



The Blue Badge scheme: rights and responsibilities in Scotland

Please read this leaflet before using the badge and keep it in case you need to refer to it in future.



This leaflet is available in Braille, audio tape and CD formats. You can order copies from:

The Blue Badge Team

Transport Scotland

2D-North

Victoria Quay

Edinburgh

EH6 6QQ

E: bluebadge@transportscotland.gsi.gov.uk

Did you know that when your badge

expires you can apply online at

www.bluebadgescotland.org?

You can also report any lost or stolen badges, update key information and download a copy of this leaflet at www.bluebadgescotland.org

**Record useful information here
so that it is always to hand**

Badge serial number	
Issued by (name of your local authority)	
Issuing office address	
Issuing office telephone number	
Badge expiry date	

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The Blue Badge scheme

A Blue Badge will help you to park close to your destination, either as a passenger or driver.

However, the badge is intended for on-street parking only. Off-street car parks, such as those provided in local authority, hospital or supermarket car parks are governed by separate rules. This leaflet will provide you with more information about where you can and cannot park in the on-street environment.

Please note that when travelling outside Scotland, but within the UK, the concessions may not always be the same. Please check with the relevant authority in England, Wales or Northern Ireland.



How do I use the Blue Badge properly?



You must never give the badge to friends or family to allow them to have the benefit of the parking concessions. You must never use a copied badge to park or attempt to alter the details on a badge.

The badge remains the property of the issuing local authority. They can ask for the badge to be returned if it is being misused.

1

Your responsibilities as a Blue Badge holder

It is down to you to use the Blue Badge properly. The badge and its concessions are for your use only. It is a criminal offence for you or anyone else to misuse the badge, and doing so could lead to a £1,000 fine and confiscation of the badge. Making sure that the scheme is not abused will benefit genuine badge holders, such as yourself.

If you are using the parking concessions as a passenger, it is your responsibility to make sure that the driver is aware of all the rules set out in this leaflet.

Who can use the badge?

The badge is for your use and benefit only. It must only be displayed if you are travelling in the vehicle as a driver or passenger, or if someone is collecting you or dropping you off and needs to park at the place where you are being collected or dropped.

Do not allow other people to use the badge to do something on your behalf, such as shopping or collecting something for you, unless you are travelling with them.

- You must never give the badge to friends or family to allow them to park for free, even if they are collecting shopping for you.

- **You should not use the badge to allow non-disabled people to take advantage of the benefits while you sit in the car.**
- It is a criminal offence to misuse a badge. This includes people other than the badge holder taking advantage of the parking concessions provided under the scheme.
- Blue Badges given to organisations supporting people with disabilities must not be used by non-disabled members for their own benefit. These badges must not be on display except when the vehicle is being used for the benefit of people with disabilities.

How to display the badge

When using the parking concessions **you must display the badge** on the dashboard or facia panel, where it can be clearly read through the front windscreen. If there is no dashboard or facia panel in your vehicle, you must still display the badge in a place where it can be clearly read from outside the vehicle. The front of the badge should face upwards, showing the wheelchair symbol. **The side showing the photograph should not be visible through the windscreen.**



You must also ensure that the details on the front of the badge remain legible. If they become unreadable through fading or wear and tear, you must return the badge to your local authority so they can issue you with a new one. Displaying a badge that is illegible may result in a parking fine.

Blind people need to ensure that people displaying the badge (and clock when parking in England, Wales or Northern Ireland) on their behalf understand how to display them correctly.

Incorrect display of the badge may result in a parking fine.



Blue parking clock

When you need to use a parking clock

You do not need to use the parking clock, that you received with your badge, when parking in Scotland. However, when you park on yellow lines or in other places where there is a time restriction, in the rest of the UK, you need to display the blue parking clock to show your time of arrival.

If you need to use a parking clock, you must display it on the vehicle's dashboard or facia panel, so that the time can be seen clearly through the front windscreen. The

clock should be set to show the quarter hour period during which you arrived. If there is no dashboard or facia panel in your vehicle, you must still display the clock in a place where it can be clearly read from outside the vehicle.

Power to inspect the badge

Police officers, traffic wardens and parking attendants have the power to inspect the badge. These people should produce an identity card with their photograph on it to prove they are who they say they are.



If any of these people ask to see the badge, you must show it to them. If you do not, you will be breaking the law and you could be fined up to £1,000.

Reapplying for a badge

The badge lasts for a period of between 12 months and three years. You should apply for a new badge, from your local authority, some weeks before it runs out. You can reapply for a badge online at **www.bluebadgescotland.org**. The new Blue Badge Improvement Service will send you a letter to remind you. If you provide your mobile telephone number or

an email address when you apply, reminders can be sent to your email or mobile phone.

Do not use the badge if it has expired or you may be fined.

