

City Chambers  
DUNDEE  
DD1 3BY

30th May, 2025

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 9th June, 2025 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link [www.dundee.gov.uk/live](http://www.dundee.gov.uk/live) or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at [committee.services@dundee.gov.uk](mailto:committee.services@dundee.gov.uk).

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business  
(so far as known at the time of issuing this notice)

## 1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

## 2 MINUTES

1. Minute of Local Review Body dated 11th March, 2025, page 1.
2. Minute of Licensing Committee dated 27th March, 2025, page 3.
3. Minute of Licensing Board dated 17th April, 2025, page 20.
4. Minute of City Council dated 21st April, 2025, page 22.
5. Minute of Climate, Environment and Biodiversity Committee dated 21st April, 2025, page 24.
6. Minute of Fair Work, Economic Growth and Infrastructure Committee dated 21st April, 2025, page 25.
7. Minute of City Governance Committee dated 21st April, 2025, page 30
8. Minute of Scrutiny Committee dated 23rd April, 2025, page 42.
9. Minute of Licensing Committee dated 24th April, 2025, page 45.
10. Minute of Children, Families and Communities Committee dated 12th May, 2025, page 57.
11. Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 12th May, 2025, page 59.
12. Minute of City Governance Committee dated 12th May, 2025, page 61.

13. Minute of Licensing Board dated 15th May, 2025, page 65.
14. Minute of Planning Committee dated 19th May, 2025, page 67.

At a MEETING of the **LOCAL REVIEW BODY** held remotely 11th March, 2025.

Present:-

Bailie Will DAWSON  
Councillor Stewart HUNTER  
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II MINUTES OF MEETINGS OF 10TH DECEMBER, 2024 AND 14TH JANUARY, 2025**

The minutes of meetings of 10th December, 2024 and 14th January, 2025 were submitted and approved.

## **III LOCAL PLANNING REVIEW LRB01/2025**

PLANNING APPLICATION 23/00633/FULL - CHANGE OF USE TO SHORT-TERM LET (RETROSPECTIVE) - 1/2, 11 JANEFIELD PLACE, DUNDEE

There was submitted Agenda Note AN9-2025 giving details of a request for a review of planning permission for Change of Use to Short-Term Let (Retrospective) - 1/2, 11 Janefield Place, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had raised some matters which were not before the Appointed Officer when the application was submitted. Some of the matters raised were not relevant therefore would not fall to be considered by the Local Review Body, namely the applicant's Freedom of Information requests, comparing Planning and Licensing regimes, and the comparison and examination of other planning decisions in relation to similar matters. The applicant also mentioned a Short-Term Letting policy however Planning have confirmed that Dundee City Council does not have such a policy.

The Local Review Body considered the documentation submitted, and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review reversed the determination of the Appointed Officer and approved application 23/00633/FULL.

## **IV LOCAL PLANNING REVIEW LRB02/2025**

PLANNING APPLICATION 24/00332/FULL - ERECTION OF DWELLING HOUSE - GARDEN GROUND TO REAR OF, 182 LONG LANE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN10-2025 giving details of a request for a review of planning permission for Erection of Dwelling House - Garden Ground to Rear of, 182 Long Lane, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision. However, in further representations submitted by Broughty Ferry Community Council

reference was made to previous applications submitted in respect of this site. Members noted that whilst the previous site history could be a material consideration, every application should be determined on its own merit.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit. (Subsequently arranged for 3rd April, 2025).

## **V LOCAL PLANNING REVIEW LRB03/2025**

PLANNING APPLICATION 24/00497/FULL - ERECTION OF HOUSE - GARDEN GROUND AT 33 RERES ROAD, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN11-2025 giving details of a request for a review of planning permission for Erection of House - Garden Ground at 33 Reres Road, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit. (Subsequently arranged for 3rd April, 2025).

## **VI LOCAL PLANNING REVIEW LRB04/2025**

PLANNING APPLICATION 23/00645/FULL - CHANGE OF USE TO SHORT-TERM LET (RETROSPECTIVE) - 2/1 AND 3/1, 9 BLACKNESS AVENUE, DUNDEE

There was submitted Agenda Note AN12-2025 giving details of a request for a review of planning permission for Change of Use to Short-Term Let (Retrospective) - 2/1 and 3/1, 9 Blackness Avenue, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision. However, the Legal Adviser advised the Local Review Body that there was information in the Notice of Review regarding the make-up of the tenement, in particular that there were Houses in Multiple Occupation (HMOs) in the block. The Local Review Body noted that this information could be considered relevant to the amenity at this location and agreed that further information should be sought from the Appointed Officer as to their awareness of the HMOs in the tenement and the effect this may have had on their decision.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit (Subsequently arranged for 3rd April, 2025) and agreed to seek comments from the Appointed Officer regarding the presence of HMOs within the tenement.

Will DAWSON, Chair.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 27th March, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

COUNCILLORS

Stewart HUNTER  
Roisin SMITH

George McIRVINE  
Wendy SCULLIN

Pete SHEARS  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 20th March, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II LICENSING SUB-COMMITTEE – MINUTES OF MEETINGS**

The minutes of meetings of the Licensing Sub-Committee held on 20th February, 2025, 26th February, 2025, 27th February, 2025, 6th March, 2025, 10th March, 2025 and 11th March, 2025 were submitted and noted, copies of which are attached to this minute as Appendices I, II, III, IV, V and VI.

## **III CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

#### **ANIMAL BOARDING - NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	The Funky Pet Boutique Limited	Brook Street Barkers, 82 Brook Street

#### **BREEDING ESTABLISHMENT – NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	Shauni E Piggott	Lochessie, 109 Lorne Street

#### **PUBLIC ENTERTAINMENT – NEW APPLICATION FULL**

<b>No</b>	<b>Name</b>	<b>Location</b>	<b>Date of Event</b>
1	Katrina Hunter	Broughty Ferry Beach	Full

#### **PUBLIC ENTERTAINMENT – NEW APPLICATION TEMPORARY**

<b>No</b>	<b>Name</b>	<b>Location</b>	<b>Date of Event</b>
1	Derby Bar Inc Ltd	Ardler Complex	29.03.2025

**TAXI DRIVER - NEW APPLICATIONS****No      Name**

- 1      Patrick Reilly
- 2      Jazam Rashid
3.      Raymond Soutar
4.      Billal Elahi
5.      Uwais Asghar
6.      Muhammad Hassaan Asghar
7.      Mohamed Mainida
8.      Muhammad R Yasin

**(b)                      PUBLIC ENTERTAINMENT RENEWAL APPLICATION**

There was submitted the undernoted application.

**No      Name****Address of Premises**

- |   |                |  |
|---|----------------|--|
| 1 | Thomas McMahon | Top Dog Sports Bar, 140b West Marketgait |
|---|----------------|--|

There was submitted a letter of objection from Building Control. The Committee gave consideration to the letter. Thereafter, having heard from the Legal Officer, the Building Control Manager, the applicant and a representative of the applicant, the Committee agreed that the application be refused.

**(c)                      SECOND HAND DEALER - NEW APPLICATION**

There was submitted the undernoted application.

**No      Name****Address of Premises**

- |   |                 |                                      |
|---|-----------------|--------------------------------------|
| 1 | Jennifer Gowans | Jentiques 109-111 High Street Lochee |
|---|-----------------|--------------------------------------|

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that comments had been submitted from Building Control relevant to the application. The Committee have consideration to the content of the letter from Building Control. Thereafter, having heard from the Legal Officer and the Building Control Manager, the Committee agreed that the application be considered incompetent.

**(d)                      TAXI DRIVER - NEW APPLICATIONS**

There was submitted the undernoted application.

**No      Name**

- |   |                |
|---|----------------|
| 1 | Shahbaz Akhtar |
|---|----------------|

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, Taxi Driver Medical, SVQ, UTRN and provide the name of the operator within the prescribed time. There were no objections to this application. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. Thereafter having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(e) **TAXI OPERATOR – REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE**

There were submitted the undernoted requests.

1 City Centre Cabs Dundee Ltd

The Committee noted that this request had been withdrawn.

2 Hawkhill Taxi Company Ltd

The Committee noted that this request had been withdrawn.

3 Azhar Awan

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed to grant a further extension until 24th April, 2024 and further advised the application to make contact with the Licensing Team in this regard should he require any further guidance.

4 Mohammed Yakoob

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be refused.

**IV CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

(a) **SHORT-TERM LETS – UPDATE**

There was submitted the undernoted applications.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Kinship Investments	Ann McMahon	Flat 17, Taypark, 30 Dundee Road

Reference was made to Article V(a) of the minute of meeting of this Committee held on 5th September, 2024. Thereafter, having heard from the Legal Officer, licence holder and the Private Sector Services Manager, the Committee agreed that no further action be taken.

2	West Development Properties Ltd	Clark Anderson Properties Ltd	28 West Queen Street
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Reference was made to Article V(a) of the minute of meeting of this Committee held on 5th September, 2024. Thereafter, having heard from the Legal Officer, licence holder and the Private Sector Services Manager, the Committee agreed that no further action be taken.

3	Kasa Properties Ltd	Casa Fresa Ltd	1/2, 333 Brook Street
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Reference was made to Article V(a) of the minute of meeting of this Committee held on 5th September, 2024. Thereafter, having heard from the Legal Officer, licence holder and the Private Sector Services Manager, the Committee agreed that no further action be taken.

