



REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – 19 FEBRUARY 2025

REPORT ON: REVIEW OF OLDER PEOPLE DAY OPPORTUNITIES

REPORT BY: CHIEF OFFICER

REPORT NO: DIJB11-2025

1.0 PURPOSE OF REPORT

- 1.1 This report is to inform the Integration Joint Board of the day opportunities review in Dundee and to seek approval of the proposal to cease to commission Alzheimer's Scotland Dundee Day services.

2.0 RECOMMENDATIONS

It is recommended that the Integration Joint Board (IJB):

- 2.1 Note the updated position in relation to the review of Day Opportunities in Dundee.
- 2.2 Approve the proposal to cease commissioning day services from Alzheimer's Scotland.
- 2.3 Remits to the Chief Officer to issue Direction to Dundee City Council to cease commissioning of day services from Alzheimer's Scotland.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The ending of the contract with Alzheimer's Scotland would result in a cost saving to the DHSCP of £151,000 which would contribute to the previously agreed savings proposal made by the IJB in March 2024 through a review of day care services of £400,000 per annum.

4.0 MAIN TEXT

- 4.1 Dundee Health and Social Care Partnership currently utilises four main day services for older people:
- Oakland Day Service which is run and managed by the Partnership and has provision for 35 people, Monday to Friday at a cost of a maximum of £49.80 per day (financial assessment dependable) with an additional cost of £4.60 for a meal. It is currently operating just below capacity and accepts people with Dementia at all stages.
 - Mid-Lin day service provides day care places for up to 30 people per day, Monday to Friday, and is dependent on volunteers available to support. The Partnership contracts with Mid-Lin at an annual cost of £59k and they provide support to people from early diagnosis to moderate impairment. They are currently operating at approximately 85% capacity.
 - Alzheimer's Scotland day service operates Wednesday to Friday, providing a service to up to 16 people per day. The Partnership contracts with Alzheimer's Scotland at an annual cost of £151k. They are currently operating at approximately 55% capacity.
 - Age Concern Dundee do not have a contract with Partnership but offer places to a maximum of 40 people per day. Their service users are often at the early stages of their dementia

journey and have more independent needs. They are currently operating at approximately 50% capacity.

Since the COVID-19 pandemic, demand for day service places has reduced consistently, Oaklands has never reached enough demand to open to the previous seven-day capacity. There has been a consistent increase in demand for more home-based social care support.

- 4.2 The IJB has previously approved a review of Day Services (Article IV of the minute of the meeting of the Dundee Integration Joint Board held on 27 March 2024 refers), which has been progressed by the Partnership in relation to older people's services during the latter half of 2024/25. This includes the impact on services if Self-Directed Support (SDS) was a payment option for day services. The review is also considering the demand and impact of offering outreach options as an alternative to attending day service units, considering the trend for services and supports closer to home. In addition, the Partnership has invested in a Post Diagnostic Support team for dementia ensuring that options for supports now and into the future are discussed at an earlier stage and the impact of this work on the operation of day services is also being considered.
- 4.3 Alzheimer's Scotland Day service is based within Alzheimer's resource centre which has a main area, small breakout rooms and a small garden. The service user group and criteria for attendance is people over the age of 65 with a diagnosis of dementia. The Alzheimer's service differs considerably from other contracted service and internal Partnership services in that they operate half day sessions only, do not offer transport for people to attend the unit, cannot support persons who require the use of mobility equipment such as hoists and do not support with catheter or stoma care.
- 4.4 During the financial period for 2024-2025, to date the service has been operating around 50% capacity for its duration with its peak being 54%. In comparison, internal Partnership and other contracted service have been operating in the region of 80-90% for the same period. The fourth day service in Dundee is Dundee Age Concern which is also operating around the 50% occupancy level, however the Partnership do not contract spaces with Dundee Agency Concern. Alzheimer's Scotland currently support 16 people in their day service, of which all 16 people could have their needs met in one if not more of the 3 other day services in Dundee.
- 4.5 A Contracts officer and Integrated Manager from the Partnership have met regularly with the Alzheimer's Scotland manager to discuss what the service offers and occupancy levels. There has been very little change made to the service to attempt to increase occupancy levels despite these discussions.
- 4.6 Alzheimer's Scotland has proposed a revised service delivery model in which they would reduce day service places, introduce community supports, and look towards an outreach focussed service. There are already a high number of community groups in place throughout Dundee aimed at people over the age of 55, many of which are supported with funding from the Older People Engaging Needs Fund administered by the Partnership. One of the other day services in Dundee do operate an outreach service but this is not part of the Partnership's contracted places with them, they do so independently and very successfully. All alternative day services accommodate people with dementia and there is no unmet need for day service places currently. It is therefore recommended that the IJB ceases to commission the Alzheimer's Scotland day service.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been subject to an Integrated Impact Assessment to identify impacts on Equality & Diversity, Fairness & Poverty, Environment and Corporate Risk. An impact, positive or negative, on one or more of these issues was identified. An appropriate senior manager has checked and agreed with this assessment. A copy of the Integrated Impact Assessment showing the impacts and accompanying benefits of / mitigating factors for them is included as an Appendix to this report.

