

REPORT TO: Policy and Resources Committee - 11 February 2002
REPORT ON: Purchase of Computer Facilities – Email Fileservers - Tender
REPORT BY: Head of Information Technology
REPORT NO: 114-2002

1.0 PURPOSE OF REPORT

1.1 To seek Committee approval for acceptance of the recommended tender for the supply of replacement computer facilities for Dundee City Council Electronic Mail System and a storage area network to provide the data storage requirements.

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to :

- i) approve acceptance of the Tender ITD/2002/01/3 amounting to £148,836 from Dell Computer Corp Ltd for the purchase of I.T. equipment detailed in Appendix 1;
- ii) approve additional purchase of Microsoft Windows 2000 licenses from the Council Select agreement at a cost of £2,408.
- iii) approve ongoing engineering maintenance costs £11,906 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

3.1 Equipment with a value of £ £151,244 will be funded through a five year operating lease at a cost £32,517.46 per annum and provision for this expenditure has been made in the I.T. Division Revenue budget.

3.2 The annual recurring engineering maintenance costs of £11,906 will be met from the revenue expenditure for the I.T. Division.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

6.1 Dundee City Councils use of Email and Calendar facilities has grown from supporting 125 users in 1997 to the current position of over 3100 users. Email has become a major

communication tool internally within the council, with outside bodies and members of the public, this method of communication will continue to increase in use, as the E-government strategies are introduced. The existing email servers are aging and can not be upgraded any further, to cope with a continued expansion of Email.

- 6.2 The storage area network will be used to support the expected storage expansion requirements of the corporate infrastructure, as the future E-Government policies and strategies are enabled. This will be further developed as the basis of a corporate backup system at a later date. The first stage of this expansion will be to provide the data storage needs of the Email systems.
- 6.3 Seven companies were invited to submit tenders (ITD/2002/01) for the equipment detailed in Appendix 1; five were received, details being as follows:

<u>Company</u>	<u>Tender Amount</u>
Dell Computer Corp Ltd	£ 148,836.00
Guardian IT	£ 169,001.00
Altor ICM	£ 171,564.97
SCC	£ 208,000.00
CRS Computer Services	incomplete

Of the five firms tendered the lowest cost tender from Dell Computer Corp Ltd is considered the most economically advantageous tender.

7.0 PROPOSAL

- 7.1 The successful tender recommended for approval is considered to be the most advantageous and represents the lowest cost option providing the best balance between future expandability and cost at this time.

8.0 CONSULTATION

- 8.1 The Chief Executive, Director of Finance and the Director of Education have been fully consulted in the preparation of this report and are in full agreement with its proposals.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report.

Head of Information Technology Date

APPENDIX 1

ITD/2002/01

Product Description	Quantity
Rack Mount File Server Pentium III 1GHz dual processor	7
15" Monitor, keyboard, mouse, keyboard drawer & monitor shelf	1
Comms Cabinet for file servers	1
Storage Area Network with 500gb storage including backup facility	1
San Fibre 16 port switches	2
Installation of above equipment	1