

**REPORT TO: EDUCATION COMMITTEE–24 JUNE 2013**

**REPORT ON: SCHOOL ESTATE IMPROVEMENTS IN THE STRATHMARTINE AREA OF THE CITY - OUTCOME OF THE FORMAL CONSULTATION PROCESS**

**REPORT BY: DIRECTOR OF EDUCATION**

**REPORT NO: 285-2013**

## **1.0 PURPOSE OF REPORT**

- 1.1 This report details the representations made during the formal publication and consultation exercise on the above proposal and recommends that the Council proceeds with the proposal.

## **2.0 RECOMMENDATION**

- 2.1 It is proposed to build a shared campus set up comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School. A new replacement facility for Baldragon Academy will also be built on the existing school site area.
- 2.2 It is proposed that the start date for the new build programme for Baldragon Academy will be in January 2015 with a planned completion for the spring of 2016. There will be a phased building programme so that Baldragon Academy will open in August 2016 ahead of the new Sidlaw View Primary and Jessie Porter Nursery establishments.

## **3.0 FINANCIAL IMPLICATIONS**

- 3.1 The financial implications are as set out in Report No 446-2012, "New School Build Programme in the Strathmartine Area to include Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School".

## **4.0 BACKGROUND**

- 4.1.1 At its meeting of 26 November 2012, the Education Committee approved the report entitled "New School Build Programme in the Strathmartine Area to include Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School" and agreed (inter alia) to remit the Director of Education to carry out the statutory consultation procedures in terms of the Schools (Consultation) (Scotland) Act 2010 in respect of the proposal to build a shared campus set up comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School. The new school and nursery will retain their own identity and will have separate entrance areas (Report No 446-2012 refers). A new replacement facility for Baldragon Academy will also be built on the existing school site area.
- 4.1.2 The proposal was advertised in the "Evening Telegraph" on Monday 28 January 2013 and all the statutory consultees received a copy of the consultation document on that date. An additional advertisement was placed in the "Evening Telegraph" on 18 February 2013 to provide notification that the closing date for the consultation had been extended to 14 March 2013. All statutory consultees received a letter to advise them of the extension to the consultation period.
- 4.1.3 A consultation meeting for parents/carers of pupils at Sidlaw View Primary School and Jessie Porter Nursery School was held on the evenings of Wednesday 27 February and Thursday 28 February respectively. A meeting was also held for all staff at each school on those dates at the end of the school day. In addition all Parent Councils and Trade Union Representatives were consulted.

- 4.1.4 A copy of the consultation report is attached as Appendix 1, a copy of the report by Education Scotland is attached as Appendix 2 and copies of the notes of the meetings held during the consultation period are attached as Appendix 3.

## **5.0 APPROVAL OF THE PROPOSAL**

- 5.1 With regard to Sidlaw View Primary School, the proposal was enthusiastically supported by the staff and Parent Council. The vast majority of the parents/carers supported the proposal in principle. A clear majority supported the proposal as it was framed, including the proposed site.
- 5.2 With regard to Jessie Porter Nursery School, staff, Parent Council and parents/carers were all fully supportive of the proposal.
- 5.3 With regard to Baldragon Academy staff, Parent Council and parents/carers were all supportive of the proposal. It should be noted that Baldragon Academy does not fall under the statutory consultation process required by the Schools (Consultation) (Scotland) Act 2010, as the replacement facility will be built on the existing site.

## **6.0 CATCHMENT AREAS FOR THE NEW SCHOOLS**

- 6.1 The catchment areas for Sidlaw View Primary School will remain as it is at present. The Director of Education will, as is normal practice across the City, keep this catchment area under review.

## **7.0 POLICY IMPLICATIONS**

- 7.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. An Equality Impact Assessment has been carried out and is attached to this report.

## **8.0 CONSULTATIONS**

- 8.1 The Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services have been consulted in the preparation of this report.

## **9.0 BACKGROUND PAPERS**

- 9.1 None.

MICHAEL WOOD  
Director of Education

10 June 2013

## DUNDEE CITY COUNCIL

### CONSULTATION REPORT

#### THE PERMANENT RELOCATION OF SIDLAW VIEW PRIMARY AND JESSIE PORTER NURSERY TO A NEW SHARED CAMPUS SITE ADJACENT TO THE NEW BALDRAGON ACADEMY

This Consultation Report is available on the Dundee City Council website - [www.dundee.gov.uk/education](http://www.dundee.gov.uk/education) - and also in printed form from the following locations: Customer Services Reception Area, Dundee House; Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery.

