

City Chambers
DUNDEE
DD1 3BY

17th September 2007

Dear Sir or Madam

You are requested to attend a MEETING of the **SOCIAL WORK AND HEALTH COMMITTEE** to be held in the City Chambers, City Square, Dundee on Monday, 24 September 2007, following the meetings of the City Council, Economic Development, Leisure, Arts and Communities and Housing, Dundee Contract Services and Environmental Services Committees called for 6 pm.

Yours faithfully

ALEX STEPHEN

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

AGENDA OF BUSINESS

1 YOUTH JUSTICE ANNUAL REPORT

Report No 468-2007 by the Director of Social Work attached.

2 DUNDEE CARERS STRATEGY

Report No 481-2007 by the Director of Social Work attached.

3 MULTI-AGENCY INSPECTION: COLLABORATIVE WORKING ACROSS SERVICES FOR OLDER PEOPLE IN TAYSIDE

Report No 482-2007 by the Director of Social Work attached.

DUNDEE CITY COUNCIL

REPORT TO: SOCIAL WORK AND HEALTH COMMITTEE - 24th September 2007

REPORT ON: YOUTH JUSTICE ANNUAL REPORT

REPORT BY: DIRECTOR OF SOCIAL WORK

REPORT NO: 468 - 2007

1.0 PURPOSE OF THE REPORT

1.1 The report provides information about the 2006/07 Annual Report of Dundee's Youth Justice Strategy Group.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Social Work and Health Committee:-

2.2 note the content of this report

2.3 note and approve the Youth Justice Annual Report, a copy of which is available for inspection in the members' lounge

3.0 FINANCIAL IMPLICATIONS

3.1 There are no financial implications arising from this report

4.0 SUSTAINABILITY IMPLICATIONS

4.1 This report does not directly impact on the Council's Sustainability Policy

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 The efforts described within the Annual Report are helping to reduce youth crime and are thereby promoting community safety within Dundee. They also assist in achieving improved outcomes for children and young people involved in, and affected by, youth crime.

6.0 MAIN TEXT

6.1 Report 230-06 outlined Dundee's Youth Justice Strategy for 2006-2008. It notes Dundee's strategy to reduce youth crime involves prevention, diversion, intensive responses to persistent and serious offending, and responding to victims of youth crime. It also notes that there is a range of services and processes that are geared up to reducing the amount of youth crime in Dundee.

6.2 The Youth Justice Strategy Group - the multi-agency that oversees Dundee's efforts to tackle youth crime - has continued to implement this strategy. It continues to have an overview of all the various inter-agency efforts to reduce juvenile offending and these efforts are reflected in an Annual Report for the year 2006-07.

- 6.3 The main points of note within the Annual Report include,
- A reduction in persistent offender numbers from last year (05/06) of 16% (80 down to 67), with a 3 year reduction of between 2003/4 to 2006/7 of 38% (from 109 down to 67)
 - A reduction from last year in the number of offence referrals from the Police to SCRA from 1968 to 1467 (down 25%)
 - The main types of crime committed by children in Dundee during 2006/07 were assault, breach of the peace, vandalism and theft
 - A reduction across all offence types reported to SCRA, in particular offences contrary to the Road Traffic Act - typically riding motor bikes, mini-motos or cars without a licence/insurance etc - which reduced from 268 the previous year down to 159 in 06/07, a reduction of 41%
 - Six children were considered for an ASBO during 2006/07, with 2 application made and granted, with the remainder receiving various other disposals and services through the Children's Hearing including Intensive Support and Monitoring (ISMS), placements in foster/residential/secure care, and/or other forms of monitoring or supervision
- 6.4 The report also highlights some of the positive work across agencies within communities in Dundee. Specifically, during 06/07 developmental work has included,
- new arrangements for care and risk management conferences for children who have been involved in sexual or violent offending;
 - an inter-agency detention protocol, for cases children who are detained by the police
 - an information-sharing protocol, to ensure information about a child's offending is speedily passed by the Police to all those who are working with the child
 - the introduction of the new Police Restorative Warning scheme
 - a pre-referral screening protocol, which outlines a new route for the Police to refer direct to agencies as an alternative to referring to the Children's Reporter,
- 6.5 The new Police Warning scheme and the screening protocol commenced in October 2006, and since then the rate of offence referrals to SCRA has fallen by approximately 40% per month. This has led to a number of efficiencies across the system, including quicker interventions for early offenders and more time for the key agencies to concentrate on persistent and serious offenders. This redesigning of services has been commended by Audit Scotland as a national good practice model, and at a local level this has been greatly welcomed by the Police, children, parents and the relevant diversionary services.
- 6.6 There is now a wider range of options available to the Police than previously, including a Warning letter, a Restorative Warning by a specially trained Police officer, referral to Reporter, referral to Procurator Fiscal, or referrals to diversion involving SACRO, Home School Support Service, the Compass scheme and Anti-Social Behaviour Team.
- 6.7 Since the new arrangements have been put in place, there has also been a reduction in overall offence referrals (including formal warning letters and formal warnings) of 11%.
- 6.8 New activity planned for this coming year includes the offer of speakers from the various youth justice services to undertake presentations to community meetings/groups to explain this annual report, and to talk about how the youth justice system works.

