

ITEM No ...3(b).....

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETINGS ON 15TH APRIL 20206

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1	20/08/25	IV	FINANCIAL MONITORING AS AT JUNE 2025	That consideration would be given to having a Development Session on the absence position.	Chief Officer	December 2025 April 2026 September 2026	In progress	Originally intended to be incorporated into a budget development session, however this has not been possible. This will now be considered for scheduling as a joint session with action 9 below. In the meantime the financial monitoring report now includes further info on absence levels.
2	20/08/25	XIII	REDUCING HARM FROM DRUG AND ALCOHOL USE – UPDATE REPORT	That further information would be provided to a future IJB meeting in relation to residential rehab and the alcohol pathway review.	Acting Head of Service, Strategic Services	June 2026	In progress	Work is continuing, led by the ADP on both aspects. The annual report for the ADP will be submitted to the August IJB and an update will be provided within this report.
3	18/02/26	VIII	STRATEGIC RISK MANAGEMENT ARRANGEMENTS	That consideration would be given to including risk in a future Development Session.	Chief Officer	April 2026 September 2026	Ongoing	Date to be scheduled.
4	18/02/26	X	FINANCIAL MONITORING POSITION AS AT DECEMBER 2025	That consideration would be given to including workforce planning in a future Development Session.	Chief Officer	April 2026 September 2026	Ongoing	Date to be scheduled.
5	31/03/26	III	DUNDEE INTEGRATION JOINT BOARD PROPOSED BUDGET 2026/2027	That the Chief Officer would work with colleagues in Dundee City Council around the timing of the budget consultation to improve response rates.	Chief Officer	June 2026	Complete	This feedback has been noted by the relevant officers and will be implemented within the 27/28 budget setting process.
6	15/04/26	IV	JOINT INSPECTION OF ADULT SERVICES IN THE DUNDEE HEALTH AND SOCIAL CARE	That the report would be submitted to the PAC.	Chief Officer	September 2026	Complete	This has been added to the report tracker for the September PAC meeting.

			PARTNERSHIP - FINDINGS AND IMPROVEMENT PLAN					
7	15/04/26	V	STRATEGIC PLANNING ADVISORY GROUP TERMS OF REFERENCE – ANNUAL REVIEW	That Martyn Sloan's query about whether he can stay on the ISPAG when his IJB responsibilities change would be further explored.	Chief Officer	September 2026	In progress	Discussion to be held with Legal Services once further information is available from Scottish Government regarding implementation of changes to voting membership.
8	15/04/26	V	STRATEGIC PLANNING ADVISORY GROUP TERMS OF REFERENCE – ANNUAL REVIEW	That a discussion would take place with Kathryn Sharp about the feasibility of having an older person representative, and wider representation, on the ISPAG.	Chief Officer	August 2026	In progress	This will be raised and discussed at the next meeting of the Strategic Planning Advisory Group in early August.
9	15/04/26	V	STRATEGIC PLANNING ADVISORY GROUP TERMS OF REFERENCE – ANNUAL REVIEW	That a discussion would take place with Councillor McHugh in relation to the re-instatement of the Frailty Strategic Planning Group.	Interim Head of Health & Community Care	June 2026	In progress	Meeting has been arranged for the end of June.
10	15/04/26	VIII	FINANCIAL MONITORING POSITION AS AT FEBRUARY 2026	That consideration would be given to incorporating detail on recovery of income for chargeable services into future Financial Monitoring reports.	Acting Chief Finance Officer	October 2026	In Progress	Consideration will be given to incorporating this into 2026/27 Financial Monitoring reports, following further ongoing work relating to Improved Billing and Income Maximisation processes
11	15/04/26	X	IJB DEVELOPMENT SESSIONS	That there would be a check to see if the 28th October and 4th November sessions were too close and needed to be rescheduled.	Acting Chief Finance Officer	June 2026	Complete	The October session is a budget development session whilst the November session is not. Officers therefore consider it to be appropriate to go ahead with the dates originally issued.