



Minutes of Dundee Local Access Forum
The Crescent Building, Lothian Crescent, Dundee
Monday 1st February 2016, 7- 9pm

PRESENT:

David Martin	Chair and Cycling Groups
Roy Partington	Vice Chair and Scotways
Andrew Llanwarne	Dighty Connect/STRIDE
Graham Cross	Ardler Environment Group
Jim Bryce	Dundee/Camperdown Bike Clubs
John Whyman	Secretary Access Officer DCC
Mags Currie	Hutton Institute
Mary Holligan	
Neil Quinney	Sustrans

APOLOGIES:

Callum Hay	Sustrans I Bike
George Potts	Nature Conservation

No	Item	Action
1.	Welcome & Introductions David Martin Chair.	
2.	Minutes of previous meeting, Apart from a couple of typing corrections, minutes agreed as accurate record. Proposed by Graham, seconded by Mary.	
3.	Matters arising from the minutes of 11/11/15 Point 4b) The Law Heritage Project slowly progressing but not started on site yet Other matters arising included as Agenda items	JW
4.	Promotion and Infrastructure a) Planning Applications. Caird Park regional performance sports centre discussed, John reported that it had been agreed to include a path around the northern edge to redirect the Core Path. Outline consent was approved at committee recently, with a further application expected, the potential for work starting in Autumn 2016. Western Gateway 3 rd full application for Site 2 near Liff Hospital was passed, conditions include the upgrading of a Core Path at the southern boundary. Online Planning Portal is here:- http://idoxwam.dundee.gov.uk/idoxpa-web/ b) Dundee Cycling Strategy Consultation period for comments is closed. John to ask Sustainable Transport Team for and update for the AGM. c) Walking and Cycling in the Waterfront. It was noted that more of the footways of the Central Waterfront are now open. The green space seems complete and should be open soon. Andrew asked about the phasing of the pedestrian crossings. Previous statements (raised during the AGM minutes 2012) offered hope of priority to pedestrians and cyclists, but this is not evident using the	All JW All

10.	DM – Closed the meeting and thanked all	
11.	DONM – AGM 25th April 2016, Baxter Park Glass Centre (tea & coffee provided).	All

Information Links

Dundee Local Access Forum information and minutes

www.dundee.gov.uk/outaccess/locaccforum

Dundee Core Path Plan

www.dundee.gov.uk/outaccess/corepaths

Whitfield Masterplan – See page 24 for Access at Active Travel statements. Pages 29 and 30 include maps.

http://www.dundee.gov.uk/sites/default/files/publications/CD_Whitfield_Planning_FrameworkAug15.pdf



**Dundee Local Access Forum
Annual General Meeting
Held in Baxter Park, Park Centre. Dundee
On Monday 25th April 2016 7pm**

Present:

David Martin	(chair) Cycling Groups
Roy Partington	(vice chair) Scotways
John Whyman	(secretary) Outdoor Access Officer

Core Group:

Andrew Llanwarne	Dighty Connect Project/STRIDE
Pam Watson	British Horse Society

Wider Membership / In Attendance:

Mary Holligan	Grove Academy Eco School Group
Callum Hay	Sustrans I-Bike
George Gammack	Living Streets
Mary Colvin	NHS Health Promotion
Sandra Knight	
Mags Currie	Hutton Institute
Neil Quinney	Sustrans Network Rangers
Graham Cross	Bonnie Dundee/Ardler Environment Group
James Bryce	Camperdown Cycling Club

Apologies:

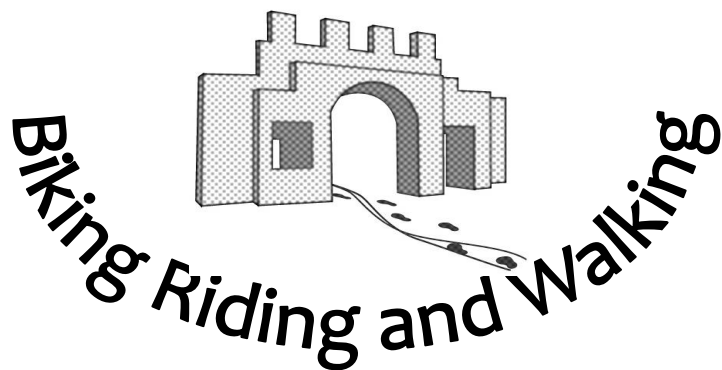
Sandra Boe	Discovery Dog Club
Alan Young	
Nick Cole	Perth and Kinross Access Forum
Elaine Sword	Dundee Healthy Living Initiative
Susan Dye	Dundee Healthy Living Initiative
Sue Black	Dundee Association of Mental Health
Alison Mitchell	Aberdeen City Outdoor Access Forum