## **V HOUSING (SCOTLAND) ACT 2006**

### **(a) HOUSES IN MULTIPLE OCCUPATION - DELEGATED**

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Astragal Holdings Ltd	DJ Alexander	G/2, 17 Bellefield Street
2	Dawid, Aleskander & Grazyna Srokowski	Harland UK Ltd t/a Premier Property Mngt	14B Fleuchar Street
3	Fine Nest Property Ltd	Fine Nest Property Ltd	Flat 4, Hillbank Halls, 1 Constitution Street
4	JA Lambert Properties Ltd	DJ Alexander	Flat 20, High Mill High Mill Court
5	Branch LV Ltd	Easylets Ltd	1/1, 35 Blackness Avenue
6	Barowski & Partners Ltd	Arcproperty Management & Lettings Ltd	2/2, 2 Morgan Place

### **(b) HOUSES IN MULTIPLE OCCUPATION – VARIATIONS**

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Address</b>
1	THE IRON BRIDGE TRUST.	(1/0) 13 PITFOUR STREET
2	NORTH LETHAM LIMITED.	(1/0) 25 OGILVIE STREET
3	PAUL ANDREW GARDNER	(1/0) 337 STRATHMORE AVENUE
4	EUAN GEORGE ALEXANDER ALLAN	(1/0) 95 PEDDIE STREET
5	MARK DAVID EDMOND	(1/1) 2 BAXTER PARK TERRACE
6	FIONA GRANT	(1/1) 207 PERTH ROAD
7	EUAN GEORGE ALEXANDER ALLAN	(1/1) 4 MORGAN STREET
8	BROAD PROPERTY INVESTMENTS LIMITED	(1/1) 5 BAXTER PARK TERRACE
9	JANE SINCLAIR WILLIAMSON DIACK	(1/1) 5 MORGAN PLACE
10	NEIL VERNON GOODLEY and JACQUELINE GOODLEY	(1/1) 59 LYON STREET
11	IAN SAMUEL SOLLEY and MAIREAD BERNADETTE SOLLEY	(1/1) 59 STRATHMARTINE ROAD
12	SIMON EDWARD SCARR	(1/1) 6 BAXTER PARK TERRACE
13	ROBERT SHAUN PRINGLE	(1/2) 157 STRATHMARTINE ROAD
14	7GREENLEAF LIMITED.	(1/2) 246 PERTH ROAD
15	GARY THOMAS WARDALL and LYNNE CRIGHTON WARDALL	(1/2) 29 MORGAN STREET
16	URAI ORGAN and TIMOTHY NICHOLAS ORGAN	(1/2) 5 BLACKNESS AVENUE
17	THE IRON BRIDGE TRUST.	(1/2) 51 DURA STREET
18	ROBERT SHAUN PRINGLE	(1/2) 7 CONSTITUTION STREET
19	ABHISHEK GAUR	(2/0) 337 STRATHMORE AVENUE
20	NOMAGALIX LIMITED.	(2/0) 66 PEDDIE STREET
21	NICHOLAS JAMES DENT	(2/0) 87 STRATHMARTINE ROAD
22	BANZIES LTD.	(2/1) 12 MORGAN PLACE
23	THE IRON BRIDGE TRUST.	(2/1) 2 MORGAN PLACE
24	DAWN ANITA FLETCHER and MARK WARWICK ANTHONY FLETCHER	(2/1) 246 PERTH ROAD
25	T & R ADAMS INVESTMENTS LIMITED	(2/1) 35 SEYMOUR STREET
26	SELST PROPERTY LIMITED	(2/1) 71 ALBERT STREET
27	SANGKARAN RATNAM and RINA JULIAWATI BINTI SAMSUDIN	(2/2) 246 PERTH ROAD
28	TANYA ELIZABETH RONALDSON and TREVOR THRALE	(2/2) 32 CASTLE STREET



29	ANDREW KEITLEY	(2/2)	45 DURA STREET
30	RUTH BAILEY and MARK ANDREW BAILEY	(2/2)	5 BAXTER PARK TERRACE
31	RANDMORE LIMITED	(2/2)	51 DURA STREET
32	CHERYL MARGARET STEWART and GORDON ANDREW STEWART	(2/2)	6 MITCHELL STREET
33	MARK STEPHEN GRAY and ROSENA ALI	(2/2)	7 BELLEFIELD AVENUE
34	JULIE ROBERTSON	(2/2)	7 ELLEN STREET
35	MICHAEL WILLIAM CANBY	(3/0)	19 UNION PLACE
36	NORTH LETHAM LIMITED	(3/0)	66 PEDDIE STREET
37	HOEKHUIS LTD	(3/0)	7 BALMORE STREET
38	JANICE AI LIN LOH	(3/1)	27 CRICHTON STREET
39	ALEXANDER DAVID & CO (SCOTLAND) LTD	(3/1)	275 BLACKNESS ROAD
40	THE IRON BRIDGE TRUST	(3/1)	5 MALCOLM STREET
41	JOHN NEWLING CLOAKE and MARY EBA CLOAKE	(3/2)	275 BLACKNESS ROAD
42	SHEILA MARY KIRKWOOD	(3/2)	32 CASTLE STREET
43	BETHANY ROSE DEAR	(3/2)	32 SEAGATE
44	ELLIOTT FAMILY INVESTMENTS LIMITED	(3/2)	4 GOWRIE STREET
45	HOEKHUIS LTD	(3/2)	7 BLACKNESS AVENUE
46	PETER BRENDON HERD and KIM HERD	(3/2)	9 BAXTER PARK TERRACE
47	JAMES STEVENSON	(3/2)	9 BLACKNESS AVENUE
48	LYNNE FINNERTY	(4/1)	12 WHITEHALL CRESCENT
49	AMY MUNRO and IAN WILLIAM MUNRO	(4/1)	74 COMMERCIAL STREET
50	JULIE ROBERTSON	(4/1)	93 ARBROATH ROAD
51	CITY LIFE VENTURES LIMITED	(5/1)	45 COMMERCIAL STREET
52	J & B WEIR INVESTMENTS LIMITED	(FLAT 4)	153A PERTH ROAD
53	BRIAN AIRD MCMILLAN and IAIN HAIG MAUDSLEY	(FLAT 4)	33 COWGATE
54	CLAIRE MUNRO and STEVEN JAMES MUNRO	(FLAT A)	24 CONSTITUTION ROAD
55	COLETTE SUZANNE FIGES	(FLAT B)	69 CONSTITUTION ROAD
56	EJH MCBRIDE LIMITED.	(FLAT D)	24 CONSTITUTION ROAD
57	MARY PATRICIA DEBORAH KEITLEY and SIMON HOWARD KEITLEY and ANDREW KEITLEY	(FLAT E)	72 BELL STREET
58	DAVID SIMPSON	(FLAT J)	13 DUDHOPE STREET
59	URAI ORGAN and TIMOTHY NICHOLAS ORGAN	(G/1)	4 MITCHELL STREET
60	ARTROYD SECURITIES LIMITED	(G/1)	6 BELLEFIELD AVENUE
61	KENNETH JAMES FAULDS	(G/2)	15 FOREBANK ROAD
62	ASTRAGAL HOLDINGS LTD	(G/2)	17 BELLEFIELD AVENUE
63	CHRISTINE JANE INGRAM	(G/2)	229 PERTH ROAD
64	GRANT AND MCLAREN LTD	(FLAT 2)	TAYVIEW FLATS, 12 DOCK STREET
65	MALCOLM MACPHERSON	(FLAT 19)	ROYAL APARTMENTS, 15 UNION STREET
66	JACQUELINE GOODLEY and NEIL VERNON GOODLEY	(2/1)	KIMBERLEY BUILDINGS, 38 WHITEHALL STREET
67	DAWN ANITA FLETCHER and MARK WARWICK ANTHONY FLETCHER	(2/1)	GARLAND PLACE, 8 BARRACK ROAD
68	JOHN STEPHEN REID MARSHALL and BARBARA ANN MARSHALL		11 LARCH STREET
69	RACHEL WHITE		11C CARDEAN STREET
70	SCOTT JAMES O'DONNELL		13A ST PETER STREET
71	ANDREW NIGEL FAIR		17F CONSTITUTION STREET
72	JANE CATHERINE WHITTLE and ANDREW DONALD MCRAE		201 ALBERT STREET
73	RINA JULIAWATI BINTI SAMSUDIN and SANGKARAN RATNAM		21C UNION PLACE
74	IAN KILDAY		21D UNION PLACE

75	CITY LIFE VENTURES LIMITED		22 PEDDIE STREET
76	IFRMS LIMITED		22C VICTORIA STREET
77	ROSS JAY SABBERTON and SUSANA GONZALEZ GARCIA		234 PERTH ROAD
78	DAWN ANITA FLETCHER and MARK WARWICK ANTHONY FLETCHER		23C UNION PLACE
79	JOHN MCLAREN HART		25D UNION PLACE
80	BOOBOO PROPERTIES LIMITED		273 BLACKNESS ROAD
81	IAN KILDAY		2A LAMBS LANE
82	GARTH LORIMER TURNER and SARAH ELLEN LORIMER TURNER		350 PERTH ROAD
83	ALDEN MACDONALD PROPERTIES LIMITED		35A MILNBANK ROAD
84	GAVIN RICHARD SMYTH		37 PLEASANCE COURT
85	YASMIN NABI		39 ST ANDREWS STREET
86	7GREENLEAF LIMITED		42B ROSEANGLE
87	BRITTANY RICHARDSON LIMITED		46D DUDHOPE CRESCENT ROAD
88	PAUL MAYNARD EVANS		48B ALBERT STREET
89	DAVID JAMES BENNETT and SARAH ELIZABETH BENNETT		8 ST MARY PLACE
90	ROBERT SHAUN PRINGLE		84F BROUGHTY FERRY ROAD
91	MARIA SIMONETTE ONG BRICE		8A LABURN STREET
92	SAMANTHA JANE MILLER and ANTONY PAUL SMITH		9F ELLEN STREET
93	JA LAMBERT PROPERTIES LIMITED	FLAT 20	HIGH MILL, HIGHMILL COURT
94	LYNSEY THOMAS CONSULTING LTD	(1/1)	1 FORDS LANE
95	CITY LIFE VENTURES LIMITED	(2/1)	1 GOWRIE STREET
96	JONATHAN DAVID EWINGTON	(1/1)	1 GRAHAM PLACE
97	NORTH LETHAM LIMITED	(2/3R)	1 GRAHAM PLACE
98	JOHN DOMINIC DENTON and JENNIFER RUTH DENTON	(2/1)	1 VICTORIA ROAD
99	MARIA SIMONETTE ONG BRICE	(2/2)	1 WEST BELL STREET
100	RACHEL JUSTINE FALCIOLA and PAUL ANTONY FALCIOLA	(4/1)	10 WHITEHALL STREET
101	RANDMORE LIMITED	(G/2)	11 BAXTER PARK TERRACE
102	DAWN ANITA FLETCHER and MARK WARWICK ANTHONY FLETCHER	(A/1)	11 MORGAN STREET

## **VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

### **(a) SHORT-TERM LETS – DELEGATED**

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	By Chance Ltd	Grant Mullholland	4C Queen Street
2	Muhammad Khaliq	Sunrise Short Stays Ltd	11 Baffin Terrace

### **(b) SHORT-TERM LETS – VARIATIONS**

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	James Thornton & Stacey Brown	Clark Anderson Properties	36D Castle Street
2	James Fung	Julia Kasprzak	94 Seagate
3	Abdul Rashid	Sunrise Short Stays Ltd	3/1, 63 Dens Road

4 Abdul Rashid

Sunrise Short Stays Ltd

62 Clepington Court

**The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

**VII CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

**(a) SHORT-TERM LETS – UPDATE**

There was submitted the undernoted application.