Lost or stolen badges should be reported to the police immediately. You should contact your local authority to let them know that your badge is lost or stolen and provide them with the crime reference number. Your local authority will arrange for a replacement badge, with the same expiry date as the original badge, to be sent to you. Please note that your local authority can charge you for a replacement badge.

Returning the badge

You must return the badge securely to your local authority if:

- the badge has expired;
- your medical condition or mobility improves and you are no longer eligible;
- a replacement badge has been issued for one that is lost or stolen and the original is found/recovered (then the original badge must be returned);
- the badge becomes damaged or faded and is illegible; and
- the badge is no longer required, for example should you be confined to the house.

Please also note that the badge should be returned to the issuing authority on the death of the badge holder.

If you continue to display the badge when you no longer need it you may be fined up to £1,000.

Drivers who hold a Blue Badge

If you are a driver and your disability is likely to affect your ability to drive (even if your car is adapted), the law says you must tell the Driver and Vehicle Licensing Agency (DVLA). You can write to them at DVLA, Swansea SA99 1TU, or phone **0300 790 6806** or you



can email them at eftd@dvla.gsi.gov.uk

Holding a Blue Badge does not in itself mean that you do not have to pay road tax, but you may be exempt if you meet certain set criteria.

For more information, pick up the leaflet 'Exemption from vehicle tax for disabled people' (V188) from your local DVLA office. See www.gov.uk/dvla-offices for details.

Further advice and information

You should always tell your local authority if your circumstances change, such as when:

- the badge is nearing expiry;



- the badge is lost, stolen or damaged;
- you change address; and
- your name changes (e.g. by marriage, civil partnership, deed poll).

The Blue Badge scheme is administered and enforced by your local authority and you should always contact them first for further information. Your local authority's phone number will be on the letter that accompanied your badge. An up-to-date list of local authority contact numbers can be found on www.bluebadgescotland.org

You are also able to update your details at www.bluebadgescotland.org

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Where can I park?

If you do not drive yourself, it is important that you share this information with anyone who will be carrying you as a passenger.

What
are the
rules ?



Where you can park

The following table lists the parking concessions available to you as a Blue Badge holder.

However, you must always check signs to see what the rules are when parking.

Place

Yellow lines



Conditions

In Scotland badge holders may park on single or double yellow lines for as long as they need to, unless there are restrictions on loading or unloading – indicated by yellow kerb dashes and/or signs on plates. (You may wish to check whether a particular local authority has chosen to exempt Blue Badge holders from this restriction.) Elsewhere in the UK there is a limit of three hours. Where local schemes apply, such as those that apply in parts of central London (see page 27), you should check the rules for that area.

You are not entitled to park on yellow lines in off-street car parks.

You must display the Blue Badge.

Place

'On-street' parking meters and pay-and-display machines

Conditions

Badge holders may park for free and for as long as they need to.

You must display the Blue Badge.

'On-street' disabled parking bays
(Signs have a blue wheelchair symbol)

You may park for free. Unless signs say otherwise, you may park without time limit.

You must display the Blue Badge (and the blue parking clock, in the rest of the UK, if the bay is time limited).

Always try to use these bays instead of parking on yellow lines.

As a badge holder, you can request that a disabled parking place be created near to your residence. You should contact the Roads Department in your local authority who will conduct an assessment.

Please note that the disabled parking place does not belong to you, other badge holders may park there when displaying their badge.

Places you need to check before parking

There are a number of restrictions and local parking schemes which you need to be aware of. Here is a list of those places and

the parking restrictions in force. If in doubt, ask the relevant authority before you travel.

Place

Off-street car parks (such as supermarket, hospital or local authority car parks)



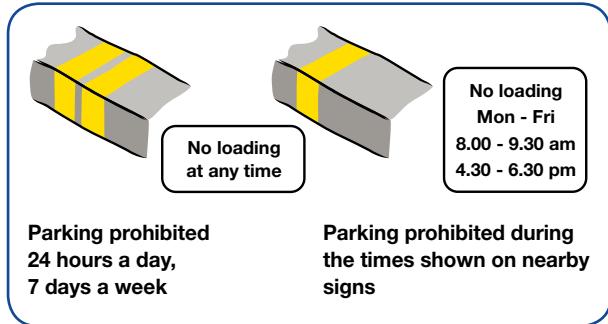
Conditions

Off-street car park operators should provide parking spaces for disabled people. However, it is up to the car park owner to decide whether badge holders can park free of charge.

Do not assume you can always park for free.

Place	Conditions
The London boroughs of Kensington & Chelsea, the City of Westminster, the City of London and part of the London Borough of Camden	Please see page 27 for further details.
Town centres where local schemes are in operation	Please check local signs for information.
On-street parking areas where all motorists can park for free but only for a limited time	Badge holders may park for as long as they wish unless signs say otherwise. Please check with signs before parking.
Road systems at airports	Contact the airport in advance to check the parking arrangements.

