

ITEM No ...3(b).....

PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 21ST MAY 2025

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1	31/01/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 2	that, in relation to a query about Table 1 and the West End showing all red although it was one of the least deprived areas, Lynsey would look into the data and report back	Lead Officer, Strategic Services	September 2024 January 2025 May 2025 November 2025	Data, Quality and Intelligence Team are currently re-analysing data to establish whether or not this is an ongoing trend or was a point in time anomaly.
2	29/01/25	V	DUNDEE HEALTH & SOCIAL CARE PARTNERSHIP CLINICAL, CARE & PROFESSIONAL GOVERNANCE ASSURANCE REPORT	that more detail would be provided in future reports on workforce risks that would include narrative on trend over time.	Interim Head of Health and Community Care	September 2025 January 2026	Complete This change has been incorporated into the report submitted for the meeting of 24 September 2025.
3	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that issues in relation to disengagement would be more fully addressed in future reports.	Lead Officer	September 2025 January 2026	Ongoing Data, Quality and Intelligence Team and operational managers to discuss revision of disengagement indicator as this is now no longer being

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							utilised in wider drug and alcohol reports due to concerns regarding data quality.
4	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that the Head of Health and Community Care would provide further information to Councillor McHugh on why the number of individuals starting alcohol treatment per quarter was remaining low.	Head of Health and Community Care	September 2025	Ongoing This has been passed to the Service Manager, Drug and Alcohol for follow-up.
5	29/01/25	VI	DRUG AND ALCOHOL SERVICES INDICATORS – 2024/25 QUARTER 2	that the Lead Officer - Quality, Data and Intelligence would provide further information to Councillor McHugh on whether the number of people disengaging was more of an issue with alcohol dependency rather than drug dependency.	Lead Officer - Quality, Data and Intelligence	September 2025	Ongoing This has been passed to the Service Manager, Drug and Alcohol for follow-up.
6	21/05/25	IV	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2024-25 QUARTER 2	that the Lead Officer – Quality, Data and Intelligence would consider with her team how the request for further analysis on data could be provided on a quarterly basis.	Lead Officer – Quality, Data and Intelligence	November 2025	Ongoing Further discussion required with operational colleagues who provide elements of accompanying analytical narrative. Target date for completion is next

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							Quarterly Performance Report (Q2 2025/26).
7	21/05/25	V	QUARTERLY FEEDBACK REPORT – 4TH QUARTER 2024/25	that information would be included in future reports to highlight the possibility of double-counting of complaints in certain circumstances and the issue would be raised with the Chief Officer as a policy consideration that may be required.	Acting Head of Service, Strategic Services		Complete Report updated to include note regarding double-counting. Complaints recording systems utilised by NHS and Dundee City Council do not allow data matching to remove duplicates, this would require a manual exercise which there is not sufficient staffing resource to support. Members should note that the number of duplicates is small in comparison to the overall number of complaints received.
8	21/05/25	XI	DUNDEE INTEGRATION JOINT BOARD INTERNAL AUDIT PLAN PROGRESS REPORT	that consideration would be given to having a fuller presentation on GIAS at a future meeting or Development Session.	Chief Finance Officer		Complete.

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							Provided at the IJB development session on 11 June 2025.