

TO: ALL MEMBERS, ELECTED MEMBERS AND
OFFICER REPRESENTATIVES OF THE
DUNDEE CITY HEALTH AND SOCIAL CARE
INTEGRATION JOINT BOARD

(See Distribution List attached)

Clerk and Standards Officer:
Roger Mennie
Head of Democratic and Legal Services
Dundee City Council

City Chambers
DUNDEE
DD1 3BY

18th March, 2021

Dear Sir or Madam

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

I would like to invite you to attend a meeting of the above Integration Joint Board which is to be held remotely on Friday 26th March, 2021 at 10.00 am.

Members of the Press or Public wishing to join the meeting should contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundeecity.gov.uk by 5pm on Tuesday, 23rd March, 2021.

Apologies for absence should be submitted to Willie Waddell, Committee Services Officer, on telephone (01382) 434228 or by e-mail willie.waddell@dundeecity.gov.uk.

Yours faithfully

VICKY IRONS

Chief Officer

AGENDA

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of the Integration Joint Board's Code of Conduct, it is their responsibility to make decisions about whether to declare an interest in any item on this Agenda and whether to take part in any discussions or voting.

3 MINUTE OF PREVIOUS MEETING – Page 1

The minute of previous meeting of the Integration Joint Board held on 24th February, 2021 is submitted for approval, copy attached.

4 DUNDEE INTEGRATION JOINT BOARD PROPOSED BUDGET 2021/2022 – Page 7

(Report No DIJB9-2021 by the Chief Finance Officer, copy attached).

5 5 YEAR FINANCIAL FRAMEWORK – Page 21

(Report No DIJB10-2021 by the Chief Finance Officer, copy attached).

6 MEETINGS OF THE INTEGRATION JOINT BOARD 2021 – ATTENDANCES – Page 27

(A copy of the Attendance Return DIJB11-2021 for meetings of the Integration Joint Board held to date over 2021 is attached for information and record purposes).

7 DATE OF NEXT MEETING

The next meeting of the Integration Joint Board will be the Budget Meeting to be held remotely on Wednesday, 21st April, 2021 at 10.00am.

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD
DISTRIBUTION LIST

(a) DISTRIBUTION - INTEGRATION JOINT BOARD MEMBERS

<u>Role</u>	<u>Recipient</u>
VOTING MEMBERS	
Elected Member (Chair)	Councillor Ken Lynn
Non Executive Member (Vice Chair)	Trudy McLeay
Elected Member	Councillor Lynne Short
Elected Member	Bailie Helen Wright
Non Executive Member	Jenny Alexander
Non Executive Member	Donald McPherson
NON VOTING MEMBERS	
Chief Social Work Officer	Diane McCulloch
Chief Officer	Vicky Irons
Chief Finance Officer (Proper Officer)	Dave Berry
Registered medical practitioner (whose name is included in the list of primary medical services performers)	VACANT
Registered Nurse	Wendy Reid
Registered medical practitioner (not providing primary medical services)	Dr James Cotton
Staff Partnership Representative	Raymond Marshall
Trade Union Representative	Jim McFarlane
Third Sector Representative	Eric Knox
Service User residing in the area of the local authority	Linda Gray
Person providing unpaid care in the area of the local authority	Martyn Sloan
Director of Public Health	Dr Emma Fletcher

(b) CONTACTS – FOR INFORMATION ONLY

<u>Organisation</u>	<u>Recipient</u>
NHS Tayside (Chief Executive)	Grant Archibald
NHS Tayside (Director of Finance)	Stuart Lyall
Dundee City Council (Chief Executive)	Greg Colgan
Dundee City Council (Executive Director of Corporate Services)	Robert Emmott
Dundee City Council (Head of Democratic and Legal Services)	Roger Mennie
Dundee City Council (Legal Manager)	Kenny McKaig
Dundee City Council (Members' Support)	Jayne McConnachie
Dundee City Council (Members' Support)	Dawn Clarke
Dundee City Council (Members' Support)	Fiona Barty
Dundee City Council (Members' Support)	Sharron Wright
Dundee Health and Social Care Partnership (Secretary to Chief Officer and Chief Finance Officer)	Pauline Harris
Dundee Health and Social Care Partnership	Christine Jones
Dundee Health and Social Care Partnership	Kathryn Sharp
Dundee City Council (Communications rep)	Steven Bell
NHS Tayside (Communications rep)	Jane Duncan
NHS Tayside (PA to Director of Public Health)	Linda Rodger
NHS Fife (Internal Audit) (Principal Auditor)	Judith Triebs

Audit Scotland (Senior Audit Manager)	Bruce Crosbie
Proxy Member (NHS Appointment for Voting Member)	Dr Norman Pratt
Proxy Member (DCC Appointment for Voting Members)	Depute Lord Provost Bill Campbell
Proxy Member (DCC Appointment for Voting Members)	Councillor Steve Rome
Proxy Member (DCC Appointment for Voting Member)	Councillor Margaret Richardson



At a MEETING of the **DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held remotely on 24th February, 2021.

Present:-

Members

Role

Ken LYNN (<i>Chairperson</i>)	Nominated by Dundee City Council (Elected Member)
Trudy McLEAY (<i>Vice Chairperson</i>)	Nominated by Health Board (Non-Executive Member)
Roisin SMITH	Nominated by Dundee City Council (Elected Member)
Helen WRIGHT	Nominated by Dundee City Council (Elected Member)
Donald McPHERSON	Nominated by Health Board (Non-Executive Member)
Vicky IRONS	Chief Officer
Dave BERRY	Chief Finance Officer
Diane McCULLOCH	Chief Social Work Officer
Raymond MARSHALL	Staff Partnership Representative
Jim McFARLANE	Trade Union Representative
Linda GRAY	Service User Representative
Martyn SLOAN	Carer Representative

Non-members in attendance at request of Chief Officer:-

Dr Mathew KENDALL	Dundee Health and Social Care Partnership
Christine JONES	Dundee Health and Social Care Partnership
Jenny HILL	Dundee Health and Social Care Partnership
Christine JONES	Dundee Health and Social Care Partnership
Elaine TORRANCE	Dundee Adult Support and Protection Committee
Andrew Beckett	Dundee Health and Social Care Partnership
Martin DEY	Dundee City Council
Kathryn SHARP	Dundee Health and Social Care Partnership

Ken LYNN, Chairperson, in the Chair.

I APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of:-

Members

Role

Jenny ALEXANDER	Nominated by Health Board (Non-Executive Member)
Emma FLETCHER	Director of Public Health
James COTTON	Registered Medical Practitioner (not providing primary medical services)
Wendy REID	Registered Nurse
Eric KNOX	Third Sector Representative

II DECLARATIONS OF INTEREST

There were no declarations of interest.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of the Integration Joint Board held on 15th December, 2020 was submitted and approved.

The Chairperson agreed that the undernoted items of business at Articles IV and V be considered as a matter of urgency in terms of Standing Order No 5.3 in view of the timescales involved.

IV DUNDEE CITY COUNCIL – MEMBERSHIP- VOTING MEMBER AND PROXY MEMBER

Reference was made to Article IVc and IVe of the minute of this Integration Joint Board held on 25th August 2020 wherein Councillor Roisin Smith was appointed as a voting member on the Integration Joint Board and Councillor Lynne Short was appointed as a Proxy Member.

It was reported that following the resignation of Councillor Smith as a member of the Integration Joint Board and the resignation of Councillor Short as a Proxy Member of the Integration Joint Board that at the meeting of Dundee City Council held on 22nd February it was agreed that Councillor Short be nominated to serve on the Integration Joint Board in the capacity as a voting member and Councillor Steven Rome be nominated to serve on the Integration Joint Board in the capacity as a Proxy Member.

The Integration Joint Board agreed to note the position.

V DUNDEE CITY COUNCIL – PERFORMANCE AND AUDIT COMMITTEE – MEMBERSHIP

Reference was made to Article IV a of the minute of meeting of this Integration Joint Board held on 27th October, 2020 wherein Councillor Roisin Smith was appointed as a member of the Performance and Audit Committee.

It was reported that following the resignation of Councillor Smith as a member of the Integration Joint Board that this position required to be filled.

The Integration Joint Board agreed to appoint Councillor Lynne Short as a member of the Performance and Audit Committee

VI PERFORMANCE AND AUDIT COMMITTEE

(a) MINUTE OF PREVIOUS MEETING OF 3RD FEBRUARY, 2021

The minute of the previous meeting of the Performance and Audit Committee held on 3rd February 2021 was submitted and noted for information and record purposes.

(b) CHAIR'S ASSURANCE REPORT

There was submitted Report No DIJB8-2021 by Trudy McLeay, Chairperson of the Performance and Audit Committee, providing an Assurance Report to the Integration Joint Board on the work of the Performance and Audit Committee.

The Integration Joint Board agreed to note the content of the report.

VII ADULT SUPPORT AND PROTECTION COMMITTEE - INDEPENDENT CONVENOR'S BIENNIAL REPORT 2018/2020

There was submitted Report No DIJB1-2021 by the Chief Officer, submitting for information the Adult Support and Protection Committee Independent Convenor's Biennial Report for 2018/2020.

The Integration Joint Board agreed:-

- (i) to note the content of the report and of the Independent Convenor's Biennial Report including key achievements and challenges over the reporting year which was attached to the report as Appendix 1;

- (ii) to note the progress achieved in response to the recommendation made by the Independent Convenor in the Biennial Report 2016/2018 and the mid-term report 2019-2020 as outlined in section 4.4 of the report; and
- (iii) to note the development of the Adult Support and Protection Committee delivery plan for the current year (2020/2021) as outlined in section 4.7 of the report and Appendix 1 of the report.

Following questions and answers the Integration Joint Board further agreed:-

- (iv) to note the work ongoing with e-learning and practitioner forums as explained by Diane McCulloch;
- (v) to note as explained by Elaine Torrance that it was anticipated that feedback from people involved in the service would realise any improvement work for the next report; and
- (vi) to note the basis of the 3 Point Test legislative benchmarking tool as explained by Andrew Beckett

VIII ARRANGEMENTS FOR MANAGING HIGH RISK OFFENDERS

There was submitted Report No DIJB2-2021 by the Chief Officer submitting for information the Annual Report of the Tayside Multi Agency Public Protection Arrangements (MAPPA).

The Integration Joint Board agreed:-

- (i) to note the content of the report and of the MAPPA Annual Report 2019/2020, including developments in relation to the risk assessment and risk management of high risk of harm offenders as outlined in section 4.2 of the report and Appendix 1 of the report; and
- (ii) to note the areas for further improvement during 2019/2020 identified within the Annual report as outlined in section 4.4 of the report and Appendix 1 of the report.

Following questions and answers the Integration Joint Board further agreed:-

- (iii) to note as indicated in the report that 99% of MAPPA Offenders did not reoffend;
- (iv) to note that Elaine Torrance had now stepped down as Chair and that she had been replaced by Alan Small in that capacity and that he would take forward the recommendations in the report;
- (v) to note that the report covered the period up until March 2020 when the current health emergency started and that all MAPPA meetings had been held over this period as advised by Elaine Torrance;
- (vi) to note as advised by Martin Dey that the MAPPA Coordinator had completed an audit using VISOR which gave extra reassurance of the management of offenders remotely and face to face over the pandemic; and
- (vii) to note as explained by Martin Dey the definition of levels of sex offending and that these corresponded to risk and the involvement of single agency or multi agencies

IX COVID-19 RECOVERY PLAN

There was submitted Agenda Note DIJB3-2021 reporting that In August 2020, the Integration Joint Board considered and approved the Partnership's COVID-19 recovery plan (Article XVI of the minute of the Dundee Integration Joint Board held on 25th August, 2020 refers). At that time the Chief Officer was instructed to submit a revised plan and update on progress with recovery to the Integration Joint Board meeting on 15th December, 2020.

