



City Chambers
DUNDEE
DD1 3BY

19th December, 2025.

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 5th January, 2026 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundee.gov.uk/live or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundee.gov.uk.

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

1. Minute of Local Review Body dated 21st October, 2025, page 1.
2. Minute of Planning Committee dated 3rd November, 2025, page 3.
3. Minute of Licensing Committee, dated 6th November, 2025, page 6.
4. Minute of Local Review Body dated 11th November 2025, page 15.
5. Minute of City Council dated 17th November, 2025, page 17.
6. Minute of Climate, Net Zero and Environment Committee dated 17th November, 2025, page 18.
7. Minute of City Growth and Infrastructure Committee dated 17th November, 2025, page 20.
8. Minute of City Governance Committee dated 17th November, 2025, page 24.
9. Minute of Licensing Board dated 20th November, 2025, page 28.
10. Minute of City Council dated 1st December, 2025, page 30.
11. Minute of Children and Families Committee dated 1st December, 2025, page 31.
12. Minute of Neighbourhood, Housing and Communities Committee dated 1st December, 2025, page 32.

13. Minute of City Governance Committee dated 1st December, 2025, page 34.
14. Minute of City Growth and Infrastructure Committee dated 1st December, 2025, page 38.
15. Minute of Scrutiny and Audit Committee dated 3rd December, 2025, page 39.
16. Minute of Licensing Committee dated 4th December, 2025, page 42.
17. Minute of Licensing Board dated 11th December, 2025, page 49.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 21st October, 2025.

Present:-

Bailie Will DAWSON
Councillor Stewart HUNTER
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Advisers were employees of the Planning Authority, they had not been involved in the determination of the cases under review and were present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTE OF MEETING OF 19TH AUGUST, 2025

The minute of meeting of 19th August, 2025, was submitted and approved.

III LOCAL PLANNING REVIEW LRB06/2025

PLANNING APPLICATION 25/00060/PPPL - ERECTION OF DWELLINGHOUSE DEVELOPMENT - 13 PANMURE TERRACE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN27-2025 giving details of a request for a review of planning permission to refuse planning permission for Erection Of Dwellinghouse – 13 Panmure Terrace, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations.

Thereafter, the Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan, all material considerations, and matters raised at the site visit, upheld the determination of the Appointed Officer and refused application 25/00060/PPPL on the grounds that:

1. The proposal does not comply with Policy 10 (including Appendix 4) of the adopted Dundee Local Development Plan, as the development would fail to respect the settlement pattern of the area. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
2. The proposal does not comply with Policy 14 of National Planning Framework 4, or with Policy 1 of the adopted Dundee Local Development Plan, because the development would not respect or enhance the character of the surrounding built environment, nor reinforce the identity of the area. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
3. The proposal does not comply with Policy 23 of National Planning Framework 4, or with Policy 39 of the adopted Dundee Local Development Plan, as the application has failed to demonstrate that an acceptable level of amenity would be achievable for the proposed house. There are no material considerations of sufficient weight to justify 39 of the adopted Dundee Local Development Plan, as the application has failed to

demonstrate that an acceptable level of amenity would be achievable for the proposed house. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.

IV LOCAL PLANNING REVIEW LRB07/2025

PLANNING APPLICATION 25/00088/FULL – CHANGE OF USE OF FORMER BANK (CLASS1A) TO COCKTAIL BAR AND LOUNGE (SUI GENERIS) AND ASSOCIATED EXTERNAL ALTERATIONS - 288 BROOK STREET, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN29-2025 giving details of a request for a review of planning permission to refuse planning permission for the Change Of Use Of Former Bank (Class1a) To Cocktail Bar And Lounge (Sui Generis) And Associated External Alterations - 288 Brook Street, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision. The review documents were therefore to be taken into consideration by the Local Review Body in reaching their decision.

The Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan and all material considerations, upheld the determination of the Appointed Officer and refused application 25/00888/FULL on the grounds that:

1. The proposal does not comply with Policy 27 of the adopted Dundee Local Development Plan, as the proposal is to locate a public house outside the City Centre. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
2. The proposal does not comply with Policy 23 of the Dundee Local Development Plan because the application site is within the retail frontage area of Broughty Ferry District Centre, where only Class 1A or Class 3 uses are supported. The proposed use class is a sui generis licensed cocktail bar and lounge. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
3. The proposal does not comply with Policies 14 and 23 of National Planning Framework 4 or Policies 1 and 39 of the Dundee Local Development Plan, as the development proposal would create unacceptable noise and disturbance issues, with particular reference to the relationship between the proposed cocktail bar and lounge and the flatted property above. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
4. The proposal fails to comply with Policy 9 of National Planning Framework 4 as the proposal would not be a suitable re-use of the building because it would result in an unacceptable impact on the residential amenity of neighbours. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.

Will DAWSON, Chair.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 3rd November, 2025.

Present:-

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Stewart HUNTER
Ken LYNN

Steven ROME
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy McHUGH

Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 11th August, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Black declared an interest in the item of business at Article II(a) by virtue of being a neighbour of three of the objectors and took no part in the proceedings and withdrew from the meeting during its consideration.

II PLANNING APPLICATIONS

- (a) 25-00053-FULL – CHANGE OF USE TO UNLICENSED BUFFET RESTAURANT (CLASS 3) AND ASSOCIATED EXTERNAL ALTERATIONS – ARNOLD CLARK SHOWROOM, EAST DOCK STREET, DUNDEE – FOR HOT WORLD CUISINE LTD

The Committee acceded to a request for a deputation to address the Committee relative to objections to the application by Amar Salimi. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to a request for a deputation to address the Committee in support of the application by James McGeown, Red Hot World Cuisine and Mr Jon Jewitt, Jewitt and Wilkie Architects. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development.

- (b) 25-00268-FULL – ERECTION OF DRIVE-THROUGH UNIT (CLASS 3/SUI GENERIS), ASSOCIATED ACCESS, CAR PARKING, LANDSCAPING AND INFRASTRUCTURE (AMENDMENT TO 21/00830/FULL) - LAND SOUTH OF RIVERSIDE AVENUE, DUNDEE – FOR MCDONALD'S RESTAURANTS LIMITED

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Peter Orrell, Douglas Stirling and Karen Fox, on behalf of West End Community Council. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to a request for a deputation to address the Committee in support of the application by Nick McPartland, McDonald's Franchisee for the Dundee area. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Councillor Tolland, moved that the application be approved, subject to the conditions recommended by the Head of Planning and Economic Development. As an amendment, Councillor Shears, seconded by Depute Lord Provost El-Nakla, moved that the application be refused on the grounds that the application is contrary to Policies 1, 2, 13(b), 27(b) and 27(d) of National Planning Framework 4; and Policies 21 and 54 of the Dundee Local Development Plan. The application is therefore contrary to the development plan and there are no material considerations of sufficient weight to justify approval of the application.

On a division, there voted for the motion - the Convener, Bailies Sawers, Keenan, Wright, Macpherson and Scott and Councillors Anderson, Black, Hunter, Lynn, Rome, Smith, Tolland, Cruickshank, Finnegan, Coleman, Crichton and Duncan (18); and for the amendment Depute Lord Provost El – Nakla, and Councillors Cordell, McHugh, Scullin and Shears (5); whereupon the motion was carried and the application was approved.

- (c) 25-00426-FULM – PROPOSED RESIDENTIAL DEVELOPMENT - LAND TO NORTH OF DENHEAD OF GRAY, DYKES OF GRAY ROAD DUNDEE – FOR SPRINGFIELD PROPERTIES PLC AND BARRATT AND DW NORTH SCOTLAND

It was reported that a request had been received for a deputation to address the Committee from Scott Pettitt of Barratt in support of the application. Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development and, in the circumstances, declined to hear the deputation.

IV PLANNING APPEAL DECISION

There was submitted Agenda Note AN30-2025 advising the Committee that Planning application 24/0247/FULL sought planning permission for the change of use of 3 Albert Road (also known as Jessie's Kitchen) to form 13 self-catering apartments and events space. The application was refused by the Planning Committee at its meeting on 31st January, 2025 for the following reasons:

1. The proposal fails to comply with Policy 8: - Visitor Accommodation - of the Dundee Local Development Plan, 2019, as the proposed accommodation is not small-scale B&B and guesthouse style accommodation and is located outwith the City Centre and Central Broughty Ferry as defined within the Proposals Map. There are no material considerations of sufficient weight to justify approval of planning permission.
2. The proposal fails to comply with Policy 30b of National Planning Framework 4 because the proposed development of 13 self-contained units used as short term holiday lets is not compatible with the surrounding area in terms of the nature and scale of the proposed activities and impacts of increased overnight visitors. There are no material considerations of sufficient weight to justify approval of planning permission.
3. The proposal fails to comply with Policy 30e of National Planning Framework 4 because the proposed development of 13 self-contained units used as short term holiday lets is not in keeping with the character of the neighbourhood and would have an adverse impact on local amenity and the character of a neighbourhood area. The application also fails to demonstrate that the loss of the residential accommodation within the building is outweighed by the local economic benefits which would be derived from the proposed short term holiday letting use. There are no material considerations of sufficient weight to justify approval of planning permission.
4. The proposal would have an unacceptable impact on the amenity of residents in the surrounding area by means of noise from guests and music, and disturbance by vehicular movements. As such the application is contrary to Policy 23 - Health and Safety of National Planning Framework 4 and Policy 39 of the Dundee Local

Development Plan, 2019. There are no material considerations of sufficient weight to justify approval of the application.

Planning appeal reference PPA-180-2075 was submitted and the Reporter appointed by Scottish Ministers issued a decision on 9th September, 2025. The Reporter ALLOWED the appeal and planning permission had been GRANTED subject to conditions.

