adequately provide Educational facilities for young people with multiple and complex needs - in the foreseeable future	X	X	✓
Maximum use of Council properties	✓	✓	✓

6.7. RECOMMENDATION FOR APPROVAL

6.7.1 Option 1 does not satisfy the objectives.

6.7.2 Option 2 only partial satisfies the objectives.

6.7.3 Option 3 satisfies the objectives and is therefore recommended.

7.0 POLICY IMPLICATIONS

7.1 This report has been screened for any policy implications in respect of sustainability, strategic environmental assessment, anti-poverty, equality impact assessment and risk management. There are no major issues identified. An Equality Impact Assessment has been carried out and will be made available on the Council website: www.dundee.gov.uk/equanddiv/equipact/.

8.0 CONSULTATIONS

8.1 The Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have been consulted in the preparation of this report.

9.0 BACKGROUND PAPERS

9.1 Equality Impact Assessment.

Mike Galloway
Director of City Development

Michael Wood
Director of Education

13 January 2012

REPORT TO: EDUCATION COMMITTEE - 23 JANUARY 2012

REPORT ON: CONSULTATION OUTCOME ON PROPOSALS FOR THE IMPLEMENTATION OF THE 33 PERIOD MODEL IN SECONDARY SCHOOLS

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 20-2012

1.0 PURPOSE OF REPORT

1.1 The purpose of the report is to inform the Committee of the outcome of the consultation on the implementation of a 33 period model in secondary schools.

2.0 RECOMMENDATIONS

2.1 The Committee is asked to note:

- the contents of the report; and
- the outcome of the consultation.

3.0 FINANCIAL IMPLICATIONS

3.1 None.

4.0 BACKGROUND

4.1 In September 2011, the Education Committee gave approval for consultation on the implementation of a 33 period model in all Dundee secondary schools with the instruction that the Director of Education reported back on the outcome in January 2012. The consultation exercise took place in November and December 2011. The consultation involved meetings with staff, pupils, parents and carers and the use of a questionnaire for those who attending the meetings. The parental meetings were advertised at school level and in the press. Parents of primary aged pupils were also invited to attend. Meetings to discuss the logistics of the 33 period model were held with representatives from Tayside Contracts, Dundee College and local transport providers as well as Trade Union representatives.

5.0 CONSULTATION RESULTS

5.1 The outcome of the consultation process is that the 33 period model will not be introduced. The feedback from staff, pupils, parents and carers was mixed but there was not a sufficient consensus to enable the proposals to proceed. In addition, although the majority of parents and carers who completed the questionnaire were in favour of the proposal, this was not the case on a school by school basis.

- 5.2 In broad terms, the majority of questionnaire returns from parents (Appendix 1) were in favour of the proposal but the overall completion rate was very low. On a school by school basis, the parents and carers who completed a questionnaire from 5 schools were in favour of the proposal while those in 4 schools were against. The parental comments on the proposals were mixed and are listed in Appendix 1.
- 5.3 At school level, the staff response to the consultation process was not in favour of the proposal. The majority of staff (52%) who completed the questionnaire (Appendix 2) did not agree with the proposal and there were only 3 secondary schools where the majority of staff were in favour of the proposal. The staff comments on proposals were mixed and are listed in Appendix 2.
- 5.4 Each secondary school consulted pupils on the proposed changes and the overall consensus was that pupils were in favour of retaining the current timetable arrangements. In the main, most pupils who were consulted expressed satisfaction with the existing arrangements at school level and did not feel that change was necessary.
- 5.5 It is clear from the consultation process that there is no clear consensus for the introduction of the 33 period model in secondary schools (Appendix 3) therefore the proposal will not be taken forward. Schools will continue to implement the Curriculum for Excellence based on their current model of delivery by providing a broad general education for S1 to S3 pupils followed by the introduction of the Senior Phase from S4 to S6 where learners will continue to focus on academic and vocational studies as well as the development of skills for learning, life and work.

6.0 POLICY IMPLICATIONS

- 6.1 This report has been screened for any policy implications in respect of sustainability, strategic environmental assessment, anti-poverty, equality impact assessment and risk management. There are no major issues.

7.0 CONSULTATION

- 7.1 The Chief Executive, the Depute Chief Executive (Support Services) and the Director of Finance have been consulted in the compilation of this report.