The second wave of the COVID-19 pandemic and associated escalation of operational responses began in November 2020 guided by the plans that had been established and approved through the recovery plan document. At this time there was a decisive shift from a focus on recovery to a short-term focus on response. This context meant that it was not appropriate, given the escalating pandemic situation, or possible, due to the need to prioritise all available resources to the escalating operational response to undertake a comprehensive review of the recovery plan for submission to the Integration Joint Board in December 2020.

All NHS Boards, Local Authorities and Integration Joint Boards had recently received a request from the Scottish Government to revise their remobilisation plans (also known as recovery plans) for the period until March 2022 and to submit these in early February 2021. A review of the Dundee recovery plan is being progressed in response to this request and will be submitted in line with this timescale with the caveat it is subject to formal approval by the Integration Joint Board .

A report detailing the Partnership's response to the second wave of the pandemic and providing an update on progress with recovery, including presenting the revised recovery plan for approval would now be submitted to the Integration Joint Board on the 21st April, 2021.

The Integration Joint Board agreed to note the position as outlined.

Following questions and answers the Integration Joint Board further agreed:-

- (i) to note the need to support staff and care home staff who helped with the partnership response to the pandemic as part of the recovery plan.

X CARERS ACT FUNDING 2020/2021

There was submitted Report No DIJB4-2021 by the Chief Finance Officer seeking approval to release resources from additional Carers Act funding 2020/2021 within the Integration Joint Board's delegated budget to projects and services following recommendations from the Dundee Carers' Partnership.

The Integration Joint Board agreed:-

- (i) to approve the recommendations from the Dundee Carers' Partnership to fund projects and services in relation to additional Carers Act funding 2020/2021 contained within the Integration Joint Board's delegated budget as set out in section 4.3 of the report; and
- (ii) to remit the Chief Officer to issue direction to Dundee City Council as indicated in section 8 of the report.

Following questions and answers the Integration Joint Board further agreed:-

- (iii) to note as indicated by Dave Berry that the funding for Carers was contained within the delegated funding for the Integration Joint Board;

- (iv) to note as indicated by Jenny Hill that the partnership was currently undertaking commissioning work on the impact on carers and that this would influence the following years report;
- (v) to note as indicated by Dave Berry that the underspend referred to in the report would continue on in to the following year in addition to that year's allocation;
- (iv) to note as indicated by Jenny Hill that the Carers Partnership contained a wide range of organisations with support available to help the Partnership engage and work with organisations to shape applications and bids for funding.

XI FINANCIAL MONITORING POSITION AS AT DECEMBER 2020

There was submitted Report No DIJB5-2021 by the Chief Finance Officer providing an update of the projected financial monitoring position for delegated health and social care services for 2020/2021 including an overview of the costs and financial risks associated with Dundee Health and Social Care Partnership's response to the COVID-19 crisis.

The Integration Joint Board agreed:-

- (i) to note the content of the report including the overall projected financial position for delegated services to the 2020/2021 financial year end as at 31st December, 2020 as outlined in Appendices 1, 2, 3 and 4 of the report;
- (ii) to note the costs and financial risks associated with Dundee Health and Social Care Partnership's response to the COVID-19 crisis as set out in section 4.5 of the report; and
- (iii) to note that officers within the Health and Social Care Partnership would continue to carefully monitor expenditure and develop a range of actions to mitigate any overspend.

Following questions and answers the Integration Joint Board further agreed:-

- (iv) to note as explained by Dave Berry that with a fully integrated finance team now established within the partnership that this would help with finance reporting in the future to assist understanding and monitoring;

XII DUNDEE INTEGRATION JOINT BOARD 2021/2022 BUDGET DEVELOPMENT UPDATE

There was submitted Report No DIJB6-2021 by the Chief Finance Officer providing an overview of the potential implications of the Scottish Government's Draft Budget 2021/2022 and updated anticipated cost pressures on the Integration Joint Board's Delegated Budget 2021/2022.

The Integration Joint Board agreed:-

- (i) to note the content of the report including the potential implications to the delegated budget of the impact of the Scottish Government's Draft Budget on Dundee City Council and NHS Tayside's financial settlements as set out in sections 4.2 and 4.3 of the report;
- (ii) to note the potential implications of these in relation to funding settlements to Dundee Integration Joint Board's delegated budget against the range of increased costs and cost pressures anticipated in 2021/2022 as set out in section 4.3 of the report and Appendix 1 to the report; and

- (iii) to remit to the Chief Finance Officer to present a proposed budget for 2021/2022 for consideration by the Integration Joint Board at its meeting on 26th March, 2021.

Following questions and answers the Integration Joint Board further agreed:-

- (iv) to note as indicated by Kathryn Sharp that the Partnership was the lead applicant for Funding;
- (v) to note as explained by Dave Berry the reason for the Risk level indicated in the report and that this was relevant to the overall public sector funding position;
- (vi) to note as explained by Dave Berry the calculation for staff pay increases; and
- (vii) to note that information on roles and responsibilities of members of the Integration Joint Board in relation to the budget setting process would be provided.

XIII MEETINGS OF THE INTEGRATION JOINT BOARD 2020 – ATTENDANCES

There was submitted a copy of the Attendance Return DIJB7-2021 for meetings of the Integration Joint Board held over 2020.

The Integration Joint Board agreed to note the position as outlined.

Following questions and answers the Integration Joint Board agreed to note that someone had been identified for appointment to the vacant General Practitioner position on the Integration Joint Board.

XIV DATE OF NEXT MEETING

The Integration Joint Board agreed to note that the next meeting of the Integration Joint Board would be the Budget Meeting to be held remotely on Friday 26th March, 2021 at 10.00 am.

Ken LYNN, Chairperson.



REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD –
26 MARCH 2021

REPORT ON: DUNDEE INTEGRATION JOINT BOARD PROPOSED BUDGET 2021/22

REPORT BY: CHIEF FINANCE OFFICER

REPORT NO: DIJB9-2021

1.0 PURPOSE OF REPORT

The purpose of this report is to advise Dundee Integration Joint Board of the implications of the proposed delegated budget for 2021/22 from Dundee City Council and indicative budget from Tayside NHS Board and to seek approval for the range of savings required to set a balanced budget for Dundee Health and Social Care Partnership for 2021/22.