The full appeal decision could be accessed via:

<https://idoxwam.dundee.gov.uk/idxpa-web/> reference number 24/00247/FULL.

The determining issues in the appeal were the provisions of the Development Plan, the principle of the proposed development and the potential impact on the amenity and character of the area.

The Reporter concluded that the proposal would make a positive contribution to the local economy – directly through creation of jobs and indirectly through local suppliers and the construction phase.

The Reporter considered the lawful use of part of the building as a café and noted that surrounding uses were mixed density residential but that there was a degree of separation from the majority of existing neighbouring properties. It was also noted that the appellant would accept conditions related to hours of operation, waste collection and deliveries. The Reporter therefore concluded under NPF4 Policy 30b that the impact on local amenity and character is acceptable, subject to conditions and for similar reasons the proposal was also in compliance with NPF4 Policy 30 part e.

The Reporter did not consider that the loss of two residential flats would hinder the provision of homes and services for local people as required by NPF4 Policy 30e, concluding that the loss of 2 units was outweighed by the local economic benefits.

The Reporter agreed that the appeal proposal did not benefit from support from Dundee Local Development Plan Policy 8 – Tourist Accommodation as the site was 250m outside the central area (Broughty Ferry) and further from the City Centre, however, they concluded that the policy support from both NPF4 and DLDP, with the exception of the locational criterion in DLDP Policy 8, demonstrated that the principle of the development was acceptable, and that overall, there was compliance with the Development Plan.

In regard to vehicular movements, it was accepted that movements would be significantly lower than the previous use although acknowledged that movements would occur at later hours. The Reporter was satisfied that restricting guest access to outdoor spaces, music at events and timing of deliveries and servicing by planning conditions would minimise the potential for an adverse impact on residential amenity. Therefore, the Reporter was satisfied that the requirements of NPF4 Policy 30e and Policy 23 and LDP Policy 39 were met, subject to conditions which were attached to the Decision Notice.

The Committee agreed to note the Terms of the Note.

Will DAWSON, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 6th November, 2025.

Present:-

COUNCILLORS

Kevin CORDELL
Stewart HUNTER

Roisin SMITH
George McIRVINE

Wendy SCULLIN
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 2nd October, 2025 was held as read.

I DECLARATION OF INTEREST

Councillor Scullin declared an interest in the item of business at Article III(e) of this minute by virtue of having attended an RMT taxi branch and visited Marchbanks testing centre and took no part in the discussion and withdrew from the meeting during its consideration.

II LICENSING SUB-COMMITTEE – MINUTE OF MEETING

The minute of meeting of the Licensing Sub-Committee held on 2nd October, 2025 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

INDOOR SPORTS - NEW APPLICATION

No	Name	Address of Premises
1	Leisure & Culture Dundee	Drumgeith Community Campus, 84 Drumgeith Road

PUBLIC ENTERTAINMENT – FULL APPLICATIONS

No	Name	Location
1	Cake or Dice CIC	Cake or Dice, 89 Commercial Street
2	Bobbi Goring	Your Salon, 61 Strathmartine Road
3	Leisure & Culture Dundee	Drumgeith Community Campus and Grounds, 84 Drumgeith Road
4	Mains Castle Dundee Ltd	Mains Castle and Grounds, Mains Loan

PUBLIC ENTERTAINMENT – TEMPORARY APPLICATIONS

No	Name	Location	Date of Event
1	Henry Horne	High Street/ Dragon Area	07/11 -31/12/2025
2	Horne's Pleasure Fairs Limited	Caird Park	26/09 -05/10/2025
3	Leisure & Culture Dundee	Mills Observatory, Balgay Park, Glamis Road	04/10/2025

SECOND HAND DEALER - NEW APPLICATION

No	Name	Address of Premises
1	North End Motor Company Ltd	Northend Motor Company, 203 Clepington Road

SKIN PIERCING AND TATTOOIST - NEW APPLICATIONS

No	Name	Address of Premises
1	Jennifer J Blair	Earl Grey Studio, Office A, Maritime House, 26 East Dock Street
2	Roddy Easson	Bank Street Tattoo, 17 Bank Street
3	Hayley Macnamara	Zeo Fitness, 69a Victoria Street
4	Thomas Reilly	Bank Street Tattoo, 17 Bank Street
5	Karen Whyte Kemlo	130 William Fitzgerald Way

TAXI DRIVER - NEW APPLICATIONS

No	Name
1	Liam Quinn
2	Dean Barry
3	Paul Romanowski
4	Haroon R Chughtai
5	Muhammad Shakeel
6	Muhammad Maroof
7	Akik Miah
8	Kevin Flynn
9	Akbar Akram
10.	Shbuz Mia

TAXI OPERATOR FULL VOLUME ELECTRIC - NEW APPLICATIONS

No	Name
1	Daniyal Cab Ltd
2	Dundee Taksi Ltd
3	Muhammad Kashif Hameed
4	Hasnain Cabs Ltd
5	HOQ Taxi Ltd
6	Khurram Latif
7	Naveed Mukhtar
8	North West Taxi Limited
9	Masud Shak
10.	Arshad Ali
11.	Friendly Wheels Dundee Limited

WINDOW CLEANER - NEW APPLICATIONS

No	Name
1	Robert Cargill
2	Andrew W Low

(b) LATE HOUR CATERING – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Address
1	Clokken Limited	KFC, 3 Dayton Drive

Reference was made to Article III(c) of the minute of meeting of this Committee held on 2nd October, 2025, wherein it was agreed to defer consideration of the application to allow the applicant to be in attendance. The Committee noted that an application had been submitted to allow for opening from

11pm to 5am Monday to Sunday and that is out with the hours of operation within the current policy on late hours catering. There were no objections to the application. Having heard from an agent on behalf of the applicant and the Legal Officer, the Committee agreed to grant the application to allow for opening from 11pm to 5am, Monday to Sunday.

(c) PUBLIC ENTERTAINMENT – NEW APPLICATION - TEMPORARY

There was submitted the undernoted application.

No	Name	Address
1	Paul Kean	Skyaxe Combat Gym, 74 Brook Street

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of objection had been received from a Licensing Standards Officer. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from a Licensing Standards Officer and the Legal Officer, the Committee agreed that the application be considered incompetent.

(d) TAXI OPERATOR REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted requests.

No	Name
1	Timms Taxis Ltd

The Committee noted that this request had been withdrawn from consideration.

2	Ronald Adams
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. The Committee noted that a written submission had been received from the licence holder. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant a 28 day extension to allow time for testing and to bring back the matter to the meeting of the Licensing Committee to be held on 4th December, 2025 if no vehicle was placed on service.

(e) HYBRID VEHICLES BRIEFING NOTE

The Committee acceded to a deputation request from Chris Elder of Unite the Union and Willie Lees of RMT.

There was submitted Report No 295-2025 by the Corporate Fleet Manager, on the feasibility of introduction of hybrid WAV taxis and the recommendations of hybrid technologies.

After hearing from the Corporate Fleet Manager and the Legal Officer, the Committee agreed:-

- (i) to add plug-in hybrid vehicles with 70 miles battery range criteria to the eligible new WAV licence list; and
- (ii) to review the policy in 12 months.

IV HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION - NEW APPLICATIONS – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Fife Future Investments Ltd	Easylets Ltd	6 Milnbank Gardens
2	Persheyev Family Ltd	Dymock Properties Ltd	4/1, 32 Seagate

(b) HOUSES IN MULTIPLE OCCUPATION - NEW APPLICATION

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Fizzy Pop Ltd	Pax Property Ltd	1st Floor, 138 Nethergate

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Private Sector Services Manager and the Legal Officer, the Committee agreed that the application be granted.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT-TERM LETS - NEW APPLICATIONS – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Stuart Mather	Stuart Mather	224 King Street
2	Abdul Rashid	Sunrise Short Stays Ltd	13A Main Street
3	Jordyn McNeil	Jordyn McNeil	1/4 125 Perth Road

(b) SHORT-TERM LETS - NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Lindsey McCowan	RTRFIT Limited	29 Fairfield Road

The Committee noted that a letter of objection had been received from a member of the public. The Committee gave consideration to the content of the letter. Thereafter, having heard from an objector, the applicant on their own behalf, the Private Sector Services Manager, and the Legal Officer, the Committee agreed that the application be granted and to bring back this matter for update in six months to a future Licensing Committee.

2	Ahmed Ikram	Ahmed Ikram	3C North Erskine Street
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that letters of objection had been received from members of the public. Thereafter, having heard from an objector, the Private Sector Services Manager, and the Legal Officer, the Committee agreed that the application be granted and to bring back this matter for update in six months to a future Licensing Committee.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) SECOND HAND DEALER'S LICENCE - RENEWAL APPLICATION

There was submitted the undernoted application.

No	Name
1	Company K

Reference was made to Article VI(a) of the minute of meeting of this Committee held on 4th September, 2025, wherein it was agreed to defer consideration of the application until 6th November, 2025 to await the outcome of legal proceedings. The Committee noted that the original letter of objection from Police Scotland had been withdrawn and that the application be granted under delegated powers.

(b) SECOND HAND DEALER'S LICENCE - NEW APPLICATION

There was submitted the undernoted application.

No	Name
1	Company T

The Committee noted that the application had been withdrawn from consideration and dealt with under delegated powers.

(c) TAXI DRIVER'S LICENCE - NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name
1	N R

The Committee noted that a letter of objection had been received from the Chief Constable. The Committee noted that part of the objection referred to spent convictions and having heard the representative of the Chief Constable as to their age and nature agreed that they be considered. The Committee gave consideration to the content of the letter. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the applicant on their own behalf, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be refused.