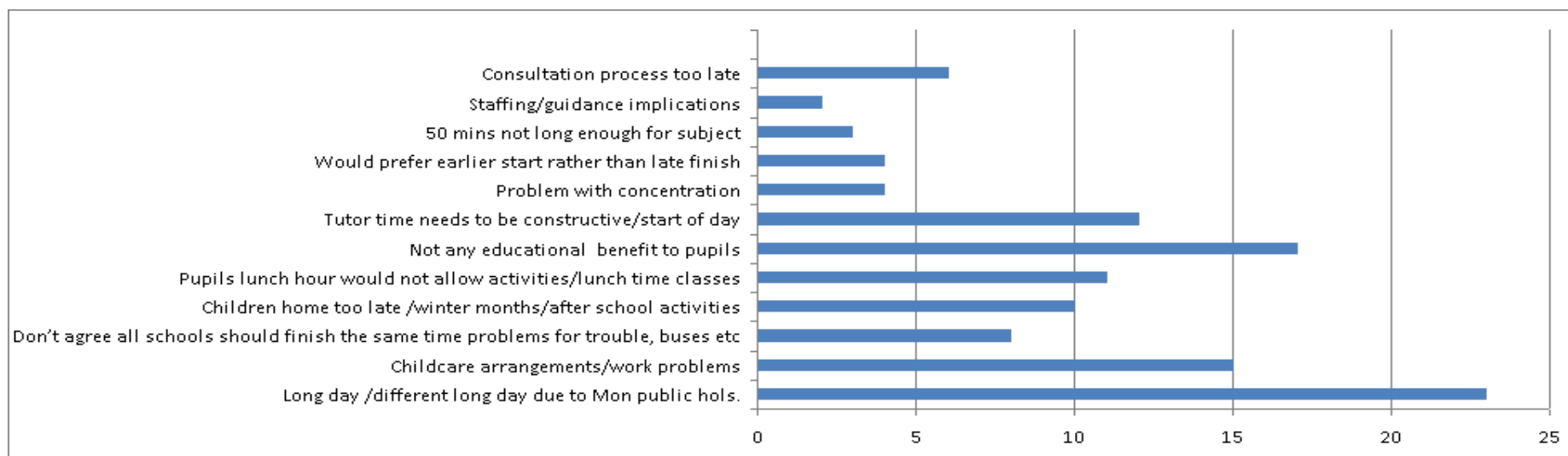
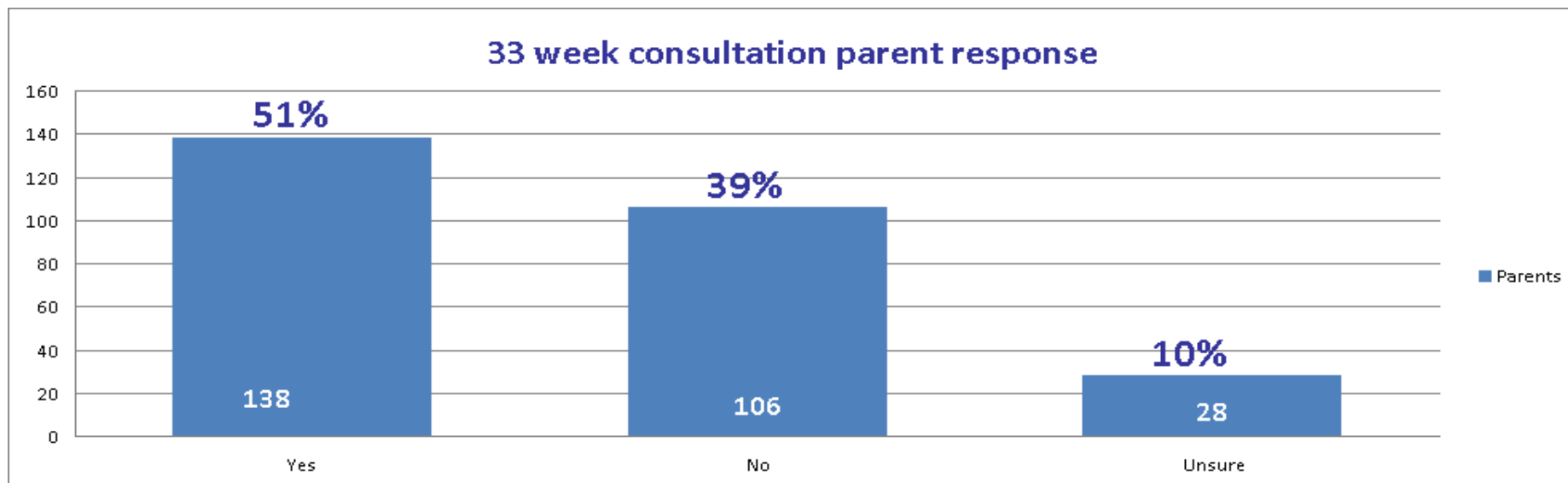
8.0 BACKGROUND PAPERS

None.

