

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE 9
SEPTEMBER 2002**

REPORT ON: LITERACIES ACTION PLAN – ALLOCATION OF RESOURCES 2002/2003

REPORT BY: DIRECTOR OF NEIGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 670-2002

1 PURPOSE OF REPORT

- 1.1 This Report makes recommendations for the allocation of resources to Community Learning Partners in order they can deliver on the key elements contained in the Literacies Action Plan, which was approved by the Scottish Executive in April 2002.

2 RECOMMENDATION

It is recommended that the Committee:

- 2.1 Agrees the allocation of Literacies Action Plan Funding 2002/2003 as detailed in section 6.

3 FINANCIAL IMPLICATIONS

- 3.1 The financial implications of the Report can be contained within the allocation given to the Community Learning Partnership and previously reported to Committee on 14 January 2002, Report No 26-2002.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The Report seeks to ensure that resources are used as efficiently and effectively as possible to achieve departmental and Council agreed service priorities, and ensure a sustainable partnership approach to literacy provision.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 The proposals will continue to reflect the priorities of the Council and the Community Learning Partnership to equal opportunities.

6 BACKGROUND

6.1

**Ref No
Applicant Group**

**Allocation
£**

LF 2
Dundee College
10,800

LF 7
In Step Initiatives
2,557

LF 8
Dundee City Council/Dundee College
6,926

LF 9
Dundee City Council/Cyrenians/Carolina House Trust Partnership

4,000	
LF 10	
Dundee City Council – Community Based Adult Learning Network	
15,229	
LF 11	
Helm/Dundee City Council	
2,877	
LF 12	
Zone	
2,398	
LF 13	
Dundee City Council – Adult Learning Team	
7,192	
LF 14	
New Community Schools Project	
2,477	
	TOTAL
54,456	

Details of projects contained in Appendix A.

6.2 In July 2001 the Scottish Executive produced circular ELLD 1/01 providing guidance on the role expected of local authorities in the new drive to raise levels of adult literacy and numeracy. This role is set within the context of the Community Learning Strategies and local authorities' duties were outlined as follows:

- Ensure that the partnership groups responsible for the Community Learning Strategy make effective use of the new resources allocated for adult literacy and numeracy.
- Co-ordinate and lead on the creation of clearly defined action plans on adult literacy as components of Community Learning Strategies.

The definition of what constitutes an appropriate level of literacy and numeracy for people is set out as follows:

The ability to read, write and use numeracy, to handle information, to express ideas and opinions, to make decisions and solve problems, as family members, workers, citizens and lifelong learners.

6.3 £22.5 million has been allocated nationally to adult literacy and numeracy for the period 2001 – 2004 to underpin a national drive to raise levels of adult literacy and numeracy. Learners who can benefit from programmes delivered through these funds should have an ability level below intermediate level 1.

Dundee's allocation is:

- 2001 – 2002 £95,732 (part year)
- 2002 – 2003 £191,465
- 2003 – 2004 £368,747
-

6.4 Authority to recommend funding allocations under the Community Learning Partnership – Literacies Action Plan has been delegated to a Partnership Sub Group which has representatives from Dundee City Council – Neighbourhood Resources and Development Department/Education Department; Dundee College; Tayside Chamber of Commerce and The University of Dundee.

6.5 The Action Plan submitted to the Scottish Executive outlined a broad-based and flexible delivery programme for the city.

The following are the agreed target groups:

- People with limited initial education, particularly young people (limited educational attainment – intermediate level one or below).
- Unemployed people and workers facing redundancy (this includes people who are on sessional/casual/temporary contracts, or in marginal employment).
- People with English as a second or other language.
- People who live in disadvantaged areas (areas designated by Scottish Executive, City Council or Scottish Enterprise Tayside).
- Workers in low skill jobs (requiring minimal or no pre and on job training).
- People on low incomes (those receiving state benefits or on minimum wage).
- People with a health problem or disability affecting learning, speech, sight or hearing (only people who are able to articulate their own learning needs are covered by this funding – it is not acceptable for a carer to set out their need).

The delivery of the action plan is based on four aspects:

- A partnership approach – where possible delivery should involve more than one agency.
- Utilising existing networks and professionals to raise awareness with potential learners and refer them to providers through the establishment of a formal Spotters and Referrers Network.
- A common gateway approach – utilising a core information gathering structure, assessment approach, individual learning planning framework, recording and evaluation and monitoring structure.
- Delivery of learning to occur at venues and times to suit the learners across the city – this to include community and workplace settings.

The action plan sets a target number of new learners to be achieved in each year:

- 2001 – 2002 50
- 2002 – 2003 520
- 2003 – 2004 1350

These figures must be achieved over and above previous student numbers attained by members of the Community Learning Partnership, thus showing a net increase across the partners and the city.

6.6 The allocation of funds to community learning partners will address the targets contained in the action plan.

7 CONSULTATION

7.1 The Chief Executive, the Directors of Finance, Corporate Planning and Support Services have been consulted in the preparation of this report, which is based on recommendations made by the Literacies Sub Group of the Community Learning Partnership.

8 BACKGROUND PAPERS

8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 other than any containing confidential or exempt information were relied on to any material extent in the preparation of this report.

Director of Neighbourhood Resources and Development _____

Date _____

28 August 2002
frp/sm/md/gw

DUNDEE COMMUNITY LEARNING PARTNERSHIP**LITERACIES ACTION PLAN****PROPOSED ALLOCATION OF RESOURCES**

LF 2 Dundee College:

To provide a drop in literacies support service, offering guidance, assessment and student centred literacy and numeracy programmes based at the Constitution Campus and open to all residents of Dundee.

LF 7 InStep Initiatives:

Providing literacy support to vulnerable young people in the Hilltown area of Dundee.

LF 8 Dundee City Council/Dundee College ESOL Partnership

Providing a variety of English as a Second or Other Language learning opportunities across the city to suit the needs of learners. The provision will focus on basic reading and writing skills in a second language, through ESL methodology.

LF 9 Dundee City Council/Cyrenians/Carolina House Trust Partnership

A research project which will target homeless young people and those that have been looked after and through working with them on literacies programmes be able to develop better approaches to delivering learning programmes for this age group.

LF 10 Dundee City Council/Community Based Adult Learning Network:

Through Neighbourhood Resources providing literacy and numeracy provision in local communities, engaging those who have needs, but who would not normally participate.

LF11 HELM/Dundee City Council

To offer trainees specialist literacy/numeracy provision which is integrated into vocational training currently offered by HELM.

LF 12 ZONE “Training for New Futures”:

Provides dedicated literacy support to vulnerable clients, who are addressing drug and alcohol addiction.

LF13 Dundee City Council: Adult Learning Team

To offer assessment and support to potential learners who contact the Discover Learning phone line. 66 66 65

LF 14 Greater Opportunities New Community School Project:

Provides supported drop in literacy provision for adults in the Macalpine Learning Centre.