2	N R
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The Committee noted that a letter of objection had been received from the Chief Constable. The Committee noted that part of the objection referred to spent convictions and having heard the representative of the Chief Constable as to their age and nature agreed that they be considered. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant on their own behalf, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be refused.

(d) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

No Name

1 S K

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 2nd October, 2025, wherein it was agreed to adjourn consideration of the hearing to the Licensing Committee to be held on 6th November, 2025 to allow the licence holder to be present and that the licence holder be advised that non attendance may mean that the matter may be dealt with in their absence. There was submitted the original letter of information from the Chief Constable. The Committee gave consideration to the content of the letter. There was also submitted the original letter of information from a Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder on their own behalf, a representative of the Chief Constable, the Licensing Standards Officer and the Legal Officer, the Committee agreed that S K was not fit and proper to be the holder of a Taxi Driver's Licence and to suspend the licence for the unexpired portion of the licence with immediate effect.

2 G M

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 2nd October, 2025, wherein it was agreed to adjourn consideration of the hearing to the Licensing Committee to be held on 6th November, 2025 to allow the licence holder to be present. There was submitted the original letter of information from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the licence holder. The Committee gave consideration to the content of the written submission. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed that a final written warning with regards to his future conduct be issued.

(e) TAXI OPERATOR'S – REQUEST FOR VARIATION

There was submitted the undernoted request.

No Name

1 K K

Reference was made to Article VII(d) of the minute of meeting of this Committee held on 5th December, 2024, wherein it was agreed to defer consideration of the request to a future meeting of the Committee to allow K K to submit further medical information. The Committee noted that this was a variation request to the Taxi Driver's Licence held by K K to substitute their wheelchair accessible vehicle for a saloon car due to medical reasons. The Committee further noted that a letter from the licence holder's legal representative and medical evidence from the licence holder's physiotherapist had been received. The Committee gave consideration to the contents of the letters. Thereafter, having heard from an agent on behalf of the licence holder and the Legal Officer, the Committee agreed that the request for variation be granted.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 2nd October, 2025.

Present:-

Depute Lord Provost Kevin CORDELL
Councillor Stewart HUNTER
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I **DECLARATION OF INTEREST**

There were no declarations of interest.

II **CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

(a) **TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS**

No Name

1 R J

Reference was made to Article VI(k) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider R J's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. Having heard from the Licensing Standards Officer and the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 8th January, 2026 to allow the licence holder to be present.

2 V K

Reference was made to Article VI(k) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider V K's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. Thereafter, the Sub-Committee having heard from the licence holder, a representative of the Chief Constable and the Legal Officer, agreed that a verbal warning with regards to his future conduct be issued.

3 S K

Reference was made to Article VI(k) of the minute of the meeting the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider S K's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. Having heard from a representative of the Chief Constable and the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the Licensing Committee to be held on 6th November, 2025 to allow the licence holder to be present and that the licence holder be advised that non attendance may mean that the matter may be dealt with in their absence.

4 G M

Reference was made to Article VI(k) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider G M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. Having heard from a representative of the Chief Constable and the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the meeting of the Licensing Committee to be held on 6th November, 2025 to allow the licence holder to be present.

5 N M

Reference was made to Article VI(k) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider N M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, the Sub-Committee having heard from a representative of the licence holder, a representative of the Chief Constable and the Legal Officer, agreed that a final written warning with regards to his future conduct be issued.

6 M M

Reference was made to Article VI(k) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider M M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, the Sub-Committee having heard from a representative of the licence holder, a representative of the Chief Constable and the Legal Officer, agreed to adjourn consideration of the hearing to the meeting of this Sub-Committee to be held on 8th January, 2026 to await the outcome of court proceedings.

(b) TAXI OPERATORS LICENCE SUSPENSION HEARING

No Name

1 G G

Reference was made to Article II(e) of the minute of the meeting of this Sub-Committee held on 19th June, 2025, wherein it was agreed to adjourn consideration of the hearing and that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025 to allow the licence holder to be in attendance. There was submitted the original letter of information from the Corporate Fleet Manager. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, the Sub-Committee having heard from a representative of the licence holder, a representative of the Corporate Fleet Section and the Legal Officer, agreed that a verbal warning with regards to his future conduct be issued.

2 Company S

Reference was made to Article VI(l) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider Company S' fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. There was submitted the original letter of information from Corporate Fleet Manager. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, the Sub-Committee having heard

from a legal representative of the licence holder, a representative of the Corporate Fleet Section and the Legal Officer, agreed that a verbal warning with regards to his future conduct be issued.

(c) TAXI DRIVER AND TAXI OPERATOR'S LICENCE SUSPENSION HEARING

No Name

1 J F

Reference was made to Article VI(m) of the minute of the meeting of the Licensing Committee held on 4th September, 2025, wherein it was agreed that a hearing to consider J F's fitness to hold a Taxi Driver's and Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 2nd October, 2025. There was submitted the original letter of information from the Licensing Standards Officer. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, the Sub-Committee having heard from the licence holder, the Licensing Standards Officer and the Legal Officer, agreed that no further action be taken.

Stewart HUNTER, Convener.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 11th November, 2025.

Present:-

Bailie Will DAWSON
Councillor Stewart HUNTER
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the cases under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LOCAL PLANNING REVIEW LRB08/2025

PLANNING APPLICATION 25/00235/PPPL - ERECTION OF DWELLINGHOUSE - LAND TO THE SOUTH OF THE LODGE AT 488 PERTH ROAD, DUNDEE

There was submitted Agenda Note AN34-2025 giving details of a request for a review of planning permission for the Erection Of Dwellinghouse - Land To The South Of The Lodge At 488, Perth Road, Dundee

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations. The Legal Adviser noted that there was reference within the documentation to decisions regarding other applications and therefore reminded the Local Review Body that each application should be considered on its own merits.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit (Subsequently arranged for 2nd December, 2025). The Local Review Body whilst recognising that the layout was indicative only at this stage asked that the applicant mark the footprint of the proposed dwelling on the application site.

III LOCAL PLANNING REVIEW LRB09/2025

PLANNING APPLICATION 25/00265/FULL - PROPOSED CHANGE OF USE OF COMMERCIAL UNIT TO 6 DDA COMPLIANT STUDENT BEDROOMS – 63 BROWN STREET, DUNDEE

There was submitted Agenda Note AN35-2025 giving details of a request for a review of planning permission for the Proposed Change Of Use Of Commercial Unit To 6 Dda Compliant Student Bedrooms – 63 Brown Street, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer therefore all documentation should be taken into consideration by the Local Review Body during its deliberations. The Legal Adviser noted that there was reference within the documentation to decisions regarding other applications and therefore reminded the Local Review Body that each application should be considered on its own merits.

The Local Review Body considered the documentation submitted and, after discussion, asked for the applicant to provide the undernoted additional information:-

- Further information regarding any Noise Impact Assessment that concerns the revised ground floor layout.
- Further information regarding the ventilation to be provided to the ground floor rooms, including mechanical ventilation.
- Information regarding the marketing of the commercial unit.

The Local Review Body also asked that the Appointed Officer give their consideration to the matters raised in the notice of review

Will DAWSON, Chair.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 17th November, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of Local Review Body, dated 19th August, 2025.
Minute of Licensing Committee dated 4th September, 2025.
Minute of Licensing Board dated 18th September, 2025.
Minute of City Council dated 22nd September, 2025.
Minute of Climate, Environment and Biodiversity Committee dated 22nd September, 2025.
Minute of Fair Work, Economic Growth and Infrastructure Committee dated 22nd September, 2025.
Minute of City Governance Committee dated 22nd September, 2025.
Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 22nd September, 2025.
Minute of Scrutiny Committee dated 24th September, 2025.
Minute of Licensing Committee dated 2nd October, 2025.
Minute of Licensing Board dated 23rd October, 2025.
Minute of City Council dated 27th October, 2025.
Minute of Children and Families Committee dated 27th October, 2025.
Minute of Neighbourhood, Housing and Communities Committee dated 27th October, 2025.
Minute of City Governance Committee dated 27th October, 2025.

III DEPUTE LORD PROVOST

Reference was made to Article II of the minute of meeting of the City Council held on 27th October, 2025, wherein it was agreed that Councillor El-Nakla be appointed to the position of Depute Lord Provost. The City Council agreed to note that it had observed and noted Depute Lord Provost El-Nakla had taken the Declaration de fideli administratione office and was invested with the Chain of Office at this meeting.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CLIMATE, NET ZERO AND ENVIRONMENT COMMITTEE** held at Dundee on 17th November, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II TAKE PRIDE IN YOUR CITY ANNUAL UPDATE

There was submitted Report No 323-2025 by the Executive Director of Neighbourhood Services, providing an update on the progress of the Take Pride in Your City campaign.

The Committee agreed:-

- (i) to note the content of the report.

III REVOCATION AND REPLACEMENT OF DUNDEE CITY COUNCIL'S MANAGEMENT RULES FOR CEMETERIES AND UPDATE OF THE TERMS AND CONDITIONS FOR CEMETERIES

There was submitted Report No 322-2025 by the Executive Director of Neighbourhood Services providing an update on the statutory changes introduced by the Burial and Cremation (Scotland) Act 2016 and associated regulations, which necessitated the revocation of the current Management Rules for Cemeteries and their replacement with new Management Rules for Cemeteries and seeking Committee approval for the proposed Terms and Conditions for Cemeteries to ensure compliance with the Burial and Cremation (Scotland) Act 2016 and associated regulations and further seeking approval for the new draft Management Rules for Cemeteries which would require formal public consultation in terms of the Civic Government (Scotland) Act 1982.