**No Name**

1 H G

Reference was made to Article V(a) of the minute of the meeting of this Committee held on 5th September, 2024. The Committee noted that the original letter of representation from the Police Scotland was submitted. The Committee gave consideration to the content of the letter. The Committee noted that the original letter of representation from the Private Sector Services Unit was submitted. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the applicant, the Legal Officer, Police Scotland and the Private Sector Services Manager, the Committee agreed that no further action be taken.

**VIII CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

**(a) PUBLIC ENTERTAINMENT - NEW APPLICATION**

There was submitted the undernoted application.

**No Name**

1 C H

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to submit her UTRN, certificate of compliance and valid PLI in the prescribed time. The Committee noted that a letter had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee further noted that Police Scotland had withdrawn their letter. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

**(b) TAXI DRIVER'S LICENCE – NEW APPLICATIONS**

There was submitted the undernoted application.

**No Name**

1 B C

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant was still required to pass the street knowledge test, submit a medical, SVQ, UTRN and name an operator. The Committee noted a letter of objection had been received from Police Scotland. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed to defer the application until 24th April, 2024 to allow the applicant to be present.

2 D S

Reference was made to Article VI(b) of the minute of the meeting of this Committee held on 27th March, 2025, wherein the Committee agreed to defer the application to allow for an updated letter from Police Scotland. The Committee noted that a letter had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, after hearing from the applicant, the Legal Officer and a representative of the Chief Constable, the Committee agreed to grant the application for a period of 3 months and recall the matter for an update at a future Licensing Committee.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

**No Name**

1 S A

The original letter of representation from the Licensing Standards Officer was submitted. The Committee gave consideration to the content of the letter. The Committee noted that a letter had been received from the licence holder. The Committee also gave consideration to the content of the letter. Thereafter, having heard from the Licence Holder, a representative on behalf of the Licence Holder, the Licensing Standards Officer, and the Legal Officer, the Committee agreed that the Taxi Driver's Licence held by S A be revoked with immediate effect.

2 C G

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 26th February, 2025, wherein it was agreed that the Taxi Driver's Licence held by C G be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of C G to be the holder of a Taxi Driver's Licence. The original letter of representation from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the licence holder, the licence holder, a representative on behalf of the Chief Constable, the Legal Officer, the Committee agreed that the Taxi Driver's Licence held by C G be revoked with immediate effect.

3 M M

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 6th March, 2025, wherein it was agreed that the Taxi Driver's Licence held by M M be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of M M to be the holder of a Taxi Driver's Licence. The original letter of representation from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the licence holder, the licence holder, a representative on behalf of the Chief Constable, the Legal Officer, the Committee agreed that M M be issued with a final written warning as to their conduct during the currency of their Taxi Driver's Licence.

4 Z Z

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 20th February, 2025, wherein it was agreed that the Taxi Driver's Licence held by Z Z be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of Z Z to be the holder of a Taxi Driver's Licence. The original letter of representation from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the Licence Holder, a representative on behalf of the Chief Constable, the Legal Officer, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 24th April, 2025, to allow the Licence Holder to be present and continue the suspension of this licence until then.

## (d) TAXI OPERATOR'S LICENCE - SUSPENSION HEARING

**No      Name**

1      E D

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 27th February, 2025, wherein it was agreed that the Taxi Operator's Licence held by E D be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of E D to be the holder of a Taxi Operator's Licence. The original letter of representation from the Licensing Standards Officer was submitted. The Committee gave consideration to the content of the letter. The Committee noted that a letter had been received from the Licence Holder. The Committee also gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the Licence Holder, the Licensing Standards Officer and the Legal Officer, the Committee agreed that E D be issued with a verbal warning as to their conduct during the currency of their Taxi Operator's Licence.

2      M B

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 10th February, 2025, wherein it was agreed that the Taxi Operator's Licence held by M B be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of M B to be the holder of a Taxi Operator's Licence. The original letter of representation from the Licensing Standards Officer was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the licence holder, the Licensing Standards Officer and the Legal Officer, the Committee agreed that M B be issued with a verbal warning as to their conduct during the currency of their Taxi Operator's Licence.

3      T T

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 11th February, 2025, wherein it was agreed that the Taxi Operator's Licence held by T T be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of T T to be the holder of a Taxi Operator's Licence. The original letter of representation from the Licensing Standards Officer was submitted. The Committee gave consideration to the content of the letter. The Committee noted that a letter had been received from the licence holder. The Committee also gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the Licence Holder, the Licensing Standards Officer and the Legal Officer, the Committee agreed that E D be issued with a final written warning as to their conduct during the currency of their Taxi Operator's Licence.

## (e) TAXI OPERATOR – REQUEST FOR VARIATION

**No      Name**

1      K L

There was submitted a request for variations from K L in relation to his Taxi Operator's Licence. The Committee gave consideration to the grounds of the application, together with supporting information, submitted from the PAM Group. Thereafter, having heard from the Legal Officer, the Committee agreed that the request for variation be refused.

(f) TAXI OPERATOR – REQUEST FOR EXTENSIONS OF TIME TO PLACE VEHICLE ON SERVICE

No	Name
1	K L

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. The Committee, having heard from the Legal Officer, agreed to grant an extension of time to place a vehicle on service to 24th April, 2025 and bring back the request for an update.

(g) TAXI DRIVER - UPDATE

No	Name
1	V K

Reference was made to Article VI(b) of the minute of meeting of the Licensing Committee of 1st February, 2024, wherein it was agreed to grant the application and bring it back for an update in 6 months. The original letter of representation from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the Chief Constable and the Legal Officer, the Committee agreed that no further action be taken.

(h) PRIVATE HIRE OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No	Name
1	G A

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider G As fitness to hold a Private Hire Operator Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

2	N A
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There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider N As fitness to hold a Private Hire Operator Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

3	M Z
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There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M Z's fitness to hold a Private Hire Operator Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

(i) TAXI OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No	Name
1	R A

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed

that a hearing to consider R A's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

2        G G

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider G Gs fitness to hold a Taxi Operators Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

3        M K

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M Ks fitness to hold a Taxi Operators Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

4        G M

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider G Ms fitness to hold a Taxi Operators Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

5        M Y

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M M Ys fitness to hold a Taxi Operators Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

Stewart HUNTER, Convener.

## APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 20th February, 2025.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### **I DECLARATION OF INTEREST**

There were no declarations of interest.

### **II CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### **(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from Police Scotland relative to the alleged conduct of Z Z during the current of their Taxi Driver Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by Z Z be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of Z Z to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.



## APPENDIX II

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 26th February, 2025.

Present:-

Councillor Stewart HUNTER  
 Bailie Willie SAWERS  
 Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### **I                    DECLARATION OF INTEREST**

There were no declarations of interest.

### **II                    CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### **(a)                    TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of C G during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by C G be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of C G to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

### **APPENDIX III**

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 27th February, 2025.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

#### **I                      DECLARATION OF INTEREST**

There were no declarations of interest.

#### **II                      CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

##### **(a)                      TAXI OPERATORS LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from the Licensing Standards Officer relative to the alleged conduct of E D during the currency of their Taxi Operator's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Licensing Standards Officer and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Operator's Licence held by E D be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of E D to be the holder of a Taxi Operator's Licence.

Stewart HUNTER, Convener.

## **APPENDIX IV**

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 6th March, 2025.

Present:-

Councillor Stewart HUNTER  
Deputy Lord Provost Kevin CORDELL  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### **I                      DECLARATION OF INTEREST**

There were no declarations of interest.

### **II                      CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### **(a)                      TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of M M during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by M M be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of M M to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

## **APPENDIX V**

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 10th March, 2025.

Present:-

Councillor Stewart HUNTER  
Deputy Lord Provost Kevin CORDELL  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### **I                      DECLARATION OF INTEREST**

There were no declarations of interest.

### **II                      CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### **(a)                      TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from a Licensing Standards Officer relative to the alleged conduct of M B during the currency of their Taxi Operator's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of a Licensing Standards Officer and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Operator's Licence held by M B be suspended with immediate effect until testing has taken place and that a suspension hearing be held in due course in relation to the fitness of M B to be the holder of a Taxi Operator's Licence.

Stewart HUNTER, Convener.

## **APPENDIX VI**

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 11th March, 2025.

Present:-

Councillor Stewart HUNTER  
Deputy Lord Provost Kevin CORDELL  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### **I DECLARATION OF INTEREST**

There were no declarations of interest.

### **II CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### **(a) TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from a Licensing Standards Officer relative to the alleged conduct of T T during the currency of their Taxi Operator's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of a Licensing Standards Officer and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Operator's Licence held by T T be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of T T to be the holder of a Taxi Operator's Licence.

Stewart HUNTER, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 17th April, 2025.

Present:-

**COUNCILLORS**

Heather ANDERSON  
Stewart HUNTER

Ken LYNN  
Roisin SMITH  
George McIRVINE

Pete SHEARS  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 13th March, 2025 was held as read.

**I LICENSING (SCOTLAND) ACT 2005**

**(a) NEW GRANTS**

<b>No</b>	<b>Premises</b>	<b>Applicant</b>
1	Eastfield 91 Perth Road Dundee	Eastfield Gather

The Board, having heard from the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the condition that all amplified music and vocals should be controlled as to be inaudible in the nearest residential accommodation.

2	Jahangir Tandoori Restaurant 1 Session Street Dundee	Tanbir Ahamed
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The Board, having heard from the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application.

