

ITEM No ...3(b).....

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 11TH DECEMBER 2024

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	<p>that the Chief Officer would co-ordinate a range of options for IJB members to visit mental health services</p> <p>Replacement action agreed by IJB on 23 October 2024: Develop a programme of service visits for IJB members, alongside the Chief Officer, as part of the 2025 IJB development programme.</p>	Chief Officer	<p>June 2023</p> <p>June 2024</p> <p>January 2025</p>	In progress	Planning is current underway for monthly service visit opportunities (excluding the summer recess period), starting from February 2025 onwards. Further communication will be issued to IJB members as soon as possible.
2	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that in relation to the mapping event for children and young people services, consideration would be given to providing feedback from the event to a future IJB meeting.	Head of Health and Community Care Services	December 2024	Complete	<p>Report to be submitted for meeting of IJB on 11 December 2024.</p> <p>Chief Officer to check on progress – 11 December 2024</p> <p>The mapping event is part of the 2025/26 delivery plan. Any feedback from the event will be shared with the IJB in the development session focused on mental health and adult support and protection scheduled for August 2025.</p>
3	19/06/24	XII	ANNUAL REPORT OF THE DHSCP CLINICAL, CARE & PROFESSIONAL	that a premises update report on DDARS would be brought to a future IJB meeting.	Chief Officer	December 2024	Complete	Update contained within Property Strategy Update submitted for consideration on 19 February 2025.

			GOVERNANCE GROUP 2023-2024			February 2025		
4	23/10/24	X	FINANCIAL RECOVERY PLAN 2024/25	that data on the translation of absence figures into costs would be sought from NHS Tayside.	Chief Finance Officer	December 2024	Complete	IJB Development Session on Workforce will be held on 23 April 2025. Further data on absence figures and related costs is being sourced and will be included in the session content.
5	23/10/24	X	FINANCIAL RECOVERY PLAN 2024/25	that consideration would be given to providing a report on comparative absence rates	Chief Finance Officer	March 2025	Complete	IJB Development Session on Workforce will be held on 23 April 2025. Further data on absence figures and related costs is being sourced and will be included in the session content.
7	11/12/24	VI	INPATIENT LEARNING DISABILITY TRANSITION UPDATE	that consideration would be given to including a Development Session on this in future.	Chief Officer	March 2025	Complete	Development session, which will include content on this area of work, is scheduled for 27 August 2025.
8	11/12/24	VI	INPATIENT LEARNING DISABILITY TRANSITION UPDATE	that feedback would be provided on patient/carer involvement in the development of the communication plan.	Deputy Chief Executive, NHS Tayside	March 2025	Complete	The Head of Health and Community Care is chairing the working group focused on communication and engagement – the group is meeting fortnightly. Initial engagement with patients and carers has been undertaken and this has informed the development of a Frequently Asked Questions resource.
9	11/12/24	XVII	PROGRAMME OF MEETINGS OF INTEGRATION JOINT BOARD AND PERFORMANCE AND AUDIT COMMITTEE 2025	that a discussion would be arranged about options for a move to hybrid meetings and feedback would be provided.	Chief Officer	March 2025	In Progress	Options being considered by Chief Officer and Clerk to the Committee.