The Committee agreed:-

- (i) to remit the Executive Director of Neighbourhood Services to undertake public consultation on the proposed Management Rules for Cemeteries which was attached to the report as Appendix 1 to the report, and to report any further amendments as a result of this consultation to the February 2026 Committee meeting. The current

Management Rules for Cemeteries would be revoked once the new Rules had been consulted upon and agreed; and

- (ii) to approve the proposed Terms and Conditions for Cemeteries which was attached to the Report as Appendix 2.

IV WASTE AND RECYCLING STRATEGY AND ACTION PLAN

There was submitted Report No 324-2025 by the Executive Director of Neighbourhood Services providing an update on the progress of the Waste and Recycling Strategy 2020/2025 alongside the action plan that formed an integral part of the strategy. The report further sought approval to implement the updated Waste and Recycling Strategy Action Plan "Towards a Waste Free Dundee 2026/2030" to improve Dundee's recycling performance and promote sustainable waste management practices within the City.

The Committee agreed:-

- (i) to note the content of the report and approve the implementation of the updated Waste and Recycling Strategy Action Plan as detailed in the appendices to the report.

V PUBLIC BODIES CLIMATE CHANGE DUTIES – ANNUAL REPORT 2024/2025

There was submitted Report No 312-2025 by the Executive Director of City Development informing the Committee of the work undertaken over the period April 2024 to March 2025 in support of the Council's duties under the Climate Change (Scotland) Act 2009 and reporting on efforts to reduce the Council's organisational emissions which had resulted in a 54.6% reduction in total emissions since 2007/2008.

The Committee agreed:-

- (i) to note the progress made by the Council in responding to the climate emergency and the progress in reducing its organisational emissions, as outlined in the 2024/2025 Public Bodies Climate Change Duties (PBCCD) Report at Appendix 1 to the report.

VI AIR QUALITY ACTION PLAN 2025

There was submitted Report No 334-2025 by the Executive Director of City Development informing on the consultation carried out on the draft Air Quality Action Plan (AQAP) update and seeking approval to submit the final version of the 2025 AQAP to Scottish Ministers.

The Committee agreed:-

- (i) to note the content of the report and the feedback received during the statutory consultation on the draft AQAP carried out in June to August 2024; and
- (ii) to remit the Executive Director of City Development to submit the final version of the 2025 AQAP to the Scottish Ministers in line with legislative and policy requirements.

Heather ANDERSON, Convener.

At a MEETING of the **CITY GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 17th November, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Scullin declared an interest in the item of business at Article VI by virtue of being a resident in the area detailed within the report and took no part in the proceeding and withdrew from the meeting during its consideration.

II CONTRACT FOR THE TREATMENT OF MIXED SCRAP METAL

There was submitted Agenda Note AN32-2025 advising that following the expiration of the existing contract for the treatment of mixed scrap metal, it was necessary to undertake a procurement exercise to secure a contractor to accept this material from December 2025. A report to present a sourcing strategy for the procurement process was previously agreed at this Committee (minute of meeting of 21st April, 2025, Article V, Report No 124-2025 refers).

The invitation to tender was issued via the Scotland Excel Dynamic Purchasing System (DPS) Relating to The Treatment and Disposal of Recyclable and Residual Waste (27-17): Lot 7 Treatment of Mixed Scrap Metal.

Following the tender closing date, evaluations were completed in September 2025. The bids were evaluated on service requirements, contract administration and pricing the rebate per tonne based on the Materials Recycling World Mid-point value, which included the transport costs to the processing facility. These costs were offset against any rebates offered, in order to find the most economically advantageous tender.

Two bids were received, and following the subsequent evaluation of the bids, the table below demonstrated that Robertsons Metals Recycling Ltd had the highest ranking for cost and quality.

Bidder	Evaluated bid price	Overall Price / Quality ranking
Robertsons Metals Recycling Ltd, Dundee	£85,063.45	1
Binn Group Ltd, Perth	£71,391.30	2

The Committee agreed:-

- (i) that the contract be awarded to: Robertsons Metals Recycling Ltd;
- (ii) to note that the scrap metal would be reprocessed at Robertsons Metals Recycling Ltd, Stannergate Road, Dundee, DD1 3LU;
- (iii) to note that contract would commence on 1st December, 2025 and would ensure for two years until 30th November, 2027. The Council may extend the contract by one of more further periods of up to one year (up to a maximum of two further one-year periods);
- (iv) to note that the total value of the contract for the duration of the two-year specified period was anticipated to result in an income of approximately £170,126.90;
- (v) to note that if the extension options were enacted, an income of approximately £340,253.80 would be received over the duration of the contract (4 years); and
- (vi) to note that the Executive Director of Corporate Services had confirmed the agreement of these recommendations would result in recurring income of £0.085m for the Waste Management division of Neighbourhood Services. This income was already assumed within the approved Revenue Budget 2025/2026.

III PROPOSED STREET RENAMING – PART OF EMMOCK ROAD, DUNDEE

There was submitted Agenda Note AN33-2025 advising that following a resident street renaming request, to improve postal delivery, a consultation was carried out between 28th February, 2025 and 25th March, 2025 for a new street name to alter part of Emmock Road, Dundee from its junction with Jack Martin Way, southwards to its termination at the property known as 50 Holding.

The location of the section of road subject to street renaming consultation could be viewed at the following link: [Emmock Road Renaming Map](#). Report No 346-2025 also refers.

The consultation correspondence was sent to Ward Councillors, Convener, City Archivist, Council Officers and the resident.

The resident's proposal was to alter the name of that part of the road to James Mason Drive. This was to commemorate the family members of 50 Holding who served in World War 1.

The proposed name therefore was: James Mason Drive.

The Committee agreed to approve the above street name and authorise the advertising of the street.

IV CITY CENTRE – UPDATE AND NEXT STEPS

There was submitted Report No 318-2025 by the Executive Director of City Development, providing an overview of progress made on the City Centre Strategic Investment Plan 2050 since January, 2024, and an update on progress in the Eastern Quarter and Union Street areas of the City Centre.

The Committee agreed:-

- (i) to note the progress made in implementing the City Centre Strategic Investment Plan as set out in Appendix 1 to the Report;

- (ii) to note the Eastern Quarter Masterplan was complete with a summary provided in the report; and
- (iii) to note that the capital project in the Eastern Quarter/Murraygate area was currently being procured and the outcome of the tender exercise would be reported to Committee in February 2026.

V DUNDEE LOCAL DEVELOPMENT PLAN – EVIDENCE REPORT

There was submitted Report No 318-2025 by the Executive Director of City Development, seeking approval of the Dundee Local Development Plan (LDP) Evidence Report and its submission to Scottish Ministers for the Gate Check process.

The Committee agreed:-

- (i) to approve the Dundee LDP Evidence Report as attached as Appendix 1 to the report; and
- (ii) to remit the Executive Director of City Development to make any necessary minor changes or updates to the Evidence Report and thereafter submit it to Scottish Ministers for the Gate Check review.

VI TENDERS RECEIVED BY CITY DEVELOPMENT

There was submitted Report No 321-2025 by the Executive Director of City Development, detailing tenders received and seeking approval on acceptance thereon.

(a) LOCHEE STRATEGIC DRAINAGE IMPROVEMENTS

The Committee agreed to accept the offer from Tayside Contracts for the works detailed in the sum of £630,088.34, together with allowances of £199,911.66, giving a total expenditure of £830,000.

(b) UNION STREET INFRASTRUCTURE IMPROVEMENTS

The Committee agreed to accept the offer from Tayside Contracts for the works detailed in the sum of £1,439,900, together with allowances of £430,567, giving a total expenditure of £1,870,467.

(c) BALDOVIE HOUSEHOLD WASTE RECYCLING CENTRE – ENVIRONMENTAL IMPROVEMENTS

The Committee agreed to accept the tender with the highest overall ranking score for cost and quality from Dundee Plant Company Ltd for the works detailed in the sum of £270,893.44, together with allowances of £299,066.56, giving a total expenditure of £569,960.

(d) RIVERSIDE HOUSEHOLD WASTE RECYCLING CENTRE – ENVIRONMENTAL IMPROVEMENTS

The Committee agreed to accept the tender with the highest overall ranking score for cost and quality from Kilmac Ltd for the works detailed in the sum of £320,399.22, together with allowances of £175,523.78, giving a total expenditure of £495,923.

(e) ULVERSTON TERRACE SHELTERED COMPLEX – WINDOWS AND DOOR UPGRADES

The Committee agreed to accept the offer from Construction Services for the works detailed in the sum of £33,316.46, together with allowances of £4,997.47, giving a total expenditure of £38,313.93.

(f) **HILLTOWN 1ST REDEVELOPMENT – ROOF REPLACEMENT**

The Committee agreed to accept the offer from Construction Services for the works detailed in the sum of £261,160.65, together with allowances of £31,116.07, giving a total expenditure of £292,276.72.

(g) **PUBLIC SPACE CCTV MAINTENANCE CONTRACT**

The Committee agreed to accept the tender with the highest overall ranking score for cost and quality from North PB Ltd for the works detailed in the sum of £360,954.63, together with allowances of £45,177.50, giving a total expenditure of £406,132.22.

VII DISCOVER WORK ANNUAL REPORT

There was submitted Report No 336-2025 by the Executive Director of City Development, providing an update on the Discover Work Strategy and Action Plan 2022/2027, which responded to the Scottish Government and Local Government's ambition to transform Scotland's employability services through the No One Left Behind policy; progress with "A Step Change in Positive Destinations for Young Dundonians" which included improvements in the Annual Participation Measure; and performance of the new Employability Pathway programme up to 31st March 2025.