3	Live House 106-110 Nethergate Dundee	TDI (Dundee Arena) Ltd
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The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the local conditions that where self-service automated bars were being utilised, they should be monitored, at all times, by suitably trained staff, sufficient ashtrays and other litter receptacles should be provided in outdoor areas which were excluded from the definition of "no smoking premises" as prescribed in the Prohibition of Smoking in Certain Premises (Scotland) Regulations 2006 and arrangements be made for the regular sweeping and litter collection within the external area, no amplified sound or music should be played in, or relayed to, the external area, all amplified music and vocals should be so controlled so as to be inaudible within the nearest residential accommodation, the premises licence holder should ensure that; (i) while children were in any part of the licensed premises they should at all times be within the sight of an accompanying adult (ii) all heating appliances in the public area of the licensed premises should be adequately protected (iii) all electrical sockets in the public area of the licensed premises should be adequately protected (iv) a children's menu should be available at all times when children were permitted to be on the premises or alternatively the main menu should show that children's portions are available during such times (v) drinks supplied to children should be served in non-glass containers (vi) in the case of events which were to be held exclusively for children and/or young persons, such as a discotheque, adequate supervision and stewarding arrangements should be in place in relation to children attending the event (vii) where children under the age of 5 were admitted entry to the premises, a minimum of two baby's high chairs should be provided for very young children (viii) where children under the age of 5 were admitted entry to the premises, an adequate sized lidded bin should be provided in both the male and female toilet area for the disposal

of soiled nappies and the bins should be clearly marked to indicate the purposes for which they are provided.

4        The Albert  
57/59 Albert Street  
Dundee

Therese Johnston

The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the condition that radio, TV, tape and CD and any other music playback system Monday to Saturday were during core hours. Karaoke and instrumental groups (maximum of 3 artists) and customers singing would be from 7.30pm to 11.30pm Monday to Saturday and Sundays from 2.30pm to 10.30pm. For the avoidance of doubt, there should be no karaoke or instrumental groups played after 11.30pm Monday to Saturday and after 10.30pm on a Sunday. The Board also agreed the condition that as the facia of the premises was in a state of disrepair, this should be made good to the satisfaction of Licensing Standards Officers.

5        Top Dog  
Unit B  
140 West Marketgait  
Dundee

Top Dog Sports Ltd

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the condition that all amplified background music should be controlled as to be inaudible in the nearest residential accommodation. For the avoidance of doubt, there should be no live performances, DJ's or karaoke after 12 midnight and after that time it should be background music only.

(b)                      VARIATIONS (MAJOR)

<b>No</b>	<b>Premises</b>	<b>Applicant</b>
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6	The Boars Rock 166 Arbroath Road Dundee
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Redwood Pubs Ltd

The Board, having heard from an agent on behalf of the Applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above variation to allow terminal hour on consumption to 1am Friday and Saturday and to allow children and young persons (0-17) entry to the premises when attending a private function for the duration of the function and when accompanied by an adult.

## II                      PERSONAL LICENCE – NEW APPLICATION

(i)                      KEVIN McBRIDE

The Board, having heard from the applicant, the Chief Constable's representative and the Board's Legal Adviser, agreed to refuse the application.

Stewart HUNTER, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 21st April, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II MINUTES**

The undernoted minutes were submitted and noted:-

Minute of Local Review Body dated 10th December, 2024.  
Minute of Local Review Body dated 14th January, 2025.  
Minute of Licensing Committee dated 30th January, 2025.  
Minute of Scrutiny Committee dated 5th February, 2025.  
Minute of Licensing Board dated 13th February, 2025.  
Minute of City Council dated 17th February, 2025.  
Minute of Fair Work, Economic Growth and Infrastructure Committee dated 17th February, 2025.  
Minute of City Governance Committee dated 17th February, 2025.  
Minute of Licensing Committee dated 27th February, 2025.  
Minute of City Governance Committee dated 27th February, 2025  
Minute of Children, Families and Communities Committee dated 3rd March, 2025.  
Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 3rd March, 2025  
Minute of City Governance Committee dated 3rd March, 2025.  
Minute of Planning Committee dated 10th March, 2025.  
Minute of Licensing Board dated 13th March, 2025.  
Minute of Licensing Committee dated 20th March, 2025.

## **III GENERAL BUSINESS**

(a) APPOINTMENTS – OUTSIDE BODIES

(i) Tayside Valuation Joint Board

It was reported that Depute Lord Provost Cordell had resigned from the above.

The Council agreed that Councillor Black be appointed as his replacement.



(i) Dundee City Disability Sports

It was reported that Lord Provost Campbell had resigned from the above.

The Council agreed to note that his replacement would be notified to the Clerk.

(iii) Scotland Excel

It was reported that Councillor Anderson had resigned from the above.

The Council agreed that Councillor Short be appointed as her replacement.

**The Council resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act**

**IV APPOINTMENTS - LEISURE & CULTURE DUNDEE BOARD**

There was submitted Agenda Note (AN20-2025) advising that there were two vacancies on the Board of Trustees of Leisure & Culture Dundee for charity trustees who were neither an elected member nor official of the Council (Independent Charity Trustees). Two further vacancies would arise from the 14th AGM on 26th November, 2025.

Following consideration of expressions of interest, the Nominations Committee of Leisure & Culture Dundee agreed, at its meeting on 24th March, 2025, to recommend to the Council the appointment as Independent Charity Trustees as follows:-

- Christopher Schofield (with effect from 28th May, 2025)
- Kasia Zduniak (with effect from 28th May 2025)
- Christine McGlasson (with effect from 26th November 2025)
- Vinita Sheker (with effect from 26th November 2025)

The Council approved accordingly.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CLIMATE, ENVIRONMENT AND BIODIVERSITY COMMITTEE** held at Dundee on 21st April, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

The minute of meeting of this Committee of 6th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II COMPOST CERTIFICATION 2025/2026**

There was submitted Report No 112-2025 by the Executive Director of Neighbourhood Services providing an update on the Publicly Available Specification for composted materials (PAS 100) certification for the composting process carried out by Dundee City Council at Riverside.

The Committee agreed:-

- (i) to note that Dundee City Council had recently achieved accreditation to the PAS 100 quality standard for 2025/2026. Accreditation had been held since 2008.

## **III DUNDEE CLIMATE RISK AND VULNERABILITY UPDATE**

There was submitted Report No 76-2025 by the Executive Director of City Development informing of the results of the Dundee Climate Risk and Vulnerability Assessment (CRVA) update that took place during 2024, including progress on the action to establish a regional adaptation partnership.

The Committee agreed:-

- (i) to note the adverse risks highlighted in the CRVA 2024; and
- (ii) to endorse the recommended adaptation options proposed.

Heather ANDERSON, Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 21st April, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 17th February, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

Councillor Crichton declared an interest in the item of business at Article IX of this minute by virtue of his employment and took no part in the proceedings and withdrew from the meeting during its consideration.

## **II DUNDEE CITY COUNCIL (VARIATION OF WAITING RESTRICTIONS) ORDER 2025**

There was submitted Agenda Note AN18-2025 whereby reference was made to Article IV of the minute of meeting of this Committee of 19th February, 2024 wherein it was agreed to instruct and authorise the preparation of an Order to alter parking restrictions to promote road safety and to prevent obstruction at Invergowrie Drive, Fairfield Street, Donald's Lane/Buttars Loan, Dudhope Terrace and Castle Lane/Esplanade, and to also improve amenities at Fairfield Street and West Bell Street.

The proposed Order was duly drafted and during the statutory consultation no objections were received.

The Order was duly advertised and one objection was received.

The Committee agreed to make the Order despite the objection received.

## **III SOURCING STRATEGY FOR THE PURCHASE OF BINS AND CONTAINERS**

There was submitted Report No 123-2025 by the Executive Director of Neighbourhood Services, presenting a summary of the sourcing strategy and seeking approval to award the contract for the purchase of the annual quantity of wheeled bins, euro containers, skips and specialist containers for neighbourhood recycling points which were estimated to be required during 2025/2026.

The Committee agreed:-

- (i) to approve the direct award purchase of the bins, containers and skips required through the Scotland Excel Framework (07-21) Recycle and Refuse Containers and Waste Disposal Requirement (09-23); and
- (ii) to delegate authority to the Executive Director of Neighbourhood Services to award contracts to the successful bidder.

#### **IV PURCHASE OF EQUIPMENT – RECYCLING IMPROVEMENT FUND – HOUSEHOLD WASTE RECYCLING CENTRES**

There was submitted Report No 113-2025 by the Executive Director of Neighbourhood Services, reporting the outcome of the call for competition from the Dynamic Purchasing System and seeking approval to award the contract for the purchase of equipment for Baldovie Recycling Centre.

The Committee agreed to approve the purchase of a mobile roll packer from the Scotland Excel Dynamic Purchasing System – Waste Disposal Equipment 09/23 and that the award of contract would be made to Bergmann Direct Ltd who provided the most economically advantageous tender offer.

#### **V SOURCING STRATEGY FOR VARIOUS WASTE MANAGEMENT CONTRACTS**

There was submitted Report No 124-2025 by the Executive Director of Neighbourhood Services, presenting a summary of the sourcing strategy and seeking approval to award the contracts for the services relating to the treatment of mixed scrap metal, mixed recycling: metals, plastics and cartons and paper and cardboard.

The Convener, seconded by Councillor Tolland, moved that the Committee:-

- (i) approves the commencing of a procurement exercise in respect of the project described (based on the sourcing strategy summarised in this report);
- (ii) delegates authority to the Executive Director of Neighbourhood Services to award contracts for the maximum period of 4 years, following the invitations to bid via the Scotland Excel Dynamic Purchasing System (DPS) Relating to The Treatment and Disposal of Recyclable and Residual Waste (27-17) in compliance with the Public Contracts (Scotland) Regulations 2015; and
- (iii) notes that any contract awards to be made from this Scotland Excel Dynamic Purchasing System, that are not covered by delegation provided to officers within Council Standing Orders and Financial Regulations will be brought back to members for consideration in due course.

As an amendment, Bailie Macpherson, seconded by Councillor Duncan, moved that recommendation at paragraph 2.1.b be altered to read:-

delegates authority to the Executive Director of Neighbourhood Services to award all individual contracts up to the value of £200 000, for the maximum period of 4 years, following the invitations to bid via the Scotland Excel Dynamic Purchasing System (DPS) Relating to The Treatment and Disposal of Recyclable and Residual Waste (27-17) in compliance with the Public Contracts (Scotland) Regulations 2015, with any contract with a value over £200,000 to be brought back to this committee for determination; and

On a division, there voted for the motion the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson, Sawers, Keenan, and Wright and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Short, Smith, Tolland, Cruickshank, Finnegan, McHugh, McIrvine and Scullin (21); and for the amendment Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan (5) – whereupon the motion was declared carried.