7.0 CONSULTATION

7.1 Consultation has been undertaken with the Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive (Community Planning), Head of Finance, the Directors of Housing, Education, Leisure and Communities, and all the agencies and organisations represented on the Youth Justice Strategy Group.

8.0 BACKGROUND PAPERS

Report 230-2006 to the Policy and Resources Committee
Report 595-2006 to the Social Work Committee

Alan Baird
Director of Social Work

31 August 2007

REPORT TO: SOCIAL WORK & HEALTH COMMITTEE - 24 SEPTEMBER 2007
REPORT ON: DUNDEE CARERS STRATEGY
REPORT BY: DIRECTOR OF SOCIAL WORK
REPORT NO: 481 - 2007

1.0 PURPOSE OF THE REPORT

1.1 The purpose of this report is to seek approval of committee members to introduce a strategy for carers in Dundee, a copy of this report is available for inspection in the Members' Lounge.

2.0 RECOMMENDATIONS

It is recommended that the Social Work & Health Committee:-

- 2.1 Approves the adoption of the strategy: and
- 2.2 Instructs the Director of Social Work to develop an action plan that demonstrates our commissioning intentions to meet the objectives outlined in the strategy.

3.0 FINANCIAL IMPLICATIONS

3.1 All costs will be met within existing budgets.

4.0 SUSTAINABILITY POLICY IMPLICATIONS

4.1 Sustainability

4.1.1 The report will have a positive impact on ensuring all sections of the community are empowered in decision making and that health is protected.

4.2 Strategic Environmental assessment

4.2.1 None

4.3 Anti-poverty

4.3.1 An outcome of the implementation of the recommendations of the strategy should be to ensure that the needs of carers are met equitably throughout Tayside.

5.0 MAIN TEXT

5.1 Carers play a vital and central role in the provision of care, making an enormous contribution to supporting people in the community. Carers are the largest group of care providers and, therefore, the largest component of the local care workforce. Carers of all ages make an enormous contribution to caring for vulnerable people in Dundee.

5.2 Supporting carers is a key priority for the Scottish Executive, as described in the Strategy for Carers in Scotland (1999) and many subsequent reports. Supporting carers locally in Dundee is a continuing priority for the Social Work Department, NHS Tayside and the

Princess Royal Trust Centre. The Dundee Carers' Strategy is developed within the context of national developments and legislation affecting carers.

5.3 Several pieces of legislation have been introduced which give carers legal rights and which place duties upon statutory agencies to support carers. Key pieces of legislation are:

- Carers (Recognition and Services) Act 1995
- Children (Scotland) Act 1995
- Community Care and Health (Scotland) Act 2002
- Working Families Act 2006
- Employment Act 2002
- UN Convention on the Rights of the Child

In addition, several policy documents have been published to provide information and guidance. These include:

- Caring About Carers - A National Strategy for Carers (1999)
- Strategy for Carers in Scotland (1999)
- Partnership for Care (2003)
- Changing Lives: 21st Century Social Work Review (2006)
- Care 21 Report: The Future of Unpaid Care in Scotland (2006)
- NHS Tayside - Carer Information Strategy (2007)
- Delivering for Health (2005)
- Building a Health Service Fit for the Future (Kerr Report) (2005)

5.4 The Strategy for Carers in Scotland (1999) resulted in investment in services to support carers and new legislation. The publication of the Care 21 Report on The Future of Unpaid Care in Scotland (2005) created an agenda for change in the way that carers are recognised and supported. It set out 22 recommendations arising from research on the issues faced by unpaid carers in Scotland.

