

(ii) DISCLOSURE PRACTICES IN EDUCATION AND SOCIAL WORK DEPARTMENTS  
(AN76-2010)

On a reference to Article III of the minute of meeting of this Committee of 17th March, 2010, it was agreed that the Council's policies regarding Disclosure Scotland checks be circulated to all members of this Committee.

**EDUCATION**

The Education Department's custom and practice is that all staff working in positions which require a Disclosure check are disclosure checked on appointment. In addition, when a member of staff is promoted, placed in an acting promoted post, or their work location is changed, a Disclosure check is carried out.

All new supply staff are checked when they are first placed on the supply list. All staff at the recently completed new schools have been checked.

Of approximately 180 early years practitioners in Nurseries, around 96% have been checked and checks will be carried out on the remaining staff by September.

Disclosure checks have not been carried out on all other existing employees, although Scottish Criminal Record checks were made where the post required it prior to the introduction of the current Disclosure regime. Disclosure checks on these staff are now being carried out.

**SOCIAL WORK**

The Social Work Department's custom and practice is that all staff working in positions which require a Disclosure check are disclosure checked on appointment. In addition, when a member of staff is promoted, placed in an acting promoted post, transferred to a different service, or their work location is changed, a Disclosure check is carried out.

Disclosure checks have not been carried out on other existing employees, although Scottish Criminal Record checks were made where the post required it prior to the introduction of the current Disclosure regime.

In the case of some posts, such as handyperson in a residential unit, Disclosure Scotland had previously advised that checks should not be carried out. The Care Commission subsequently indicated that such checks should be made, and these are now done.

**EDUCATION**

**2 ST NINIAN'S RC PRIMARY SCHOOL AND NURSERY CLASS**

(Report No 234-2010 enclosed).

**3 LONGHAUGH NURSERY SCHOOL**

(Report No 243-2010 enclosed).

**4 JESSIE PORTER NURSERY SCHOOL**

(Report No 242-2010 enclosed).

**5 CLAYPOTTS CASTLE NURSERY CLASS**

(Report No 450-2010 enclosed).

**6 WALLACETOWN NURSERY SCHOOL**

(Report No 241-2010 enclosed).

**SOCIAL WORK**

**7 WHITE TOP CENTRE SUPPORT SERVICE WITHOUT CARE AT HOME**

(Report No 267-2010 enclosed).

**8 KEMBACK STREET ADULT RESOURCES CENTRE**

(Report No 266-2010 enclosed).

**9 MENZIESHILL HOUSE CARE HOME SERVICE ADULTS**

(Report No 257-2010 enclosed).

**10 EAST PORT HOUSE OFFENDER ACCOMMODATION SERVICE**

(Report No 261-2010 enclosed).