

REPORT TO: COMMUNITIES COMMITTEE – 13 JUNE 2005
REPORT ON: PROPERTY UPGRADES 2005/2006 - PHASE 2
REPORT BY: HEAD OF COMMUNITIES
REPORT NO: 357-2005

1.0 PURPOSE OF REPORT

- 1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Depute Chief Executive (Support Services) in conjunction with the Head of Communities to accept these offers/tenders/partnership agreements for Property Upgrades up to a total cost of £85k as detailed in Appendix 1.

2.0 RECOMMENDATIONS

It is recommended that:

- 2.1 the City Architectural Services Officer be authorised to obtain offers, tenders, or partnership agreements for the Property Upgrades detailed in Appendix 1.
- 2.2 the Depute Chief Executive (Support Services), in conjunction with the Head of Communities be authorised to accept the offers, tenders, partnership agreements as recommended by the City Architectural Services Officer for works to be undertaken.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The expenditure of £85k can be met from the £165,000 Property Upgrade allocation within the departmental Capital Plan for financial year 2005-06.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 Acceptance of this report will ensure that resources are used efficiently and waste is minimised.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 None

6.0 BACKGROUND

- 6.1 The proposed works will lengthen the useful life of the buildings, replace plant, increase the extent to which the building is suitable for the purpose it serves, comply with legislation and ensure the safety of occupants and users of departmental properties. Phase 2 of these works is to be undertaken at a total cost not exceeding £85k. It is envisaged that Dundee Contract Services will carry out the majority of these works. To ensure that the repairs are carried out timeously, it is considered beneficial that the Depute Chief Executive (Support Services) be empowered to accept the most favourable offers and tenders for these works to be undertaken by Dundee Contract Services or other contractors.

7.0 CONSULTATION

- 7.1 Consultation has taken place with the Chief Executive, Depute Chief Executive (Finance) and Depute Chief Executive (Support Services).

8.0 BACKGROUND PAPERS

- 8.1 None

Signed: Stewart Murdoch
Head of Communities

Date: 3 June 2005

APPENDIX 1

PROPOSED PROJECTS FOR PROPERTY UPGRADE 2005-2006– PHASE 2

Not Legally committed

Description	Location	Estimated Cost
Upgrade control valves & replacement of existing corroded gate valves inducts	Menzieshill	£15,000
Supply & Fit new fire doors to meet regulations & make good	Menzieshill	£5,000
To upgrade/replace male & female toilets - main entrance	Menzieshill	£21,600
Replacement of flooring at main entrance	Menzieshill	£14,800
To upgrade/replace male & female toilets	Ardler	£28,600
	Total Proposals	£85,000