

REPORT TO: Policy and Resources Committee - 19 April 2004

REPORT ON: Supply of I.T. Equipment – GCAT

REPORT BY: Head of Information Technology

REPORT NO: 305-2004

1.0 PURPOSE OF REPORT

- 1.1 To report to Committee the I.T. Equipment purchased under the GCAT Government procurement scheme.

2.0 RECOMMENDATIONS

- 2.1 The Committee is recommended to:
- i) Note the I.T. purchases amounting to £ 179,888 detailed in appendix 1. This covers the period 13 December to 29 March of financial year 2003/2004.
 - ii) Approve ongoing engineering maintenance costs of £ 14,169 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

- 3.1 Equipment with a capital value of £ 46,341 has been funded through a five year operating lease at a cost of £ 9,053 per annum and provision for this expenditure has been made in the I.T. Division 2004/2005 Revenue Budget.
- 3.2 Equipment with a capital value of £ 4,419 has been funded through an Education five-year operating lease at a cost of £ 1,003 per annum and provision for this expenditure has been made in the Education Departments 2004/2005 Revenue Budget.
- 3.3 Equipment with a capital value of £ 129,128 has been funded through external funding sources.
- 3.4 The annual recurring engineering maintenance costs of £ 14,169 will be met from the 2003/2004 Revenue expenditure for the I.T. Division.

4.0 LOCAL AGENDA 21 IMPLICATION

- 4.1 For the operation and maintenance of wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

- 6.1 The Policy and Resources Committee (900-2002) of 16 December 2002 approved the GCAT Procurement Scheme as a permanent means of purchasing I.T. equipment.
- 6.2 The above report remitted the Head of Information Technology to report regularly to the Policy and Resources Committee on the I.T. purchases made through the above scheme.
- 6.3 Appendix 1 details the purchases made from 13 December 2003 until 29 March 2004.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report).

Mr. David White. Head of Information Technology

Date: 2 April 2004

Details of GCAT Supply of I.T. Equipment**13 December 2003 until 29 March 2004**

Name of GCAT Company	Value of procurement	Equipment types
Dell	£168,770	PC's, Notebooks
PC World	£11,118	Notebooks, Peripherals
Total	£179,888	