The Committee agreed:-

- (i) to note the most recent progress in delivering the Discover Work Strategy and Action Plan, including "A Step Change in Positive Destinations for Young Dundonians" and improvements in the Annual Participation Measure for 2025;
- (ii) to note the performance of the new Employability Pathway programme for the period 1st April 2024 to 31st March 2025 and commitment in 2025/2026 to enhance services for priority customer groups; and
- (iii) to remit the Executive Director of City Development to bring a further report to the City Growth and Infrastructure Committee in Autumn 2026 on progress in delivering the Discover Work Strategy, including "A Step Change in Positive Destinations for Young Dundonians", and performance of the Employability Pathway programme up to 31st March, 2026.

VIII VALEDICTORY – MR EWAN MACNAUGHTON

The Committee noted that Ewan MacNaughton, Head of Sustainable Transport and Road would be leaving the Council to take up employment with Tayside Contracts and the Convener, on behalf of the Committee thanked Mr MacNaughton, for his service to Dundee City Council and wished him well for the future.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 17th November, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Sawers, Depute Convener in the Chair.

The minute of meeting of this Committee of 27th October, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Depute Lord Provost El-Nakla and Councillor Rome declared interests in the Item of business at Article III of this minute by virtue of having family members serving with Police Scotland and took no part in the proceedings and withdrew from the meeting during its consideration.

II STV-NORTH EAST OFFICE

The Committee acceded to a request for a deputation from Mr Nick McGowan-Lowe, National Organiser for Scotland, National Union of Journalists to address the Committee relative to this item. After the deputation had stated their case, they were thanked for their attendance and withdraw.

This item was placed on the agenda at the request of Councillor Flynn who asked the Council, to agree to write to STV, requesting that they reconsider their decision to close the North East Office.

Thereafter, the Committee resolved as follows:-

“This Committee notes with great concern that STV is cutting its workforce by 10%, equivalent to 60 jobs, and that STV is seeking permission from Ofcom to replace its central belt and north of Scotland news bulletins with a single programme presented from Glasgow. Six jobs based in Dundee may be at risk.

The Committee also notes that in the interim, STV plans to pre-record, in Glasgow, the current local news bulletin covering Dundee and surrounding areas, which would prevent live coverage of important stories from our city.

The Committee values professional journalism highly and considers that a single, national STV news bulletin will mean less coverage of events in the city, and drive citizens towards unreliable, unchecked and often inaccurate information on social media.

The Committee requests the Chief Executive to write to STV asking the company to reconsider its plans and to retain local production of local news bulletins; and to write to Ofcom asking that the current public service obligations set out in the Annex to the Channel 3 Regional Licence: North of Scotland Section 7 should be retained.”

III POLICE SCOTLAND FUNDING

This item was placed on the agenda by Councillor Duncan who asked the Committee to support calls from the Police Scotland Chief Constable for additional funding to strengthen frontline police services and request that the Chief Executive writes to the Scottish Government’s Cabinet Secretary for Justice and Home Affairs in that regard.

Thereafter, the Committee resolved as follows:-

Committee notes that Police Scotland has said recently in a report to the Scottish Parliament’s Criminal Justice Committee that urgent support is needed to strengthen frontline policing services. The Police Scotland Chief Officer Team has indicated that the force requires an additional £140m in funding for day-to-day spending in the next financial year. Chief Constable Jo Farrell has made clear that Police Scotland may have to reduce officer numbers unless Scottish Government provides additional funding for 2026/2027. She has highlighted a surge in complex demands on the force, including a doubling of child online abuse cases to nearly 1 500 in a year, an increase in protests from 1,000 to over 2,000 annually and heightened monitoring of serious and organised crime and terrorist threats. Additionally, Police Scotland has highlighted that a flat-cash budget settlement for 2026/2027 would force recruitment to stop and could see officer numbers fall below 15,500 by March 2027, affecting visible policing, prevention work and response times. Committee agrees that the work of Police Scotland is vital to ensure safer communities, less crime and supported victims. It therefore instructs the Chief Executive to write to the Cabinet Secretary for Justice and Home Affairs, Angela Constance MSP, making clear the views of committee : • that a flat cash settlement for Police Scotland for 2026/2027 would be unacceptable and would lead to a decline in policing effectiveness • that the calls from the Police Scotland Chief Officer Team for an additional £140m in funding for day-to-day spending in the next financial year are reasonable and vital to ensure that Police Scotland has the resources to undertake its vital role effectively across Scotland and that any extra funding for Police Scotland should not be to the detriment of funding to Dundee City Council and local government.

The Committee unanimously agreed with the motion.

IV COUNCIL PLAN 2022/2027 – MID YEAR PROGRESS REPORT 2025/2026

There was submitted Report No 326-2025 by the Chief Executive providing a mid-year update showing progress so far during 2025/2026, being year four of the five-year plan.

The Committee agreed to note the progress being made as summarised in Section 5 of the report and in more detail in Appendix 1 attached to the report.

V CITY DEVELOPMENT SERVICE PLAN 2023/2028

There was submitted Report No 335-2025 by the Executive Director of City Development, providing an update on progress made during financial year 2024/2025 in relation to the City Development Service Plan for 2023/2028.

The Committee agreed to note the progress summarised in Section 5 of the report and approve the detailed progress report attached to the report.

VI CAPITAL EXPENDITURE MONITORING 2025/2026

There was submitted Report No 311-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council’s Capital Plan 2025/2030.

The Committee agreed to note the latest position regarding the Council’s Capital Plan 2025/2030.

VII REVENUE MONITORING 2025/2026

There was submitted Report No 329-2025 by the Executive Director of Corporate Services, providing an analysis of the 2025/2026 projected revenue outturn as at 31st August, 2025 and the impact on the Council's overall revenue budget position.

The Committee agreed:-

- (i) to note that as at 31st August, 2025, the General Fund was projecting an overall overspend for the year of £6.511m against the adjusted 2025/2026 Revenue Budget, the impact this had on the Council's General Fund Balances and the actions being taken to address the forecast budget shortfall;
- (ii) to note the budget adjustments totalling £4.884m and detailed in the second column of Appendix A of the report and summarised in Appendix B of the report as adjustments to the previously approved Revenue Budget;
- (iii) to note that as at 31st August, 2025, the Housing Revenue Account (HRA) was projecting an overspend of £2.111m against the adjusted HRA 2025/2026 Revenue Budget and the impact this had on the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to note the information included in Section 3.6 of the report in relation to financial recovery and authorised the Executive Director of Corporate Services to continue to take actions to address forecast overspends with the objective of achieving a balanced budget; and
- (v) to note that as outlined in Section 3.3, of the report did not reflect projections and costs associated with the Voluntary Severance and Early Retirement (VSER) scheme and these would be reflected in future monitoring reports.

VIII DUNDEE INTEGRATION JOINT BOARD - FINANCIAL RECOVERY PLAN 2025/2026

There was submitted Report No 338-2025 by the Executive Director, Dundee Health and Social Care Partnership, sharing Dundee Integration Joint Board's 2025/2026 financial recovery plan with the Committee.

The Committee agreed to note the Dundee Integration Joint Board's (IJB) financial recovery plan 2025/26 as approved by the Integration Joint Board at its meeting of the 22nd October 2025.

IX BUDGET CONSULTATION 2026/2027

There was submitted Report No 306-2025 by the Executive Director of Corporate Services, seeking approval for officers to consult on potential budget options for the financial year 2026/2027 and to report back to Committee for the Committee's final decision.

Thereafter, the Depute Convener seconded by Councillor Hunter moved:-

- (i) that the Council's Budget Consultation for 2026/2027 would include the options set out in Appendix A to the report;
- (ii) authorised the Executive Director of Corporate Services to finalise the options for consultation and to make the necessary arrangements to undertake the 2026/2027 budget consultation; and
- (iii) to note that if any further budget savings were identified that required public consultation, these would be brought back to Committee for approval at a later date.

As an Amendment, Councillor Scullin seconded by Bailie Keenan moved that 2.1 should be amended to read:-

- (a) removes option 6 from the options set out in Appendix A;
- (b) agrees that the Council's Budget Consultation for 2026/27 will include the options set out in Appendix A in its amended form;
- (c) authorises the Executive Director of Corporate Services to finalise the options for consultation and to make the necessary arrangements to undertake the 2026/27 budget consultation; and
- (d) notes that if any further budget savings are identified that require public consultation, these will be brought back to Committee for approval at a later date.

On a division there voted for the motion - the Depute Convener, Lord Provost Campbell, Depute Lord Provost El-Nakla, Bailie Dawson and Councillors Anderson, Black, Cordell, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland (14); and for the amendment – Bailies Keenan, Wright, Macpherson and Scott and Councillors Cruickshank, McHugh, McIrvine, Scullin, Coleman, Crichton and Duncan (11) - whereupon the Motion was carried and became the finding of the meeting.

X GLOBAL CUSTODY SERVICES PROCUREMENT - TAYSIDE PENSION FUND

There was submitted Report No 315-2025 by the Executive Director of Corporate Services, providing an update on the development of a sourcing strategy for the tender process for Global Custody Services and to seek approval to commence a compliant tender process, leading to the award of a Framework contract.

