

ITEM No ...3(b).....

PAC1-2026

PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 4TH FEBRUARY 2026

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1	31/01/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 2	that, in relation to a query about Table 1 and the West End showing all red although it was one of the least deprived areas, Lynsey would look into the data and report back	Lead Officer, Strategic Services	September 2024 January 2025 May 2025 November 2025	There is no longer a specific performance issue in West End and therefore it is recommended that this action is closed. At Q1 2526 West End performed better or the same as Dundee in 4/6 indicators. When comparing with the 2020/21 baseline West End performed better than 4/6 indicators and when comparing with the 2018/19 baseline West End performed better in 3/6 indicators. The only indicator which is standing out is 28 day readmissions with West End having the highest rate at Q1 2526.

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2	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that issues in relation to disengagement would be more fully addressed in future reports.	Lead Officer	September 2025 February 2026	Complete Additional information has been added to the report based on information currently available from systems. Future IT developments might allow further updates to be made in due course.
3	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that the Head of Health and Community Care would provide further information to Councillor McHugh on why the number of individuals starting alcohol treatment per quarter was remaining low.	Head of Health and Community Care	September 2025	Complete
4	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that the Lead Officer - Quality, Data and Intelligence would provide further information to Councillor McHugh on whether the number of people disengaging was more of an issue with alcohol dependency rather than drug dependency.	Lead Officer - Quality, Data and Intelligence	September 2025	Complete
5	21/05/25	IV	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2024-25 QUARTER 2	that the Lead Officer – Quality, Data and Intelligence would consider with her team how the request for further analysis on data could be provided on a quarterly basis.	Lead Officer – Quality, Data and Intelligence	February 2026	Ongoing Further discussion required with operational colleagues

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							who provide elements of accompanying analytical narrative. This has been delayed by competing work priorities, however a date has now been set for initial discussions within the Quality, Data and Intelligence Team.
6	24/09/25	III(b)	ACTION TRACKER	that any outstanding actions relating to performance would be reviewed.	Acting Head of Service, Strategic Services	November 2025	Complete
7	24/09/25	IV	REVISED PERFORMANCE AND AUDIT COMMITTEE (PAC) TERMS OF REFERENCE	that the internal officers' workplan would be submitted to each future PAC Pre-Meeting for consideration.	Chief Officer	November 2025	Complete
8	24/09/25	V	ANNUAL PERFORMANCE REPORT 2024-25	that consideration to be given to whether there was a different way of approving the report.	Chief Officer	November 2025	Complete – this will be discussed with the Legal Manager prior to approval of the 25/26 report (July 2026)

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9	24/09/25	VIII	MENTAL HEALTH SERVICES INDICATORS – 2024/25 QUARTER 4	that consideration would be given to numbering the table of indicators and updates in future reports for ease of reference.	Acting Head of Service, Strategic Services	November 2025	Complete – this feedback has been accepted by the report author and will be applied in future reports.
10	24/09/25	VIII	MENTAL HEALTH SERVICES INDICATORS – 2024/25 QUARTER 4	that an update on the Tayside Psychological Therapies Services position would be brought to a future PAC meeting.	Chief Officer	January 2026 May 2026	In progress
11	24/09/25	IX	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 4	that consideration would be given to providing further information on the Dundee Recovery Network to a future IJB meeting.	Chief Finance Officer	January 2026	Complete – information included in Drug and Alcohol Service Indicators report.
12	24/09/25	XI	CARE INSPECTORATE GRADINGS – REGISTERED CARE HOMES FOR ADULTS/OLDER PEOPLE AND OTHER ADULT SERVICES	that the information on Substance Misuse/Homelessness that was missing from page 221 would be circulated to PAC members.	Acting Head of Service, Strategic Services	November 2025	Complete – information has been issued to all IJB members.
13	24/09/25	XIV	GOVERNANCE ACTION PLAN PROGRESS REPORT	that some work would be undertaken with Internal Audit to consider if there	Acting Head of Service, Strategic	January 2026	Ongoing

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				could be streamlining of any of the actions.	Services and Chief Finance Officer		Work to review the IJB strategic risk register has been prioritised. GAP action will be started following this.
14	24/09/25	XVI	INTERNAL AUDIT PLAN 2025/26	to note that the Chair would be invited to join a planning meeting between the Chief Finance Officer and Internal Audit colleagues.	Chief Finance Officer	November 2025	Complete - Joint meeting has been arranged for 2 nd December 2025
15	26/11/25	VI	DUNDEE HEALTH & SOCIAL CARE PARTNERSHIP CLINICAL, CARE & PROFESSIONAL GOVERNANCE ASSURANCE REPORT	that an update would be provided to the next meeting on the roof works at Kingsway Care Centre.	Head of Service	February 2026	Complete - Please see report PAC08-2026 section related to Older People's Mental Health / Care Homes.

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