#### 1.0 BACKGROUND

- 1.1 At its meeting on 26 November 2012, the Education and Policy & Resources Committees agreed with the above proposal in principle. (Committee report 446-2012 refers) The Committees instructed the Director of Education to formally consult on the proposal to build a community campus on the site of the existing Baldragon Academy on a phased basis to include Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School. The formal consultation stage as determined by the Schools (Consultation) (Scotland) Act 2010 applies to both Sidlaw View Primary and Jessie Porter Nursery School. However it should be noted that it is not necessary to enter into formal consultation under the terms of the 2010 Act for Baldragon Academy, since the proposed new school will be built on the same site area as the current school.
- 1.2 The proposal was to build a shared campus set up comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School. A new replacement facility for Baldragon Academy will also be built on the existing school site area. The new school and nursery will retain their own identity and will have separate entrance areas. There is an identified need to provide new accommodation for Baldragon Academy, Sidlaw View Primary and Jessie Porter Nursery School. The projected roll trend for these schools is rising and it is anticipated that the rolls will increase further in future years due to new housing developments and the impact of the Western Gateway on school rolls in the Strathmartine area. All the existing buildings are more than 30 years old and, as a result, significant sums of money would require to be spent to keep them at a reasonable standard.
- 1.3 A number of educational benefits were identified under the proposal:
- The new school and pre-school centre will offer purpose – built learning and teaching environments for the delivery of a “Curriculum for Excellence” as well as providing state of the art nursery facilities.
  - Children and young people will continue to be part of their unique school and our nursery community but will have opportunities to share areas of the school such as the games hall, dining facilities and playground.
  - The new shared site schools would enable the Education Department to provide future - proofed IT infrastructure to support and enhance curricular and management functions.
  - The new build programme would replace traditional buildings with 21st century accommodation; It would be designed to ensure improved vehicular access; would minimise capital costs by replacing two old buildings with one new build; would be more energy efficient; and would improve our carbon footprint.
  - The campus arrangement will provide quality facilities to promote physical education within the building and in the playground areas. This will include a gym and a mixture of hard and soft play areas to ensure that pupils can experience two hours of physical

education each week regardless of the weather conditions. The nursery would have a secure playground area as well as access to the school's facilities.

- The new nursery accommodation will be access friendly to meet the needs of all children, including those with restricted mobility. It will include well planned and secure outdoor play facilities.
- Pupils moving from Jessie Porter Nursery to Sidlaw View Primary will benefit from enhanced transition links from nursery into Primary One.

1.4 A number of additional considerations led to the proposal for relocation:

- Pupils in Sidlaw View Primary will continue to benefit from the provision of a breakfast and out of school club and there will be scope to increase the number of pupils who take part.
- Road safety will be a priority in the area around the new site to ensure the safety of children and pupils and to promote ease of access for staff, pupils and vehicles. Road layouts and parking arrangements will be designed to reflect the road safety needs of users and to ensure that there are designated areas for dropping children and pupils off or picking them up.
- This proposal will benefit those children and pupils of Jessie Porter nursery and Sidlaw View Primary who have additional support needs. In particular:
  - accommodation will be designed to ensure greater space and flexibility;
  - the new builds will provide improved disabled access and internal lifts if required; and
  - children and pupils, particularly those on the autistic spectrum, will benefit from the availability of a number of breakout rooms to facilitate individual and small group work as well as quieter activities.

1.5 As a result the Director of Education was remitted to carry out the consultation procedures in terms of the Schools (Consultation) (Scotland) Act 2010 in respect of the proposal. The consultation programme is detailed in paragraph 2.1 below, and a summary of the main issues raised is set out in section 3.0.

1.6 A report from Education Scotland (Appendix 1) was required under the terms of the Act to address the educational aspects of the proposal. The report states that, "Dundee City Council has set out a positive, well-reasoned case for building a shared campus comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School, alongside a new replacement facility for Baldragon Academy. The proposal would lead to educational benefit as it would improve facilities for children and pupils at the nursery, primary and secondary schools, along with providing greater opportunities for improving the continuity of education for children from nursery to primary, and primary to secondary."

The report concludes that, "In taking forward the proposal, the Council needs to continue to consult and fully communicate with all stakeholders, taking particular cognisance of issues raised by establishments relating to the needs of children at particular ages and stages. For example, consideration should be given to the requirements of the natural outdoor learning environment and to providing access to natural resources such as grass and trees. As acknowledged in the proposal paper, the Council needs to address the issues of safe access to each establishment, traffic management and parking. As acknowledged by the primary and secondary schools, the schools will need to ensure that there continues to be sound transition arrangements for children coming from other pre-school establishments to Sidlaw View Primary School and from other primary schools to Baldragon Academy."

