

**REPORT TO: Leisure, Arts And Communities Committee - 27 August 2007**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 443-2007**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
07-2304	McManus Galleries - Display Case Package	Conservation by Design Ltd., Bedford	£471,885.00	£483,682.00	£483,682.00
06-024	Wellgate - Central Library Refurbishment	Dundee Contract Services	£175,400.00	£200,000.00	£200,000.00

## **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to Sustainability Policy and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen**  
**City Architectural Services Officer**  
**20 August 2007**  
**443-2007**

**LEISURE, ARTS AND COMMUNITIES COMMITTEE - 27 AUGUST 2007**

CLIENT	Leisure and Communities			Leisure and Communities		
PROJECT REFERENCE	07-2304			06-024		
PROJECT	McManus Galleries Display Case Package			Wellgate Central Library Refurbishment		
DESCRIPTION OF WORKS	The works comprise the design, manufacture and installation of new museum display cases. The works will be carried out as a Nominated Sub-contract to the Main (Fit Out) Contractor who has yet to be appointed. The Fit Out contractor will be instructed to issue a formal acceptance to the sucessful tenderer in due course but, in view of the long lead-in time for the manufacture of the cases (6 months), it is recommended that the Council issues a 'letter of intent' to the Display Case sub-contractor following approval of this report. No payment will be made by the Council until the cases are delivered to site.			The works comprise the upgrading of the toilets and conference room and the reorganisation of central services. Also included is a further phase of air conditioning improvements at the Steps Theatre.		
TOTAL COST	Several Works	£471,885.00		Several Works	£175,400.00	
	Allowances	£11,797.00		Allowances	£24,600.00	
	TOTAL	£483,682.00		TOTAL	£200,000.00	
FUNDING SOURCE	Capital			Capital		
BUDGET PROVISION & PHASING	2007/2008	£483,682.00		2007/2008	£200,000.00	
ADDITIONAL FUNDING	None			None		
REVENUE IMPLICATIONS	None			None		
SUSTAINABILITY POLICY	None			None		
EQUAL OPPORTUNITIES	None			None		
TENDERS	Six invited; four received	Received	Checked	Negotiated contract, price to be negotiated within the budget allowance available		
	1 Conservation by Design Ltd., Bedford	£441,885.00	£441,885.00	1 Dundee Contract Services		
	2 Goppion S.p.A., Italy	£619,326.40	£619,326.40	£175,400.00		
	3 Vitrinen-und Glasbau RIER, Germany	£628,480.00	£628,480.00			
	Highest Tender	£636,113.00				
RECOMMENDATION	Following discussions with the lowest tenderer provisional sums for on site co-ordination and testing amounting to £30,000 have been added to their tender and acceptance is therefore recommended in the amount of £471,885.			Acceptance of offer		
ALLOWANCES	Professional Services	£11,797.00		CDM Co-ordinator		
				Professional Services		
	TOTAL	£11,797.00		TOTAL		
SUB-CONTRACTORS	None			None		
BACKGROUND PAPERS	Reference is made to Report No 395-2006 which was approved by the Leisure and Arts Services Committee held on 26 June 2006. The reported total project cost of £8,458,893 includes an allowance of £1,532,000 for Display Fit Out from which the Display Case Package will be funded.			None		