## **VI TENDERS RECEIVED BY CITY DEVELOPMENT**

There was submitted Report No 108-2025 by the Executive Director of City Development, detailing tenders received and requesting decisions thereon.

### **(a) BALMUIR WOODS SITE – TRAVELLERS AMENITIES UPGRADING WORKS**

The Committee agreed to accept the offer from Construction Services in the sum of £216,656, together with allowances of £20,000, giving a total expenditure of £236,656.

## **VII SOURCING STRATEGIES BY CITY DEVELOPMENT**

There was submitted Report No 109-2025 by the Executive Director of City Development, presenting sourcing strategies and seeking approval to commence with the procurement exercise in respect of each project.

The Convener, seconded by Councillor Tolland, moved that Committee:-

- (i) approve the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1 of the report; and
- (ii) delegates authority to the Executive Director of City Development to award contracts where tenders are less than £500,000, tenders above this level and 10% above the sourcing strategy estimate will be brought back to committee for consideration.

As an amendment, Bailie Macpherson, seconded by Councillor Duncan, moved that recommendation at paragraph 2.1. be altered to read:-

2.1 It is recommended that Committee approves the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1, and delegates authority to the Executive Director of City Development to award contracts where tenders are less than £200,000, tenders above this level and 10% above the sourcing strategy estimate will be brought back to Committee for consideration.

On a division, there voted for the motion the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson, Sawers, Keenan, and Wright and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Short, Smith, Tolland, Cruickshank, Finnegan, McHugh, McIrvine and Scullin (21); and for the amendment Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan (5) – whereupon the motion was declared carried.

## **VIII BROOK STREET, BROUGHTY FERRY (VARIATION OF BUS/COACH BAYS) AND WEST MARKETGATE/NETHERGATE (VARIATION OF LOADING ONLY BAYS) ORDER 2025**

There was submitted Report No 111-2025 by the Executive Director of City Development, detailing the proposed Traffic Regulation Order variations utilising the powers of the Road Traffic Regulation Act 1984. The variations proposed in the Report were promoted to provide a coach parking provision for tours visiting central Broughty Ferry and to seek delegated authority for associated alterations to the limited waiting facility traffic order. The report also detailed proposed Traffic Regulation Order variations utilising the powers of the Road Traffic Regulation Act 1984 to provide loading only facilities on Nethergate and West Marketgate to assist adjacent businesses and improve local amenity.

The Committee agreed to approve the preparation of the corresponding Traffic Regulation Order to affect the necessary changes within the current Dundee City Council (Eastern Area, Dundee) (Waiting and Loading Restrictions) Order 2010, the Dundee City Council (Coach Parking) Order 2017, and the Dundee City Council (Central Area, Dundee) Controlled Parking Zone Order 2010.

## **IX ELECTRIC VEHICLE CHARGING INFRASTRUCTURE OPERATION AND MAINTENANCE CONCESSION CONTRACT TENDER REPORT**

There was submitted Report No 131-2025 by Executive Director of City Development, detailing tenders received for the operation, maintenance and improvement of Dundee City Council's electric vehicle charging assets. The contract period would be 20 years, with break clauses at years 10 and 15. The break clauses would only be invoked by mutual consent of the contractor and Dundee City Council although the Council could terminate the contract at any point with three months' notice in respect of failure to meet specified performance standards.

The Committee agreed:-

- (i) to approve the acceptance of the tender received from Swarco for Lot 1 – Off Street Charging Hubs; and
- (ii) to delegate authority to the Head of Sustainable Transport and Roads to retender Lot 2 – On Street Chargers.

## **X COMMUNITY REGENERATION PARTNERSHIP 2025/2026**

There was submitted Joint Report No 114-2025 by Executive Directors of City Development and Corporate Services, providing an update on the £20 million funding awarded to Dundee City Council by the Ministry of Housing, Communities and Local Government (MHCLG) for the Levelling Up Partnership (now renamed the Community Regeneration Partnership – CRP) in 2025/26 and seeking approval to delegate authority to the Executive Director of City Development and Executive Director of Corporate Services, as the Section 95 Officer, to deliver the programme.

The Committee agreed:-

- (i) to welcome the investment of £20 million into the city and noted the projects that would be delivered through the Programme;
- (ii) to remit the Executive Directors of City Development and Corporate Services to work with relevant city stakeholders and partners to progress the compliant development and delivery of the Community Regeneration Partnership Programme;
- (iii) to delegate authority to the Executive Directors of City Development and Corporate Services to award grants following conclusion of the three challenge funds that would shortly open for applications upon approval of the Report;
- (iv) to recognise that the delivery of the Programme within the required timescale would be a significant challenge and to delegate authority to the Executive Directors of City Development and Corporate Services to agree with MHCLG timescales and phasing of the CRP Programme and the potential reallocation of funding should this become necessary; and
- (v) to note that officers would deliver Member briefings on the Programme at appropriate stages.

## **XI ECONOMIC VISION AND ACTION PLAN**

There was submitted Report No 115-2025 by the Executive Director of City Development, providing an overview of engagement with Dundee's business community, and highlighting the process to prepare a Vision and Action Plan for the city in conjunction with the private sector through the Dundee Business and Economic Forum.

The Committee agreed:-

- (i) to approve the proposed approach to develop an economic vision and action plan in conjunction with the private sector; and
- (ii) to note that the final draft plan would be brought to a future meeting of the Fair Work, Economic Growth and Infrastructure Committee.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 21st April, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 3rd March, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

Councillor Tolland made declared an interest in the item of business at Article IV of this minute by virtue of her employment with the University of Dundee and her participation in Union activities in this regard and took no involvement in the discussion and withdrew from the Chamber during its consideration.

## **II MINUTE OF PENSION SUB-COMMITTEE AND PENSION BOARD**

The minute of meeting of the Pension Sub-Committee and Pension Board held on 9th December, 2024 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

## **III MINUTE OF PERSONNEL APPOINTMENTS SUB-COMMITTEE**

The minute of meetings of the Personnel Appointments Sub-Committee held on 14th February, 5th March and 7th March, 2025 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix II.

## **IV UNIVERSITY OF DUNDEE – FINANCIAL AND JOBS CRISIS**

The Committee acceded to a request for a joint deputation to address the Committee relative to this item of business by Tanaiste Custance, Incoming President of Dundee University Students Association, and Dr Dejan Stjepanovic, staff member at the University of Dundee. The Committee also acceded to a request for a deputation from Sheila Baillie on behalf of University of Dundee Students Services. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

This item was placed on the agenda by Bailie Macpherson and Councillor Crichton who asked Committee to express its deep concern about the University of Dundee's financial crisis and impacts on jobs at the university.



They requested a cross-cross party approach on actions the City Council could take to support the university, staff and students.

Thereafter, the Committee resolved as follows:-

The Committee notes with grave concern the financial and jobs crisis at the University of Dundee and stands in solidarity with the university staff and students at this extremely worrying time for all at the university.

It recognises that the University of Dundee has over many years played a hugely positive role in transforming people's lives and life chances through education, research and innovation, and has contributed much to the economic, social and cultural life of the city and beyond.

Specifically – committee:

- views the proposed loss of 632 full-time equivalent posts that the university suggests potentially impacting up to 700 staff members as completely unacceptable and that all efforts must be made to avoid redundancies and retain jobs at the university. It commends the work of the university's trades unions in defending workers' jobs and conditions at the university and supports their demands for an immediate withdrawal of this proposal.
- welcomes the establishment of the independent investigation into University of Dundee finances, to be overseen by Professor Pamela Gillies, former Principal at Glasgow Caledonian University.
- further welcomes the establishment of the University of Dundee Strategic Advisory Taskforce to be chaired by former university principal Sir Alan Langlands.
- confirms that the City Council will take all practical steps it can to assist the process to ensure jobs are saved, that the university can be returned to financial stability and to ensure that the university and its staff and students have a positive future.
- calls on the university to restore previous levels of food support for students in financial difficulty as soon as it is possible to do so.

## **V EAST END COMMUNITY CONSULTATION**

There was submitted a Joint Report No 117-2025 by the Executive Directors of Children and Families Service, Neighbourhood Services and Director, Leisure and Culture, providing an update on the results of the consultation and the review of the services which had been carried out and making recommendations on changes to be implemented.

Thereafter, Councillor Flynn seconded by Bailie Sawers moved:-

- (i) to note the outcome of the consultation attached as Appendix 5 to the report;
- (ii) to approve to support the continued operation of Douglas Community Centre and Library as set out in section 6.1. to the report;
- (iii) to approve the closure of The Hub Library and Community facility and redistribution of services within a timeframe of six months for the services and building to be closed after the opening of the Drumgeith Campus, as set out in section 6.3 to the report;
- (iv) to approve the closure of Whitfield Library (The Crescent) and redistribution of services with a timeframe of six months after the opening of the Drumgeith Campus as set out in paragraph 6.4 to the report;

- (v) to defer a decision on the closure of Douglas Sports Centre and remit the Chief Executive to further review the operations and report back to a future Committee as set out in section 6.2 to the report;
- (vi) to note the review currently being considered in respect of the model of operation where Dundee City Council would occupy, run and manage the Campus with Leisure and Culture Dundee providing services such as sport, leisure, and library activities as detailed in section 7 to the report; and
- (vii) to delegate authority to Officers to review the charging model for Drumgeith Campus in line with Dundee City Council's agreed policy on charges.

As an amendment Bailie Macpherson seconded by Councillor Coleman moved:-

Committee approves the report subject to the alteration of the recommendations at 2.1. c and d being amended to read : 2.1.c Defer a decision on the closure of The Hub Library and Community facility and remit the Chief Executive to make a further review the operations and to report back to a future committee. The review should recognise that 91.5% of consultation respondents stated that the closure of this facility would negatively impact on them and that the viability of continued provision of this facility should be actively considered; 2.1.d Defer a decision on the closure of Whitfield Library (The Crescent) and remit the Chief Executive to make a further review the operations and to report back to a future committee. The review should recognise that 85.7% of consultation respondents stated that the closure of this facility would negatively impact on them and that the viability of continued provision of this facility should be actively considered.