No	Item	Action
1.	Chair David Martin, opened the meeting and invited introductions.	
2.	<u>I-Bike Dundee – Why is Active Travel Important for Young People Today</u> Callum Hay, Sustrans I-Bike Officer, explained the benefits of physical activity for children and adolescents, and how active travel can make a part of young people's physical activity. He explained that children of school age in particular benefit with better learning, lower stress, reduced weight issues, better socialising, greater independence and preparing them for more interest in	

	<p>physical activity throughout their life.</p> <p>I-Bike Dundee provides activities for schools in the Grove Academy and Menzieshill High School clusters, for P5 to S2 age groups. Activities aim to develop cycling skills and confidence and help pupils with active travel planning. Recent success stories include a Hi-Viz day where 107 pupils of Forthill Primary cycled in to school, and lots more walked. Parents and teachers reported a drop in traffic, and slower traffic speeds near the school.</p> <p>Questions</p> <p>Roy – How can more teachers could be encouraged to cycle to school? Callum explained that he was speaking to teachers, and that some were becoming much more interested through the project.</p> <p>John - How long is the project was funded for? Currently to July 2016, but more funding was being looked for.</p> <p>Andrew – What are the links with Active Schools. Callum explained that in some cases he worked with Active Schools Co-ordinators, but they were not focusing on Active Travel.</p> <p>David – What can be done to encourage further progression and cycling outside school travel? Callum answered that I-Bike was an initial step, but that pupils were reporting that they were cycling more in their own time too.</p>	
3.	<p><u>The Barriers to Outdoor Access for Older People</u></p> <p>Mags Currie, James Hutton Institute, explained the research under taken and the results. Work involved interviewing targeted people in rural Aberdeenshire, Arbroath and Dundee near Baxter Park. People had to be aged over 65, retired and living independently locally.</p> <p>Although many different responses were given, generally people accept they can not do as much as they used to and do not think that promoting outdoor places and activities would help them do more. Barriers discovered include health and ability, health of companions and time. Retired people are often busy with other activities or with family and friend commitments. Personal safety was also reported as barrier, but only in Arbroath and Dundee not in Aberdeenshire. Socialising is noted as very important in activities for older people. More women are active with health walking groups than men. Some thought that walking groups may go too far, and big groups were off putting.</p> <p>Questions</p> <p>Andrew - Are there links to the Walking Strategy for Scotland? Mags has given a presentation to the Scottish Government and hoped that the links would be made there.</p> <p>Roy pointed out that research has long since recognised that habits developed in early life continue throughout. Work with younger people (such as I-Bike) will eventually benefit older people.</p> <p>David linked the presentations by emphasising the social benefit of outdoor access, recognised by Mags and Callum’s work.</p>	
4.	<p><u>Minutes Of 2015 Annual General Meeting</u></p>	