5.5 A carer is defined in the Carers (Recognition and Services) Act 1995 as a person who provides a "*substantial amount of care on a regular basis*". Carers of all ages can look after family, partners or friends in need of any help because they are ill, frail or have a disability. This includes people with a physical or learning disability, HIV/AIDS, mental health issues and drug and alcohol dependency.

5.6 The 2001 Census identified that in Dundee there are almost 14,000 unpaid carers - almost 10% of the total population of Dundee. Given that many people do not recognise themselves as carers this figure is likely to be higher - for example the Young Carers Project has supported 931 young carers since 2000. Research by Carers UK estimates a 60% increase in the number of carers by 2037. Most carers provide care for between 1 and 19 hours each week, but there are a significant number of carers providing over 50 hours of care each week.

5.7 For carers in Dundee to be adequately supported and informed they need to be part of a positive and active partnership where they are treated as equal partners. Carers should be consulted and involved in planning and developing services. The Dundee Carers' Strategy has been produced in partnership with carers, the voluntary sector, Dundee City Council Social Work Department, NHS Tayside, Princess Royal Trust Carers Centre and other key stakeholders.

5.8 In developing this strategy, the following outcomes were agreed with local carers:

- recognition & involvement as equal partners;
- support in their caring role;
- increased social inclusion; and
- improved health and wellbeing.

5.9 There is a range of services and supports to support carers, such as respite, training and information. This strategy will consolidate and build on the good work already in place to ensure that carers are recognised, informed, involved and supported in their caring role. The strategy describes several priority areas that require action for the aim to be realised.

These are:

- Information
- Assessment
- Carers Support Groups
- Respite & Short Breaks
- Training, Education & Employment
- Health and Wellbeing
- Financial Support
- Advocacy
- Consultation and Involvement

5.10 In the strategy we set out our objectives for meeting the priorities. In addition to these priority areas, we aim to improve:

- Access to services;
- The range of services; and,
- The balance between formal and informal caring.

6.0 CONSULTATIONS

6.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have been consulted in this report.

7.0 BACKGROUND PAPERS

7.1 None

Alan G Baird
Director of Social Work

Date: 7 September 2007

DUNDEE CITY COUNCIL

REPORT TO: SOCIAL WORK & HEALTH COMMITTEE - 24 SEPTEMBER 2007

REPORT ON: MULTI-AGENCY INSPECTION; COLLABORATIVE WORKING ACROSS SERVICES FOR OLDER PEOPLE IN TAYSIDE

REPORT BY: DIRECTOR OF SOCIAL WORK

REPORT NO: 482 - 2007

1.0 PURPOSE OF THE REPORT

1.1 The purpose of this report is to report on the outcome of the Multi-agency inspection of 'Collaborative working across services for Older People in Tayside (Social Work Inspection Agency May 2007) and to seek approval for the proposed action plan in support of the recommendations.

2.0 RECOMMENDATIONS

It is recommended that the Social Work Committee:-

- 2.1 Note the recommended actions
- 2.2 agree the actions proposed as outlined in Appendix 1 to the report

3.0 FINANCIAL IMPLICATIONS

3.1 Financial implications arising from the recommendations of the inspection report will be integrated into Council and Health Board financial planning processes.

4.0 SUSTAINABILITY POLICY IMPLICATIONS

- 4.1 Sustainability
 - 4.1.1 The report will have a positive impact on ensuring all sections of the community are empowered in decision making and that health is protected.
- 4.2 Strategic Environmental assessment
 - 4.2.1 None
- 4.3 Anti-poverty
 - 4.3.1 An outcome of the implementation of the recommendations of the inspection should be to ensure that the needs of older people are met equitably throughout Tayside

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 Actions arising from the implementation of the recommendations of the inspection report will be subject to an equality impact assessment by the partner agencies involved.