2.0 RECOMMENDATIONS

It is recommended that the Integration Joint Board (IJB):

- 2.1 Notes the implications of the proposed delegated budget to Dundee Health and Social Care Partnership from Dundee City Council and indicative delegated budget from Tayside NHS Board for 2021/22 as set out in sections 4.2 and 4.5 of this report.
- 2.2 Approves the delegated budget proposed by Dundee City Council as set out in section 4.5 and Table 2 within this report.
- 2.3 Instructs the Chief Finance Officer to report back to the IJB following receipt of formal notification from Tayside NHS Board of the budget offer with associated recommendations including any implications of the finalisation of hosted services budgets and the Large Hospital Set Aside on the IJB's net budget position and associated savings.
- 2.4 Notes the range of estimated cost pressures and funding uplifts anticipated to impact on the IJB's 2021/22 delegated budget (Appendix 1).
- 2.5 Approves an uplift of 1.84% for 2021/22 to rolling contractual arrangements with the third sector for the provision of health and social care services as outlined in paragraph 4.8.2 inclusive of uplifts to implement the Scottish Living Wage and approve an uplift of 1.7% for all other contracts where living wage is not a feature.
- 2.6 Approves the range of savings set out in the attached Savings Proposals Report (Appendix 2) in order to bring the projected budget position closer to balance.
- 2.7 Remits to the Chief Officer to issue directions as set out in Section 8 of this report.

3.0 FINANCIAL IMPLICATIONS

The proposals outlined in this report set out an overall budget for 2021/22 for Dundee Health and Social Care Partnership of £254.5m as noted in section 4.11 of this report.

4.0 MAIN TEXT

4.1 Background

- 4.1.1 Report DIJB52-2020 (Delegated Budget Development 2021/22) presented to the 15th December 2020 meeting of the IJB (Article XI of the minute refers) set out an initial overview of the projected financial pressures likely to be faced within the delegated budget during 2021/22. This report focussed on the totality of the potential pressures but did not at that stage identify the funding solutions which would offset these given the relative stages of the budget process within NHS Tayside and Dundee City Council and the overall Scottish Government's Budget.
- 4.1.2 The IJB was provided with an update at its meeting on 24th February 2021 (Report DIJB6-2021 – Dundee Integration Joint Board 2021/22 Budget Development Update) (Article XII of the minute refers) which further refined the estimated financial pressures and noted the potential impact of the likely budget offers to be made to the IJB from Dundee City Council and NHS Tayside following the announcement of the Scottish Government's Draft Budget. This included details of additional funding of £72.6m nationally from the Scottish Government to invest in social care and to contribute to delivering national policies such as the living wage for adult social care worker, free personal care uplifts and the implementation of the Carers Act. The combined effect of these and specific Scottish Government funding for Primary Care Improvement and Mental Health Action 15 Funding resulted in a projected deficit of around £5.1m.
- 4.1.3 Since then, further work has been undertaken to refine the financial assumptions included in the delegated budget which now projects a deficit in funding of £2.658m in 2021/22. The detail of this is set out in Appendix 1. In addition, officers have been working through the range of interventions required to deliver a balanced budget for the IJB in 2021/22.
- 4.1.4 The factors noted above and subsequent negotiations have shaped the development of Dundee Health and Social Care Partnership's proposed 2021/22 budget and includes the range of savings with associated risks which is set out within the following sections.

4.2 Proposed NHS Tayside Delegated Budget

- 4.2.1 NHS Tayside's Financial Plan 2021/22 continues to be developed and is expected to be signed off by Tayside NHS Board in April 2021 therefore the figures contained in this report are indicative at this stage. In relation to the delegated budget, NHS Tayside's Director of Finance has indicated that the recurring delegated budget will be uplifted by 1.5% in line with the uplift received by NHS Tayside and in line with from the Scottish Government. It is anticipated that these uplifts will fully fund inflationary increases such as the pay settlement and inflationary and growth increases in prescribing in 2021/22. The indicative budget has been developed in accordance with the Scottish Government's expectations around the funding of IJB delegated budgets from NHS Boards for 2020/21 and notwithstanding the areas still to be clarified, the Chief Finance Officer deems this to be consistent with the parameters set out by the Scottish Government.

4.3 Large Hospital Set Aside

- 4.3.1 A key component of the overall funding of health and social care is in relation to progressing the arrangements to release resources through the Large Hospital Set Aside mechanism. The system reform assumptions in the Scottish Government's Health and Social Care Medium Term Financial Framework include material savings to be achieved from reducing variation in hospital utilisation across partnerships. Planning across the whole unplanned care pathway is key to delivering this objective. NHS Tayside have not as yet provided a calculation for the large hospital set aside for 2021/22 and this will be incorporated into the final budget once agreed. There is currently no provision for a further release of resources to Dundee given the position of the acute sector in relation to the Covid19 Pandemic.

4.4 Primary Care and Mental Health Additional Funding

- 4.4.1 The Scottish Government's Budget sets out the continued additional planned funding for Primary Care Transformation and Mental Health Action 15 Funding. Nationally, Primary Care funding will increase from £205m to £250m in 2021/22 while Mental Health and CAMHS funding will increase from £89m to £111m. Additional funding targeted towards reducing drug deaths is also provided, with this increasing from £11m to £61m in 2021/22. This funding is directed through NHS Boards to IJB delegated budgets.
- 4.4.2 Dundee's core share of the Primary Care Funding for 2021/22 is expected to be £4,543k which will be enhanced through a transfer from Angus and Perth and Kinross to recognise GP practice boundaries and patient flow. The share of Mental Health funding is £948k. Both of these funding streams are subject to strong governance arrangements through the Scottish Government and come with high expectations of delivering increased capacity and improvement within the respective areas. This additional funding will support the continued development of community-based health and social care services in line with the IJB's strategic priorities.

