

## **9 LITERACY AND NUMERACY ACTION PLAN (AN195-2004)**

Reference is made to Article II of the minute of this Committee of 11th February 2002 wherein the Committee approved the fixed term post for an Administrative Officer graded AP1/2, £14,898 - £17,288, until 31st March 2004. This post is now vacant. Report No 135-2003 informed Committee of the confirmation of the Scottish Executive's intention to extend the period of committed funding from March 2004 to March 2006. The Scottish Executive have confirmed by letter of 24th March their formal confirmation of the Adult Literacy and Numeracy Action Plan for 2004-2006.

The Committee is requested to approve the regrading of this post from AP1/2, £14,898 o £17,288 to AP1, £14,898 - £15,584 and the extension of this post to 31st March 2006. This post will be funded in full from the resources allocated by the Scottish Executive to the Literacy and Numeracy Initiative. This will bring the post in line with similar Administrative Assistant posts in the Department.