On a division, there voted for the motion - the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Sawers and Councillors Anderson, Black, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland (14); and for the amendment – Bailies Keenan, Macpherson, Wright and Scott and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Scullin, Coleman and Duncan (11) - whereupon the motion was carried and became the finding of the meeting.

## **VI CAPITAL EXPENDITURE MONITORING 2024/2025**

There was submitted Report No 121-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2025/2030.

The Committee agreed to note the latest position regarding the Council's Capital Plan for 2025/2030.

## **VII REVENUE MONITORING 2024/2025**

There was submitted Report No 89-2025 by the Executive Director of Corporate Services, providing an analysis of the 2024/2025 projected revenue outturn as at 31st January, 2025 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st January, 2025 the General Fund was projecting an overall overspend of £5.008m against the adjusted 2024/2025 Revenue Budget and the impact this had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £13.737m and detailed in the second column of Appendix A to the report as virements to the previously approved Revenue Budget;

- (iii) to note that as at 31st January, 2025, the Housing Revenue Account (HRA) was projecting an overspend of £4.000m against the adjusted HRA 2024/2025 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to approve the action to capitalise an additional £0.300m of HRA expenditure to reduce cost pressures, set out in paragraph 8.3 to the report, and note if implemented this would reduce the HRA projected overspend to £3.700m. This would also increase the HRA Renewal and Repair Fund's projected balance at 31st March, 2025 to £1.022m;
- (v) to note the key strategic, operational and financial risks being faced by the Council outlined in Appendix B to the report; and
- (vi) to note the current position on Leisure and Culture Dundee (LACD), as set out in section 7.1 to the report.

## **VIII COMMON GOOD FUND REVENUE BUDGET 2025/2026**

There was submitted Report No 91-2025 by the Executive Director of Corporate Services, providing details of the Council's Common Good Fund Revenue Budget for 2025/2026 and making recommendations for the disbursement of funds for the financial year.

The Committee agreed: -

- (i) to approve the Common Good Fund 2025/2026 Revenue Budget as detailed in Appendix A to the report;
- (ii) to agree that the £155k of available funding be distributed as follows:

	<b>£000</b>
Festive Fund	50
Festival of Remembrance	3
Available via open application process	<u>102</u>
Total	<u>155</u>

- (iii) to approve that the Executive Director of Corporate Services be delegated to approve any awards made through the application process following an assessment through the established process; and
- (iv) to approve that the Common Good Fund application process would be promoted via the Dundee City Council Website, Dundee Partnership E-Bulletin, Dundee Volunteer and Voluntary Action weekly newsletter and also via Dundee City Council social media.

## **IX TREASURY POLICY STATEMENT 2025/2026**

There was submitted Report No 119-2025 by the Executive Director of Corporate Services, reviewing the Council's Treasury Policy Statement which was intended to govern all borrowing and lending transactions carried out by the Council.

The Committee agreed to approve the policies and procedures as detailed in the Treasury Policy Statement 2025/2026 which was attached to the report as an Appendix.

## **X TREASURY MANAGEMENT STRATEGY 2025/2026**

There was submitted Report No 118-2025 by the Executive Director of Corporate Services, introducing the Dundee City Council Treasury Management Strategy Statement and Annual Investment Strategy for 2025/2026, the preparation of which was a requirement of the Council's Treasury Policy Statement and the revised 2021 CIPFA Treasury Management Code, and Prudential Code.

The Committee agreed:-

- (i) to note that in terms of the Treasury Policy Statement, the Executive Director of Corporate Services was obliged to present the annual Treasury Management Strategy at the start of each financial year; and
- (ii) to approve the strategy proposed by the Executive Director of Corporate Services as set out in the document "Treasury Management Strategy 2025/2026".

## **XI MAINSTREAMING EQUALITIES REPORT FOR 2025/2029**

There was submitted Report No 122-2025 by the Chief Executive, presenting the Mainstreaming Equalities Report for 2025/2029, which set out the new equality outcomes and action for the next four years. It also provided an update on progress made to meet the outcomes of the 2021/2025 report.

The Committee agreed:-

- (i) to approve Dundee City Council's Mainstreaming Equalities Report 2025/2029 (incorporating the Education Authority report) as detailed in Appendix 1 to the report; and
- (ii) to note the Employee Monitoring Information, including on the gender pay gap, and data gathered from our employees as detailed from page 22 to the report.

## **XII REVISED PERFORMANCE MANAGEMENT FRAMEWORK 2025/2028**

There was submitted Report No 125-2025 by the Chief Executive, presenting the revised Performance Management Framework (PMF) 2025/2028. The report highlighted the revisions made to the 2021/2024 framework and detailed how these revisions would ensure the Council would be well placed to respond to the new Statutory Performance Indicator (SPI) direction, take action to address internal audit recommendations, continue to focus on progressing our strategic priorities and achieve best value.

The Committee agreed:-

- (i) to the revised framework attached as detailed in Appendix 1 to the report; and
- (ii) to remit the Council Leadership Team to launch and deploy the framework across Council services.

## **XIII DUNDEE FAIRNESS LEADERSHIP PANEL**

The Committee acceded to a request for a joint deputation to address the Committee relative to this item of business by Andrew Lorimer, Co-Chair of the Fairness Leadership Panel and member of Dundee Fighting for Fairness, and Linda Smith, member of the Fairness Leadership Panel and member of Dundee Fighting for Fairness. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

There was submitted Report No 132-2025 by the Chief Executive, presenting the latest report from the Dundee Fairness Leadership Panel (FLP) and seeking support in implementing its recommendations in collaboration with community planning partners.

The Committee agreed:-

- (i) to endorse the report and the recommendations of the Dundee Fairness Leadership Panel, which was attached to the report as Appendix 1;
- (ii) to refer the recommendations to the Dundee Partnership's Child Poverty and Inequalities Strategic Leadership Group for further consideration and support; and
- (iii) to instruct officers to incorporate these in the next Fairness and Child Poverty Action Report due to be published by the end of June 2025.

#### **XIV SUPPORTING LOW INCOME FAMILIES THROUGH FOOD LARDERS AND CAFES**

There was submitted Joint Report No 110-2025 by the Executive Director of City Development and Executive Director of Corporate Services, providing an update on measures to assist low-income families, through an updated approach to funding for Council owned property.

The Committee agreed:-

- (i) to approve the provision of grants as set out in the 2025/2026 budget; and
- (ii) to instruct the Executive Director of Corporate Services to provide grant to support existing tenants in existing council owned properties for third sector organisations.

#### **XV ATTAINMENT AND PROGRESS TRACKING SOFTWARE**

Reference was made to Article XI of the minute of meeting of the Committee of 24th June, 2024, wherein it was agreed to commence with a tendering process.

There was submitted Joint Report No 133-2025 by the Executive Directors of Children and Families Service and Corporate Services, providing a further update on the development of a sourcing strategy for the tender process for Children and Families Service's Tracking and Monitoring System, and seeking approval to direct award a contract to a supplier currently on the Scottish Government Software Value Added Reseller Services (SVARS) in place of commencing a tender process.

The Committee agreed:-

- (i) to approve the commencing of procurement of the Tracking and Monitoring System in respect of the project described, based on the sourcing strategy, from Computacentre (UK) Limited;
- (ii) to delegate authority to the Executive Director of Corporate Services to direct award a contract to the selected supplier in compliance with the Public Contracts (Scotland) Regulations of 2015; and
- (iii) to approve expenditure on the project to the total value described in section 3.1 of the report of £253,500.

**The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3, 6 and 9 of Part I of Schedule 7A of the Act.**

#### **XVI DELIVERY OF FUTURE PRIMARY EDUCATION**

There was submitted the Joint Report No 138-2025 by the Executive Director of Children and Families Service and City Development on the delivery of new primary education.

The Committee agreed to the recommendations as listed in the report.

**XVII CYBER SECURITY PLATFORM RENEWAL**

There was submitted Report No 120-2025 by the Executive Director of Corporate Services, presenting a sourcing strategy and seeking approval to award the contract for purchase of cyber security platform.

The Committee agreed to the recommendations as listed in the report.

**XVIII BUSINESS SUPPORT FUNDING**

There was submitted Report No 78-2025 by the Executive Director of Corporate Services on Business Support Funding.

The Committee agreed to note that in view of the timescales involved that this report had been approved by the Executive Director of Corporate Services in consultation with the Convener of the City Governance Committee, Labour Group Spokesperson, Liberal Democrat Group Spokesperson and the Scottish Conservative and Unionist Party Member.

Mark FLYNN, Convener.

At a JOINT MEETING of the **PENSION SUB-COMMITTEE** of the **CITY GOVERNANCE COMMITTEE AND THE PENSION BOARD** held remotely on 9th December, 2024.

Present:-

PENSION SUB-COMMITTEE

BAILIES

Willie SAWERS

Kevin KEENAN

COUNCILLORS

Steven ROME

Dorothy McHUGH

PENSION BOARD

Bill DUFF (Representing Angus Council)

Stewart DONALDSON (Representing Perth and Kinross Council)

George RAMSAY (Representing Unite the Union)

Arthur NICOLL (Representing UNISON)

Kenny DICK (Representing Social Care & Social Work Improvement Scotland)

Bailie Willie SAWERS, Convener in the Chair.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II APOLOGIES**

The Sub-Committee and Board noted apologies had been received from Councillor Lynn.

## **III MINUTE OF PREVIOUS MEETING**

The minute of meeting of 23rd September, 2024 was submitted and approved.

## **IV TAYSIDE PENSION FUND RISK REGISTER**

There was submitted Report No 347-2024 by the Executive Director of Corporate Services seeking approval for the Quarterly Risk Register for Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) approved the Quarterly Risk Register for Tayside Pension Fund, noting that there were no changes from the previous quarter.

## **V PENSION ADMINISTRATION PERFORMANCE – QUARTERLY UPDATE TO 30TH SEPTEMBER, 2024**

There was submitted Report No 348-2024 by the Executive Director of Corporate Services providing information on the recent quarter's operational performance in relation to Pension Administration and other general developments in this area over the above period.

The Sub-Committee and Board:-

- (i) noted the content of the report.

