

# **DUNDEE CITY COUNCIL**

**REPORT TO:**                **Personnel      and      Management      Services      Committee–**  
   **17th April 2000**

**REPORT ON:**            **Leisure and Parks Department - Review of Grades**

**REPORT BY:**            **Director of Personnel and Management Services**

**REPORT NO:**            **174-2000**

## **1        PURPOSE OF REPORT**

- 1.1      Following the re-organisation of the Leisure and Parks Department, and after discussion with the Trade Unions, it was agreed that the salary grades of Parks Supervisors and Parks Officer/Inspectors would be reviewed once all the new duties, arising from re-organisation, were in place and were being undertaken. This report details the findings.

## **2        RECOMMENDATIONS**

- 2.1      It is recommended that the grades of the following posts remain unchanged:-

Assistant Parks Officer - Tech 4;  
Country Parks Supervisor - Tech 4;  
Leisure Inspector - Tech 4;  
Surveyor/Estimator - Tech 3/4;  
Parks Supervisor - Tech 3;  
Country Parks Duty Officer - Tech 3.

## **3        FINANCIAL IMPLICATIONS**

- 3.1      None.

## **4        LOCAL AGENDA 21 IMPLICATIONS**

- 4.1      None.

## **5        EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1      None.

## 6 BACKGROUND AND PROPOSALS

- 6.1 Following re-organisation of the Leisure and Parks Department, one of the main changes introduced was the combining of the leisure and horticultural functions, which resulted in a change in duties for staff involved. To cater for this, post designations were created, continued or changed, as follows:-

<u>Previous Designation</u>	<u>New Designation</u>
N/A	Assistant Parks Officer
Assistant Forestry Officer	Country Park Supervisor
Client Inspector	Leisure Inspector (Grounds Maintenance)
Swimming Development Officer	Leisure Inspector (Leisure Management)
Client Inspector	Parks Supervisor
Client Inspector	Country Park Duty Officer

- 6.2 To establish the extent of the duties, a sample of the posts were studied and new job descriptions were agreed with management.
- 6.3 Evaluation of the revised duties suggest that, although duties have changed, the level of these duties has not and, therefore, no change in grade for any of these posts is recommended.
- 6.4 The review of the Leisure and Parks Department's administration, of which this review is a part, will not be affected by the above changes, except from a possible impact on workload.

## 7 CONSULTATION

- 7.1 the Chief Executive, Director of Support Services, Director of Finance, Director of Leisure and Parks and the relevant Trade Unions have been consulted on this report.

## 8 BACKGROUND PAPERS

- 8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

## 9 SIGNATURE

J.C. Petrie  
Director of Personnel and Management Services .....

Date .....