

ITEM No ...2.....

REPORT TO: FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE -
18 NOVEMBER 2024

REPORT ON: RECYCLING IMPROVEMENT FUND – HOUSEHOLD WASTE RECYCLING
CENTRES

REPORT BY: EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

REPORT NO: 314-2024

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is for committee to note the grant award from the Scottish Government's Recycling Improvement Fund to maximise reuse, recycling and carry out site upgrades at the city's two recycling centres. Additionally, to present a sourcing strategy for the procurement process for the infrastructure improvements.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Committee note the grant award from Zero Waste Scotland on behalf of the Scottish Government and authorise the capital expenditure for the improvement works detailed as part of the grant allocation.

It is recommended that the Committee:

- a) approves the commencement of a procurement exercises in respect of the commission described, based on the sourcing strategy, summarised in this report; and
- b) notes that each key element of the programme of works will be brought back to committee for approval, in line with the milestones set out in the grant funding offer.

3.0 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services advises that the improvement works of £1,316.883 can be funded with the grant award of £693,383 from Zero Waste Scotland's Recycling Improvement Fund, plus £623,500 which can be met from allowances for the Riverside Recycling Site, phased over 2024/25 and 2025/26, which are included within the Tackle climate change and reach net zero carbon emissions by 2045 section, of the General Services Capital Plan 2024/29.

4.0 BACKGROUND

4.1 Neighbourhood Services have identified the need to review its existing recycling centre facilities to ensure that the Council continues to deliver an efficient and cost-effective service. The two centres at Baldovie and Riverside need to be fit for purpose for current operations and be adaptable to facilitate any future changes to waste management.

4.2 A bid for funding was submitted in November 2023 from Dundee City Council to the Scottish Government's Recycling Improvement Fund administered by Zero Waste Scotland. In July 2024 confirmation was received that bid was successful and a formal grant of £693,383 has been awarded as a contribution to the costs of upgrading the council's two recycling centres at Baldovie and Riverside.

4.3 As part of this funding bid Neighbourhood Services carried out an appraisal and analysis of the future of Baldovie and Riverside Recycling Centres that considered existing service levels of both recycling centres and future operational needs and opportunities.

- 4.4 Currently there is £623,500 provision within the Capital Plan in financial years 2024/25 and 2025/26 for this project, which combined with the grant provides a total project fund of £1,316,883.
- 4.5 In order to provide additional capacity and bring in a wider range of materials, both household waste recycling centres require a series of upgrades which include the installation of compaction equipment, the re-surfacing of areas of hard standing and more secure storage facilities.
- 4.6 The upgrades will lead to an overall improvement of both facilities, with increased waste and recycling capacity, that will provide greater opportunities for residents to reuse and recycle waste. The improvement works will meet wider objectives set out in the Waste and Recycling Strategy Action Plan 2020-2025.
- 4.7 It is acknowledged that there is a flood risk, due to the location and ground conditions at Riverside Recycling Centre. The submersible pumping system that is linked to the existing on-site drainage was upgraded in the early part of 2024. The proposed enhancements at Riverside have been designed to take cognisance of the potential flooding issue. This will allow the relocation of several skips and containers from the lowest points on site into higher ground levels and so will contribute to mitigating service interruptions in the future.
- 4.8 Also set out within the successful grant bid is the inclusion of a community re-use hub to be constructed at Riverside Household Waste Recycling Centre.
- 4.9 In order to minimise the disruption and maintain the provision of recycling and waste disposal facilities to householders the work has been phased during 2024/2025 and 2025/2026.
- 4.10 This Sourcing Strategy seeks approval to progress with appropriate compliant tender processes via the Scotland Excel Framework Agreement – 0923 - Waste Disposal Equipment and Public Contracts Scotland. Bidders will go through a selection process to assess capability to the needs and requirement of the contract.

5.0 RISK ANALYSIS

- 5.1 There are four standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contracts regulations and leaving the Council open to a legal challenge.

Description of risk	Actions to be taken to manage risk
Commercial Risk – That either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be tendered and awarded through a compliant tender procedure, through which all costs have been considered.
Technical Risk – This concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be tendered and awarded through a compliant procedure. Bidders will be required to demonstrate technical competence as part of the tender evaluation process.
Performance Risk – This concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of Key Performance Indicators.

<p>Contractual Risk – Being able to remedy the 's shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.</p>	<p>Low Risk – Dundee City Council are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.</p>
<p>Procurement Risk – where a procurement is found unsound in law, through the public procurement rules</p>	<p>Low Risk – this is a regulated contract.</p>

6.0 SUMMARY

6.1 It is recommended that the Committee approve this Sourcing Strategy as outlined.

7.0 POLICY IMPLICATIONS

7.1 This report has been subject to the pre-IIA screening tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an integrated impact assessment. An appropriate senior manager has reviewed and agreed with this assessment.

8.0 CONSULTATIONS

8.1 The Council Leadership Team have been consulted on the preparation of this report and agree with its contents.

9.0 BACKGROUND PAPERS

9.1 None.

Tony Boyle
Executive Director of Neighbourhood Services

29 October 2024

This page is intentionally left blank