6.0 RISK ASSESSMENT

Risk 1 Description	Risk that there will be insufficient Day Service places to meet current and future demand.
Risk Category	Operational
Inherent Risk Level	Likelihood (1) x Impact (3) = Risk Scoring (3) - Low
Mitigating Actions (including timescales and resources)	Continuous review of new referrals for unmet need. There is already capacity in other day services for new referrals.
Residual Risk Level	Likelihood (1) x Impact (3) = Risk Scoring (3) – Low
Planned Risk Level	Likelihood (1) x Impact (3) = Risk Scoring (3) – Low
Approval recommendation	Given the low levels of risk and capacity in the system this risk should be accepted.

7.0 CONSULTATIONS

7.1 The Chief Finance Officer, Head of Service, Health and Community Care and the Clerk were consulted in the preparation of this report.

8.0 DIRECTIONS

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working)(Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	
	2. Dundee City Council	X
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	

9.0 BACKGROUND PAPERS

9.1 None

Dave Berry
Acting Chief Officer

DATE: 24 January 2025

Chris Hebenton
Integrated Manager

Allison Lee
Associate Locality Manager

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DIRECTION FROM DUNDEE CITY INTEGRATION JOINT BOARD

1	Reference	DIJB11-2025
2	Date Direction issued by Integration Joint Board	19 February 2025
3	Date from which direction takes effect	19 February 2025
4	Direction to:	Dundee City Council
5	Does this direction supersede, amend or cancel a previous direction – if yes, include the reference number(s)	No
6	Functions covered by direction	Local Authority contracted day service from Alzheimer's Scotland
7	Full text of direction	The IJB directs Dundee City Council to cease to commission day services from Alzheimer's Scotland.
8	Budget allocated by Integration Joint Board to carry out direction	The budgeted resources released through the cessation of commissioned service contract to be reinvested in alternative service provision, as per 2024/25 IJB Financial Plan
9	Performance monitoring arrangements	Financial monitoring and contract monitoring processes.
10	Date direction will be reviewed	19 August 2025

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Dundee Integration Joint Board Integrated Impact Assessment

There are 2 steps in this Integrated Impact Assessment process. **Step1** is a pre-assessment screening tool which should be completed for every IJB report. **Step 2** is the Integrated Impact Assessment record to be completed when screening has indicated that IIA is required.

Step 1-Essential Information and Pre- Impact Assessment Screening Tool

Complete all boxes with an X or an answer, or indicate not applicable(n/a).