1.7 The Director of Education has considered carefully the HMIE report and its implications, in particular where the report highlights specific issues raised during the consultation period. It is to be noted that the report recognises the potential benefits that will accrue from the proposed move and the positive nature of the overall responses. Having reviewed the proposal in the light of the representations and the Education Scotland (HMIE) report, it is clear that many of the highlighted issues were identified in the proposal or are referred to directly in this consultation report. The establishment of a Project Board to oversee the development of the new build will include representation from staff, pupils and parents and will ensure their direct contribution from the concept design stage through to the project

completion. This will reflect and address issues raised in relation to safe access to each establishment; road safety and safe access for pedestrians; the provision of outdoor play areas; and the need to preserve and maintain the unique identity of each establishment.

## 2.0 CONSULTATION

2.1 The formal consultation procedure included:

- the preparation of a Proposal Paper (28 January 2013) included with a letter to the parents/carers of young people at Sidlaw View Primary School and Jessie Porter Nursery School, and to the staff of the two schools;
- information, including the Proposal Paper, was placed on Dundee City Council's website;
- an announcement of the original proposal in the local press (28 January) and of the revised consultation closing date (18 February);
- an invitation to any person to make written representation to the Director of Education;
- public meetings in the two schools (27 and 28 February);
- meetings with the Parent Councils of Sidlaw View Primary Primary (27 February), and Jessie Porter Nursery School (28 February);
- meetings with the staff of the two schools (27 and 28 February);
- consultation with representatives of the teacher and support staff trade unions; and
- meeting with other interested body, such as Strathmartine Local Community Planning Partnership (27 February).

2.2 No written representations were received on the proposal during the consultation period.

2.3 A summary of oral representations received, collated as a list of 'Frequently Asked Questions/Comments', is attached as Appendix 2, and the Department's responses have been added.

2.4 In accordance with the Schools Consultation (Scotland) Act 2010 copies of all written representations and 'Frequently Asked Questions/Comments' were required to be submitted to HMIe for their consideration in the preparation of their report.

## 3.0 MAIN ISSUES ARISING FROM THE CONSULTATION, WITH RESPONSES

3.1 Parents and staff seek reassurance that the unique identify of each establishment will not be lost.

*This issue has been raised as part of each new build consultation. There will be no loss of identity as a result of the new build programme. Each establishment will have a designated entrance area. The feedback from staff, pupils and parents in current new build sites has been very positive.*

3.2 Road safety and safe access for pedestrians were highlighted as important areas to be addressed as part of the new build programme.

*Road safety will be designed in the area around the new shared campus to ensure ease of access for pupils and vehicles. This will be essential to ensure the safety of children and pupils using Jessie Porter Nursery, Sidlaw View Primary as well as those attending the new Baldragon Academy. There will be a comprehensive review of traffic movement around the site of the new campus. A travel to school plan will be developed with pupils and parents to determine safe routes to school. In addition, a review will be carried out to ensure that crossing patrollers were based in the correct location.*

3.4 Questions were asked about the provision of designated outdoor play areas for the school and nursery, the creation of outdoor learning areas and the availability of a secure play area for nursery children.

*Each feature would be capable of being included within the design element of the new build. There would be a secure outdoor play area for nursery children but they would also have access to the school's gym hall. The outdoor play facilities could be used by children during*

*and outwith the school day. Outdoor learning environments could be planned and developed by the nursery and school and implemented following the opening of the new build.*

**4.0 THE SCHOOL PREMISES (GENERAL REQUIREMENTS AND STANDARDS)  
(SCOTLAND) REGULATIONS 1967**

- 4.1 The proposal meets the requirements of the above Act, and accordingly the Director of Education is not required to apply to Scottish Ministers for dispensation from the standards.

MICHAEL WOOD  
DIRECTOR OF EDUCATION

17 April 2013

## CONSULTATION PROPOSAL BY DUNDEE CITY COUNCIL

### REPORT BY EDUCATION SCOTLAND, ADDRESSING EDUCATIONAL ASPECTS OF THE PROPOSAL TO RELOCATE SIDLAW VIEW PRIMARY SCHOOL AND JESSIE PORTER NURSERY SCHOOL TO A NEW SHARED CAMPUS SITE ADJACENT TO THE NEW BALDRAGON ACADEMY (STRATHMARTINE PROPOSAL)

#### 1. Introduction

- 1.1 Dundee City Council proposes to build a shared campus comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School and a new replacement facility for Baldragon Academy to be built on the existing school site. The new primary and nursery will retain their own identities and will have separate entrance areas.
- 1.2 The report from Education Scotland is required under the terms of the *Schools (Consultation) (Scotland) Act 2010*. It has been prepared by HM Inspectors in accordance with the terms of the Act.
- 1.3 HM Inspectors undertook the following activities in considering the educational aspects of the proposal:
- attendance at the public meeting held on 27<sup>th</sup> February 2013 in connection with the council's proposals;
  - consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents, written and oral submissions from parents and others;
  - consideration of further information on all schools affected; and
  - visits to Jessie Porter Nursery School, Sidlaw View Primary School and Baldragon Academy, including discussion with relevant consultees.
- 1.4 HM Inspectors considered:
- the likely effects of the proposal for children and young people of the nursery, primary and secondary schools; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
  - any other likely effects of the proposal;
  - how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
  - benefits which the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