The Committee agreed:-

- (i) to approve the commencing of a procurement exercise in respect of the project described (based on the sourcing strategy summarised in Section 5 of the report);
- (ii) to approve the continuation of current contract for an interim period covering 1st January 2026 to 30th June 2026, to allow the requirement to be completed;
- (iii) to remit the Executive Director of Corporate Services to complete a mini-competition exercise, utilising the framework detailed in the report, in compliance with the Public Contracts (Scotland) Regulations 2015; and
- (iv) to note that the outcome of the mini-competition exercise and any recommendation to rd this contract would be brought back to Committee in due course.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

XI INFORMATION TECHNOLOGY SYSTEMS

There was submitted a Joint Report No 330-2025 by the Executive Director of Neighbourhood Services and the Executive Director of Corporate Services, presenting the findings of an independent review of the implementation of IT applications.

The Committee agreed to note the report and the recommendations.

Willie SAWERS, Depute Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 20th November, 2025.

Present:-

COUNCILLORS

Heather ANDERSON
Stewart HUNTER

Ken LYNN
Georgia CRUICKSHANK
George McIRVINE

Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER Convener.

The minute of meeting of this Board of 23rd October, 2025 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	The Dundee Cooking Academy & the Howff Secret Supper Club 5B Bank Street Dundee	Amelialeod Ltd

The Board, having heard from the Board's Legal Adviser, agreed to grant the above application.

(b) VARIATIONS (MAJOR)

2	45 Hound Black Ltd Unit 21 Tom Johnston Road Dundee	45 Hound Black Ltd
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The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above variation to add Unit 22 to the existing licence, to allow on sales consumption from 12pm to 10pm Monday to Sunday and increase off sales hours to 10pm Monday to Sunday.

3	Gourdie Croft Beefeater Kingsway West Dundee	Whitbread Group Plc
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The Board, having heard from an agent on behalf of the applicant and Board's Legal Adviser, agreed to grant the above variation to remove the demise of the adjacent hotel accommodation from the demise of the licence area.

4	Slushy Dundee Unit 804 Keepsafe Claypotts Castlecroft Business Centre Tom Johnston Road Dundee	Slushy Dundee Partnership
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The Board, having heard from a Licensing Standards Officer and Board's Legal Adviser, agreed to grant the above variation to add an additional container to the licence.

II OCCASIONAL LICENCE APPLICATIONS

(i) ASHLEY MOODIE

The Board, having heard from the Board's Legal Adviser agreed to approve the application, noting that the objections from the Licensing Standards Officer had been withdrawn.

Stewart HUNTER, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 1st December, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Mark FLYNN
Stewart HUNTER
Ken LYNN

Lee MILLS
Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II APPOINTMENT – LEISURE AND CULTURE DUNDEE

Reference was made to Article III of the minute of the Statutory Meeting of the City Council held on 23rd May, 2022, wherein it was agreed that Bailie Dawson be appointed as a Trustee on Leisure and Culture Dundee. It was reported that the term of office for Bailie Dawson had concluded.

The Council agreed that Depute Lord Provost El-Nakla be appointed to this position.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CHILDREN AND FAMILIES COMMITTEE** held at Dundee on 1st December, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Mark FLYNN
Stewart HUNTER
Ken LYNN

Lee MILLS
Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

External Members for Articles I and II

Ms Jodi BARCLAY, Teacher Representative
Mr David GIBSON, Teacher Representative
Mrs Teresa LITTLE, Roman Catholic Church Representative
Mrs Margaret MCVEAN, Church of Scotland Representative
Miss Lilia MAIR, Pupil Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 27th October, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PROGRESS UPDATE - SENIOR PHASE ATTAINMENT 2024/2025

There was submitted Report No 348-2025 by the Executive Director of Children and Families Service informing of senior phase attainment by Dundee pupils to the end of academic session 2024/2025. The data was taken from Insight, the Scottish Government's benchmarking tool. They were based on the latest Insight data release, published in September 2025.

The Committee agreed to note the contents of the report.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD, HOUSING AND COMMUNITIES COMMITTEE** held at Dundee on 1st December, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Mark FLYNN
Stewart HUNTER
Ken LYNN

Lee MILLS
Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Kevin Cordell, Convener, in the Chair.

The minute of meeting of this Committee of 27th October, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II FIRE AND RESCUE QUARTERLY PERFORMANCE REPORT

There was submitted Report No 359-2025 by the Area Commander, providing information regarding the performance of the Scottish Fire and Rescue Service against the priorities, outcomes and performance measures detailed within the Local Fire and Rescue Plan for Dundee 2020-2023, to facilitate local scrutiny.

The Committee agreed:-

- (i) to note, scrutinise and question the content of the report.

III DUNDEE LOCAL POLICING AREA QUARTERLY POLICE REPORT

There was submitted Report No 360-2025 by the Chief Superintendent providing information regarding the performance of Police Scotland.

The Committee agreed to note and scrutinise the operational report.

IV POLICY – COMMUNITY SAFETY AND ALARM RESPONSE TEAM

There was submitted Report No 332-2025 by the Executive Director of Neighbourhood Services, seeking approval on the Community Safety and Alarm Response Policy.

The Committee agreed:-

- (i) to note the report and approved the Community Safety and Alarm Response policy as detailed in Appendix 1 to the Report.

V TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 342-2025 by the Executive Director of City Development detailing tender received and requesting a decision thereon:-

- (a) INDIVIDUAL WINDOW REPLACEMENTS – BATCH 4

The Committee agreed to accept the offer from Construction Services in the sum of £533,415.80, together with allowances of £80,012.37, giving a total expenditure of £613,428.17.

VI VALEDICTORY – MICHELLE HARROW

The Convener on behalf of the Committee paid tribute to the contribution made by Michelle Harrow over her period of Service to Dundee City Council. Individual Members also made tribute to her service.

Ms Harrow replied on suitable terms.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 1st December, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Mark FLYNN
Stewart HUNTER
Ken LYNN

Lee MILLS
Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark Flynn, Convener in the Chair for Articles I and III to IX.

Bailie Willie Sawers, Depute Convener, in the Chair for Article II.

The minute of meeting of this Committee of 17th November, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Flynn declared an interest in the item of business at Article II of this meeting by virtue of being a member of the NHS Board and took no involvement in the discussion and withdrew from the Chamber during its consideration, whereupon the Chair was taken by Bailie Sawers, Depute Convener.

II NEONATAL INTENSIVE CARE UNIT (NICU), NINEWELLS HOSPITAL

This item was placed on the agenda at the request of Bailie Keenan who asked the Committee to agree to oppose any downgrading of the Neonatal Intensive Care Unit (NICU) at Ninewells Hospital.

Thereafter, Bailie Keenan seconded by Councillor Cruickshank moved:-

Dundee City Council strongly objects to the proposed down-grading of the services provided by the Neonatal Intensive Care Unit at Ninewells Hospital.

It is wholly unacceptable for parents with a newly born child who has complex medical needs, to have to consider the additional emotional upheaval of that care being delivered in Aberdeen, Glasgow or Edinburgh.

Council instructs the Chief Executive to write to the Chief Executive and the Board of NHS Tayside, Neil Gray MSP, Cabinet Secretary for Health along with the First Minister, John Swinney MSP firmly expressing Council's opposition to these proposals.

As an amendment Councillor Tolland seconded by Councillor Lynn moved that:-

Dundee City Council welcomes the improvements made to neonatal care across Scotland over the last 8 years. The implementation of the Best Start; 2017 recommendations have built strong, localised, family-centred care, centralising the voice of mothers in their journey to birth and motherhood. We

welcome the support and guidance of the neonatal charity, BLISS, who have offered support and guidance in these changes, helping NHS Scotland offer the best care for all newborn babies.

We ask the Chief Executive to write to NHS Tayside and Cabinet Secretary for Health & Social Care, Neil Gray MSP to offer further reassurance to families that the Ninewells Neonatal Care Unit will continue to offer local high-level care for most babies. For our sickest and smallest babies, however, highly specialised national intervention may be necessary to secure their best chances of survival and healthy development.

On a division there voted for and for the motion – Bailies Keenan, Wright, Macpherson, Roberts and Scott and Councillors Cruickshank, McHugh, Scullin, Shears, Coleman, Crichton and Duncan (12); and for the amendment - the Depute Convener, Lord Provost Campbell, Depute Lord Provost El-Nakla, Bailie Dawson and Councillors Anderson, Black, Cordell, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland (14); whereupon the amendment was carried and became the finding of the meeting.

III PROTECTING PEOPLE ANNUAL REPORT 2024/2025

There was submitted Report No 350-2025 by the Protecting People Committee Independent Chairs, presenting to the Committee the annual report published by the Protecting People Committees for the period 2024/2025.

The Committee agreed:-

- (i) to note the content of the annual report for the Dundee Protecting People Committees as detailed in Appendix 1 of the report;
- (ii) to note the progress made in developing an effective partnership response to the needs of at-risk children and adults during 2024/2025 as detailed in Section 4.2 of the report; and
- (iii) to note the challenges and priority areas for action identified across the annual reports for focus during 2025/2026 and beyond as detailed in Section 4.3 of the report.

IV CHIEF EXECUTIVES SERVICE PLAN 2023/2028 – MID YEAR PROGRESS REPORT FOR 2025/2026

There was submitted Report No 328-2025 by the Chief Executive, providing an update on the progress made so far during financial year 2025/2026 (Year 3) of the Chief Executive's Service Plan for 2023/2028.

The Committee agreed to note the progress summarised in Section 5.0 of the report and approved the detailed progress report attached as an Appendix to the report.

V CAPITAL EXPENDITURE MONITORING 2025/2026

There was submitted Report No 333-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2025/2030.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2025/2030.

VI REVENUE MONITORING 2025/2026

There was submitted Report No 343-2025 by the Executive Director of Corporate Services, providing an analysis of the 2025/2026 projected revenue outturn as at 30th September, 2025 and the impact on the Council's overall revenue budget position.