4.5 Dundee City Council Budget Implications

- 4.5.1 Dundee City Council approved its budget on the 4th March 2021 which set out the net budget offer to the IJB. The changes to the delegated budget as part of this offer are set out in table 1 below and consists of provision for inflationary pressures less savings adjustment and reflects Scottish Government investment to be directed to Integration Authorities. This consists of an additional £72.6m nationally included in the core local government settlement to support the continued implementation of the Carers (Scotland) Act 2016, delivery of the living wage for adult social care staff and uprating of free personal care allowances. This funding is to be additional to each council's existing recurrent 2020/21 budget levels for social care. By passing this additional Scottish Government funding on to the IJB's delegated budget, Dundee City Council has met this requirement.

Table 1 – Dundee City Council Budget Uplift Details

	£000
Inflationary Uplift	1,335
Less Council Applied Saving	(778)
Net Council Uplift	557
Additional Scottish Government Funding:	
Free Personal Care Uprating	153
Carers Act Implementation	794
Living Wage Funding	1,010
Total Net Additional Funding	2,514

4.6 Delegated Budget Current and Anticipated Financial Pressures

- 4.6.1 The range of cost pressures to be funded within the IJB's delegated budget for 2021/22 includes provision to respond to underlying financial overspends incurred within 2020/21 which are expected to be recurring in 2021/22 and beyond. This includes a higher level of investment required than planned to meet demand for services and the resultant impact on care pathways driven by increasing demographic growth and the need to continue to reduce unplanned hospital admissions and delayed discharges.

- 4.6.2 The cost pressures also include provision for anticipated demographic growth and other planned expenditure commitments anticipated to be incurred in 2021/22. This includes provision for increased social care and accommodation with support packages for people with a learning or physical disability and mental health issues, connected to the completion of a number of adapted housing units likely to be available during 2021/22.

4.7 Provision for 3rd Sector Rolling Contract Uplifts

- 4.7.1 The delegated budget funds a range of health and social care services provided by the third and voluntary sector on behalf of the Health and Social Care Partnership. These arrangements are governed by contractual frameworks with baseline funding agreed at the commencement of the service through the tendering process. Subsequent increases in the level of contractual funding for these (other than to reflect changing needs of individual service users) are a matter for the commissioning body to decide.
- 4.7.2 Care providers continue to face a number of financial challenges and in recognition of this and the important contribution the services they provide make to the overall health and social care service landscape. For most providers, the Scottish Government's commitment to pay the Scottish Living Wage will be a factor in their increased cost base and it is proposed to recognise this increase and fully pass on the additional Scottish Government funding provided for this purpose to those care providers. This would result in an increase in annual rolling contractual payments by 1.84%, with a proposal to increase all other non-living wage contractual arrangements by 1.70% despite the scale of financial savings required to be made by the IJB. This would result in an additional cost of approximately £521k. All other contractual arrangements will be uplifted under the agreed terms of these contracts.

4.8 COVID-19 Pandemic – Remobilisation and Recovery Plans

- 4.8.1 The additional financial impact of the COVID-19 Pandemic during 2020/21 has been funded on a non-recurring basis by Scottish Government.
- 4.8.2 During 2021/22, further additional expenditure is anticipated as Operational Services continue planning for Remobilisation and Recovery, in line with national guidelines. Draft plans have been submitted to Scottish Government including indicative projected expenditure to support these increased demands, and it is anticipated that these additional costs will continue to be funded by Scottish Government. As a result, the direct impact of these additional costs has been excluded from the 2021/22 budget planning process.

4.9 Dundee IJB Proposed Savings Programme

- 4.9.1 The impact of all the elements in the previous sections on the proposed delegated budget is noted in Appendix 1 attached. This highlights that the IJB needs to identify savings to the value of £2.658m in 2021/22 to provide a balanced budget. Over the last few months, officers from the IJB have developed a proposed savings programme, reflecting a thorough review of service budgets and consideration of all funding available.
- 4.9.2 The savings proposals are set out in detail within the attached Proposed Savings Programme 2021/22 (Appendix 2). Given the continued response to the Covid19 pandemic, there has had to be a focus on non-recurring savings to be delivered during 2021/22 rather than significant service transformation. It is therefore important for the IJB to note that further transformation of services as part of the post-covid remobilisation process will need to be achieved in order to provide recurring savings for future years budgets.

4.10 Reserves Position

- 4.10.1 At the financial year end 2019/20 the IJB's reserves stood at £492k however this consisted solely of reserves earmarked and ring fenced for a specific purpose such as Primary Care Improvement Funding, Alcohol and Drug Partnerships and Action 15 Mental Health funding and in relation to IJB decisions such as transition funding for reshaping non acute care. The IJB has no non-earmarked reserves available at this time.
- 4.10.2 The Integration Scheme risk sharing agreement notes that should there be any residual overspend in operational services at the end of the financial year, reserves should be drawn on prior to overspends being picked up by the partner bodies.

4.10.3 The IJB has a reserves policy which states that reserves should be at a level of around 2% of budgeted resources therefore an appropriate level of reserves would equate to around £5m for Dundee IJB. Audit Scotland noted a risk around financial sustainability of the IJB in the 2019/20 Annual Audit Report which included the projected level of reserves. While the IJB's latest operational financial monitoring position for 2020/21 is showing a projected underspend to the year end, the final position will not be known until mid May. Furthermore, the final position with regards to overall Covid19 spend against Scottish Government funding will also not be known until that time therefore while it is likely that there will be some increase in reserves it is too early to confirm the scale of this.

4.11 Proposed Dundee IJB Delegated Budget 2021/22

4.11.1 Factoring all of the above against the delegated budget results in a proposed position for 2021/22 as noted in Table 2 below.