#### 2. Consultation process

- 2.1 Dundee City Council undertook the initial consultation on its proposals with reference to the *Schools (Consultation) (Scotland) Act 2010*.
- 2.2 The consultation document was issued to all relevant stakeholders. Public meetings were held at the primary school and nursery school. Council officers also attended the community meetings.
- 2.3 The proposal has been very widely supported. Stakeholders across each of the educational establishments and from the community are very positive regarding the proposals. All could see the advantages of new purpose-built facilities on the one site.
- 2.4 Some individual establishment issues were shared with HM Inspectors as follows:

- Jessie Porter Nursery. Staff and parents were positive about the new build and shared site, including further improving opportunities for early level working and transitions. However, staff and parents expressed some concerns. They were very keen to keep the identity and heritage of the nursery in the shared campus. They emphasised the importance of having parent/family rooms. They thought that the outdoor area should include natural resources such as grass and trees and they had some parking and traffic management concerns. Staff said that they wanted full consultation and good communications on the project and involvement in the design, layout and facilities of the early years provision.
- Sidlaw View Primary School. Staff, parents and pupils were very positive about the new build and shared site, including opportunities for extended transitions/working with the nursery and secondary school. Staff were keen to keep the identity of Sidlaw View Primary School. They wanted good communications and consultation, including on specific issues such as the design of indoor and secure outdoor areas and the inclusion of current large outdoor play equipment at the new site.
- Baldragon Academy. Staff, parents and pupils were extremely positive about the new build and shared site. All reported many issues and challenges regarding the current Baldragon Academy building and facilities, including a lack of disabled access and modern sporting facilities. Currently, the school uses other schools' facilities for various activities. There were difficulties with the existing central hall area being used as a thoroughfare, and many other specific property issues were mentioned. The only area of concern reported was that of traffic management, which the council has acknowledged in the proposal paper.

### **3. Educational aspects of the proposal**

- 3.1 The proposal by Dundee City Council to build a shared campus comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School, alongside a new replacement for Baldragon Academy, would offer educational benefits for children. At the time of the visit by an HM Inspector, there were no designs or plans for the new buildings.
- 3.2 The council has identified a need to provide new accommodation for Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School. From Council figures, the projected roll for these schools shows a rising trend. All the existing buildings are more than 30 years old and as a result, significant sums of money would require to be spent to maintain them at a reasonable standard.
- 3.3 The council has stated that the new primary school and nursery will retain their own identity and will have separate entrance areas. Both nursery and primary staff and parents commented on the need for this.
- 3.4 The new primary and nursery will offer purpose-built learning and teaching environments as well as state of the art nursery facilities. The information and communications technology infrastructure would be enhanced to support learning and facilitate management of the establishments.
- 3.5 The campus arrangement will provide quality facilities to promote physical education within the building and in the playground areas. Along with the nursery and primary school buildings, pupils and staff from both establishments would benefit from opportunities to use facilities within Baldragon Academy, such as the games hall, dining room and general purpose areas.
- 3.6 Outdoor learning is a key feature of learning for children at both the nursery and primary school, including access to natural resources such as grass and trees. The grounds at the new site have the potential to support this.
- 3.7 There is currently no pre-school provision at Sidlaw View Primary School. Children moving from Jessie Porter Nursery School to Sidlaw View Primary School should benefit from enhanced transition links from nursery into P1 since both establishments will be in the same building. There will be more opportunities for children in nursery and the early stages of



primary to work together across the early level of Curriculum for Excellence, and this has the potential to improve the pace of learning through the early stages. In addition, close working between primary and secondary staff would be facilitated through being on the same site.