## **VI TREASURY MANAGEMENT ACTIVITY 2024/2025 (MID-YEAR REVIEW)**

There was submitted Report No 349-2024 by the Executive Director of Corporate Services reviewing Tayside Pension Fund's Treasury Management activities for the period 1 April 2024 to 30 September 2024.

The Sub-Committee and Board:-

- (i) noted the content of the report.

## **VII PROPOSED TIMETABLE OF MEETINGS FOR 2025**

There was submitted Report No 329-2024 by the Executive Director of Corporate Services proposing a suggested programme of meetings of the Pension Sub-Committee and Pension Board in 2025.

The Sub-Committee and Board:-

- (i) examined the dates set out in the timetable in Appendix 1 to the report and agreed the proposed programme of meetings.

**The Sub-Committee and Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A of the Act.**

## **VIII TAYSIDE PENSION FUND**

### **(a) TAYSIDE PENSION FUND PERFORMANCE SUMMARY**

There was submitted Report No 350-2024 by the Executive Director of Corporate Services reviewing investment performance of the Fund's investment managers for the quarter to 30th September 2024. The report compared investment performance of the Fund with the Fund's specific benchmarks which consisted of various stock and security market indices.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (b) SUMMARIES OF INVESTMENTS AND TRANSACTIONS 1ST JULY, 2024 – 30TH SEPTEMBER, 2024

There was submitted Report No 351-2024 by the Executive Director of Corporate Services reviewing the investment activities of Tayside Pension Fund's seven Fund Managers for the quarter to 30th September, 2024 and summarising the transactions of each Fund Manager and showing the market values of the Pension Fund.

The Sub-Committee and Board:-

- (i) noted the information contained in the report with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (c) QUARTERLY FUNDING UPDATE AS AT 30TH SEPTEMBER, 2024

There was submitted Report No 352-2024 by the Executive Director of Corporate Services reviewing the current funding level of the Fund as assessed by the Fund Actuary.



The Sub-Committee and Board:-

- (i) noted the report by the Fund Actuary.

## **IX ANNUAL ASSESSMENT OF INVESTMENT ADVISORY SERVICES 2024**

There was submitted Report No 353-2024 by the Executive Director of Corporate Services, providing information on the annual assessment of investment advisory service performance undertaken by Fund Officers as required by the Competition and Markets Authority.

The Sub-Committee and Board:-

- (i) noted the content of the report.

## **X INVESTMENT STRATEGY REVIEW**

There was submitted Report No 354-2024 by the Executive Director of Corporate Services, recommending changes to the Fund's Investment Strategy following a detailed review by the Fund's investment consultants, and in the context of the recent Actuarial Valuation of the fund.

The Sub-Committee and Board:-

- (i) noted the content of Investment Strategy Review as provided by the Funds Investment Consultants; which was attached to the report as Appendix 1; and
- (ii) agreed to delegate officers to implement ISIO recommendations in relation to portfolios as outlined in the strategy document.

## **X PRESENTATION**

Christine Baalham, Tom Record and David Barber from Fidelity gave a short presentation to the Sub-Committee and Board.

After Ms Baalham, Mr Record and Mr Barber had given their presentation and answered questions from members, the Chair thanked the presenters on behalf of members of the Sub-Committee and Board.

Willie SAWERS, Chair.

At MEETINGS of the **PERSONNEL APPOINTMENTS SUB-COMMITTEE OF THE CITY GOVERNANCE COMMITTEE** held remotely on 14th February, 2025 and 5th March, 2025 and at Dundee on 7th March, 2025.

Present:-

On 14th February, 2025:-

BAILIES

Willie SAWERS

Kevin KEENAN

COUNCILLORS

Mark FLYNN  
Lynne SHORT

Siobhan TOLLAND

Georgia CRUICKSHANK  
Craig DUNCAN

On 5th March, 2025:-

BAILIES

Willie SAWERS

Kevin KEENAN

COUNCILLORS

Mark FLYNN  
Lynne SHORT

Siobhan TOLLAND

Georgia CRUICKSHANK  
Craig DUNCAN

On 7th March, 2025:-

BAILIES

Willie SAWERS

Kevin KEENAN

COUNCILLORS

Mark FLYNN  
Lynne SHORT

Siobhan TOLLAND

Georgia CRUICKSHANK  
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

Unless marked \* all items stand delegated.

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act.**

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II APPOINTMENT OF EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

At the meeting held on 14th February, 2025, there were submitted details of the applications received and the Sub-Committee agreed the candidates to be invited to attend the Assessment Centre Process.

At the meeting held on 5th March, 2025, the Sub-Committee considered a report on the Assessment Centre Process and agreed the interview programme.

At the meeting held on 7th March, 2025, the Sub-Committee conducted the interview programme. Following an exchange of views and after hearing the Officers, the Sub-Committee unanimously agreed to offer the post of Executive Director of Corporate Services to Mr Paul Thomson who intimated his acceptance.

Mark FLYNN, Convener.

At a MEETING of the **SCRUTINY COMMITTEE** held remotely on 23rd April, 2025.

Present:-

#### BAILIES

Willie SAWERS  
(for Nadia EL-NAKLA)

Kevin KEENAN  
Fraser MACPHERSON

Derek SCOTT

#### COUNCILLORS

Jimmy BLACK

Lee MILLS  
(for Christina ROBERTS)  
Lynne SHORT

Georgia CRUICKSHANK  
(for Helen WRIGHT)

Bailie Kevin KEENAN, Convener, in the Chair.

The minute of meeting of this Committee of 5th February, 2025 was held as read.

Unless marked thus \* all items stand delegated.

### **I DECLARATION OF INTEREST**

There were no declarations of interest.

### **II EDUCATION SCOTLAND (HMI) INSPECTION OF ST FERGUS PRIMARY SCHOOL**

There was submitted Report No 135-2025 by the Executive Director of Children and Families Service, reporting on the findings of the Education Scotland, His Majesty's Inspectors of Education (HMI) visit to St Fergus RC Primary School in December 2024.

The Committee agreed:-

- (i) to note the contents of the report; and
- (ii) to instruct the Chief Education Officer to monitor progress towards meeting the areas for improvement outlined in the report.

### **III INSPECTION REPORT ON FOSTERING AND ADOPTION SERVICE**

There was submitted Report No 136-2025 by the Executive Director of Children and Families Service, providing a summary of the Care Inspectorate inspection of the Children and Families Service Fostering, Adoption and Continuing Care Service published in December 2024 and January 2025, as detailed in Appendix I to the report.

The inspection was a follow-up to a previous inspection published in December 2022 and covered the same three categories of How Well We Support People's Wellbeing, How Good is Our Care and Support Planned and How Good is Our Leadership.

The Fostering, Adoption and Continuing Care Service improved in all three categories of inspection, with Adoption and Continuing Care moving from Adequate to Very Good in two categories. All three requirements and four of the five areas for improvement from the last inspection were met.

The Committee agreed:-

- (i) to note the content of the report, including significant progress made since the last inspection in all three categories and the recent implementation of the requirement and area for improvement within the stipulated timescale of 30th March, 2025; and

- (ii) to request the Executive Director to ensure that all other areas for improvement were acted on and provided routine updates as part of the service's annual report on Our Promise to Care Experienced Children, Young People and Care Leavers 2023/2026.

#### **IV FIRE AND RESCUE QUARTERLY PERFORMANCE REPORT - 1ST OCTOBER, 2024 TO 31ST DECEMBER, 2024**

There was submitted Report No 137-2025 by Area Commander Todd, providing information relating to the third quarter October, 2024 to December, 2024 on the performance of the Scottish Fire and Rescue Service against the priorities, outcomes and performance measures detailed within the Local Fire and Rescue Plan for Dundee, to facilitate local scrutiny.

The Committee agreed to note, scrutinise and question the content of the report.

#### **V INTERNAL AUDIT REPORTS**

There was submitted Report No 126-2025 by the Chief Internal Auditor, submitting a summary of the Internal Audit Reports finalised since the last Scrutiny Committee.

The Committee agreed to note the information contained within the report.

#### **VI INTERNAL AUDIT PLAN UPDATE AND PROGRESS REPORT**

There was submitted Report No 127-2025 by the Chief Internal Auditor, submitting an update on the progress towards delivering the 2024/2025 Internal Audit Plan; the audits from previous years' plans that were not complete in June 2024; information about the number of open internal audit recommendations, progress towards implementing the new Global Internal Audit Standards as they apply to the UK Public Sector (GIAS (UK Public Sector)); and the annual report on the activities of the Scottish Local Authority Chief Internal Auditors' Group.

The Committee agreed:-

- (i) to note the progress with the Internal Audit Plan;
- (ii) to note progress with the implementation of agreed internal audit recommendations;
- (iii) to note progress with implementation of the GIAS (UK Public Sector) compliance action plan; and
- (iv) to note the Scottish Local Authority Chief Internal Auditor's Group (SLACIAG) annual report.

#### **VII 2025/2026 INTERNAL AUDIT PLAN**

There was submitted Report No 128-2025 by the Chief Internal Auditor, submitting the Internal Audit Plan for the 2025/2026 financial year.

The Committee agreed to review and approve the 2025/2026 Internal Audit Plan as detailed in Appendix A to the report.

#### **VIII INTERNAL AUDIT STRATEGY AND MANDATE AND CHARTER**

There was submitted Report No 129-2025 by the Chief Internal Auditor, submitting to the Committee the Internal Audit Mandate and Charter and the Internal Audit Strategy required by new Global Internal Audit Standards (UK Public Sector) (GIAS (UK Public Sector)).

The Committee agreed:-

- (i) to approve the Internal Audit Mandate and Charter as detailed in Appendix 1 to the report including any required updates; and
- (ii) to note that the Strategy as detailed in Appendix 2 to the report was designed to aid Internal Audit in achieving the agreed mandate and confirm this position or make suggestions for amendments.

#### **IX DUNDEE CITY COUNCIL AUDIT SCOTLAND ANNUAL AUDIT PLAN 2024/2025**

There was submitted Report No 134-2025 by the Executive Director of Corporate Services, submitting the above report that described how Audit Scotland would deliver the audit of Dundee City Council for the year ending 31st March 2025.

The Committee agreed:-

- (i) to note the information included in the Audit Plan which was attached report as an Appendix to the report; and
- (ii) to note that the outcome of the 2024/2025 audit would be reported to the Scrutiny Committee on 24th September 2025.