Document Title	Day services review					
Type of document	Policy		Plan	x	Other- describe	
Date of this Pre-Integrated Impact Assessment Screening	07/02/2025					
Date of last IIA (if this is an update)	N/A					
Description of Document Content & Intended Outcomes, Planned Implementation & End Dates						
The report highlights the decreased demand for traditional day services. The report shows the low uptake of places at one of our contracted services with Alzheimer Scotland and recommends ceasing of this contract in favour of looking at closer to home supports as per demand.						
Lead Officer/Document Author (Name, Job Title/Role, Email)						
Dave Berry, Acting Chief Officer, DHSCP						
Officer completing Pre-Integrated Impact Assessment Screening & IIA (Name, Job Title/Role, Email)						
Allison Lee, Associate Locality Manager						
Job Title of colleagues or name of groups who contributed to pre-screening and IIA						
Chris Hebenton, Integrated Manager						
<p><u>Note</u>- some reports to IJB might not require an IIA. Completing screening will help identify when an IIA is needed. Common documents and reports that <u>may not</u> require this can include: report or progress report on an existing plan / A report on a survey or stating the results of research. / Minutes, e.g., of Sub-Committees. / Ongoing Revenue expenditure monitoring. When the purpose is the noting of information or decisions made by another body or agency (e.g. Council, NHS), including noting of strategy, policies and plans approved elsewhere, reference should be made in the IJB report to the Impact Assessment (or Screening) which accompanied the original report to the decision makers and where this can be found.</p>						
Can the IJB report and associated papers be described as any of the following? Indicate Yes or No for each heading. When you answer YES this is an indication that an IIA is needed.					Yes	No
A document or proposal that requires the IJB to take a decision					x	
A major Strategy/Plan, Policy or Action Plan						x
An area or partnership-wide Plan						x
A Plan/Programme/Strategy that sets the framework for future development consents						x
The setting up of a body such as a Commission or Working Group						x
An update to an existing Plan (when additional actions are described and planned)						x

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Will the recommendations in the report impact on the people/areas described below? When the answer is <u>yes</u> to any of the following an <u>IIA</u> must be completed		Y	N
Individuals who have Equality Act Protected Characteristics I.e. Age; Disability; Gender Reassignment; Marriage & Civil Partnerships; Pregnancy & Maternity; Race / Ethnicity; Religion or Belief; Sex; Sexual Orientation		X	
Human Rights. For more information visit: https://www.scottishhumanrights.com Children's Rights. Visit https://www.unicef.org/child-rights-convention#learn		X	
Individuals residing in a Community Regeneration Area (CRA)? i.e. Living in the 15% most deprived areas in Scotland according to the 2020 Scottish Index of Multiple Deprivation.			X
People who are part of households that have individuals who are more at risk of negative impacts? Including Care Experienced children and young people; Carers (Kinship carers and unpaid carers who support a family member or friend); Lone Parent Families/ Single Female Parents with Children; Households including Young Children and/or more than 3 children); Retirement Pensioner (s).			X
Individuals experiencing the following circumstances? Working age unemployment; unskilled workers; homelessness (or potential homelessness); people with serious and enduring mental health conditions; people/families impacted by drug and/or alcohol issues			X
People (adversely) impacted by the following circumstances: Employment; education & skills; benefit advice / income maximisation; childcare; affordability and accessibility of services			X
Offenders and former offenders			X
Effects of Climate Change or Resource Use			X
Ways that plans might support mitigating greenhouse gases; adapting to the effects of climate change, energy efficiency & consumption; prevention, reduction, re-use, recovery or recycling waste; sustainable procurement.			X
Transport, Accessible transport provision; sustainable modes of transport.			X
Natural Environment			X
Air, land or water quality; biodiversity; open and green spaces.			X
Built Environment. Built heritage; housing.			X
An IIA is required when YES is indicated at any question in the screening section above. The following IIA pages will provide opportunity to explain how the recommendations in the report impact on the people/areas described above.			
From information provided in Step 1 (Pre-screening) Is an IIA needed?	Y	X	N
In circumstances when IIA is completed describe the plan made for monitoring the impact of the proposed changes in the report (include how and when IIA will be reviewed)			
There are sufficient spaces in the existing day services in Dundee to accommodate the 16 people who may be affected.			
Anticipated Date of IJB		IJB Report Number	
Date IIA completed	07/02/2025		

Dundee Integration Joint Board Integrated Impact Assessment

Complete STEP 2 only if pre-screening indicates that IIA is needed.

