

REPORT TO: Housing, Dundee Contract Services and
Environment Services Committee - 9th June, 2008

REPORT ON: Sub-Contractors and Supply of Materials 2007/08

REPORT BY: Director of Contract Services

REPORT NO.: 293-2008

1. PURPOSE OF REPORT

- 1.1 To advise Committee of all orders exceeding £50,000 placed with Sub-Contractors and Suppliers of Materials to Dundee Contract Services in 2007/08, in accordance with the Council's Tendering Procedures.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to note the contents of the report.

3. FINANCIAL IMPLICATIONS

- 3.1 All costs associated with these orders were met from within Contract Services revenue budget 2007/08.

4. MAIN TEXT

- 4.1 In accordance with the Council's Tender Procedures (Para. 14.2), the Director of Contract Services is authorised to accept quotations in respect of contracts with outside parties for the supply of goods or services as part of the preparation of a tender submission. All such quotations must be obtained from at least three parties and all quotations exceeding £50,000 in value must be reported for information to Committee. Appendix 1 of this report details all such offers which have been accepted in terms of this procedure.
- 4.2 The report covers tenders that are invited for the supply of materials or sub contract work carried out by Contract Services on behalf of any client department within Dundee City Council. Tenders are invited from suppliers or sub contractors from the Dundee City Council's List of Approved Suppliers or as nominated by the client department.
- 4.3 Where appropriate, contracts negotiated by Scotland Excel and the Tayside Purchasing Consortium will be used if considered to be beneficial to Dundee City Council and the local economy.

5. POLICY IMPLICATIONS

- 5.1 The report has been screened for any policy implications. There are no major issues in respect of Sustainability, Strategic Assessment, Anti-Poverty, Equality Impact Assessment and Risk Assessment.

6. CONSULTATION

- 6.1 The Chief Executive, Depute Chief Executive (Finance), the Depute Chief Executive (Support Services) and Head of Finance have been consulted on the preparation of this report.

7. BACKGROUND PAPERS

- 7.1 None.

Ken Laing
DIRECTOR OF CONTRACT SERVICES

Date: 20th May, 2008

APPENDIX 1

SUB CONTRACTORS AND SUPPLY OF MATERIALS OVER £50,000

DATE	SUPPLIER	MATERIAL	VALUE
20.04.07	PLUMBLINE SUPPLIES, DUNDEE	PLUMBING/HEATING	£98,738.19
05.11.07	PLUMBLINE SUPPLIES, DUNDEE	PLUMBING/HEATING	£124,880.42
28.11.07	J.T.C. LTD, DUNDEE	KITCHEN UNITS	£62,199.71

DATE	SUB CONTRACTORS	TYPE OF WORK	VALUE
25.09.07	SCAN BUILDING SERVICES, DUNDEE	HEATING/VENTILATION INSTALLATION	£54,826.64
24.10.07	FORTH SIDE SPRINKLERS LTD, ALLOA	SPRINKLERS SYSTEM INSTALLATION	£86,225.00
09.10.07	MARK GROUP LTD, LEICESTER	SUPPLY, INSTALL SOLAR PANELS	£54,700.16
24.01.08	RAYNOR ROOFING LTD, DUNDEE	ROOFING WORK	£86,801.79