	<p>No corrections noted</p> <p>Motion to adopt, proposed Mary Holligan, seconded James Bryce</p> <p>Matters arising. John pointed out that the consultation on Dundee's 20mph areas was on the council website and open for comment until June</p>									
5.	<p><u>Presentation of Annual Report David Martin (chair)</u></p> <p>David provided some information about the work of the Local Access Forum in 2015/16. The forum has been in operation for 11 years and this year has reviewed the role and constitution. The focus has been on a wider membership and including Active Travel which is a significant part of urban outdoor access. Members have appraised a quarter of the Core Path Plan and found only minor alterations are required. This has also been tested by public consultation linked to the Local Development Plan and Green Infrastructure consultations.</p> <p>The forum has also supported Heritage Lottery Fund application for the Law, which was successful and improvement work on the stepped Core Paths is underway. The coming year should see further development of the Cycling Forum, and more meetings across the city's wards.</p> <p>Questions</p> <p>Roy pointed out the good practice in Dundee of signing Core Paths with distance and travel times, which is being considered by other areas.</p>									
6.	<p><u>Amendment to Forum Constitution</u></p> <p>All members have had an opportunity to read and review the draft revised constitution. Wording has been amended to highlight functional Active Travel. The members list has been altered to include more posts related to community, health and education. The name has been amended to Dundee Biking, Riding and Walking (BRAW) Forum.</p> <p>Members present unanimously voted to adopt the amended constitution and name change. The meeting was confirmed as quorate with 4 members present out of a total of 7.</p>									
7.	<p><u>Election of Office Bearers</u></p> <p>David stood down as Chair. David nominated Roy for Chair, seconded by Andrew. There were no other nominations.</p> <p>Roy nominated Andrew for Vice Chair, David seconded, there were no other nominations.</p> <p>New Members. John has received 4 new member applications:-</p> <table border="0"> <tr> <td>Mary Holligan</td> <td>Grove Academy Eco School Group</td> </tr> <tr> <td>Graham Cross</td> <td>Bonnie Dundee/ Ardler Environment Group</td> </tr> <tr> <td>James Bryce</td> <td>Camperdown Cycling Club</td> </tr> <tr> <td>Neil Quinney</td> <td>Sustrans Network Rangers</td> </tr> </table> <p>All nominations were agreed without objection</p> <p>Standing down</p> <p>George Potts, although position will be filled on a rotational basis by the Countryside Rangers</p>	Mary Holligan	Grove Academy Eco School Group	Graham Cross	Bonnie Dundee/ Ardler Environment Group	James Bryce	Camperdown Cycling Club	Neil Quinney	Sustrans Network Rangers	
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8.	<p><u>AOCB</u></p> <p>John offered his thanks to Alison Mitchel (Aberdeenshire Outdoor Access Forum), Mags Currie and Liz Dinnie (both of the James Hutton Institute), who have all helped look at the different work of Access Forums in our quest for change.</p> <p>Roy offered his thanks to George Potts, Senior Countryside Ranger for supporting the Forum since its formation and serving as the first Chair.</p> <p>Roy also expressed thanks and paid tribute to David for his Chairing over the last three years.</p> <p>Dates For Meetings, all 7-9pm</p> <p>13th June 2016 – Broughty Ferry Library ?th August 2016 – BBQ meeting Templeton Woods 7th November 2016 – Douglas Community Centre 20th February 2017 – Arthurstone Library 24th April 2016 (AGM) – Baxter Park Dates subject to confirmation with venues</p>	
8.	Close of Meeting	
9.	Date of Next Meeting 13th June 2016 – Broughty Ferry Library	



**Dundee Local Access Forum Minutes
Broughty Ferry Library
Monday 13th June 2016, 7- 9pm**

Core Group

PRESENT: Roy Partington (chair) Scotways
 Andrew Llanwarne (vice chair) DightyConnect
 David Martin Cycling Groups
 Jim Bryce Camperdown Cycling Club
 Graham Cross Bonnie Dundee/Ardler Environment Group
 John Whyman (secretary) Access Officer DCC
 Neil Quinney Sustrans Network Rangers
 Mary Holligan Grove Academy Eco Group
 Laura Lucas Countryside Rangers
 Susan Dye Dundee Healthy Living
 Colin Donald The Law Heritage Project
 Mary Henderson Friends of the Earth
 John Berry Broughty Ferry resident

APOLOGIES: None received

No	Item	Action
1.	Welcome & Introductions Roy Partington Chair.	
2.	Minutes of previous meeting Approved by Graham, seconded by Andrew.	
3.	Matters arising from the minutes of 01/02/16 Point 3) The Law Heritage Project has started on site with significant progress in improving the Core Paths. A press call was attended by David as DLAF representative. Point 8) The AGM went well with interesting talks, although attendance was down at 14.	
4.	News from the AGM, Name and Constitution At the AGM, motions to change the name and constitution of the Forum were agreed. Roy explained the ideas of the changes and asked John to circulate the constitution again to ensure everyone had access to it.	JW
5.	Local Spotlight - Active travel and outdoor access in Broughty Ferry Andrew and Mary have completed a thorough look at Core Path Plan maps 11 and 12, which cover Broughty Ferry. Their reports recommend some minor alterations, some of which need further discussion/consultation. Discussion about Core Paths being important in relation to access to schools. John to circulate Andrew and Mary's findings and the routes to schools with the minutes.	JW/AL/ MH
6.	Promotion and Infrastructure a) Planning Applications. Online Portal is here:-	