The Committee agreed:-

- (i) to note that as at 30th September, 2025, the General Fund was projecting an overall overspend for the year of £3.404m against the adjusted 2025/2026 Revenue Budget,

the impact this had on the Council's General Fund Balances and the actions being taken to address the forecast budget shortfall;

- (ii) to note the budget adjustments totalling £5.223m and detailed in the second column of Appendix A of the report and summarised in Appendix B of the report as adjustments to the previously approved Revenue Budget;
- (iii) to note that as at 30th September 2025 the Housing Revenue Account (HRA) was projecting an overspend of £2.600m against the adjusted HRA 2025/2026 Revenue Budget and the impact this had on the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to note the information included in Section 3.6 in relation to financial recovery and authorise the Executive Director of Corporate Services to continue to take actions to address forecast overspends with the objective of achieving a balanced budget; and
- (v) to note that as outlined in Section 3.3, the report did not reflect projections and costs associated with the Voluntary Severance and Early Retirement (VSER) scheme and these would be reflected in future monitoring reports.

VII CHIEF SOCIAL WORK OFFICER ANNUAL REPORT

There was submitted Report No 247-2025 by the Chief Social Work Officer, bringing forward for information the Chief Social Work Officer's Annual Report for 2024/2025, as detailed in Appendix 1 to the report.

The Committee agreed to note the content of the report and the Chief Social Work Officer's Annual Report for 2024/2025, which was attached to the report as Appendix I.

VIII DUNDEE INTEGRATION JOINT BOARD PERFORMANCE AND STRATEGIC PLANNING DEVELOPMENTS 2024/2025

There was submitted Report No 344-2025 by the Executive Director of Dundee Health and Social Care Partnership, informing the Committee of the publication of the Dundee Integration Joint Board's statutory Annual Performance Report 2024/2025, and of the key developments in relation to strategic planning for adult health and social care.

The Committee agreed to note the content of the report, including the achievements throughout 2024/2025 in the commissioning and delivery of integrated health and social care services as detailed in Sections 4.1.3 and 4.1.4 of the report.

IX DEVELOPING A WHOLE FAMILY SUPPORT APPROACH

There was submitted Report No 349-2025 by the Chief Executive, providing an overview of Whole Family Support (WFS) approach, including initial assessment of where this more focussed and integrated approach should be prioritised in Dundee.

The Committee agreed:-

- (i) to note the contents of the report and the WFS approach in principle;
- (ii) to officers engaging with communities in the East End and North East wards to develop this approach and how it should be coordinated; and
- (iii) to further updates being brought forward as the approach develops.

X AUDITORIUM HIRE DRUMGEITH COMMUNITY CAMPUS 2025/2026

There was submitted Agenda Note AN38-2025 reporting that the Committee was asked to approve the following rates to be applied for auditorium hire at Drumgeith Community Campus.

The Review of Charges outlined all terms and conditions for hiring Dundee City Council facilities, Committee Report 57-2025 Provisional Revenue Budget and Review of Charges refers. This was reviewed annually as part of the budget-setting process.

Drumgeith Campus opened to the public on Monday, 25th August 2025, and the auditorium is now available for hire. As the Drumgeith auditorium was a unique resource, offering conferencing, performance and event space, there was no direct equivalent in the Review of Charges agreed for 2025/26. This had necessitated bespoke arrangement being put in place for this resource.

Following local benchmarking with other similar events and conferencing spaces, it was proposed to set the following hourly rates:

- £100 for commercial hires
- £85 for standard hires
- £50 for concession hires

All Drumgeith Campus charges would be reviewed as part of the 2026/27 Review of Charges process and the auditorium would be included as part of that process.

The Committee agreed to the terms of the Note.

Mark FLYNN, Convener.

At a MEETING of the **CITY GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 1st December, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Kevin CORDELL
Mark FLYNN
Stewart HUNTER
Ken LYNN

Lee MILLS
Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK

Dorothy McHUGH
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 17th November, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations on interest.

II TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY LICENSING (SCOTLAND) ACT 2005

There was submitted report No 351-2025 by the Executive Director of City Development, detailing tenders received and requesting decision thereon.

(a) BRAEVIEW ACADEMY DEMOLITION

The Committee agreed to accept the offer from Dem-Master (Bathgate) in the sum of £724,779, together with allowances of £245,000, giving a total expenditure of £969,779.00.

Steven ROME, Convener.

At a MEETING of the **SCRUTINY AND AUDIT COMMITTEE** held remotely on 3rd December, 2025.

Present:-

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Jimmy BLACK

Stewart HUNTER

Lynne SHORT

The minute of meeting of the Scrutiny Committee of 24th September, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II EDUCATION SCOTLAND VISIT – ST PETER AND PAUL’S RC PRIMARY SCHOOL

There was submitted Report No 340-2025 by the Executive Director of Children and Families Service, informing on the findings of the Education Scotland His Majesty’s Inspectors (HMIS) of Education of St Peter and Paul’s RC Primary School in May 2025.

The Committee agreed:-

- (i) to note the content of the report.

III BI ANNUAL REPORT ON COMPLAINTS 2025/2026

There was submitted Report No 331-2025 by the Chief Executive on Complaints for 2025/2026, contained in Appendix 1 to the report and presenting an update on complaints handling performance between 1st April and 30th September 2025, showing trends in complaints performance over the recent years. The report showed how the Council continued to learn from complaints and presented results from the satisfactions survey issued to complainants on a quarterly basis.

The Committee agreed:-

- (i) to note the key performance indicators on complaints closed between 1st April 2025 and 30th September 2025, with trends from previous periods as outlined in Section 3 of the report;
- (ii) to note a summary of complaints about the Council received by and determined by the Scottish Public Services Ombudsman during 2024/2025 as outlined in Section 5 of the report;
- (iii) to note examples of the range and volume of transactions the Council had with customers and citizens as a context for the number of complaints as outlined in Section 7 of the report;
- (iv) to note examples of how complaints had been used to improve services as outlined in Section 8 of the report;
- (v) to note examples of compliments received about Council services as outlined in Section 9) of the report; and

- (vi) to note the results of the satisfaction survey sent to people who made complaints as outlined in Section 10 of the report.

IV OLYMPIA

On a reference to Article III of the minute of meeting of the City Governance Committee of 22nd September, 2025, wherein it was agreed to remit the report to this Committee for further consideration, there was submitted Report No 246-2025 by the Chief Executive relative to the above.

The Committee agreed to note the report by Burness Paull, Solicitors, regarding the closure of the Olympia Swimming and Leisure Centre in 2024 following £6.1m of capital investment by Dundee City Council as attached in Appendix 1 of the report.

V CITY PLAN FOR DUNDEE 2022/2032 – ANNUAL REPORT FOR 2024/2025

On a reference to Article III of the minute of meeting of the City Governance Committee of 27th October, 2025, wherein it was agreed to remit the report to this Committee for further consideration, there was submitted Report No 310-2025 by the Chief Executive relative to the above.

The Committee agreed

- (i) to note the progress made since the first report on the City Plan for Dundee 2022/2032 in October 2023;
- (ii) to note that the Strategic Leadership Groups would review performance indicators that had deteriorated and take measures to improve these going forward;
- (iii) to note that the Council Leadership Team had been remitted to monitor Dundee City Council's commitment and inputs to delivering actions supporting this plan.

VI INTERNAL AUDIT REPORTS

There was submitted Report No 339-2025 by the Chief Internal Auditor, submitting to the Committee a summary of the Internal Audit Reports finalised since the last Scrutiny Committee.

The Committee agreed to note the information contained within the report.

VII INTERNAL AUDIT PLAN UPDATE AND PROGRESS REPORTS

There was submitted Report No 340-2025 by the Chief Internal Auditor, providing an update on the progress towards delivering the 2025/2026 Internal Audit Plan; the audits from previous years' plans that were not complete in June 2025, and information about the number of open internal audit recommendations.

The Committee agreed:-

- (i) to note the progress with the Internal Audit Plan;
- (ii) to note progress with the implementation of agreed internal audit recommendations; and
- (iii) to note progress with the implementation of the Global Internal Audit Standards (GIAS) (UK Public Sector) action plan.

VIII EXTERNAL QUALITY ASSESSMENT OF INTERNAL AUDIT ARRANGEMENTS

There was submitted Report No 251-2025 by the Chief Internal Auditor, presenting the report and outcome from the recent External Quality Assessment (EQA) of the Council's Internal Audit arrangements against prescribed Internal Auditing Standards.

The Committee agreed to note the External Quality Assurance report and related EQA action plan at Appendices 1 and 2 of the report.

IX OTHER REPORTS RELEVANT TO THE REMIT OF THE SCRUTINY AND AUDIT COMMITTEE

There was submitted Report No 341-2025 by the Chief Internal Auditor, advising of reports submitted to Tayside Contracts, Tayside Valuation Joint Board, Tay Road Bridge Joint Board, and Tay Cities Regional Deal Joint Committee that were relevant to the work of the Scrutiny and Audit Committee.

The Committee agreed to note review the reports listed at Appendix 1 to the report.

Kevin KEENAN, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 4th December, 2025.

Present:-

COUNCILLORS

Jimmy BLACK
Kevin CORDELL
Stewart HUNTER

Roisin SMITH
George McIRVINE

Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 6th November, 2025 was held as read.

I DECLARATION OF INTEREST

Councillor Scullin declared an interest in relation to the item of business at Article VI(a) of this minute by virtue of the applicant being known to her in a personal capacity and took no part in the proceedings and withdrew from the meeting during its consideration.