Table 2 – Dundee Health & Social Care Partnership Proposed Delegated Budget 2021/22

	Dundee City Council	NHS Tayside (indicative only)	Total Proposed Budget 2021/22
	£m	£m	£m
2021/22 Baseline Budget			
Hospital & Community Based Services		85.8	85.8
Family Health Services Prescribing*		32.8	32.8
General Medical Services*		50.0	50.0
Large Hospital Set Aside (value tbc)			
Adult Social Care	80.1		80.1
Total Baseline Budget	80.1	168.5	248.6
Add:			
Inflationary Uplifts	0.6	1.8	2.4
Investment in New Scottish Govt Legislation/National Policy	1.9		1.9
Primary Care/ Action 15 Mental Health Funding		1.6	1.6
Total Proposed Budget 2021/22	82.6	171.9	254.5
Note:*			
Hosted Services Transfer Out		Tbc	Tbc
Hosted Services Transfer In		Tbc	Tbc

Note* - Figures to be confirmed once NHS Tayside final budget agreed.

4.11.2 The scale and pace of the delivery of the IJB's revised Strategic and Commissioning Plan is dependent on the level of resources delegated to the IJB. While the 2021/22 financial position is challenging, the partnership is receiving a net growth in its resources for 2021/22 through additional investment in areas such as Primary Care, Mental Health, Carers and social care, all of which will support the delivery of the priorities set out within the Strategic and Commissioning Plan. In addition, as health and social care services start to remobilise as part of the response to the Covid19 pandemic, the service delivery landscape will continue to evolve over 2021/22.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Equality Impact Assessment. An impact assessment is available.

6.0 RISK ASSESSMENT

Risk 1 Description	There is a risk that the IJB will not be able to balance its resources and achieve its strategic objectives should the combination of the level of funding provided through the delegated budget and the impact of the IJB's Transformation Efficiency Programme be insufficient.
Risk Category	Financial
Inherent Risk Level	Likelihood 4 x Impact 4 = 16 (Extreme)
Mitigating Actions (including timescales and resources)	Developing a robust and deliverable Transformation Programme. Negotiations with Dundee City Council and NHS Tayside to agree the most advantageous funding package as part of the development of the IJB's delegated budget.
Residual Risk Level	Likelihood 3 x Impact 4 = 12 (High)
Planned Risk Level	Likelihood 3 x Impact 4 = 12 (High)
Approval recommendation	Although the risk levels remain high, the range of interventions identified generally have a medium to low risk of delivery in 2021/22 therefore it is recommended that the risks be accepted. Risks around the Prescribing budget will be continually monitored and reported to the IJB throughout the year.

7.0 CONSULTATIONS

7.1 The Chief Officer and the Clerk were consulted in the preparation of this report.

8.0 DIRECTIONS

8.1 The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working)(Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	
	2. Dundee City Council	
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	✓

9.0 BACKGROUND PAPERS

9.1 None.

Dave Berry
Chief Finance Officer

DATE: 10 March 2021

DIRECTION FROM DUNDEE CITY INTEGRATION JOINT BOARD

1	Reference	
2	Date Direction issued by Integration Joint Board	26 March 2021
3	Date from which direction takes effect	1 April 2021
4	Direction to:	NHS Tayside & Dundee City Council
5	Does this direction supersede, amend or cancel a previous direction – if yes, include the reference number(s)	Yes
6	Functions covered by direction	All delegated services.
7	Full text of direction	Dundee Integration Joint Board directs Dundee City Council and NHS Tayside to provide health and social care services as commissioned by Dundee Integration Joint Board within the resources allocated as set out in this report, subject to formal notification from NHS Tayside as to the level of budget offer. Further Directions will be issued by Dundee Integration Joint Board during 2021/22 as to the future provision of these services.
8	Budget allocated by Integration Joint Board to carry out direction	To be confirmed once the final budget has been agreed following formal notification from NHS Tayside as to the level of budget offer
9	Performance monitoring arrangements	Through regular financial monitoring reports to Dundee Integration Joint Board.
10	Date direction will be reviewed	June 2021 (following receipt of NHS Tayside's formal budget offer)

DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP		
REVENUE BUDGET 2021/22		
Anticipated Cost Pressures:		Total Delegated Budget Cost Pressures
		£000
<i>Current Year Non-Recurring Savings / Budget Pressures</i>		
Non-Recurring Savings 2020/21		148
Current Year Budget Pressures		1,400
Total Current Years Funding Requirements		1,548
<i>New Pressures 2021/22 - Inflationary Pressures/Demographic Growth</i>		
Staff Pay Increases		1,536
Increased Costs of Externally Provided Services (including living wage)		1,402
Anticipated Demographic Demand Growth		968
Prescribing Growth		548
Total Inflationary / Demographic Pressures		4,454
<i>National Policy / Legislative Costs:</i>		
Carers Act Implementation - Year 3		794
Free Personal & Nursing Care Rate Increases		154
Primary Care Improvement Plan		1,333
Mental Health Action 15		237
Total National Policy / Legislative Costs		2,518
Total Anticipated Cost Pressures 2021/22		8,520
Anticipated Net Funding Increase:		

Dundee City Council (passing on of additional SG Funding)	1,956
Dundee City Council	557
NHS Tayside	1,779
Scottish Government Funding - Primary Care / Mental Health	1,570
Total Anticipated Additional Funding	5,862
Net Anticipated Residual Funding Shortfall	2,658

