

**REPORT TO: Arts And Heritage Committee - 15 January 2001**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 30-2001**

**PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

**RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
00-591	Caird Hall - New Rooflights	Dundee Contract Services	£10,000.00	£11,600.00	£33,000.00
00-621	Camperdown House - Roof Repairs	Andrew Clark Ltd, Dundee	£3,462.00	£4,046.00	£5,000.00
00-622	Camperdown House - External Painterwork	Dundee Contract Services	£707.00	£820.00	£5,000.00

**FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

**CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

**BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

**FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

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**John T P Porter**  
**City Architectural Services Officer**

**28 December 2000**

**ARTS AND HERITAGE COMMITTEE - 15 JANUARY 2001**

<b>CLIENT</b>	Arts and Heritage	Arts and Heritage
<b>PROJECT REFERENCE PROJECT</b>	00-591 Caird Hall New Rooflights	00-621 Camperdown House Roof Repairs
<b>DESCRIPTION OF WORKS</b>	Replacement of 7 existing rooflights	Slating and lead gutter repairs
<b>TOTAL COST</b>	Several Works £10,000.00 Allowances £1,600.00 TOTAL £11,600.00	Several Works Allowances TOTAL
<b>FUNDING SOURCE BUDGET PROVISION &amp; PHASING</b>	Capital 2000/2001 - £33,000 allowed for all works at Caird Hall £33,000.00	Capital 2000/2001 - £5000 allowed for roof etc works at Camperdown House
<b>ADDITIONAL FUNDING</b>	None	None
<b>LOCAL AGENDA 21</b>	None	None
<b>EQUAL OPPORTUNITIES</b>	None	None
<b>TENDERS</b>	Schedule of Rates offer: Dundee Contract Services £10,000.00	Four invited; four received <i>Received</i> 1 Andrew Clark Ltd, Dundee £3,462.00 2 Tay Roofing Service Ltd, Dundee £5,318.00 3 Raynor Roofing Ltd, Dundee £5,517.00 Highest Tender £7,513.00
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of lowest tender
<b>ALLOWANCES</b>	Professional Services £1,600.00 TOTAL £1,600.00	Professional Services TOTAL
<b>SUB-CONTRACTORS</b>	None	None
<b>BACKGROUND PAPERS</b>	None	None

**ARTS AND HERITAGE COMMITTEE - 15 JANUARY 2001**

<b>CLIENT</b>		Arts and Heritage	
<b>PROJECT REFERENCE</b>		00-622	
<b>PROJECT</b>		Camperdown House	
<b>DESCRIPTION OF WORKS</b>		External Painterwork Painterwork and glazing repairs to dormer windows and rooflights	
<b>TOTAL COST</b>	£3,462.00	Several Works	£707.00
	£584.00	Allowances	£113.00
	£4,046.00	<b>TOTAL</b>	<b>£820.00</b>
<b>FUNDING SOURCE</b>		Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	£5,000.00	2000/2001 - £5000 allowed for roof etc work at Camperdown House	£5,000.00
<b>ADDITIONAL FUNDING</b>		None	
<b>LOCAL AGENDA 21</b>		None	
<b>EQUAL OPPORTUNITIES</b>		None	
<b>TENDERS</b>	<i>Checked</i> £3,462.00 £5,318.00 £5,517.00	Schedule of Rates offer 1 Dundee Contract Services	£707.00
<b>RECOMMENDATION</b>		Acceptance of offer	
<b>ALLOWANCES</b>	£584.00	Professional Services	£113.00
	£584.00	<b>TOTAL</b>	<b>£113.00</b>
<b>SUB-CONTRACTORS</b>		None	
<b>BACKGROUND PAPERS</b>		None	