

**REPORT TO: Education Committee - 17 May 2004**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 347-2004**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
04-6012	Ancrum Road Primary School - External Painterwork	Dundee Contract Services	£17,391.00	£20,000.00	£20,000.00
04-6017	Gowriehill Primary School - Additional Parking Area	Dundee Contract Services	£13,043.00	£15,000.00	£15,000.00
04-6015	Dens Road Primary School - Kitchen Alterations	Dundee Contract Services	£37,462.09	£44,345.09	£44,345.09
04-6016	Dens Road Primary School - Window Replacement Phase 6	Dundee Contract Services	£46,685.60	£54,766.60	£54,766.60
04-6014	Craigie High School - Re-Flooring to Gymnasium	John Swan, Dundee	£8,652.90	£12,825.90	£20,300.00
04-7341	Education Properties (Various) - Water Hygiene Phase 4	Building Environmental Hygiene Ltd, Dundee	£70,400.00	£85,000.00	£85,000.00

## **FINANCIAL IMPLICATIONS**

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**10 May 2004**

**347-2004**

**EDUCATION COMMITTEE - 17 MAY 2004**

<b>CLIENT</b>	Education	Education	Education
<b>PROJECT REFERENCE</b>	04-6012	04-6017	04-6015
<b>PROJECT</b>	Ancrum Road Primary School External Painterwork	Gowriehill Primary School Additional Parking Area	Dens Road Primary School Kitchen Alterations
<b>DESCRIPTION OF WORKS</b>	External painterwork to the main building	Provision of 12 new parking spaces, marking drop-off area for disabled minibus and alterations to main entrance and gates	Refurbishment of existing kitchen including new and reused cooking equipment, floor finishes and redecoration together with upgrading of electrical and ventilation systems
<b>TOTAL COST</b>	Several Works £17,391.00  Allowances £2,609.00 <b>TOTAL £20,000.00</b>	Several Works £13,043.00  Allowances £1,957.00 <b>TOTAL £15,000.00</b>	Several Works £37,462.09  Allowances £6,883.00 <b>TOTAL £44,345.09</b>
<b>FUNDING SOURCE</b>	Capital	Capital	Capital
<b>BUDGET PROVISION &amp; PHASING</b>	2004/2005 £20,000.00	2004/2005 £15,000.00	2004/2005 £44,345.09
<b>ADDITIONAL FUNDING</b>	None	None	None
<b>REVENUE IMPLICATIONS</b>	Annual capital financing costs £1,751.00	Annual capital financing costs £1,313.00	Annual capital financing costs £3,882.00
<b>LOCAL AGENDA 21</b>	None	None	None
<b>EQUAL OPPORTUNITIES</b>	None	None	None
<b>TENDERS</b>	Schedule of Rates offer  1 Dundee Contract Services £17,391.00	Schedule of Rates offer  1 Dundee Contract Services £13,043.00	Negotiated offer  1 Dundee Contract Services £37,462.09
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of offer	Acceptance of offer
<b>ALLOWANCES</b>	Professional Services £2,609.00  <b>TOTAL £2,609.00</b>	Professional Services £1,957.00  <b>TOTAL £1,957.00</b>	Building Warrant £490.00 Planning Supervisor £475.00  Professional Services £5,918.00  <b>TOTAL £6,883.00</b>
<b>SUB-CONTRACTORS</b>	None	None	None
<b>BACKGROUND PAPERS</b>	None	None	None

**EDUCATION COMMITTEE - 17 MAY 2004**

CLIENT	Education	Education
<b>PROJECT REFERENCE</b>	04-6016	04-6014
<b>PROJECT</b>	Dens Road Primary School Window Replacement Phase 6	Craigie High School Re-Flooring to Gymnasium
<b>DESCRIPTION OF WORKS</b>	Replacement of timber sub-frames, internal/external finishings and redecoration in conjunction with the re-use of existing metal windows and new double glazed metal windows replacing existing glass louvred windows	Replacement of existing with a new sheet vinyl sports flooring
<b>TOTAL COST</b>	Several Works £46,685.60  Allowances £8,081.00 <b>TOTAL</b> £54,766.60	Several Works £8,652.90  Allowances £4,173.00 <b>TOTAL</b> £12,825.90
<b>FUNDING SOURCE</b>	Capital	Capital
<b>BUDGET PROVISION &amp; PHASING</b>	2004/2005 £54,766.60	2004/2005 £20,300.00
<b>ADDITIONAL FUNDING</b>	None	None
<b>REVENUE IMPLICATIONS</b>	Annual capital financing costs £4,794.00	Annual capital financing costs £1,123.00
<b>LOCAL AGENDA 21</b>	None	None
<b>EQUAL OPPORTUNITIES</b>	None	None
<b>TENDERS</b>	Negotiated offer  1 Dundee Contract Services £46,685.60	Four invited; three received <i>Received</i> <i>Checked</i>  1 John Swan, Dundee £8,652.90 £8,652.90 2 GD Harrow, Forfar £9,602.50 £9,602.50 3 James A Cargill, Arbroath £10,109.30 £10,109.30
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of lowest tender
<b>ALLOWANCES</b>	Building Warrant £546.00 Planning Supervisor £533.00  Professional Services £7,002.00  <b>TOTAL</b> £8,081.00	Contingencies £250.00 Provisional Sum for alterations to Gym Equipment £1,000.00  Sundry Joiner and Painter Work by Dundee Contract Services £1,250.00 Professional Services £1,673.00  <b>TOTAL</b> £4,173.00
<b>SUB-CONTRACTORS</b>	None	None
<b>BACKGROUND PAPERS</b>	None	None

**EDUCATION COMMITTEE - 17 MAY 2004**

<b>CLIENT</b>	Education	
<b>PROJECT REFERENCE</b>	04-7341	
<b>PROJECT</b>	Education Properties (Various) Water Hygiene Phase 4	
<b>DESCRIPTION OF WORKS</b>	Includes cleaning, chlorinating and upgrading cold water storage tanks and remedial works to associated pipework and equipment in a range of Education properties. In addition, ongoing remedial and monitoring works are to be carried out by the contractor and the Architectural Services Division in compliance with current legislation.	
<b>TOTAL COST</b>	Several Works	£70,400.00
	Allowance for Architectural Services Division staff assisting in the monitoring of planned maintenance of water services	£4,000.00
	Allowances	£10,600.00
	<b>TOTAL</b>	<b>£85,000.00</b>
<b>FUNDING SOURCE</b>	Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2004/2005	£85,000.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	Annual capital financing costs	£7,441.00
<b>LOCAL AGENDA 21</b>	To protect the health of all users of the buildings by improving the quality of water services	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	The works are to be carried out on the basis of a mixture of prices, rates and percentage adjustments negotiated with a locally based contractor specialising in this type of work who undertook earlier phases. The amount to be accepted is the estimated cost of works to the identified properties.	
	1 Building Environmental Hygiene Ltd, Dundee	£70,400.00
<b>RECOMMENDATION</b>	Negotiation with the specialist contractor and acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£10,600.00
	<b>TOTAL</b>	<b>£10,600.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	