Dundee Health and Social Care Partnership

APPENDIX 2

Revenue Budget 2021/22 - Proposed Budget Savings Programme

		Estimated Saving 2021/22 £000	Estimated Saving 2022/23 £000	Comments
(A)	Full Year Effect of 2020/21 Savings			
1)	New Meals Contract Price from Tayside Contracts under new CPU arrangements	93	93	Reflects projected price reduction based on Tayside Contracts Business Case for development of Central Processing Unit.
	Total Base Budget Adjustments	93	93	
(B)	Non Recurring Savings 2021/22			
1)	Reduction in GP Prescribing Budget	500	Non-recurring	Reflects continued reduction in prescribing expenditure experienced in 2020/21. In addition to a recurring saving of £352k made in the base budget in 2020/21.
2)	Reduction in Discretionary Spend (eg supplies & services, transport costs)	300	Non-recurring	Assumes continued working from home arrangements for most office based staff for at least the first 4 months of 2021/22 and effect of gradual opening of services under the remobilisation plan
3)	Anticipated Increased Staff turnover	700	Non-recurring	Vacancies in some areas of service are likely to be more difficult to fill due to particular skilled workers being reprioritised for covid pandemic response (eg for vaccination programme)
4)	Review Anticipated Additional Carers Funding for 2021/22	397	Non-recurring	Additional Carers Act funding as per the Financial Memorandum supporting the legislation has been provided in 2021/22 by the Scottish Govt, with the Dundee allocation being approximately £800k. While there will be additional demand for Carers services under the Act, it is unlikely that a full range of services will be able to be developed, approved and implemented during 2021/22. It is reasonable to expect 50% slippage in this programme.
5)	Delayed Utilisation of Reinvestment funding	500	Non-recurring	Delayed utilisation of reinvestment funding from the Reshaping Non-Acute Care programme until the post Covid response period.
	Total Non-Recurring Savings	2,397	0	
(C)	Recurring Savings			
1)	Impact of DCC Review of Charges	168	168	As per DCC Review of Charges Decisions
	Total Recurring Savings	168	168	
	Total Savings Identified	2,658	261	
	Savings Target	2,658		



REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD –
26 MARCH 2021

REPORT ON: 5 YEAR FINANCIAL FRAMEWORK

REPORT BY: CHIEF FINANCE OFFICER

REPORT NO: DIJB10-2021

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to provide the Integration Joint Board (IJB) with a forecast of the medium to longer term financial challenges which are likely to impact on the IJB's future delegated budget and sets out the framework within which these challenges will be mitigated to enable the IJB's strategic priorities to be delivered within a balanced budget.

2.0 RECOMMENDATIONS

It is recommended that the Integration Joint Board (IJB):

- 2.1 Notes the potential financial challenges which may impact on the IJB's delegated budget over the medium to longer term as set out in sections 4.1.1 to 4.1.8 and Appendix 1 to this report.
- 2.2 Approves the framework and range of principles under which the IJB will approach these challenges to ensure the IJB is able to deliver its strategic and commissioning priorities while delivering a balanced budget as set out in section 4.1.9 of this report.

3.0 FINANCIAL IMPLICATIONS

3.1 This report sets out the potential financial gaps within the IJB's delegated budget over the coming years. Based on a range of current assumptions, this could potentially result in savings totalling £18.2m being required over the next five financial years.

4.0 MAIN TEXT

4.1 Background

4.1.1 The first 5 financial years of the delivery of integrated health and social care services have been set within a context of severe financial restrictions to the United Kingdom's public spending and continued increases in demographic demand. This position has been exacerbated initially by the uncertainty of the impact of the UK's withdrawal from the European Union but even more so as a result of the response to the Covid19 pandemic and subsequent impact on the UK's public finances, pressures on the economy and further increased demand on health and social care services.

4.1.2 In relation to Dundee Integration Joint Board's delegated budget, these funding pressures and the impact of demographic demand have resulted in year-end overspends being incurred in each of the last three financial years (£403k in 2017/18, £1,794k in 2018/19 and £2,274k in 2019/20) with concerns being raised by Audit Scotland about the ongoing financial sustainability of the IJB and how this could undermine the IJB's ability to improve and deliver vital health and social care services (as set out in the Annual External Auditors Report – Item V of the meeting of the Performance and Audit Committee held on 24 November 2020 refers).

- 4.1.3 The scale of the budgetary challenges faced by the IJB over the last 5 financial years in terms of budgeted cost pressures and the level of funding received from partner bodies can be illustrated by the level of annual savings the IJB has been required to make to balance the delegated budget as follows:

Financial Year	Level of Savings Required to Balance Delegated Budget £000
2016/17 (baseline budget)	6,578
2017/18	2,840
2018/19	4,787
2019/20	5,936
2020/21	2,341
Total	22,482

This position is net of any additional funding provided by the Scottish Government over that time and has clearly had a significant impact on the ability of the IJB to continue its aim of transforming health and social care services from within the delegated budget which is around £250m per annum.

- 4.1.4 The public sector funding outlook for the medium to longer term was set out by the UK Chancellor as part of the March budget statement and published in the Office of Budget Responsibility's (OBR) Economic and Fiscal Outlook. The impact of the Covid Pandemic and other economic factors on the state of the UK's public finances are projected as follows:

	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Public Sector Net Debt as a %ge of UK Gross Domestic Product	100.2%	107.4%	109.0%	109.7%	106.2%	103.8%
Public Sector Net Debt (£billion)	2,198	2,503	2,631	2,747	2,761	2,804

(Source – OBR Economic and Fiscal Outlook – March 2021)

While the OBR noted the roll out of the vaccination programme does offer some hope of a swifter and more sustained economic recovery, albeit from a more challenging point than previously forecast, nevertheless the pandemic is still expected to lower the supply capacity of the economy in the medium term by around 3% relative to pre-virus expectations. This will continue to put a strain on public funds for the foreseeable future and is likely to filter down to all levels of the public sector locally in some form over that period.

- 4.1.5 Dundee Health & Social Care Partnership's (DHSCP) own financial modelling to establish the potential financial impact of both the range of cost pressures and the estimated funding from partners and the Scottish Government is set out in Appendix 1 to this report. This model makes a range of assumptions which are subject to change however represents the most up to date information DHSCP has in terms of future financial planning, including those from its statutory partner bodies. Neither the UK or Scottish Government's are in a position to outline 3-5 year financial plans to assist in this process at this time. The financial model does not include at this stage an estimate of the increased demand for health and social care services as a result of the Covid19 pandemic as distinct from underlying increases in demographic demand. Further information on population health, including an updated population needs assessment is required to provide a basis for potential cost estimation for these factors.
- 4.1.6 The estimates also do not take into account any impact of recommendations of the Independent Review of Adult Social Care should these be implemented in full or part. The Independent review recognises a lack of funding in the social care sector to date and sets out a financial estimate to implement the recommendations of the report in the future and highlights that spending on adult social care should be regarded as an investment in the Scottish economy. The report notes that based on Personal Social Services Research Unit (PSSRU) research a reasonable starting point for projections is a 3.5% per annum (p.a.) real increase in social care expenditure every year to 2035 in Scotland, but more specific Scottish projections will be vital in the future.