6.0 MAIN TEXT

6.1 Background

6.1.1 Multi-agency inspections were announced by the Minister for Communities in 2006. The first pilot multi-agency inspection of older people services was conducted in 2006 and the report of the findings of the inspection was published in May 2007 (Multi-agency inspection: Collaborative working across services for older people in Tayside, HMSO).

6.1.2 The inspection focused on the way the four agencies in Tayside work together rather than on specific services. The report highlighted areas of good practice and made recommendations where change or improvements were needed. The agencies have been asked to produce an action plan in response to the recommendations for submission by 5 September 2007. The action plan will be scrutinised by core members of the multi-agency inspection team and endorsed by NHS QIS, SWIA and the Care Commission.

6.2 Inspection Evaluation

6.2.1 The three partnerships were evaluated on their performance against the inspection model.

Dundee Partnership Evaluation was as follows:

Area of Evaluation	Evaluation
Person centred care	Good
Key outcomes	Adequate
Whole system approach	Weak
Delivery and Management of services	Adequate
Leadership and Direction	Adequate
Capacity for improvement	Adequate

6.3 Inspection Recommendations

6.3.1 There were seven recommendations for the three partnerships, one for NHS Tayside and two for the Dundee Partnership.

The recommendations of the inspection are included as Appendix 1 to this report.

6.4 Actions in support of the Inspection Recommendations

6.4.1 The partnerships have instigated a range of actions, which will contribute towards delivering on the recommendations of the report.

1. The Older People Strategic Planning Group has been reformed and is in the process of producing a joint strategic commissioning plan to meet the community health and care needs of older people in Dundee.
2. Dundee City Council instigated a Best Value Review of Older People's Services to consider how need and demand could best be met in Dundee.
3. NHS Tayside have engaged an Older People Commissioner to ensure there is a Tayside-wide focus on prioritising and meeting the needs of older people equitably across Tayside.

- 6.4.2 The Dundee partnership's proposed actions in response to the recommendations are included as Appendix 2 to this report. Timescales are included and where progress has been made towards meeting objectives this is indicated.

7.0 CONSULTATION

- 7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services), Head of Finance and Dundee CHP members of Older People Strategic Planning Group have been consulted on this report.

8.0 BACKGROUND PAPERS

- 8.1 The following document was relied upon in the preparation of this report
Social Work Inspection Agency, May 2007, Multi-agency inspection: Collaborative working across Services for Older People in Tayside: Social Work; HMSO

Alan G Baird
Director of Social Work

Date: 7 September 2007

Appendix 1

Recommendations:

Tayside-wide number 1

NHS Tayside and the three Councils should jointly develop and implement a coherent Tayside-wide framework for older people's services. This should set out an agreed strategic and financial framework for meeting the challenges of implementing the national policy directions as set out in 'Delivering for Health' and 'Changing Lives'. The framework should adopt a whole systems approach to achieving the required shifts in the balance of health and social work services.

Within this framework each partnership should develop and implement a clear strategy, including a joint action plan, financial plan, timescales and commissioning plan, which sets out how it will meet the need for local service developments.

Tayside-wide number 2

There should be more joint discussion between NHS Tayside and the three councils regarding future funding arrangements including resource transfer. Future NHS Tayside funding arrangements should take account of imbalances created by resource transfers agreed to date.

Tayside-wide number 3

The partnership should prepare medium term joint financial plans and review them on a rolling basis in order to inform the process of forward planning of services for older people. NHS Tayside should consider aligning its budget setting timetable with those of the three councils.

Tayside-wide number 4

Managers should ensure that policies and procedures on medication (drugs, creams etc) for older people receiving services are clear and are energetically promoted with all staff, including pharmacists, to ensure consistency of practice. A subsequent audit should be carried out to monitor implementation.

Tayside-wide number 5

All partnerships should develop training plans or progress their existing plans to ensure that all social care and health staff working with people with dementia are provided with training on the skills and expertise needed for working with people with dementia.

