

ITEM No ...10.....

REPORT TO: CITY GOVERNANCE COMMITTEE – 3 MARCH 2025

REPORT ON: TENDERS RECEIVED BY LEISURE AND CULTURE DUNDEE FOR RENTAL, SERVICE AND MAINTENANCE OF GYM EQUIPMENT (MANAGED SERVICE)

REPORT BY: DIRECTOR, LEISURE & CULTURE DUNDEE AND EXECUTIVE DIRECTOR OF CHILDREN AND FAMILIES SERVICE

REPORT NO: 66-2025

1. PURPOSE OF REPORT

- 1.1 This report details tender received for the rental, service and maintenance of fitness equipment and seeks approval on acceptance thereof.

2. RECOMMENDATION

- 2.1 It is recommended that the Committee approve the acceptance of the tender submitted by Gym Rental Company as set out in the report, with the total amount detailed below.

3. SUMMARY OF SERVICES TENDERED

- 3.1 Report number 175-2024 to City Governance Committee on 24 June 2024 (Article XII of the Minute refers) gave approval to commence a compliant tender process and to bring back a report on the outcome.

- 3.2 The objective of the contract is to provide gym equipment to both Schools and Leisure Active members across many of the sites in Dundee. Leisure Active members pay a monthly fee for access to the facilities and equipment. By arranging a rental contract, it allows current trends to be kept up with by being able to change equipment with 30 days of notice to the supplier. By using a single supplier to rent, service and maintain all gym equipment, it allows Dundee City Council to have a strategic relationship with the supplier and ensure that gym equipment provision is up to date with all trends and ensures no downtime in equipment items ensuring continuity of service for the patrons of Dundee.

- 3.3 The tender received is in relation to the above is from:

Contract For	Bidding Organisation
Rental, service and maintenance of fitness equipment	Gym Rental Company

4. FINANCIAL IMPLICATIONS

- 4.1 The total cost of the contract over the maximum 5 years is £709,481. This includes an option for a 10% discount for annual payment, which is being utilised taking the cost down to £638,533. This contract is a 3-year contract with the option to extend for 1 year, then a further 1 year totalling 5 years.

- 4.2 The budget for the contract has been confirmed as being able to be contained with the current revenue budgets of the Chief Executive's Service paying £124,284.40 per year and Children & Families Service's £3,426.00 per year), over the contract term.

5. BACKGROUND PAPERS

None.

6. POLICY IMPLICATIONS

- 6.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

7. CONSULTATION

- 7.1 The Council Leadership Team were consulted in the preparation of this report.

8. BACKGROUND PAPERS

None.

JUDY DOBBIE
DIRECTOR, LEISURE & CULTURE DUNDEE

17 FEBRUARY 2025

AUDREY MAY
EXECUTIVE DIRECTOR OF CHILDREN AND
FAMILIES SERVICE