

**REPORT TO: PLANNING AND TRANSPORTATION COMMITTEE
21 FEBRUARY 2005**

REPORT ON: PENALTY CHARGE NOTICE SYSTEM - REPORT ON TENDERS

REPORT BY: DIRECTOR OF PLANNING & TRANSPORTATION

REPORT NO: 68-2005

1 PURPOSE OF REPORT

- 1.1 The report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

- 2.1 Approval is recommended of the acceptance of the tender submitted by the undernoted contractor:

Project Ref/Project Description	Contractor	Tender Amount
P&T04/32/ – Penalty Charge Notice System	Civica Systems Ltd	£96,204

3 FINANCIAL IMPLICATIONS

- 3.1 The cost of the above project will be met in full from the 2004/2005 On-Street Car Parking Revenue Budget.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 There are no Local Agenda 21 implications of relevance to this report.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 There are no equal opportunities implications of relevance to this report.

6 BACKGROUND

- 6.1 Further to the introduction of the decriminalisation of parking in April 2004 the purchase and installation of a computerised Penalty Charge Notice System will greatly improve the efficiency of the parking administration process.

7 TENDER INFORMATION

7.1 Tenders

Tenders were issued to five companies who have returned and are detailed below:

- 1 Langdale Systems Ltd;
- 2 Spur Information Solutions Ltd;
- 3 Civica Systems Limited;
- 4 Compex Development & Marketing Ltd; and
- 5 Traffic Support Ltd.

Summary of Assessment

Tenderer No	Quality Mark	Indexed Quality Mark	Tender Total	Tender Index	Overall Score
1	78	96	£86,094	91	95
2	71	88	£78,721	100	90
3	81	100	£96,204	82	96
4	77	95	£147,805	53	87
5	Did not Return Tender				

Notes:

- Tenders assessed on an 80% quality and 20% price format
- Indices rounded to nearest whole number.
- Overall score = [(Indexed Quality Mark) x 0.8] + [Tender Index) x 0.2]
- Award to highest overall score

8 CONSULTATIONS

- 8.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), Assistant Chief Executive (Community Planning) and Head of Information Technology have been consulted and are in agreement with the contents of this report.

Mike Galloway
Director of Planning & Transportation

Iain Sherriff
Head of Transportation

IFS/AL/KM

9 February 2005

Dundee City Council
Tayside House
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