

12 SOCIAL WORK DEPARTMENT - REDESIGNATION AND REGRADING OF POST (AN 361-2003)

The Committee is requested to approve the redesignation of the vacant post of Business and Quality Manager to Senior Officer, Business and Quality, and to approve the regrading of this post from PO3-6 (£26,250 - £28,578) to PO7-10 (£29,313 - £31,536), to reflect the current duties and responsibilities of this post. This is a key post, which leads on business planning, quality management and continuous improvement in service delivery within a departmental strategy and performance framework. The responsibilities of the post have been extended to include the provision of public information for all care groups, public performance reporting and the management of the customer care service, including the handling and resolution of complaints from service users.

The cost of implementing this proposal would be £1,840, including employer's costs, in the current financial year and £3,680 in a full financial year. This can be contained within the department's Revenue Budget.

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