STEP 2 -Impact Assessment Record

Conclusion of Equality, Fairness and Human Rights Impact Assessment

(complete this **after** considering the Equality and Fairness impacts through completing questions on next pages)

We can demonstrate few impacts through this assessment. The service has had significantly lower attendees than it is funded for. It does not offer the level of care/full day options that other Dundee day services do. There is now less of a demand to provide care in communal settings and people are choosing more home based/local options. The demand for day care has reduced significantly since Covid. It will be possible to find alternatives for the current 16 people who attend the service.

A small number of staff or volunteers are employed for the service however there are ample vacancies within the city in health and social care. Historically staff and volunteers normally find other employment in the same organisation through redeployment to other parts of their service or projects.

Summary of Activities undertaken as part of information gathering and assessment of potential impacts including local involvement, research and meeting discussions.

Date	Activity/Activities	People/groups	By whom
11.03.2024	Contracts Monitoring Meeting	Alzhiemers Scotland / DHSCP – Discussed low occupancy levels and ways in which this can be increased, including potential changes to the service delivery.	Chris Hebenton / Craig Willox
03.06.2024	Contracts Monitoring Meeting	Alzhiemers Scotland / DHSCP – Discussed low occupancy levels and ways in which this can be increased, including potential changes to the service delivery.	Chris Hebenton / Craig Willox
25.11.2024	Contracts Monitoring Meeting	Alzhiemers Scotland / DHSCP – Discussed low occupancy levels and ways in which this can be increased, including potential changes to the service delivery.	Chris Hebenton / Craig Willox

Dundee Integration Joint Board Integrated Impact Assessment

STEP 2- Impact Assessment Record (continued)

Equality, Diversity & Human Rights – Mark **X** in all relevant boxes where there are possible / likely impacts. When assessing impacts throughout this record a brief explanation is required for all boxes marked (including summary of evidence gathered and analysis) and any planned mitigating actions should be described. It is possible that both positive and negative impacts can be identified for the circumstances described.

Not known – this option should be used where the report is of relevance to the particular group but there is no data/evidence or incomplete data/evidence available to assess the likely/probable impact. Comment should be made on any further steps that are planned to obtain further information; if this is not possible then it should be explained why not.

No impact – this option should be used where the report is of no relevance to the particular group OR where data/evidence is available and when assessed demonstrates neither a positive or negative impact for the particular group. A brief explanation should be included.

Age		Explanation, assessment and potential mitigations
Positive		Sufficient spaces at other day service organisations in the city
No Impact	x	
Negative		
Not Known		
Disability		Explanation, assessment and potential mitigations
Positive		All service users can be accommodated through other actions/services to meet current needs
No Impact	x	
Negative		
Not Known		
Gender Reassignment		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		
Marriage & Civil Partnership		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		
Pregnancy and Maternity		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		
Religion & Belief		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		
Sex		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		
Sexual Orientation		Explanation, assessment and potential mitigations
Positive		
No Impact	x	
Negative		
Not Known		

Dundee Integration Joint Board Integrated Impact Assessment

Describe any Human Rights impacts not already covered in the Equality section above.
Describe any Children's Rights impacts not covered elsewhere in this record.

Dundee Integration Joint Board Integrated Impact Assessment

STEP 2- Impact Assessment Record (continued)

Fairness & Poverty Geography – Describe how individuals, families and communities might be impacted in each geographical area. Across Dundee City it is recognised that targeted work is needed to support the most disadvantaged communities. These communities are identified as Community Regeneration Areas (CRA) and are within the 15% most deprived areas in Scotland according to the 2020 Scottish Index of Multiple Deprivation.

