

**ITEM No ...3(b).....**

**PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 25TH SEPTEMBER 2024 - PAC39-2024**

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1	28/09/22	III(b)(iii)	ACTION TRACKER	that consideration would be given by the Management Team to noting the briefing notes, that were issued inbetween PAC meetings, at the next available meeting of the PAC.	Chief Officer	(December 2022)  February 2024  November 2024	Following discussions held with Head of Legal and Democratic Services of Dundee City Council as advisor to the IJB/PAC this proposal will not be implemented at this time.
2	27/09/23	VII	DISCHARGE MANAGEMENT PERFORMANCE – UPDATE ON COMPLEX AND STANDARD DELAYS	that consideration would be given to building in information from the weekly local oversight report into future reports to the PAC.	Lead Officer, Strategic Services	May 2024  November 2024	Report has been revised and all information that is able to be included in public report has been incorporated.
3	27/09/23	VIII	CARE INSPECTORATE GRADINGS – REGISTERED CARE HOMES FOR ADULTS/OLDER PEOPLE AND OTHER ADULT SERVICES 2022/2023	that consideration would be given to arranging a presentation from the Care Inspectorate to a future Integration Joint Board meeting	Chief Finance Officer/Head of Service	(November 2023)  June 2024  December 2024	Dates for development sessions to the end of 2024 have now been issued to IJB members. Session on Social Care Commissioning scheduled for 03 December 2024.

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4	27/09/23	IX	REVIEW OF EMERGENCY ADMISSION RATES	that a summary report would be brought to a future meeting explaining why the issue mattered to the PAC, what the data tells us and what needs done in response.	Service Manager, Strategic Services	(April 2024)  June 2024  October 2024	A short briefing note has been provided to IJB members.  Dates for development sessions to the end of 2024 have now been issued to IJB members. Session in understanding data scheduled for 30 October 2024.
5	31/01/24	IV	REVISED PAC TERMS OF REFERENCE	annual evaluation to be carried out.	Chief Finance Officer	Jan 2025	Updated Terms of Reference approved by IJB December 2023 – to be next reviewed December 2024.
6	31/01/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 2	that, in relation to a query about Table 1 and the West End showing all red although it was one of the least deprived areas, Lynsey would look into the data and report back	Lead Officer, Strategic Services	September 2024  January 2025	Patient level data has been supplied by the NHST BSU and clinical expertise (Dr Frank Webber) has been identified to assist with the interpretation of the data. A meeting to

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							progress this is being arranged.
7	25/09/24	IV	ANNUAL PERFORMANCE REPORT 2023/24	that an amendment was required in relation to the years noted.	Lynsey Webster	September 2024	This has now been amended.
8	25/09/24	IV	ANNUAL PERFORMANCE REPORT 2023/24	that consideration would be given to the length of future agendas/reports in response to comments made by members.	Chief Officer	November 2024	The Senior Management Team will consider these comments when planning agendas and in oversight of papers submitted.
9	25/09/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 4	that consideration would be given to either removing the following indicator or creating a proxy indicator for each of the employers:  % staff who say they would recommend their workplace as a good place to work.	Chief Finance Officer	November 2024	Data from iMatters has been incorporated into the Quarterly Performance Report.
10	25/09/24	IX	MENTAL HEALTH SERVICES INDICATORS – 2023/24 QUARTER 4	that consideration would be given to whether data could be gathered in relation to whether parents/carers, of children who were on the Child Protection register, were offered mental health support, if they engaged and what impact the support had.	Chief Finance Officer	January 2025	This will be passed to the Children at Risk Committee for consideration as part of their quality assurance processes.

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11	25/09/24	X	DRUG AND ALCOHOL SERVICES INDICATORS – 2023/24 QUARTER 4	that consideration would be given to providing data on alcohol related deaths in future reports	Chief Finance Officer	January 2025	To be progressed at point of submission of next report.