	<p>http://idoxwam.dundeeecity.gov.uk/idoxpa-web/ John W circulated information on 24th May about application 16/00392/FULM for 150 houses at Linlathen, with some impact for Core Paths. This application is the first of a series here. While some path links to the west have been proposed, it is not within the current application.</p> <p>b) 20mph Consultation Discussion focused around some streets in Broughty Ferry and Westend. John B explained the locations of the 20 and 30 streets are not decided and the consultation will inform alteration to the map. There have been 600 responses, and radio advertising is helping attract more. Everyone present agreed that widespread 20mph zones could have major benefit to active travel in Dundee. Roy recommended that everyone present looks at the consultation and feeds in a response. Consultation closes 30th June</p> <p>c) Pedestrian operated crossings – Roy outlined differences between the Puffin and Pelican Crossings. John provided photos of the last Dundee Pelican crossing. Mary Henderson explained her difficulty seeing the light indicator on the Puffin when crossings were busy. Those present also expressed annoyance at waiting for the green man while the junction went through its cycle, even when no cars were present, and that people often cross on red man. While research has shown reduction in accidents with the Puffin, Roy explained that the research in Edinburgh used stand alone Puffins, not junctions such as cross roads. It seems too late to influence the design of crossings, but waiting times and promotion of the different crossings through a public information film may be possible. John W and Roy to liaise over a letter to the Scottish Government requesting a public information film.</p>	<p>All</p> <p>RP/JW</p>
7.	<p>Responsible Access</p> <p>a) Cycling on footways. While illegal, the police do not take action, presumably unless there is a report of an incident.</p> <p>b) Dog Walking at Riverside Nature Park. Graham and John W explained the attempt to protect ground nesting Skylarks from disturbance. While many dog walkers are not putting their dogs on lead, and some walkers are not sticking to paths as requested, Skylarks may have been more successful this year. The Friends of Riverside Nature are helping monitor nesting success and are repeatedly asking visitors to abide by the council signs. Results of the effort will be reported back to Councillors later in the year.</p>	
8.	<p>Statutory Functions</p> <p>a) Section 11 Applications – none received</p> <p>b) Core Path Plan update investigation. The Broughty Ferry sections were discussed in Point 5. Members have looked at other areas including Westend and Northeast, suggesting an update is required but not a complete review. Public consultation has been carried out with the Main Issues report for the Local Development Plan (LDP) and it is hoped that the update will go through committee in time for alignment with the LDP. Further Forum discussion meeting will be required.</p>	JW
9.	<p>AOCB</p> <p>a) Field Margins Environmental Focus Areas (EFA) John W has had discussion with Pam about her concerns at James Hutton Institute's Balruddery Farm. Ramblers Association had promoted field margins left as a requirement of EFA funding as good outdoor access facilities. However, management at Balruddery does not facilitate access with deep ploughing to aid biodiversity and water absorption instead. Routes that used to be rideable are now not, John has raised at with other Access Officers in other LA's.</p> <p>b) CycleHack Hosted by Abertay students, David explained the weekend to explore solutions to the barriers riders experience.</p> <p>c) Mary Henderson and Andrew explained and promoted the Green Groups</p>	<p>All</p> <p>All/JW</p> <p>JW</p>

	<p>discussion with Councillor John Alexander – an opportunity to air thoughts about Dundee’s environment 6:30 21st June, Glass Centre, Baxter Park</p> <p>d) Cycling Strategy John B gave the news that the strategy would go before council committee on the 27th June</p> <p>e) The Law Heritage Project – Colin explained the work which has begun, and the call to the community for involvement. Community Celebration Day Sunday 19th June 12-4 at the Law</p>	CD
10.	Roy Closed the meeting	
11.	<p>DONM</p> <p>3rd October 2016 – EGM Core Path Plan Update 7th November 2016 – Douglas Community Centre 20th February 2017 – Arthurstone Library 24th April 2017 (AGM) – Baxter Park</p>	All

Next meeting BBQ meeting now cancelled

Post meeting note:-

Linlathen Planning Application – Expiry for comments was 10th June

Forthill Safe Routes to school leaflet

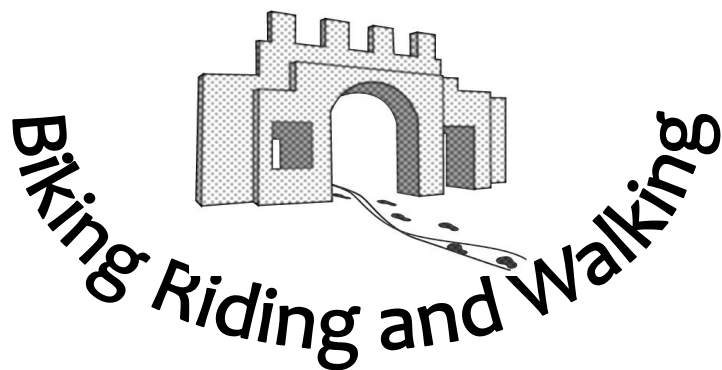
http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3454.pdf