Place	Conditions
Private roads	Do not park unless you have permission from the owner(s).
Red Routes (major roads in Greater London which are marked with a single or double red line) Please note there are a small number of red routes outside of London. Please contact the relevant local authority for advice on parking restrictions on these routes.	Transport for London has general information on concessions for Blue Badge holders on roads that have priority (red) route controls. You can obtain this information by ringing them on 0845 305 1234 or by visiting their website at www.tfl.gov.uk



Places where you cannot park

The Blue Badge is not a licence to park anywhere. Like other road users, you must obey the rules of the road, as laid out in the Highway Code. Here is a list of places where you must not park:

- places where a ban on loading or unloading is in force, as indicated above by kerb markings. However, you may wish to check whether a particular local authority has, exceptionally, chosen to allow Blue Badge holders to park where

there are loading restrictions;

- parking places reserved for specific users such as resident's bays or loading bays. However you may wish to check whether a particular local authority has chosen to exempt Blue Badge holders from these restrictions;
- pedestrian crossings (zebra, pelican, toucan and puffin crossings), including areas marked by zig-zag lines;
- clearways (no stopping);
- a bus stop clearway during its hours of operation;



- an urban clearway within its hours of operation. You may pick up or drop off passengers. All parking is forbidden;
- school 'keep clear' markings during the hours shown on a yellow no-stopping plate;
- bus, tram or cycle lanes or cycle tracks; Badge holders are not entitled to drive in bus lanes during their hours of operation;
- where there are double white lines in the centre of the road (even if one of the lines is broken);
- suspended meter bays or when use of the meter is not allowed; and

- where temporary parking restrictions are in force, as shown for example by no-waiting cones.

Safe and responsible parking

Do **not** park where it would endanger, inconvenience or obstruct pedestrians or other road users. Examples of dangerous or obstructive parking include the following, although there are others:

- school entrances, bus stops, on a bend, or near the brow of a hill or hump bridge;



- parking opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space;
- where it would make the road narrow, such as by a traffic island or roadworks;
- where it would hold up traffic, such as in narrow stretches of road or blocking vehicle entrances;
- where emergency vehicles stop or go in and out, such as hospital entrances;
- where the kerb has been lowered or the road raised to help wheelchair users; and
- on a pavement, unless signs permit it.

The Blue Badge is not a licence to park anywhere. If you park where it would cause an obstruction or danger to other road users you could be fined or receive a Penalty Charge Notice or have your vehicle removed.

REMEMBER

If you do not drive yourself, you should share the information in this leaflet with the person who will be carrying you as a passenger.

You cannot legally be wheelclamped on the public highway ('on-street') for parking offences, provided you correctly display a

valid Blue Badge according to the rules of the scheme. Parking in forbidden areas or where it would endanger or obstruct other road users is an offence, which could result in you receiving a parking fine. You could also be prosecuted, have your car towed away and the badge withdrawn.

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Badges for organisations

Organisations that both care for and transport disabled people who would qualify for a Blue Badge in their own right may apply for an organisational Blue Badge through their local authority. This badge may be used by the organisation when transporting disabled people who would be eligible for a Blue Badge in their own right. The badge is not allowed to be used at other times.

The parking concessions available for users of organisational Blue Badges are the same as those for Blue Badges issued to individuals. Please read the rest of this leaflet for information on what parking concessions you are entitled to and how to use the badge.

What badge do I need for an organisation?



Rules that apply to organisations

An organisational badge will have the stamp or logo of the organisation on the reverse of the badge, rather than a photograph. This side should be hidden from view when the badge is on display.

Organisational badges may only be used when people who would qualify for a Blue Badge in their own right are being transported. The badge should only be displayed when employees of the organisation are dropping off or picking up eligible disabled people from the place where the vehicle is parked.

You must never use a copied badge to park or attempt to alter the details on a badge. The badge remains the property of the issuing local authority. They can ask for the badge to be returned if it is being misused.

All employees of the organisation who are responsible for transporting disabled people need to be made aware of the rules of the scheme.

It is a criminal offence for anyone to misuse a badge, and doing so could lead to a £1,000 fine and confiscation of the badge.

Special rules for returning an organisational badge

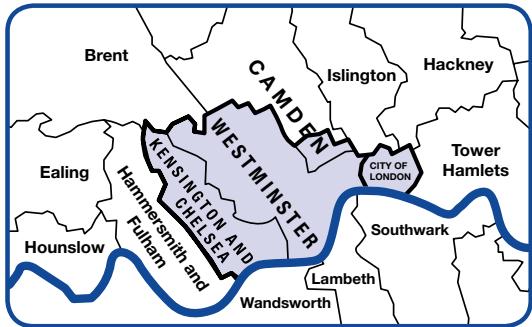
In addition to the advice contained on page 12 of this leaflet, an organisational badge must be returned to the issuing authority if:

- the organisation has ceased to exist; or
- the organisation no longer cares for people who would qualify for a Blue Badge in their own right.