- 4.1.7 The Scottish Government's Health and Social Care Medium Term Financial Framework includes an assumption of nominal growth rates for social care of 4% p.a. gross and 3% p.a.net of savings until 2023/24. Assuming 1.8% p.a. inflation, the growth rate in the Medium Term Financial Framework is currently 1.3% p.a. lower than the rate recommended by PSSRU. The review recommends that future planning for investment in adult social care must factor in demographic change.
- 4.1.8 The report lays out the additional cost to meet current estimated unmet need and the new recommendations in the report as being £0.66bn per annum which is about 0.4% of Scottish GDP. This is a 20% increase in real terms over 2018/19 levels and twice the total real terms increase in adult social care expenditure over the whole of the previous ten years (£0.3bn). Even allowing for a phased introduction, an investment on these lines will require a long-term and substantial uplift in adult social care funding. Dundee IJB's financial framework will evolve as further information and any further funding commitments are made by the Scottish Government as a result of the review.
- 4.1.9 Appendix 1 sets out an early indication of the scale of the financial challenge facing the IJB over the coming years. By setting this out now, the IJB can start to consider how it can mitigate the effect of the difficult projected funding position in terms of its forward planning. This will require the IJB to focus on the need to change and transform services and not rely on short term measures to balance the budget. The following range of principles set within an overarching financial framework is recommended to be adopted which will support the IJB in balancing demand and improving health and social care outcomes for Dundee citizens while delivering a balanced budget.
- Ensure the delegated budget is targeted towards areas of spend which contribute to delivering the IJB's strategic priorities.
 - Continue to shift the balance of care for bed based models of care to community based health and social care services.
 - Prioritise investment in early intervention and prevention for longer term impact on demand for health and social care services.
 - Maintain investment in services which contribute to the continued good local performance around delayed discharge.
 - Ensure community based health and social care services are as efficient and effective as possible without compromising on the quality of services.
 - Continue to develop the use of technology to enhance direct service user/patient contact and to support staff in the community to work in a more mobile way.
 - Set out clearly the eligibility criteria under which the local population can access the range of health and social care services available, including signposting to the most appropriate services where applicable.
 - Ensure a best value approach to service provision at all times and identify and eliminate waste and inefficiency.
 - Identify further partnering opportunities with the 3rd and independent sector.
 - Explore opportunities to develop a change fund to enable the IJB to commission tests of change and support the transition of old models of care to new.
 - Pursue opportunities to access external funding to support specific initiatives (e.g. private, public and charitable funding).
 - Develop an effective workforce plan which sets out clearly the future shape of the required workforce to ensure there are no gaps, reducing the risk of incurring more expensive staff costs (e.g. use of agency staff).
 - Work with statutory partners, including neighbouring IJB's to identify wider transformation programmes within which health and social care services can benefit.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been screened for any policy implications in respect of Equality Impact Assessment. An impact assessment is available.

6.0 RISK ASSESSMENT

Risk 1 Description	There is a risk that the IJB will not be able to balance its resources and achieve its strategic objectives should the combination of the level of funding provided through the delegated budget and the impact of the IJB's Transformation Efficiency Programme be insufficient.
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7.0 CONSULTATIONS

7.1 The Chief Officer and the Clerk were consulted in the preparation of this report.

8.0 DIRECTIONS

8.1 The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	✓
	2. Dundee City Council	
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	

9.0 BACKGROUND PAPERS

9.1 None.

Dave Berry
Chief Finance Officer

DATE: 17 March 2021

5 Year Financial Framework 2021/22 – 2025/26

	2021/22	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000	£000
Estimated Baseline Budget	248,614	254,476	256,883	259,338	261,842
Estimated additional Cost Pressures	8,520	6,110	6,288	6,472	6,595
Estimated Funding Required	257,134	260,586	263,171	265,810	268,437
Estimated Funding Provided	254,476	256,883	259,338	261,842	264,397
Estimated Funding Gap	2,658	3,703	3,833	3,968	4,040
Total Funding Gap Over 5 Years					18,202

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD - ATTENDANCES - JANUARY 2021 TO DECEMBER 2021

Organisation	Member	Meeting Dates January 2021 to December 2021						
		24/2	26/3	21/4	23/6	25/8	27/10	15/12
Dundee City Council (Elected Member)	Cllr Ken Lynn	✓						
Dundee City Council (Elected Member)	Cllr Lynne Short	✓						
Dundee City Council (Elected Member)	Bailie Helen Wright	✓						
NHS Tayside (Non Executive Member)	Trudy McLeay	✓						
NHS Tayside (Non Executive Member)	Jenny Alexander	A/S						
NHS Tayside (Non Executive Member)	Donald McPherson	✓						
Dundee City Council (Chief Social Work Officer)	Diane McCulloch	✓						
Chief Officer	Vicky Irons	✓						
Chief Finance Officer	Dave Berry	✓						
NHS Tayside (Registered Medical Practitioner (whose name is included in the list of primary medical performers))	Vacant							
NHS Tayside (Registered Nurse)	Wendy Reid	A						
NHS Tayside (Registered Medical Practitioner (not providing primary medical services))	Dr James Cotton	✓						
Trade Union Representative	Jim McFarlane	✓						
NHS Tayside (Staff Partnership Representative)	Raymond Marshall	✓						
Voluntary Sector Representative	Eric Knox	A						
Service User Representative	Linda Gray	✓						
Carer Representative	Martyn Sloan	✓						
NHS Tayside (Director of Public Health)	Dr Emma Fletcher	A						

- ✓ Attended
 A Submitted Apologies
 A/S Submitted Apologies and was Substituted
 No Longer a Member and has been replaced / Was not a Member at the Time