Barnhill Safe Routes to school leaflet

http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3417.pdf

Eastern Primary School

http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3464.pdf



**Dundee Local Access Forum Minutes
Committee Room 3, City Sq,
Monday 7th November 2016, 7- 9pm**

Core Group

PRESENT: Roy Partington (chair) Scotways
 Andrew Llanwarne (vice chair) DightyConnect
 Jim Bryce Camperdown Cycling Club
 Graham Cross Bonnie Dundee/Ardler Environment Group
 John Whyman (secretary) Access Officer DCC
 Mary Holligan Grove Academy Eco Group
 Susan Dye Dundee Healthy Living
 Georgina Bowie

APOLOGIES: David Martin Cycling Groups
 Neil Quinney Sustrans Network Rangers

No	Item	Action
1.	Welcome & Introductions Roy Partington Chair.	
2.	Update to the Core Path Plan A series of amendments to the Core Paths were considered. The opportunity to amend the Core Path Plan is due to the revision of the Local Development Plan (LDP), and public consultation was carried out earlier in the year at the same time as the consultation on the LDP Main Issues Report (MIR). The Local Access Forum opinion and recommendation is crucial in advising the Council in updating the Plan to ensure that the aims of the Core Path Plan continue to be met. Attached is the discussion document for reference.	
	General Comments 1. Query on detail of the consultation process of the Core Path Plan – John provided a response. 2. Query on the definition of a Core Path and the benefit of the designation – John provided a response	
	Map Area 1 Three amendments discussed and agreed. It was recommended that Core Path 50 has an Aspirational route extended to cross the Kingsway at the Swallow Hotel Circle.	
	Map Area 2 One amendment discussed and agreed with a request to include in the Core Path a link from the perimeter path to Coupar Angus Rd.	
	Map Area 3 One amendment agreed.	
	Map Area 4 One amendment agreed.	
	Map Area 5 Three amendments agreed. A further amendment was discussed, concerning realigning a Core Path to reduce a reported problem of footway cycling at Glamis Rd. The amendment was not agreed, instead John will look to install signage to inform users that cycling this footway was not a cycle route.	JW

	Map Area 6 One amendment agreed.	
	Map Area 7 One amendment discussed and agreed. Caird Park Core Path 21 was agreed not to amend until after the new path is open.	
	Map Area 8 One amendment agreed. Further amendments need considered here. The Waterfront area needs a more accurate map for approval. John to provide at the next meeting.	JW
	Map Area 9 One amendment discussed and agreed. A proposed amendment to extend CP20 at Arbroath Road to link with CP3 at Claypotts Park and remove an Aspirational Route was rejected. It was pointed out that the aspiration here was for improved infrastructure to link promoted cycle off road paths at Claypotts and Scott Fyfe.	
	Map Area 10 Three amendments discussed and agreed. A further proposal to replace the Aspirational Core Path alongside Drumgeith Rd to Kellas Rd was rejected. It was pointed out that the aspiration here was to improve the infrastructure to provide an off road cycle friendly link to the old bridge by Kellas Rd. Although Whitfield Spine Road to be included as a Core Path, Aspirational path links need to be retained.	
	Map Area 11 One amendment discussed and agreed. There was further discussion about paths from Balgillo Rd to Arbroath Rd and agreed no change at this time, but if the Aspirational Core Path 22 missing link was completed, we should reconsider removal of the current Core Path 22, unmade path near the Dighty, and replace with the Greenbelt owned made path.	
	Map Area 12 One amendment discussed and agreed. Further discussion may lead to other amendment. There was discussion around Forthill Primary and Nursery Rd to Balgillo Rd. Mary and Andrew to look at this again, with a view to having a more informed discussion at the next meeting.	MH/AL
	Mapping corrections Current advice from the Scottish Government indicates that mapping corrections which do not affect the access taker using paths, do not need to be included as amendments. 18 mapping corrections were explained.	
3.	AOCB There was no urgent business.	
4.	Roy Closed the meeting	
5.	DONM 20th February 2017 – Arthurstone Library 24th April 2017 (AGM) – Baxter Park	

Forthill Safe Routes to school leaflet

http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3454.pdf

Barnhill Safe Routes to school leaflet

http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3417.pdf

Eastern Primary School

http://www.dundee.gov.uk/dundee/uploaded_publications/publication_3464.pdf