REPORT TO: **Policy and Resources Committee - 12 December 2005**

REPORT ON: **Supply of I.T. Equipment – GCAT**

REPORT BY: **Head of Information Technology**

REPORT NO: **728-2005**

1.0   PURPOSE OF REPORT

1.1   To report to Committee the I.T. Equipment purchased under the GCAT Government procurement scheme.

2.0   RECOMMENDATIONS

2.1   The Committee is recommended to:

   i)   Note the I.T. purchases amounting to £ 87,721 detailed in appendix 1. This covers the period 24 August to 24 November of financial year 2005/2006.

   ii)   Approve ongoing engineering maintenance costs of £ 7,634   per annum for the above purchases.

3.0   FINANCIAL IMPLICATIONS

3.1   The Depute Chief Executive (Finance) has confirmed that equipment with a capital value of £ 52,399 has been funded through the current year's allowance of £ 700,000 for the purpose of Computer Equipment in the Chief Executive Department's Capital Plan.

3.2   Equipment with a capital value of £ 4,358 has been funded through an Education five-year operating lease at a cost of £ 985 per annum and provision for this expenditure has been made in the Education Departments 2005/2006 Revenue Budget.

3.3   Equipment with a capital value of £ 30,964 has been funded through external funding sources.

3.4   The annual recurring engineering maintenance costs of £ 7,634 will be met from the 2005/2006 Revenue expenditure for the I.T. Division.

4.0   LOCAL AGENDA 21 IMPLICATION

4.1   For the operation and maintenance of wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0   EQUAL OPPORTUNITIES IMPLICATIONS

5.1   During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0   BACKGROUND

6.1   The Policy and Resources Committee (900-2002) of 16 December 2002 approved the GCAT Procurement Scheme as a permanent means of purchasing I.T. equipment.

6.2   The above report remitted the Head of Information Technology to report regularly to the Policy and Resources Committee on the I.T. purchases made through the above scheme.

6.3   Appendix 1 details the purchases made from 24 August 2005 until 24 November 2005.

Mr. David White. Head of Information Technology   Date: 25 November 2005

Details of GCAT Supply of I.T. Equipment

24 August 2005 until 24 November 2005

Name of GCAT Company	Value of procurement	Equipment types
Dell	**£ 64,793**	**PC's, Notebooks, Servers**
PC World	**£ 3,706**	**Peripherals**
CTS	**£ 11,967**	**Printers, Peripherals**
Computacenter	**£ 4,237**	**Servers**
Hewlett Packard	**£ 3,018**	**Tablet PCs**
Total	**£ 87,721**	