Mark X in all relevant boxes. X must be placed in at least one box

Identified Areas of Deprivation -				
	Positive	No Impact	Negative	Not Known
Strathmartine (Ardler, St. Mary's & Kirkton)		x		
North East (Whitfield, Fintry & Mill O'Mains)		x		
Lochee (Lochee Beechwood, Charleston & Menzieshill)		x		
Coldside (Hilltown, Fairmuir & Coldside)		x		
East End (Mid Craigie, Linlathen & Douglas)		x		
Maryfield (Stobswell & City Centre)		x		
Other areas in Dundee (not CRA but individual/households still might be impacted by Fairness issues)				
West End		x		
The Ferry		x		
Description of impacts on Fairness- . Highlight when one or more area is more likely to be impacted and particularly consider known areas of deprivation.				

Dundee Integration Joint Board Integrated Impact Assessment

STEP 2- Impact Assessment Record (continued)

Household circumstances have considerable long-term impacts on Fairness and Poverty.

Child Poverty (Scotland) Act 2017 addresses the impact on child poverty and some local improvement activity can influence this including activity that affects: **Income from employment, Costs of living, Income from social security and benefits in kind.**

Household and Family Group- *consider the impact on households with people with the following circumstances*

. Mark X in all relevant boxes. X must be placed in at least one box

Explanation, assessment and any potential mitigations	
Care Experienced Children and Young People	
Positive	
No Impact	x
Negative	
Not Known	
Carers/people with Caring Responsibilities (Include Child Care and consider Kinship carers and carers who support a family member or friend without pay)	
Positive	
No Impact	x
Negative	
Not Known	
Lone Parent Families/Single Female Parent Household with Children	
Positive	
No Impact	x
Negative	
Not Known	
Households including Young Children and/or more than 3 children	
Positive	
No Impact	x
Negative	
Not Known	
Retirement Pensioner (s)	
Positive	
No Impact	x
Negative	
Not Known	
Serious & Enduring Mental Health Conditions	
Positive	
No Impact	x
Negative	
Not Known	
Homeless (risks of Homelessness)	
Positive	
No Impact	x
Negative	
Not Known	
Drug and/or Alcohol issues	
Positive	
No Impact	x
Negative	
Not Known	
Offenders and Former Offenders	
Positive	
No Impact	x
Negative	
Not Known	

Dundee Integration Joint Board Integrated Impact Assessment

STEP 2- Impact Assessment Record (continued)

Mark X in all relevant boxes. X must be placed in at least one box

Socio-Economic Disadvantage and Inequalities of outcome – consider if the following circumstances may be impacted for individuals in the following conditions/areas.		
Explanation, assessment and any potential mitigations		
Personal/Household Income. (Income Maximisation /Benefit Advice, Cost of living/Poverty Premium-i.e. When those less well-off pay more for essential goods and services)		
Positive		
No Impact	x	
Negative		
Not Known		
Fuel Poverty- household needs to spend 10% or more of its income maintaining satisfactory heating.		
Positive		
No Impact	x	
Negative		
Not Known		
Earnings & employment -including opportunities, education, training &skills, security of employment, under employment & unemployment		
Positive		Alzheimer's have a small number of paid staff and volunteers who could potentially have employment ended, however in most cases staff and volunteers find alternative employment with the organisation in one of their other services or projects. There are high levels of vacancies In the Care sector.
No Impact		
Negative	x	
Not Known		
Connectivity / Internet Access/ Digital Skills		
Positive		
No Impact	x	
Negative		
Not Known		
Health (including Mental Health) Specifically consider any impacts to Child Health		
Positive		
No Impact	x	
Negative		
Not Known		
Life expectancy		
Positive		
No Impact	x	
Negative		
Not Known		
Healthy Weight/Weight Management/Overweight / Obesity		
Positive		
No Impact	x	
Negative		
Not Known		
Neighbourhood Satisfaction -Neighbourhood satisfaction is linked to life satisfaction and wellbeing		
Positive		
No Impact	x	
Negative		
Not Known		
Transport (including accessible transport provision and sustainable modes of transport)		
Positive		
No Impact	x	
Negative		
Not Known		