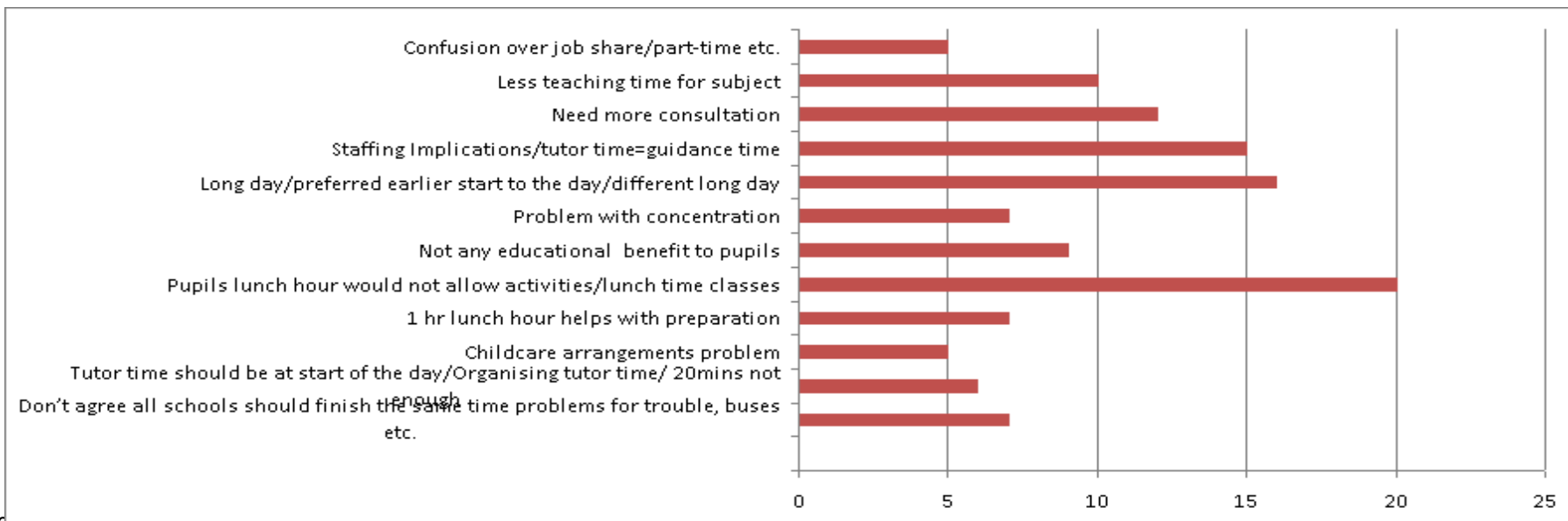
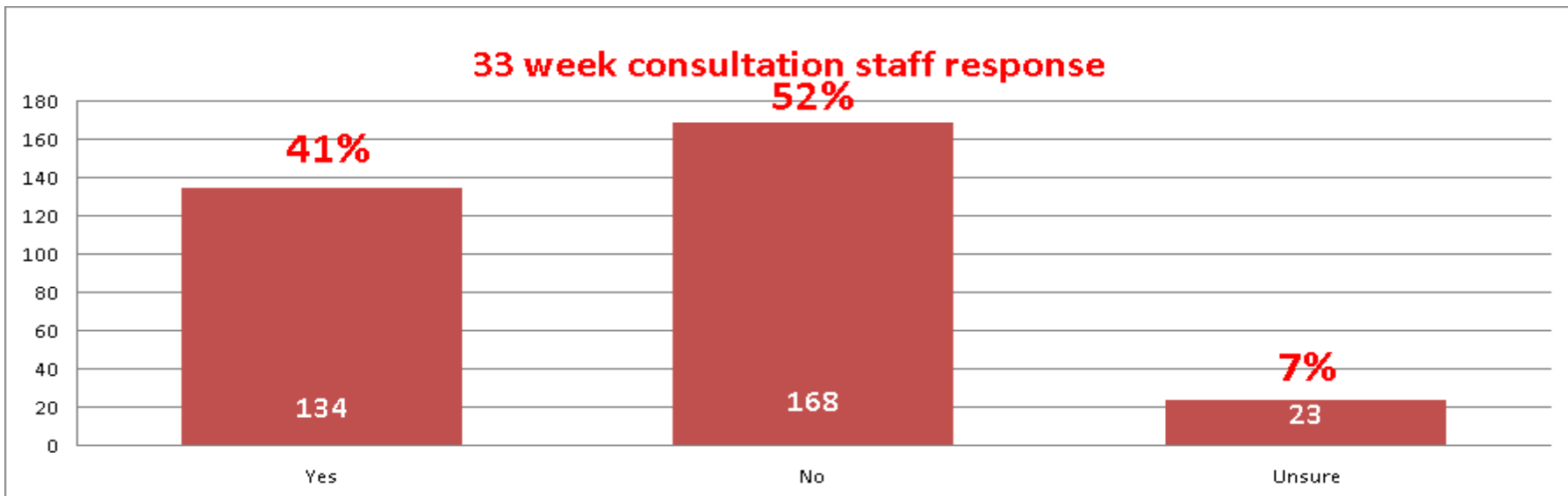
MICHAEL WOOD
Director of Education

PC/MM

January 2012



Appendix 2



Appendix 3