- 3.8 The proposal will benefit those children of Sidlaw View Primary School and Jessie Porter Nursery School who have additional support needs. Current buildings have limited disability access. The new building will provide improved disabled access and accommodation will be designed to ensure greater space and flexibility as well as direct entry from outside. Children and pupils will benefit from the availability of a number of breakout rooms to facilitate individual and small group work as well as quiet activities.
- 3.9 There will be dedicated meeting rooms for parents and carers, thereby aiding parental involvement and partnership working.
- 3.10 Pupils who live in the catchment area for Sidlaw View will become pupils of that school, if their parents so choose, when they reach enrolment age. However, the proposed completion date for the new shared campus site is not until the spring period of 2017 therefore there will be no impact on children due to enrol there over the next two years.
- 3.11 In terms of travel distances from home to the location of the proposed new shared site schools, the impact on pupils attending Baldragon Academy and Sidlaw View Primary School would be minimal since both schools will be built in close proximity to their existing settings. The council has not included travel distances for children attending Jessie Porter Nursery School as the children who attend come from a variety of areas across the city due to the high level of choice when selecting a pre-school place.
- 3.12 The council has stated that the school's breakfast club and out-of-school care club will continue in the new accommodation and, as with other such clubs in Dundee, will be offered free of charge.
- 3.13 The indoor and outdoor facilities within the new Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School will be accessible for use by groups and members of the community. This would include the games hall, swimming pool, classroom, dining hall and stage area.
- 3.14 Dundee City Council has acknowledged that road safety will be a priority in the area around the new site to ensure the safety of children and pupils and to promote ease of access for pupils and vehicles. Road layouts and parking arrangements would be designed to reflect the road safety needs of users and to ensure that there are designated areas for dropping children and pupils off or picking them up.

#### **4. Summary**

Dundee City Council has set out a positive, well-reasoned case for building a shared campus comprising replacement establishments for Sidlaw View Primary School and Jessie Porter Nursery School, alongside a new replacement facility for Baldragon Academy. The proposal would lead to educational benefit as it would improve facilities for children and pupils at the nursery, primary and secondary schools, along with providing greater opportunities for improving the continuity of education for children from nursery to primary, and primary to secondary.

In taking forward the proposal, the Dundee City Council needs to continue to consult and fully communicate with all stakeholders, taking particular cognisance of issues raised by establishments relating to the needs of children at particular ages and stages. For example, consideration should be given to the requirements of the natural outdoor learning environment and to providing access to natural resources such as grass and trees. As acknowledged in the proposal paper, the council needs to address the issues of safe access to each establishment, traffic management and parking. As acknowledged by the primary and secondary schools, the schools will need to ensure that there continues to be sound transition

arrangements for children coming from other pre-school establishments to Sidlaw View Primary School and from other primary schools to Baldrigon Academy.

**HM Inspectors  
Education Scotland  
March 2013**

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT  
SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PERMANENT RELOCATION OF SIDLAW VIEW PRIMARY  
AND JESSIE PORTER NURSERY TO A NEW SHARED CAMPUS SITE ADJACENT TO THE NEW  
BALDRAGON ACADEMY**

**RECORD OF MEETING WITH JESSIE PORTER NURSERY SCHOOL PARENT COUNCIL -  
THURSDAY 28 FEBRUARY 2013 AT 6.00PM**

**Present:** Paul Clancy, Head of Education (Secondary and Support for Learners), Diana Weir, Finance Manager (Recorded), Head Teacher and 1 Parent

Paul Clancy repeated the proposal, outlined the consultation process and the purpose of the present meeting within that process. Baldragon would be built first with an expected entry of summer 2016 and then Jessie Porter and Sidlaw View with an expected entry date of summer 2017.

Questions were invited.

**PARENTAL OBSERVATIONS:**

*Comment was made regarding the parking, currently being so close to St Paul's Academy it is mayhem when dropping children off. There was a request that there needs to be safe access.* PC explained the potential entrances and indicated that traffic management would be discussed.

***Are the toilet facilities going to be in the middle of the room?***

PC indicated that there is no design currently of the building. There is never an intention to put facilities in the wrong place on purpose. There are a number of designs available and knowledge about what works well is shared.

HT indicated at the last parent meeting that parking was a concern shared by most parents.

Comment made that 6pm is not a good time to have a meeting

**LOCATION/SPACE**

Comment was made regarding the outdoor play area and that this would be essential.

HT indicated comments raised at the parent group was for there to be suitable consideration to size of the school, some parents have had experience of Craigowl where there was meant to be a parent room but due to the amount of pupils the parent room was turned into a classroom.

The parent group have also requested facilities for families and young children. They have a number of groups that currently run in Jessie Porter

PC indicated that they would wish the community to be involved.

**RECORD OF MEETING WITH JESSIE PORTER NURSERY SCHOOL PUBLIC MEETING -  
THURSDAY 28 FEBRUARY 2013 AT 7.00PM**

**Present:** Paul Clancy, Head of Education (Secondary and Support for Learners), Diana Weir, Finance Manager (Recorder)

Number present – No parents turned up.

## RECORD OF MEETING WITH JESSIE PORTER NURSERY SCHOOL STAFF - THURSDAY 28 FEBRUARY 2013

**Present:** Paul Clancy, Head of Education (Secondary and Support for Learners), Diana Weir, Finance Manager (Recorded), 8 Staff Members

PC repeated the proposal, outlined the consultation process and the purpose of the present meeting within that process. Baldragon would be built first with an expected entry of summer 2016 and then Jessie Porter and Sidlaw View with an expected entry date of summer 2017.

Questions were invited.

