

REPORT TO: Economic Development Committee - 11 December 2000

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 752-2000

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
00-5136	Various Properties, Servicing of Kitchen Equipment - 2001-2004	Walton Catering Equipment Ltd, Dundee	£135,638.19	£136,888.19	£136,888.19
00-5134	Various Properties, Fan Assisted Convector Heaters & Unit Heaters - Service Contract 2001-2004	Scan Building Services Ltd	£32,313.00	£33,563.00	£33,563.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer

30 November 2000

ECONOMIC DEVELOPMENT COMMITTEE - 11 DECEMBER 2000

CLIENT	Economic Development		Economic Development	
PROJECT REFERENCE	00-5136		00-5134	
PROJECT	Various Properties, Servicing of Kitchen Equipment		Various Properties, Fan Assisted Convector Heaters & Unit Heaters	
DESCRIPTION OF WORKS	2001-2004 Servicing of kitchen equipment for a period of three years		Service Contract 2001-2004 Servicing of heaters for a period of three years	
TOTAL COST	Several Works - 3 x £45,212.73	£135,638.19	Several Works 3 x £10,771.00	£32,313.00
	Allowances	£1,250.00	Allowances	£1,250.00
	TOTAL	£136,888.19	TOTAL	£33,563.00
FUNDING SOURCE	Planned maintenance - Revenue		Planned Maintenance - Revenue	
BUDGET PROVISION & PHASING	2000/2001	£1,250.00	2000/2001	£1,250.00
	Subsequent Years	£135,638.19	Subsequent years	£32,313.00
LOCAL AGENDA 21	None		None	
EQUAL OPPORTUNITIES	None		None	
TENDERS	Four invited; two received	<i>Received</i>	<i>Checked</i>	<i>Checked</i>
	1 Walton Catering Equipment Ltd, Dundee		£8,359.89	£8,345.73
	2 TML Ltd, Glasgow		£8,939.50	£8,969.50
	1 Scan Building Services Ltd			£10,771.00
	2 Jaydee Heating Ltd			£13,485.00
	3 McRither, Kirk & Coutts			£16,461.00
RECOMMENDATION	The Contractors invited to tender were asked to submit, in addition to the annual servicing charge, hourly rates for carrying out repairs. Based on the time likely to be spent on repairs over a three year period and the annual servicing charge, as shown on the attached model account, the tender submitted by Walton Catering Equipment is recommended for acceptance		Acceptance of lowest tenderer as shown on the attached model account	
ALLOWANCES	Professional Services	£1,250.00	Professional Services	£1,250.00
	TOTAL	£1,250.00	TOTAL	£1,250.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

KITCHEN EQUIPMENT - SERVICE CONTRACT 2001/2004

MODEL ACCOUNT - Per Annum

CONTRACTOR: **Walton Catering Equipment Ltd**

Call Outs

ANNUAL MAINTENANCE 8,345.73

HOURLY RATE (Urgent Repair) 1000 hrs. @ 18 /hr 18,000.00

HOURLY RATE (Emergency Call Out - Norn 5 hrs. @ 18 /hr 90.00

HOURLY RATE (Emergency Call Out - Outv 1 hrs. @ 27 /hr 27.00

MATERIAL £15,000.00 @ 25 % 18,750.00

TENDER ASSESSMENT £ 45,212.73

CONTRACTOR: **TML Ltd**

Call Outs

ANNUAL MAINTENANCE 8,969.50

HOURLY RATE (Urgent Repair) 1000 hrs. @ 30 /hr 30,000.00

HOURLY RATE (Emergency Call Out - Norn 6 hrs. @ 32 /hr 192.00

HOURLY RATE (Emergency Call Out - Outv 1 hrs. @ 38 /hr 38.00

MATERIAL £15,000.00 @ 30 % 19,500.00

TENDER ASSESSMENT £ 58,699.50

**FAN HEATERS - SERVICE CONTRACT 2001/2004
MODEL ACCOUNT - Per Annum**

CONTRACTOR: **Scan Building Services**

Call Outs

Rate per heater	632 hrs. @	10.5 /unit	6,636.00
HOURLY RATE (Urgent Repair)	150 hrs. @	17.7 /hr	2,655.00
HOURLY RATE (Urgent Repair - Normal Hours)	6 hrs. @	25 /hr	150.00
HOURLY RATE (Urgent Repair - Outwith Hours)	2 hrs. @	40 /hr	80.00

MATERIAL £ 1,000.00 @ 25 % 1,250.00

TENDER ASSESSMENT £ 10,771.00

CONTRACTOR: **Jaydee Heating Ltd**

Call Outs

Rate per heater	632 hrs. @	13.75 /unit	8,690.00
HOURLY RATE (Urgent Repair)	150 hrs. @	22.5 /hr	3,375.00
HOURLY RATE (Urgent Repair - Normal Hours)	6 hrs. @	25 /hr	150.00
HOURLY RATE (Urgent Repair - Outwith Hours)	2 hrs. @	35 /hr	70.00

MATERIAL £ 1,000.00 @ 20 % 1,200.00

TENDER ASSESSMENT £ 13,485.00

CONTRACTOR: **McRither Kirk & Coutts**

Call Outs

Rate per heater	632 hrs. @	21 /unit	13,272.00
HOURLY RATE (Urgent Repair)	150 hrs. @	13 /hr	1,950.00
HOURLY RATE (Urgent Repair - Normal Hours)	6 hrs. @	13 /hr	78.00
HOURLY RATE (Urgent Repair - Outwith Hours)	2 hrs. @	18 /hr	36.00

MATERIAL £ 1,000.00 @ 12.5 % 1,125.00

TENDER ASSESSMENT £ 16,461.00