II LICENSING SUB-COMMITTEE - MINUTE OF MEETING

The minute of meeting of the Licensing Sub-Committee held on 18th November, 2025 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

MARKET OPERATOR – FULL – NEW APPLICATION

No	Name	Address of Premises
1.	Hope Consulting Services (Scotland) Limited	Canvas Dundee at 71 Brewing, 1st Floor, 36-40 Bellfield Street

MARKET OPERATOR – TEMP – NEW APPLICATION

No	Name	Location	Date of Event
1.	Joanne MacFadyen	V&A Dundee, 1 Riverside Esplanade	28/11/2025 -30/11/2025

PUBLIC ENTERTAINMENT – FULL – NEW APPLICATION

No	Name	Location
1.	Kate Pickering	Grassy area to the north east of Broughty Castle, Castle Approach

PUBLIC ENTERTAINMENT – TEMPORARY – NEW APPLICATIONS

No	Name	Location	Date of Event
1.	Ace Community Events CIC	Menzieshill Church, & Charleston Dr between Dickson Avenue & Tweed Crescent	25/11/2025
2.	Broughty Ferry Traders Association	Brook Street, Gray Street & Fort Street, Broughty Ferry	20/11/2025

3.	Dundee City Council	City Square, Reform Street, High Street and Murraygate	16/11/2025
4.	Dundee Westfest	Millers Wynd Car Park & Perth Road, From Millers Wynd Car Park to Sinderins	27/11/2025
5.	Lochee Residents and Tenants Group	Lochee High St, Community Hub, Library, Parish and St Marys Church	26/11/2025
6.	Stobswell Forum SCIO	Baxter Park Pavilion and Area in Front, Baxter Park	11/12/2025
7.	Stobswell Forum SCIO	Malcolm Street Play Park, Malcolm Street	18/12/2025
8.	The Pet Food Store (Scotland) Limited	Grass Areas to the right and across from The Pet Food Store, Kilspindie Road	29/11/2025

SECOND HAND DEALER - NEW APPLICATION

No	Name	Address of Premises
1.	Tayview Motors Ltd	Yard, 7a Ogilvie Street

SKIN PIERCING & TATTOOIST - NEW APPLICATIONS

No	Name	Address of Premises
1.	Sarah Sunderland	Stewart Brothers Tattoo Co., Floor 2, 21 Dock Street
2.	Johanna Swankie	Devilicious Tattoo Studio, 55 Rosebank Street

STREET TRADER - NEW APPLICATION

No	Name	Address
1.	Ryan Smith	The Bonnie Beef Co., Unit 7, Nappers Mews, 17 Kirk Street

TAXI DRIVER - NEW APPLICATIONS

No	Name
1.	Dewan Margub Qureshe
2.	Shehbaaz Ahmed
3.	Polash Ahmed

WINDOW CLEANER - NEW APPLICATION

No	Name
1.	Craig Kear

(b) LATE HOUR CATERING – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Address
1	TH UK & Ireland Limited	Tim Hortons, New Craigie Retail Park

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. There was submitted a letter of information from Building Control. The Committee gave consideration to the content of the letter. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from Building Control Manager and the Legal Officer, the Committee agreed to grant the application, subject to Building Control issues being resolved.

(c) SECOND HAND DEALER – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Address
1	Barnstormers Ltd	Unit A, 44 West Henderson's Wynd

The Committee noted that this application had been withdrawn from consideration.

(d) TAXI DRIVER'S LICENCE - NEW APPLICATIONS

There was submitted the undernoted application.

No	Name
1	Rukhsar Hussain

The Committee noted that the applicant had failed to submit his medical, pass street knowledge test, hand in SVQ and name the Operator in the prescribed time. Having heard from the applicant and the Legal Officer, the Committee agreed that the application be considered incompetent.

(e) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Address
1	Suri Dundee Limited	Mid Craigie Road

The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Stuart Samson OP737 and the Directors of Suri Dundee Limited were Stuart Samson and Muhammad Uzair Makda. There were no objections to the application. Having heard from the applicant and the Legal Officer, the Committee agreed that the application be granted subject to the vehicle passing all necessary tests.

2	M&A Taxis Ltd	375 Blackness Road
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The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Stuart Samson OP499 and the Directors of M&A Taxis Ltd were Robert Costello and Muneer Khan Noori. There were no objections to the application. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to the vehicle passing all necessary tests.

3	OP615E Ltd	Charles Bowman Avenue
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The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Gary Murray OP615 and the Directors of OP615E Ltd were Gary Murray and Scott Walker. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to the vehicle passing all necessary tests.

(f) TAXI OPERATOR REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the below request.

No	Name	Address
1	Crysta Ltd	39 Coupar Angus Road

The Committee gave consideration to the request. Having heard from the applicant on their own behalf and the Legal Officer, the Committee agreed to grant a 28 day extension and to bring back the matter to the meeting of the Licensing Committee to be held on 8th January, 2026 if the suitable vehicle had not been procured and passed all necessary tests.

III HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATION – DELEGATED

The Committee noted that the undernoted application had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Fife Future Investments Ltd	Easylets Ltd	20 Daniel Terrace

(b) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	John D Aird	John D Aird	8 McGill Street

The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant on their own behalf, the Private Sector Services Manager, the Building Control Manager and the Legal Officer, the Committee agreed that the application be deferred to the meeting of the Licensing Committee on 29th January, 2026 to allow the applicant to resolve all outstanding requirements.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT TERM LET – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Myriam Kabu	Mariam Kabu	Flat 25, 101 Clepington Road
2	AO Investments 1 Ltd	AO Investments 1 Ltd	G/O, 164 Long Lane
3	Susan Docherty	Susan Docherty	Flat 6, Quayside Mews

(b) SHORT TERM LET – NEW APPLICATION

There were submitted the below applications.

No	Name	Person Responsible	Address
1	Sebastion & Co Estate Ltd	Orion Vacation Homes Ltd	10 Wallacetown Court

Reference was made to Article V(b) of the minute of meeting of this Committee held on 19th June, 2025, wherein it was agreed that the application be granted and bring back in 6 months for an update.

Reference was made to Article V(c) of the minute of meeting of this Committee held on 22nd May, 2025, wherein it was agreed that the application be granted and bring back in 6 months for an update. The original letters of objection from members of the public were submitted. The Committee gave consideration to the content of the letters. Thereafter, having heard from an objector, agent on behalf of the applicant, the Private Sector Services Manager and the Legal Officer, the Committee agreed that no further action be taken.

Reference was made to Article V(c) of the minute of meeting of this Committee held on 22nd May, 2025 wherein it was agreed that the application be granted and bring back in 6 months for an update. The original letters of objection from members of the public were submitted. The Committee gave consideration to the content of the letters. Thereafter, having heard from the Private Sector Services Manager and the Legal Officer, the Committee agreed that no further action be taken.

VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982

Reference was made to Article VI(a) of the minute of this meeting held on 25th April, 2024, wherein it was agreed that the application be granted subject to the applicant submitting all relevant documents to the satisfaction of the Licensing Department and to recall the application to a future meeting of this Committee for an update once J K had held a Taxi Driver's Licence for a period of six months. The original letter of representation from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed no further action be taken.

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable, a representative on behalf of the applicant and the applicant, the Committee agreed that the application be granted subject to the applicant submitting all relevant documents to the satisfaction of the Licensing Department and to recall the application to a future meeting of this Committee for an update upon renewal of the licence.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARING

No Name

1 D F

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 18th November, 2025, wherein it was agreed that a suspension hearing be held in due course in relation to the fitness of D F to be the holder of a Taxi Driver's Licence and that in the meantime the licence be suspending with immediate effect. The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant's legal representative. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed to recall the suspension of the licence and call the matter back for a further hearing once court proceedings had concluded.

VII GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT TERM LET – REQUEST FOR HEARING

No Name

1 A M

The Committee noted that information had been submitted by the Private Sector Services in relation to the holder of a Short Term Let licence. The Committee gave consideration to the content of the information provided. Thereafter, having heard from the Private Sector Service Manager and the Legal Officer, the Committee agreed that a hearing be held in due course in relation to the fitness of A K as indicated in the note to hold a Short Term Let licence.

Stewart Hunter, CONVENER.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 18th November, 2025.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor George McIRVINE

Councillor Stewart HUNTER, Depute Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Depute Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

Councillor Smith declared an interest in the item of business at Article II(a) by virtue of knowing the applicant.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of D F during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and having given consideration to the advice of the Legal Officer, the Sub-Committee agreed that a suspension hearing be held in due course in relation to the fitness of D F to be the holder of a Taxi Driver's Licence and that in the meantime the licence be suspended with immediate effect.

Stewart HUNTER, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 11th December, 2025.

Present:-

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Stewart HUNTER

Roisin SMITH
Georgia CRUICKSHANK

George McIRVINE
Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 20th November, 2025 was held as read.

I PREMISES LICENCE – REQUEST FOR REVIEW

In accordance with Schedule 3, Paragraphs 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by 1st October each year. The Licensing Department, by law, have to send a reminder letter out before the annual fee is due. This letter was sent out to the registered address of the premises or their legal agent during August 2025. If people had failed to pay by 1st October, 2025, then a second letter reminding them to pay immediately was sent out. Licensing Standards Officers contacted premises who had still failed to pay.

The Board agreed to hold Premises Review Hearings in respect of the undernoted premises:-

- (i) Bens Bar, 4/6 Arbroath Road
- (ii) Discovery Beers and Food, Unit 6, Queens Hotel Building
- (iii) Polepark Bar, 22/28 Polepark
- (iv) The Small Town Club, Upper Floor, 3 Session Street

Stewart HUNTER, Convener.