### SIZE/CAPACITY

***Would there be parent facilities in the nursery building? Staff frequently have meetings with parents, they require a place for the speech therapy service and for discussing transition meetings. They also have no cooking facilities with the parents and noted that the West End facilities were excellent.***

PC indicated that they would look at the nature of the need, there is a wish to build community facilities to be accessible by the community at night.

***What will the staff parking be like? Currently they have a very small car park which can cause congestion when the fire brigade visit. The majority of children are dropped off individually in cars at the same times as primary schools. Nursery parents need to park their cars and come in with the children.***

***Staff noted that the proposed site has a number of natural features such as trees and raised ground. They would hope that these natural features would be retained when designing the outdoor play area. They have visited other schools and noted the outdoor areas are flat tarmacked areas and they have a concern that they would end up with this.***

PC indicated that the HT would be consulted. Architects are also keen to use the natural contour of the land.

***Staff noted that there were certain aspects of the West End campus that were not desirable an example was the shared gym hall. Staff indicated that pre-school children needed access to physical play at all times, they do not respond to being timetabled. They would hope to have space to put up their climbing frame.***

PC agreed and acknowledged that pre-school children needed to have access to physical play.

***Staff noted that the sinks at the West-End campus were too deep and children were struggling to access soap. Display boards were set too high for nursery pupils.***

PC acknowledged the comments and indicated they would be recorded.

***Are they going to be restricted with what they can do with the building?***

PC explained that the building would be like a PPP building but not exactly the same, there would be a tenant / landlord relationship. The PPP would maintain external fabric of the building.

***Staff would like to have windows that they can see out of, currently they have Perspex windows and children cannot see out of, they are also set too high for the children. They would like windows at the children height so that the children can see out of. They also mentioned they have seen round windows where children can curl up in.***

PC indicated that this would be recorded

### SHARED CAMPUS

***Would they still have their own admin staff? There are admin tasks that need to be undertaken, e.g. reception duty***

PC indicated there would be benefits to the shared site in terms of dealing with admin tasks and covering for staff who are absent. For example if photocopying needs to be undertaken as long as the task is dealt with it doesn't matter who of the office staff does this. There are the moves to the corporate hub so it is difficult to say how these tasks would be undertaken but recognises that they will need to be undertaken.

***Do they still retain their own budget?***

PC indicated that they will continue to have their own identity and their own budget.

PC thanked staff for their attendance.

**RECORD OF MEETING WITH SIDLAW VIEW PRIMARY PARENT COUNCIL - WEDNESDAY 27 FEBRUARY 2013 AT 6.00PM**

No parent council members turned up

**RECORD OF MEETING WITH SIDLAW VIEW PRIMARY PARENTS - WEDNESDAY 27 FEBRUARY 2013 AT 7.00PM**

**Present:** Paul Clancy, Head of Education, Sally Fulton, Education Scotland, Diana Weir (Recorder), HT and PT present, 2 parents arrived.

An outline of the proposal was provided.

Questions were invited and comments/benefits to bear in mind.

**Size/Site/Capacity**

- Comment made that it will be good to have the nursery on the same site as the primary school, this will be good for Sidlaw View Primary school
- Very happy about the prospect of a new school.
- Comment made that parent had read the letter informing the parents about the new school and therefore did not have many questions.

***Will there be a separate playing area?***

The playground will be separate. There is existing experience with other schools, the entrance will be important and some areas maybe shared. Baldragon swimming pool will be able to be used by Sidlaw View pupils.

Good for the upper primary as this will provide contact in the secondary school and support transition.

Currently there is shared work but having the school close by will make this sharing easier

**RECORD OF MEETING WITH SIDLAW VIEW PRIMARY SCHOOL STAFF - WEDNESDAY 27 FEBRUARY 2013 AT 3.30PM**

**Present:** Paul Clancy, Head of Education, Diana Weir (Recorder), 10 members of staff

An outline of the proposal was provided.

Questions were invited and comments/benefits to bear in mind.

**Size/Site/Capacity**

- Staff excited to be getting a new school and one that they can watch being built
- Do they know the height of the new Baldragon? *No decisions yet made*

- Where about on the site will the school be built? *Staff informed Baldragon would go up first and then primary and early years*
- There will only be one building for nursery and primary but separate entrances
- Staff requested the opportunity to visit other schools to view the set up and how it works
- Head Teacher will be consulted on the design of the building and will then consult with staff
- Will Baldragon need to be bigger? *The new build will take 1100 pupils – currently 740 pupils*
- What about playing fields/grass? *Will be part of the design stage.*
- What about security? *Similar to PPP/annual charge funded by government/revenue budget. Company will look after security of school*

