

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011

**REPORT ON:** Tender for the Supply, Delivery and Installation of an Audio System for the Caird Hall Auditorium - Tender Ref - LAC/10/09

**REPORT BY:** Director of Leisure and Communities

**REPORT NO:** 58-2011

## **1.0 PURPOSE OF REPORT**

- 1.1 This report details the proposals received for the supply, delivery and installation of an audio system for the Caird Hall auditorium and requests a decision on acceptance of the recommendation.

## **2.0 RECOMMENDATIONS**

- 2.1 Approval is recommended for the acceptance of the proposal submitted by TMC Ltd to supply, delivery and install a system suitable for the purpose, at a total cost of £69,592.14

## **3.0 FINANCIAL IMPLICATIONS**

- 3.1 Purchase cost of £69,592.14 will be met from the Leisure and Communities capital budget 2010/11.

## **4.0 BACKGROUND**

- 4.1 The Caird Hall is the main Conference/Concert venue for high profile events within the City of Dundee. The quality programme delivers a diverse range including West End Touring Shows, National Conferences and Exhibitions, Local Amateur/Schools Concerts, Jazz, Traditional, World Music Events and Graduations. The replacement equipment comprises a state of the art digital system which will further improve and enhance the quality of service to hirers of the venue and their audiences.
- 4.2 Tender documents were issued from the Scottish e-procurement portal with the return date of 1 December, which then had to be extended due to the inclement weather to 8 December 2011.

The proposals submitted were:

<b>Supplier</b>	<b>Total Cost</b>
Blacklight	£79,990.12
Northern Light	£78,437.04
Audio Light	£77,620.50
TMC Ltd	£69,592.14

All tenders received were subject to a critical evaluation and scoring system. The two highest scoring tenderers were invited to demonstrate their systems. Following the demonstrations further evaluation identified TMC Ltd as the preferred supplier.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.

## **6.0 CONSULTATION**

- 6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report.

## **7.0 BACKGROUND PAPERS**

- 7.1 None

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE AND COMMUNITIES**  
**31 January 2011**