Tayside-wide number 6

All partnerships should ensure that every older person receives a copy of their own assessment and care plan. They should consider the ways in which they provide written information to older people so that it can be easily identified and located within older people's homes.

Tayside-wide number 7

Partnerships should develop systems for monitoring the number of health checks offered and provided to carers and should set annual targets for increasing these.

NHS Tayside number 1

NHS Tayside should give attention to improving how health staff communicates with carers and how they acknowledge the role of carers of older people. This should be done in partnership with carer's organisations and be supported by the introduction of feedback mechanisms and improvement plans.

Dundee partnership number 1

The Dundee partnership should urgently collaborate on implementing a whole systems approach at all levels of both organisations. It should produce a strategy which includes a joint action plan, financial plan, timescales and commissioning strategy and which sets out how the partnership will meet the need for local service developments. It should also set and monitor timescales for delivering tangible results.

Dundee partnership number 2

The partnership should work to develop a more integrated approach to training, workforce planning and methods of communicating with staff about services for older people.

Appendix 2

Action Plan

Recommendations	Lead Officer	Action/Milestone	Date	Progress
Tayside-wide 1	Chair of Dundee Older People SPG	Prepare Dundee Strategy for Older People's Services for integration into Tayside-wide framework for older people's services. Prepare a statement of commissioning intentions of the Dundee partnerships	October 2007 December 2007	
Tayside-wide 2	Chief Executive, NHS Tayside, Dundee City Council General Manager CHP Director Social Work, General Manager CHP	Agree revised protocol for the operation of resource transfer arrangement Participate in periodic review of partnership resource transfer arrangements Review Dundee partnership governance arrangements against the MAISOP recommendations	June 2007 Regularly By December 2007	✓
Tayside-wide 3	Chief Executive, NHS Tayside, Angus, Dundee, Perth and Kinross	Partnerships to agree programme of regular discussion re medium term financial planning Integrate discussion into Chief Executive's regular liaison discussions Participate in and agree Tayside-wide commissioning intentions by agreeing on a) review of needs across Tayside b) agree priorities for investment c) preparation of commissioning intentions	April 2007 Quarterly September 2007 December 2007 April 2008	✓
Tayside-wide 4	Kate Danskin, Frances Greig	Prepare draft procedures for consultation in Dundee Introduce procedures Agree method and process of audit	June 2007 April 2008 From October 2008	✓

		Conduct audit of dementia training programmes in place in Dundee	By December 2007	
Tayside-wide 5	Staff Development Officer, Dundee CHP, Dundee City Council	Prepare proposals for revised integrated dementia training programme for Dundee	By March 2008	
		Introduce revised staff training programme for Dundee	From April 2008	
Tayside-wide 6	Kate Danskin, Diane McCulloch	Review current practice on the a) provision of written information in older people's homes b) provision of assessment and care plan information to older people	By July 2007	✓
		Produce proposals for revised system of a) making information available in older people's homes b) provision of assessment	By March 2008	
		Review use of information	By April 2009	
Tayside-wide 7	Gail Young	Review status of health check for carers in Dundee		
		Benchmark practice against other CHPs	August 2007	✓
		Contribute to production of proposals for target and monitoring Tayside-wide	To be determined	
NHS Tayside 1	Val MacFarlane	Prepare revised draft carers strategy for Dundee partnership	July 2007	✓
		Consult formally on Dundee partnership carers strategy	By September 2007	
		Contribute to production of Tayside-wide carers strategy	2008	
Dundee Partnership 1	Chief Executive Dundee City Council	Convene Best Value Review of Older People Services in Dundee	October 2006	✓
		Report on outcome of Best Value Review	October 2007	
	Chair of Management Group	Reconvene Older People Strategy Group	October 2006	✓
	Chair of Older People SPG			

		Prepare and consult on Dundee older people strategy for a) Set out whole system model b) Prepare draft joint service strategy c) Consult on draft joint service strategy d) Publish service strategy including short, medium and long term commissioning intentions	April 2007 July 2007 September 2007 November 2007	✓ ✓
Dundee Partnership 2	David Lynch, Laura Bannerman	Convene joint workforce development group Prepare integrated workforce development plan Implement proposals	By October 2007 April 2008 June 2008 onwards	