### Design

- Will staff be consulted on the design/layout of the new school? *Yes.*
- traffic management
  - will be developed with Tayside Police
  - give parents reassurances
- will there be an entry system into the new building? *Yes.*
- is the IT equipment taken to new school? *Yes, the new school will be IT ready*
- Consideration given to blinds on windows/position of the building relating to the impact of the sun on the windows/cannot see screens
- Sidlaw View classes are the smaller classes; will they be building smaller classroom sizes? *No, they try and use previous designs in terms of room size; DCC would need to justify why we wanted to change. Classes built to statutory measures*
- can they ask for walk-in cupboard rather than other options? *Head Teacher will be consulted and in turn staff will be consulted*
- who is going to build it? *Tender process*

### Other Comments

- do they still keep the same name? *Not necessarily – this can be changed.*
- consider to take part of Sidlaw View history, there is a dragon that they want to take
- wish to involve pupils/architects to speak to the pupils

## RECORD OF MEETING OF STRATHMARTINE LOCAL COMMUNITY PLANNING PARTNERSHIP (LCPP) - WEDNESDAY 27 FEBRUARY 2013 AT 6.00PM - ARDLER COMPLEX

**Attended by:** Michael Wood, Director of Education

**Number present:** 19 (Minutes enclosed)

### Format

Michael Wood attended the meeting and gave a brief overview of the proposal before answering specific questions. He set out the terms of the proposal and the format of the consultation.

### Feedback and Questions:

The LCPP members were very positive about the proposals. The consultation exercise had been discussed at the previous LCPP meeting (27/02/13) so the members were well aware of the proposals regarding the new build programme involving Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery.

### ***What will happen to the pupils in Baldragon Academy during the building of the new school?***

It was explained that the existing building would remain in place until the new build had been completed. This was possible because of the size, layout and footprint of the Baldragon site.

### ***Will it be noisy or disruptive during the new build period?***

It was explained that the new build would be carefully controlled and monitored to minimise disruption for staff, pupils and local residents. The example was given of the current build programme beside St Clement's RC Primary. This was to build a new school and there had been no issues relating to noise or disruption.

***Will the community have access to the new facilities as they do in the existing Baldragon Academy?***

The response was that this would happen in exactly the same way as presently happens. The only difference would be that the sporting facilities and swimming pool would be significantly better than the current facilities.

***Will the large amount of grassy areas and playground space be reduced?***

The response was that this was not likely to be an issue since the current buildings (Baldragon Academy and Sidlaw View Primary) would be demolished at the end of the programme and the land used to create play area space.

**Input from the Convener of Education, Stewart Hunter**

Stewart Hunter was there in his capacity as a ward councillor and a member of the Strathmartine LCPP. He made the following points in support of the proposal:

- Priority would be given to ensuring improved pedestrian and vehicular access and egress right from the start of the building process.
- Staff, pupils, parents and the wider community through the LCPP would be involved and updated as to the progress of the new build programme.

**DUNDEE CITY COUNCIL**Equality and Diversity Rapid Impact Assessment ToolPart 1

|   |   |
|---|---|
| <b>Date of assessment</b> June 2013   | Title of document being assessed<br><b>Report 285–2013</b><br><br>School Estate Improvements in the Strathmartine Area of the City – Outcome of the Formal Consultation Process   |
| 1) This is a new policy, procedure, strategy or practice being assessed<br>(If yes please tick box) <input checked="" type="checkbox"/> | This is an existing policy, procedure, strategy or practice being assessed?<br>(If yes please tick box) <input type="checkbox"/>  |
| 2) Please give a brief description of the policy, procedure, strategy or practice being assessed.                                       | This report details the representations made during the formal publication and consultation exercise on the above proposal and recommends that the Council proceeds with the proposal.  |
| 3) What is the intended outcome of this policy, procedure, strategy or practice?  | It is proposed that a new build programme for Baldragon Academy will start in January 2015 with a planned completion for the spring of 2016. There will be a phased building programme so that Baldragon Academy will open in August 2016 ahead of the new Sidlaw View Primary and Jessie Porter Nursery establishments.  |
| 4) Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.                     | An agenda note was approved by committee in June 2012 to seek funding from the Scottish Futures Trust (SFT) to build a shared campus community comprising Baldragon Academy, Sidlaw View Primary and Jessie Porter Nursery.<br><br>In the event, SFT funding was secured for Baldragon Academy alone. Capital funding was identified to enable the plans to build a new Sidlaw View Primary and Jessie Porter Nursery in an area beside the new secondary school. (precise location to be agreed)<br><br>The committee report on the School Estate report (254-2012) provided an update of the school estate in Dundee. It was the follow up to the School Estate report (539-2011)<br><br>Statutory consultation procedures in terms of the Schools (Consultation) (Scotland) Act 2010 |



