

REPORT TO: FINANCE COMMITTEE – 12 JUNE 2006

**REPORT ON: DUNDEE CITIZENS ADVICE BUREAU - FINANCIAL ASSISTANCE
2006/2007**

REPORT BY: DEPUTE CHIEF EXECUTIVE (FINANCE)

REPORT NO: 279-2006

1 PURPOSE OF REPORT

1.1 To submit to the Committee a request for renewal of financial support to Dundee Citizens Advice Bureau for 2006/2007.

2 RECOMMENDATIONS

2.1 That the Committee approves a revenue grant for Dundee Citizens Advice Bureau of £109,000 for the financial year 2006/2007.

3 FINANCIAL IMPLICATIONS

3.1 Financial assistance of £109,000 towards the running costs of Dundee Citizens Advice Bureau can be met from specific provision within the Miscellaneous Services Revenue Budget 2006/2007.

4 LOCAL AGENDA 21 IMPLICATIONS

4.1 None.

5 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 Dundee Citizens Advice Bureau aims to make its services available to all sections of the community.

6 BACKGROUND

6.1 Dundee Citizens Advice Bureau has received financial assistance for many years from Tayside Regional Council and the City of Dundee District Council.

6.2 Dundee City Council has continued to support Dundee Citizens Advice Bureau and has been requested to renew support for 2006/2007.

6.3 The City Council is the main source of funding for the Bureau. The Depute Chief Executive (Finance) has discussed the 2006/2007 budget with the Bureau and would recommend grant assistance of £109,000 for the financial year 2006/2007. The proposed budget is detailed in the attached Appendix 1.

6.4 The City Council entered into a formal Funding Agreement with the Bureau. This agreement which is governed by the Code of Guidance on Funding External Bodies and Following the Public Pound will be monitored during 2006/2007.

- 6.5 The principal activity of the organisation, which is a limited company, is to provide information, advice and such practical assistance as is requested by individuals who consult the Bureau.
- 6.6 The Bureau is a general advice agency that provides tribunal representation at Industrial, Social Security and Disability Appeals. The Bureau also actively participates in the Money Advice Partnership and works alongside Money Advice Support Team and the Social Work Department, Welfare Rights Service, to provide additional money advice and debt counselling services across the city.
- 6.7 The Bureau relies on the services of volunteers and during the year provided basic, advanced and specialist training to these volunteers.
- 6.8 In the 12 months to 31 March 2006 the Bureau has dealt with 9,565 new/repeat issues and financial awards obtained on behalf of clients amounted to £534,393.
- 6.9 During the year to 31 March 2006, the Bureau moved to its new premises within Central Library.

7 CONSULTATION

- 7.1 The Chief Executive, Depute Chief Executive (Support Services) and Depute Chief Executive (Finance) have been consulted on the contents of this report.

8 BACKGROUND PAPERS

- 8.1 None.

DAVID K DORWARD
DEPUTE CHIEF EXECUTIVE (FINANCE)

1 JUNE 2006

DUNDEE CITIZENS ADVICE BUREAU BUDGET – 2006/2007

	<u>Budget</u> <u>2005/2006</u>	<u>Budget</u> <u>2006/2007</u>
	£	£
<u>Expenditure</u>		
Staff Costs	85,619	87,544
Property Costs	9,681	8,016
Administration Costs	<u>16,700</u>	<u>18,610</u>
	<u>112,000</u>	<u>114,170</u>
 <u>Income</u>		
Other Income	4,000	4,000
Grant – Dundee City Council	108,000	109,000
Transfer from Reserve	<u>-</u>	<u>1,170</u>
	<u>112,000</u>	<u>114,170</u>