



**REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD**  
**REPORT ON: ANNUAL PERFORMANCE REPORT 2019/20 UPDATE**  
**REPORT BY: CHIEF OFFICER**  
**REPORT NO: DIJB21-2020**

**1.0 PURPOSE OF REPORT**

1.1 The purpose of this report is to update the Integration Joint Board on progress towards producing the 2019/20 Health and Social Care Partnership Annual Performance Report.

**2.0 RECOMMENDATIONS**

It is recommended that the Integration Joint Board (IJB):

- 2.1 Note the content of the report.
- 2.2 Approve the proposal to publish a summary version of the Annual Performance Report by the statutory deadline of 31 July 2020 (section 4.2.4).
- 2.3 Instruct the Chief Officer to secure approval of the content of the summary version of the Annual Performance report from Chairperson, Vice-Chairperson, other voting members and Clerk of the IJB, Chief Finance Officer and the Head of Service - Health and Community Care prior to publication (section 4.2.2).
- 2.4 Instruct the Chief Officer to make arrangements for the publication of the summary version on the Partnership's website no later than 31 July 2020 (section 4.2.5).
- 2.5 Instruct the Chief Officer to prepare a full version of the Annual Performance Report and submit this to the Integration Joint Board for approval not later than 31s October 2020 (section 4.2.5).

**3.0 FINANCIAL IMPLICATIONS**

3.1 None.

**4.0 MAIN TEXT**

**4.1 Background Information**

- 4.1.1 Section 42 of the Public Bodies (Joint Working) (Scotland) Act 2014 states that Integration Authorities must prepare an annual performance report for each reporting year. A performance report is described as a report which sets out an assessment of performance by each Integration Authority in planning and carrying out its integration functions. The Public Bodies (Content of Performance Reports) (Scotland) Regulations 2014 sets out the prescribed content of an annual report prepared by an Integration Authority in terms of Section 42 of the Act.
- 4.1.2 There is a requirement for each Integration Authority to publish their annual performance report within four months of the end of the reporting year. The fourth annual report of the Dundee Health and Social Care Partnership (for 2018/19) is therefore due for publication by 31 July 2020.

## **4.2 Annual Performance Report 2019/2020**

- 4.2.1 Work has been undertaken to prepare the Partnerships Annual Performance Report for 2019/2020, however this has been significantly impacted by the COVID-19 pandemic. The production of the report has always been a collaboration with a range of officers and stakeholders. An inclusive and collaborative approach has ensured that, as well as meeting regulations, the annual performance report has provided a true representation of the diversity and breadth of activity and performance. In the current context collaboration with stakeholders has been limited, particularly with operational colleagues who are experiencing significant additional pressures associated with the COVID-19 response.
- 4.2.2 In previous years the Partnership has published a summary version of the annual performance report by 31 July following approval of the content and format by the Chairperson, Vice-Chairperson and Clerk of the IJB, Chief Officer, Chief Finance Officer and the Head of Service - Health and Community Care. The summary version has been developed to meet the requirements of the regulations, including information regarding progress against the National Health and Wellbeing Outcomes and information at Partnership and locality level in relation to financial planning and performance, best value and scrutiny / inspection. The Scottish Government has previously indicated that this approach is acceptable, as has the Clerk.
- 4.2.3 The summary version has been developed to ensure that performance information is accessible to, and available for scrutiny by, the widest possible audience including members of the public, stakeholders of the Partnership and scrutiny bodies. The summary versions, first produced in 2017, have been the subject of significant levels of positive feedback. A number of Partnerships from across Scotland have adopted this approach and format for their own Annual Performance Reports.
- 4.2.4 The Coronavirus (Scotland) Act 2020 Part 3 includes provisions that would enable the Integration Joint Board to consider delaying publication of the annual performance report until a date after 31 July 2020. However, despite the challenges in producing the report this year (as described in section 4.2.1) it is thought to be preferable in terms of transparency and public scrutiny to utilise the approach taken in previous years and publish a summary version on or before the statutory deadline (as described in section 4.2.2), with a full version to be compiled and published as soon as possible thereafter.
- 4.2.5 If the Integration Joint Board approves the recommendation to publish a summary version this will be published on the Partnership website. Work to complete the full version would continue with the aim of submitting this to the Board for approval and publication no later than 31 October 2020. The full version will expand on the headline information in the summary version, providing broader context and further detail regarding performance, improvements and outcomes as required by the regulations. The full version will also take account of individual feedback received by the Partnership from the Scottish Government regarding the 2018/19 Annual performance report.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Equality Impact Assessment. There are no major issues.

## **6.0 RISK ASSESSMENT**

- 6.1 This report has not been subject to a risk assessment as it does not require any policy or financial decisions at this time.

## **7.0 CONSULTATIONS**

- 7.1 The Chief Finance Officer, Head of Service - Health and Community Care, and the Clerk were consulted in the preparation of this report.

## 8.0 DIRECTIONS

8.1 The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working)(Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	✓
	2. Dundee City Council	
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	

## 9.0 BACKGROUND PAPERS

9.1 None.

Vicky Irons  
Chief Officer

DATE: 12 June 2020

Kathryn Sharp  
Senior Manager, Strategy and Performance



## DUNDEE IJB SIGNING DOCUMENT

In view of the timescales involved this Report/Agenda Note was approved by the Chief Officer in consultation with the Chief Finance Officer, Clerk and Standards Officer, Chairperson, Vice Chairperson and all other voting members on the Integration Joint Board.

<i>Vicky Irons</i> ..... Chief Officer	22nd July 2020 ..... Date
<i>Dave Berry</i> ..... Chief Finance Officer	22nd July 2020 ..... Date
<i>Roger Mennie</i> ..... Clerk and Standards Officer	22nd July 2020 ..... Date
<i>Trudy McLeay</i> ..... Trudy McLeay, Chairperson	4th August 2020 ..... Date
<i>Ken Lynn</i> ..... Councillor Ken Lynn, Vice Chairperson	4th August 2020 ..... Date
<i>Helen Wright</i> ..... Baillie Helen Wright	4th August 2020 ..... Date
<i>Roisin Smith</i> ..... Councillor Roisin Smith	11th August 2020 ..... Date
<i>Jenny Alexander</i> ..... Jenny Alexander	11th August 2020 ..... Date
<i>Donald McPherson</i> ..... Donald McPherson	4th August 2020 ..... Date