Dundee Integration Joint Board Integrated Impact Assessment

NOW COMPLETE THE

CONCLUSION OF EQUALITY AND FAIRNESS IMPACT ASSESSMENT AT THE START OF STEP 2

Step 2- Impact Assessment Record(continued)

Environment- Climate Change		
Mitigating Greenhouse Gases and/or Adapting to the Effects of Climate Change		
Positive		
No Impact	x	
Negative		
Not Known		
Resource Use		
Energy Efficiency and Consumption		
Positive		
No Impact	x	
Negative		
Not Known		
Prevention, Reduction, Re-use, Recovery, or Recycling of Waste		
Positive		
No Impact	x	
Negative		
Not Known		
Sustainable Procurement		
Positive		
No Impact	x	
Negative		
Not Known		
Natural Environment Air, Land and Water Quality Biodiversity Open and Green Spaces		
Positive		
No Impact	x	
Negative		
Not Known		
Built Environment - Housing and Built Heritage		
Positive		
No Impact	x	
Negative		
Not Known		

Dundee Integration Joint Board Integrated Impact Assessment

STEP 2- Impact Assessment Record (continued)

There is a requirement to assess plans that are likely to have significant environmental effects.

Strategic Environmental Assessment provides economic, social and environmental benefits to current and future generations. Visit <https://www.gov.scot/policies/environmental-assessment/strategic-environmental-assessment-sea/>

Strategic Environmental Assessment				
Statement 1				
No further action is required as this does not qualify as a Plan, Programme or Strategy as defined by the Environmental Assessment (Scotland) Act 2005.				
Yes		No	x	
Statement 2				
Further action is required as this is a Plan, Programme or Strategy as defined by the Environmental Assessment (Scotland) Act 2005				
Yes		No	x	Use the SEA flowchart to determine whether this plan or proposal requires SEA.
If Statement 2 applies Complete SEA Pre-Screening (attached to this record along with and relevant SEA information) Complete SEA Pre-Screening (attached to this record along with and relevant SEA information) Next action will depend on the SEA Pre-Screening Determination. A copy of the Pre-Screening information, when completed, should be attached to the IJA record. Include an explanation of how the determination was made that the Plan will have no or minimal negative environmental effect or and/or 'Summary of Environmental Effects' from the SEA screening report, the Environmental Implications of the proposal on the characteristics identified and Proposed Mitigating Actions.				

As Corporate Risk is addressed and recorded in IJB reports and it is not reported on this record. (See IJB report.)

End of Impact Assessment Record.

The completed 'Step 1-Essential Information and Pre- Impact Assessment Screening Tool' part of this document **must be sent to IJB** pre-agenda meetings with draft IJB reports.

When Step 1 indicates that Step 2 (IIA) is required both Step 1 and Step 2 completed pages must be must accompany draft IJB Reports to IJB Pre-Agenda stage and at should be included with IJB papers. IIA records should accompany IJB papers will be published with relevant IJB Report. Any changes or additions agreed at IJB should be made before final publication.

Additional Information and advice about impact assessment can be found at

<https://www.gov.scot/publications/local-development-planning-regulations-guidance-consultation-part-d-interim-impact-assessments/pages/3/>

The IJB IIA record has been developed from the DCC IIA, guidance which contains more detailed information about each of the sections in the DCC IIA can be accessed here:

https://www.dundee.gov.uk/sites/default/files/publications/20220131_ia_guidance_2022_v1.1.pdf

This form was last updated in February 2024.