4 Travelling in London

The Blue Badge scheme does not fully apply in certain parts of Central London. Please check the following information before travelling.

How do I
use the Blue
Badge when
travelling in
London ?



Travelling in Central London

The Blue Badge scheme does not fully apply in four central London boroughs due to specific traffic management concerns that exist in these areas.

These are the City of Westminster, the City of London, the Royal Borough of Kensington and Chelsea and part of the London Borough of Camden (see map above for boundaries).

These four boroughs offer their own individual parking concessions to disabled people who live or work in their areas. They do, however, provide a number of bays for Blue Badge holders. Information on where these bays are located can be found by contacting the relevant borough or by viewing the following website www.bluebadgelondon.org.uk

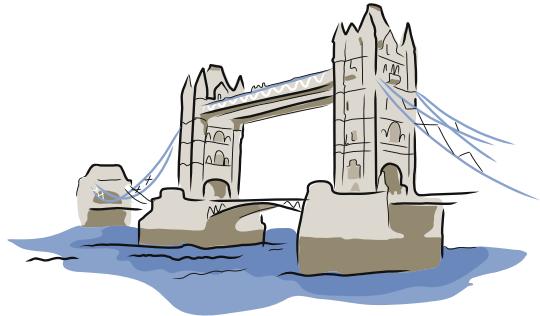
If you are planning to visit one of these four Central London boroughs, you may wish to get more information about parking from them first. Please remember that things can change; if in doubt always check locally. Go to [www.gov.uk/
find-your-local-council](http://www.gov.uk/find-your-local-council) for an A to Z of local councils.



Central London Congestion Charge Scheme

As a badge holder you do not have to pay the Congestion Charge.

To qualify for the 100% discount from the Charge, you must first register with Transport for London and pay a registration fee of £10. You do not need to own or drive a vehicle to register for this concession. You can register up to two vehicles that you normally use for travelling in Central London.



You can get a registration form by writing to Congestion Charging, PO Box 4782, Worthing BN11 9PS, by visiting the Congestion Charge website at www.tfl.gov.uk/roadusers/congestioncharging/6736.aspx or by calling their helpline on 0845 900 1234 (Textphone 020 7649 9123).

Further information for Blue Badge holders can be obtained from www.tfl.gov.uk/assets/downloads/blue-badge-holders-guide.pdf

5 Travelling abroad

You can use your badge when travelling in the European Union but concessions do vary. If in doubt always check locally before travelling somewhere new.

Can I use the
Blue Badge
abroad ?



Travelling abroad

The Blue Badge is recognised throughout the European Union (EU).

This means that you can take advantage of the parking concessions available in all other EU countries.

Please note that the concessions provided in other EU countries may not be the same as in the UK. More information on using your Blue Badge abroad is available at www.bluebadgescotland.org

As concessions in other EU countries may change over time, we advise you to check what concessions are available before travelling.

There are no current arrangements for you to use the badge outside the European Union, in countries such as the USA, Canada, Australia or New Zealand, although they may be prepared to recognise the Blue Badge. We advise you to check what concessions are available before travelling to non-EU countries.

6 Toll concessions

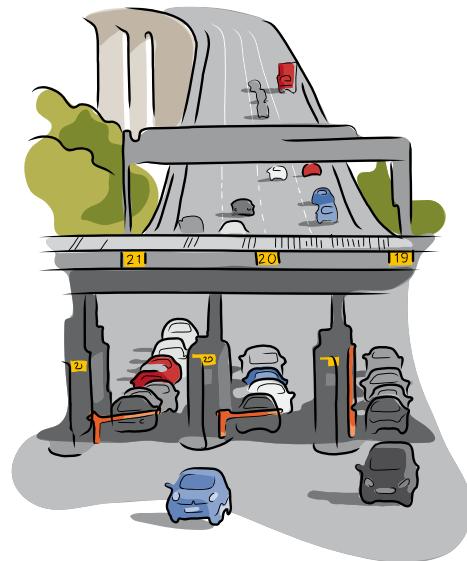
There are no longer any tolls in Scotland.

Am I exempt
from payment
of tolls ?

Toll concessions

Blue Badge holders may be exempt from payment of tolls at certain river crossings in the rest of the UK.

Details on the concessions are available on the GOV.UK website at www.gov.uk/driving-if-disabled/toll-concessions



Copies of this leaflet can be downloaded from the www.bluebadgescotland.org website.

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Produced by Transport Scotland

Updated January 2013

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