

**REPORT TO: PLANNING & TRANSPORTATION COMMITTEE - 12 MARCH 2007**

**REPORT ON: URBAN COMMUNITY TRANSPORT FUND 2006-2007**

**REPORT BY: DIRECTOR OF PLANNING & TRANSPORTATION**

**REPORT NO: 171-2007**

**1 PURPOSE OF REPORT**

- 1.1 To agree a one off grant of £16,500.00 to Dundee Community Transport Scheme.

**2 RECOMMENDATION**

- 2.1 It is recommended that the Committee agree the one off grant of £16,500 to Dundee Community Transport Scheme.

**3 FINANCIAL IMPLICATIONS**

- 3.1 This grant will be paid from the Urban Community Transport Fund 2006/2007.

**4 SUSTAINABILITY POLICY IMPLICATIONS**

- 4.1 Dundee Community Transport Scheme is able to provide affordable accessible transport for groups and individuals who are unable to access conventional transport.

**5 EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 Dundee Community Transport provides a service to enable people who are excluded from conventional transport to take part and participate as active citizens.

**6 BACKGROUND**

- 6.1 The Scottish Executive provided a grant of £100,000 in the current financial year to fund the post of the Team Leader Community Transport who is responsible for the development of community transport in Dundee and the development of DRT and alternative transport in line with the policies around social inclusion.
- 6.2 In previous years any under spend in the budget was able to be carried forward into the next financial year (last year £48,500 was carried forward) however the Scottish Executive have made it clear that for the current financial year (2006-2007), under spend cannot be carried forward into the next financial year (2007-2008). The projected under spend for this year will be in the region of £28,700 which, if not spent, will be lost to Dundee.
- 6.3 The grant will enable Dundee Community Transport Scheme to continue with the successful development of the scheme which over the past six months has seen:
- Membership reach 55 groups.
  - Successful AGM was held.
  - 3 new Committee members elected.
  - Operational management moved to Mid Craigie where the Volunteer Centre has experience of involving volunteers.
  - 3 new volunteer drivers recruited.
  - 2 potential MiDAS trainers/assessors expressed interest.
  - Promotion work across the city has been undertaken.
  - Funding applications have been sent to local trusts.
  - £7,000 has been provisionally pledged towards an additional bus.
- 6.4 The grant would be used to contribute towards one 20 hour per week AP1 post for one year. The main duties of the staff member will be to:

- Champion the Community Transport Scheme
- Increase membership and use of minibus.
- Organise promotional activities/publicity.
- Provide administration and operational management.
- Seek funding for additional bus and development staff.
- Contribute to overall monitoring and evaluation of the post.

6.5 There are minimal costs for rent, stationery, phone and other office overheads as the post will be located in the Volunteer Centre's CRF funded project base. There are support costs associated with staff support and supervision, budget management and reporting.

6.6 The staff member will be employed by Dundee Community Transport Scheme on a one year fixed term contract and will be managed by Volunteer Dundee.

## **7 CONSULTATIONS**

7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Assistant Chief Executive (Community Planning) have been consulted and are in agreement with the contents of this report.

## **8 BACKGROUND PAPERS**

8.1 None

Mike Galloway  
Director of Planning & Transportation

Alan Lewis  
Assistant Head of Transportation

AL/NHG/EB

27 February 2007

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