|   |  |
|---|--|
| <p>5) Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.</p>   | <p><b>During the period August to October 2012, there was informal consultation with each school and nursery community involving staff, pupils, parents and carers through Parent Councils; the Local Community Planning Partnership and the local community. The Head of Education (Secondary) undertook a programmed series of meetings as part of the informal consultation process.</b></p> <p><b>The formal consultation began with an advert in the Evening Telegraph on 28/1/2013 and appropriate letters were sent to statutory consultees. Meetings were held with staff, parents/carers, Parent Councils and Trade Union Representatives. The outcome of the consultation is attached as part of the Report.</b></p> |
| <p>6) Please give details of council officer involvement in this assessment. (E.g. names of officers consulted, dates of meetings etc)</p>  | <p>Michael Wood, Director of Education<br/>Lina Waghorn, Head of Education<br/>Paul Clancy, Head of Education<br/>Janet Robertson, Head of Support Services</p>  |
| <p>7) Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy?</p> <p>(Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)</p> | <p>The formal consultation process has afforded all stakeholders an opportunity to contribute.</p>   |

Part 2

Which protected characteristicscommunitieswill be positively or negatively affected by this policy, procedure or strategy?

NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.

If the impact on a protected characteristiccommunitiesare not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.

|   | Positively                          | Negatively               | No Impact                           | Not Known                |
|---|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| <b>Ethnic Minority Communities including Gypsies and Travellers</b> | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Gender</b>   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Gender Reassignment</b>  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Religion or Belief</b>   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>People with a disability</b>                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| <b>Age</b>  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Lesbian, Gay and Bisexual</b>                                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Socio-economic</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| <b>Pregnancy &amp; Maternity</b>                                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Other (please state)</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |

## Part 3

|   |   |
|---|---|
| <p><b>1) Have any positive impacts been identified? (We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</b></p>  | <p><b>Yes.</b></p> <p><b>The proposal would lead to educational benefit as it would improve facilities for children and pupils at the nursery, primary and secondary schools, along with providing greater opportunities for improving the continuity of education for children from nursery to primary, and primary to secondary.</b></p> <p>The establishment of a Project Board to oversee the development of the new build which will include representation from staff, pupils and parents and will ensure their direct contribution from the concept design stage through to the project completion. This will reflect and address issues raised in relation to safe access to each establishment; road safety and safe access for pedestrians; the provision of outdoor play areas; and the need to preserve and maintain the unique identity of each establishment.</p> |
| <p><b>2) Have any negative impacts been identified? (Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</b></p>  | <p><b>The consultation process highlighted a number of concerns which are detailed in the attached report. Each of these concerns will be addressed by the Project Board.</b></p>   |
| <p><b>3) What action is proposed to overcome any negative impacts? E.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. see Good Practice on DCC equalities web page</b></p>                                 | <p><b>The Project Board and experience based on existing campus sites will be taken into account to support a positive outcome.</b></p>   |
| <p><b>4) Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome? (If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</b></p> | <p><b>If yes please give further details</b></p>  |

|  |  |
|--|--|
| <p><b>5) Has a 'Full' Equality Impact Assessment been recommended? (If the policy is a major one or is likely to have a major impact on protected characteristicscommunitiesa Full Equality Impact Assessment may be required) Seek advice from your departmental Equality Champion.</b></p> | <p><b>No</b></p>   |
| <p><b>6) How will the policy be monitored? (How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.</b></p>  | <p><b>Progress will be monitored by the Project Board.</b></p> |

## Part 4



Name of Department or Partnership: Department of Education and Department of Leisure and Communities

**Type of Document**

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| <b>Human Resource Policy</b>         | <input type="checkbox"/>            |
| <b>General Policy</b>                | <input type="checkbox"/>            |
| <b>Strategy/Service</b>              | <input type="checkbox"/>            |
| <b>Change Papers/Local Procedure</b> | <input type="checkbox"/>            |
| <b>Guidelines and Protocols</b>      | <input type="checkbox"/>            |
| <b>Other</b>                         | <input checked="" type="checkbox"/> |

**Contact Information**

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| Manager Responsible                  | Author Responsible                   |
| Name Michael Wood                    | Name Michael Wood                    |
| Designation Director of Education    | Designation Director of Education    |
| Base Dundee House                    | Base Dundee House                    |
| Telephone 433701                     | Telephone 433071                     |
| Email michael.wood@dundeecity.gov.uk | Email michael.wood@dundeecity.gov.uk |

|  |  |                          |
|--|--|--------------------------|
| <b>Signature of author of the policy:</b>            |  | <b>Date 12 June 2013</b> |
| <b>Signature of Director / Head of Service area:</b> |   | <b>Date 12 June 2013</b> |
| <b>Name of Director / Head of Service:</b>           | <b>Michael Wood</b>  |                          |
| <b>Date of next policy review:</b>                   |  |                          |