

**REPORT TO: ENVIRONMENTAL AND CONSUMER PROTECTION COMMITTEE
17TH FEBRUARY 2003**

REPORT ON: UPGRADE OF FUEL MANAGEMENT SYSTEM

REPORT BY: ACTING DIRECTOR OF ENVIRONMENTAL AND CONSUMER PROTECTION

REPORT NO: 160-2003

1.0 PURPOSE

- 1.1 To seek authority to upgrade the existing fleet fuel management system. The upgrade will consist of the upgrade of the dispensing and recording system at Marchbanks Depot and the extension of the system to incorporate a fueling sub-depot at Baldovie within Environmental and Consumer Protection Department.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the committee accept the offer as follows and as highlighted in the attached summary.

JMW Ltd.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The cost of the system upgrade and extension is £12,136.70
- 3.2 Provision for this expenditure has been made in the Environmental and Consumer Protection's Capital budget for 2002/3.

4.0 DUNDEE 21 IMPLICATIONS

- 4.1 Health is protected by creating a safe clean pleasant environment.
- 4.2 Pollution is limited to levels with which the natural systems can cope.

5.0 EQUAL OPPORTUNITIES

- 5.1 Under Local Government Act 1988, suppliers were required to complete and return a questionnaire to ensure that their business complies fully with the Race Relations Act 1976. All companies listed comply fully with the Act.

6.0 MAIN TEXT

- 6.1 The fleet fuel system at Marchbanks is dated and requires to be upgraded to be compatible with current information technology systems. The system is also to be extended to allow a sub-depot fueling system to operate at the East end of the city (Baldovie) in order to save time on fuelling journeys.

- 6.2 Dundee City Council went out to tender in December 2002 to seek the best and most cost effective options available. A summary of the tenders is attached.
- 6.3 The equipment offered from JMW is similar to the existing and would allow for a more straightforward upgrade. The existing equipment was supplied from JMW and has proven to be reliable.

7.0 CONSULTATION

- 7.1 Chief Executive
Director of Finance
Director of Support Services

8.0 BACKGROUND PAPERS

- 8.1 No background papers as defined by section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

9.0 SIGNATURE

James Laing, Director of Environmental and Consumer Protection

1 February 2003

Environmental & Consumer Protection Department

Summary of Tenders

Shredder - Ref: ECP/02/26

| Tender ref. | Suppliers name & address | Description of goods | Purchase price | Delivery term | Comments | |
|-------------|--|------------------------------------|----------------|---------------|---|--|
| 1 | JMW, Pentland Ind Est Loanhead, Midlothian. | Upgrade of existing system | £12,136.70 | 8 weeks | Similar to existing equipment - less outage required to convert | |
| 2 | Solution Specialist Ltd 4 Fyne Avenue, Belshill | Installation of replacement system | £11,071 | 4 weeks | Installation of replacement equipment - may cause lengthy changeover. | |
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