

REPORT TO: CITY GOVERNANCE COMMITTEE – 12 MAY 2025

REPORT ON: TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 152-2025

1 PURPOSE OF REPORT

- 1.1 This report details the tender received following Sourcing Strategy Report 158-2024 and seeks approval on acceptance thereof.
- 1.2 This report details a tender return above the Sourcing Strategy approved figure of £450k (inclusive of non-contract allowances and fees), as additional works have been added to the project during design development. After further surveys replacement of rooflight windows have been added to ensure gallery investment is protected from potential risk of water penetration. Accordingly, the tender figure has returned higher than set out in the sourcing strategy.
- 1.3 This report has been brought to City Governance Committee to ensure that material and component orders can be placed and programme dates met to align with the DCA programming in order to minimise disruption to their events timetable. The associated gallery closure has been planned for over a year and failure to meet these timescales would present significant challenges for DCA.

2 RECOMENDATION

- 2.1 It is recommended that Committee approve the acceptance of the tender submitted by the undernoted contractor as set out in the report, with the total amount, including allowances detailed in Appendix 1.

3 SUMMARY OF PROJECTS TENDERED

- 3.1 A tender has been received by the Design and Property Division in relation to the project detailed below.

Architects Projects - Reference and Description	Contractor
23-007 - Dundee Contemporary Arts Centre - Gallery Roof Light, Blind and Lighting Replacement	Robertson Construction Tayside Ltd

4 FINANCIAL IMPLICATIONS

- 4.1 The Executive Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet. The tender for the above project requires committee approval in accordance with the threshold set within the sourcing strategy report.
- 4.2 Where the Council utilise a national or local framework to procure construction and engineering works, all tenderers that have been assigned to the relevant framework have previously been assessed on a qualitative and cost basis, ensuring a highly competitive benchmark is set for the framework supply chain.

5 BACKGROUND PAPERS

- 5.1 Detailed information relating to the tender is included on the attached appendix. To ensure Best Value, the construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:
- a Report: 216-2018 – Corporate Procurement Strategy 2018-2020;

b Report: 356-2009 - Construction Procurement Policy; and

c Standing Orders - Tender Procedures of the Council.

5.2 All tenders are checked by professionally qualified officers of the appropriate construction discipline to ensure that the recommended offers represent Best Value.

6 POLICY IMPLICATIONS

6.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

7 CONSULTATIONS

7.1 The Council Leadership Team were consulted in the preparation of this report.

Neil Martin
Head of Design and Property

Robin Presswood
Executive Director of City Development

Dundee City Council
Dundee House
Dundee

NM/MM/KM

1 May 2025

APPENDIX 1

PROJECT	Dundee Contemporary Arts Centre - Gallery Roof Light, Blind and Lighting Replacement		
PROJECT NUMBER	23-007		
PROJECT INFORMATION	The works comprise the replacement of rooflight windows to the galleries, replacement of associated black-out blinds to support appropriate gallery programming, replacement bespoke gallery lighting, and the localised fire detection system. Utilising a direct award framework provides the council with early access to specialist supplier information and detailed construction planning for this type of environment to minimise disruption for DCA exhibitions.		
ESTIMATED START AND COMPLETION DATES	July 2025 October 2025		
TOTAL COST	Contract	£613,183.07	
	Non-Contract Allowances	£30,659.15	
	Fees	<u>£70,822.64</u>	
	Total	<u>£714,664.86</u>	
FUNDING SOURCE	Capital Plan 2025-2030 – Design a Modern Council – Property Lifecycle Development Programme – Structural Improvements & Property Upgrades		
BUDGET PROVISION & PHASING	2023/2024	£4,609.70	
	2024/2025	£78,585.46	
	2025/2026	£631,469.70	
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	None		
POLICY IMPLICATIONS	There are no major issues.		
TENDERS	Direct award through MPF2 - Places for People Procurement HUB Framework		
	Contractor	Cost	
	Robertson Construction Tayside Limited	£613,183.07	
RECOMMENDATION	Acceptance of offer.		
SUB-CONTRACTORS	None.		
BACKGROUND PAPERS	None.		

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