

REPORT TO: Policy and Resources Committee - 10 November 2014
REPORT ON: Supply of I.T. Equipment
REPORT BY: Head of Information Technology
REPORT NO: 415-2014

1.0 PURPOSE OF REPORT

1.1 Report for information to Committee. The I.T. Equipment purchased under the Crown Commercial Service procurement scheme and Public Contracts Scotland framework agreements.

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to:

- i) Note the I.T. purchases amounting to £ 857,135 detailed in appendix 1. This covers the period 1 April 2014 to 30 September 2014
- ii) Note on-going engineering maintenance costs of £ 38,032 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

3.1 The Director of Corporate Services has confirmed that equipment with a capital value of £ 126,147 was funded through the current year's allowance of £ 885,000 for Computer Equipment in the Corporate Services Department's Capital Plan.

3.2 The Director of Corporate Services has confirmed that software licenses with a revenue cost of £ 112,145 has been funded through the current years Revenue budget of £ 1,545,000 for Computing Costs.

3.3 The Director of Corporate Services has confirmed that equipment with a capital value of £ 390,681 was funded through the current year's allowance of £ 596,000 for Schools Computer purchases in the Corporate Services Capital Plan.

3.4 Equipment with a value of £ 228,162 was funded through existing approved departmental budgets.

3.5 The annual recurring engineering maintenance cost of £ 38,032 will be met from the 2014/2015 Revenue expenditure for the I.T. Division.

4.0 MAIN TEXT

4.1 Cost-effective procurement of I.T. infrastructure and software in the Public Sector is largely done through aggregated, pre-tendered framework agreements. These agreements ensure that Public Sector agencies and Local Authorities can take advantage of aggregated demand and pricing. The main procurement routes are the Crown Commercial Service procurement scheme and Public Contracts Scotland framework agreements.

4.2 The Head of Information Technology regularly reports to the Policy and Resources Committee on the I.T. purchases made through the pre-tendered Crown Commercial Service procurement scheme and Public Contracts Scotland framework agreements. All of the expenditure noted in 3.0 above is from approved 2014/15 Revenue and Capital budgets.

4.3 Appendix 1 details the purchases made from 1 April 2014 until 30 September 2014.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been screened for any implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality impact Assessment and Risk Management. There are no major issues.

6.0 CONSULTATIONS

- 6.1 The Chief Executive, Director of Corporate Services and Head of Democratic and Legal Services have been consulted.

7.0 BACKGROUND PAPERS

- 7.1 None

Mr. Ged Bell. Head of Information Technology

Date: 15 October 2014

APPENDIX 1

Details of I.T. Equipment purchased.

1 April 2014 until 30 September 2014

Name of Company	Value of procurement	Equipment types
Hewlett Packard	£303,186	Desktops / Monitors
Misco	£250,690	Peripherals / Laptops / NC
Insight	£14,448	Peripherals / Laptops / Servers
Computacenter	£56,000	Network
AVM Education	£ 39,173	AV / Interactive Whiteboards
Switchshop	£47,167	Network
XMA	£34,326	Tablets / Laptops
Phoenix Software	£112,145	MS Enterprise Agreement / Software Licenses
Total	£857,135	

Equipment Type	Quantity
Servers	3
Desktop PCs	867
Network Computers (NC)	116
Monitors	272
Printers	61
Network Switches	188
Laptops	217
Tablets	15
Peripherals	102
Interactive Whiteboards	20