#### **X OTHER REPORTS RELEVANT TO THE REMIT OF THE SCRUTINY COMMITTEE**

There was submitted Report No 130-2025 by the Chief Internal Auditor, advising of reports submitted to Tayside Contracts Joint Committee, Tayside Valuation Joint Board, Tay Road Bridge Joint Board, and Tay Cities Regional Deal Joint Committee that were relevant to the work of the Scrutiny Committee.

The Committee agreed to note the content of the reports listed at Appendix 1 to the report.

Kevin KEENAN, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 24th April, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

COUNCILLORS

Stewart HUNTER  
Roisin SMITH

Wendy SCULLIN

Pete SHEARS  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 27th March, 2025 was held as read.

## **I DECLARATION OF INTEREST**

Councillor Smith declared an interest in the item of business at Article III(c) of this minute by virtue of the applicant being known to her and took no part in the proceedings and withdrew from the meeting during its consideration.

## **II LICENSING SUB-COMMITTEE – MINUTES OF MEETINGS**

The minute of meeting of the Licensing Sub-Committee held on 27th March, 2025 was submitted and noted for information and record purposes, a copy of which is attached to this minute as an Appendix.

## **III CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

#### **PUBLIC ENTERTAINMENT – NEW APPLICATION - FULL**

<b>No</b>	<b>Name</b>	<b>Location</b>
1	Community Leisure Service Partnership	Landmark Leisure Club, The Landmark Hotel, Kingsway West

#### **PUBLIC ENTERTAINMENT – NEW APPLICATION - TEMPORARY**

<b>No</b>	<b>Name</b>	<b>Location</b>	<b>Date of Event</b>
1	David Thomson	Slessor Gardens	26/03/2024 to 20/04/2025
2	Charles Horne	Riverside Park	04/04/2025 to 13/04/2025
3	Charles Horne	Caird Park	25/04/2024 to 11/05/2025
4	ACE Community Events CIC	Lochee Park	19/04/2025

#### **SECOND HAND DEALER - NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	Specialist Car (Aberdeen) Ltd	John Clark Motor Group – Broomhill Road

**SKIN PIERCING AND TATTOOIST - NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	Christie Simpson	The Hive Ink, 228-230 Blackness Road
2	Alana Stewart	Good Omens Tattoo, 25 Castle Street
3	Edward Staples	Yankee Tattoo, 70 Albert Street

**TAXI DRIVER - NEW APPLICATIONS**

<b>No</b>	<b>Name</b>
1	William MacKenzie
2	Hamza Salimi
3	Faiyaz Mahfuz

**(b) SECOND HAND DEALER – NEW APPLICATION**

There was submitted the undernoted application.

<b>No</b>	<b>Name</b>	<b>Address</b>
1	Dundee A1 Tyre Ltd	A1 Car Sales, 54 East Dock Street

Having heard from the Legal Officer, the Committee noted that all documentation had been received to the satisfaction of the Licensing Department and the application granted under delegated powers.

**(c) STREET TRADER – NEW APPLICATION**

There was submitted the undernoted application.

<b>No</b>	<b>Name</b>
1	Andrew Dixon

The Committee noted that a request had been made to vary Conditions 9 and 10 of the licence. The Committee gave consideration to the request. There was submitted a letter of objection from the Planning Department. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. There was submitted a letter of support from a member of the public. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant and the Legal Officer, the Committee agreed that the application be approved subject to the condition the licence would not take effect until issues regarding planning permission had been resolved.

**(d) PRIVATE HIRE OPERATOR – NEW APPLICATION**

There was submitted the undernoted application.

<b>No</b>	<b>Name</b>
1	Michael C Achusim

Reference was made to Article II(b) of the minute of this Committee held on 20th March, 2025, wherein it was agreed to defer consideration of this application to the meeting of this Committee held on 24th April, 2025 to allow the applicant to be present. Thereafter, having heard from the Legal Officer, the Committee noted that this application had been withdrawn from consideration.



## (e) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name
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1	Dundee Ride Ltd
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The Committee noted that this was an application for a Taxi Operator's Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee noted that this application had been withdrawn from consideration.

2	GMR Taxis Limited
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The Committee noted that this was an application for a Taxi Operator's Licence to replace an existing Taxi Operator's Licence with an electric vehicle. Thereafter, having heard from the applicant and the Legal Officer, the Committee agreed to grant the application subject to the vehicle passing all necessary tests.

## (f) TAXI OPERATOR – REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the undernoted request.

No	Name
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1	Kenneth Low
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Reference was made to Article VIII(f) of the minute of this Committee held on 27th March, 2025, wherein it was agreed to grant an extension of time to place a vehicle on service to 24th April, 2025 and bring back the request for an update. The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. The Committee, having heard from the Legal Officer, agreed to grant an extension of time to place a vehicle on service to 22nd May, 2025.

## IV HOUSING (SCOTLAND) ACT 2006

## (a) HOUSES IN MULTIPLE OCCUPATION - DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Tayview Properties Ltd	Tayview Property Ltd	8 Urquhart Street
2	Avon Sing Ltd	Acr Property Management & Lettings Ltd	21E Union Place
3	Pantone300 Properties Ltd	Easylets Ltd	14 Daniel Terrace
4	Pantone300 Properties Ltd	Easylets Ltd	5 Daniel Place
5	East of Scotland Colour Print Ltd	West One Property Management & Factoring Ltd	48 Horsewater Wynd

## (b) HOUSES IN MULTIPLE OCCUPATION – VARIATIONS – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Stella Jackson	Owners in Common (The Hub) Ltd	B9, The Hub, 17 Hawkhill
2	Andrew Peter Griffiths	Owners in Common (The Hub) Ltd	B24, The Hub, 17 Hawkhill
3	Malbrook Ltd	Owners in Common (The Hub) Ltd	C19, The Hub, 17 Hawkhill
4	Malbrook Ltd	Owners in Common (The Hub) Ltd	C18, The Hub, 17 Hawkhill
5	Stuart Atkins	Owners in Common (The Hub) Ltd	B22, The Hub, 17 Hawkhill
6	Lee Scott Nicholls	Owners in Common (The Hub) Ltd	A9, The Hub, 17 Hawkhill
7	Helen May Stephenson & Martin Vickers Stephenson	Owners in Common (The Hub) Ltd	B14, The Hub, 17 Hawkhill
8	L&R Property Services Ltd	Owners in Common (The Hub) Ltd	B15, The Hub, 17 Hawkhill
9	David Houston & Mona Kumari Houston	Owners in Common (The Hub) Ltd	B19, The Hub, 17 Hawkhill
10	L&R Property Services Ltd	Owners in Common (The Hub) Ltd	B20, The Hub, 17 Hawkhill
11	Indu Bala Bedi & Jay Paul Bedi	Owners in Common (The Hub) Ltd	B18, The Hub, 17 Hawkhill
12	Grant Alexander Isherwood	Owners in Common (The Hub) Ltd	B21, The Hub, 17 Hawkhill
13	Stuart Aitkins	Owners in Common (The Hub) Ltd	A15, The Hub, 17 Hawkhill
14	Louise Veronica Law & Stuart Alexander Law	Owners in Common (The Hub) Ltd	A4, The Hub, 17 Hawkhill
15	Mark Andrew Nicholls	Owners in Common (The Hub) Ltd	A5, The Hub, 17 Hawkhill
16	Keith Gerard McAvoy & Jennifer Samantha McAvoy	Owners in Common (The Hub) Ltd	A6, The Hub, 17 Hawkhill
17	Keith Gerard McAvoy & Jennifer Samantha McAvoy	Owners in Common (The Hub) Ltd	A8, The Hub, 17 Hawkhill
18	Stuart Aitkens	Owners in Common (The Hub) Ltd	A13, The Hub, 17 Hawkhill
19	Karen Barnes & Antinio Jose Artal Guerrero	Owners in Common (The Hub) Ltd	B4, The Hub, 17 Hawkhill
20	Padraic Duffy	Owners in Common (The Hub) Ltd	B5, The Hub, 17 Hawkhill
21	Mary Whiteford Stewart	Owners in Common (The Hub) Ltd	B6, The Hub, 17 Hawkhill
22	Stuart Alexander Law & Louise Veronica Law	Owners in Common (The Hub) Ltd	B1, The Hub, 17 Hawkhill
23	John, Margaret, Michael & Nicholas Brennan	Owners in Common (The Hub) Ltd	B11, The Hub, 17 Hawkhill
24	David John Griffiths	Owners in Common (The Hub) Ltd	B12, The Hub, 17 Hawkhill
25	Olufemi Peter Ladega & Aderemi Ladega	Owners in Common (The Hub) Ltd	B10, The Hub, 17 Hawkhill
26	Brian Robb MacDonald & Betsy Binno MacDonald	Owners in Common (The Hub) Ltd	B16, The Hub, 17 Hawkhill
27	David Robb MacDonald & Natalie Francies MacDonald	Owners in Common (The Hub) Ltd	A3, The Hub, 17 Hawkhill
29	Karen Barnes & Antonio Jose Artal Guerrero	Owners in Common (The Hub) Ltd	B3, The Hub, 17 Hawkhill
30	Anne Frances Wetzel	Owners in Common (The Hub) Ltd	A14, The Hub, 17 Hawkhill
31	Anne Frances Wetzel	Owners in Common (The Hub) Ltd	A16, The Hub, 17 Hawkhill
32	Grant Jackson	Owners in Common (The Hub) Ltd	B8, The Hub, 17 Hawkhill
33	Malbrook Ltd	Owners in Common (The Hub) Ltd	C11, The Hub, 17 Hawkhill
34	Malbrook Ltd	Owners in Common (The Hub) Ltd	C6, The Hub, 17 Hawkhill
35	Malbrook Ltd	Owners in Common (The Hub) Ltd	C7, The Hub, 17 Hawkhill
36	Malbrook Ltd	Owners in Common (The Hub) Ltd	C4, The Hub, 17 Hawkhill
37	Malbrook Ltd	Owners in Common (The Hub) Ltd	C3, The Hub, 17 Hawkhill
38	Malbrook Ltd	Owners in Common (The Hub) Ltd	C12, The Hub, 17 Hawkhill
39	Karen Barnes & Antonio Jose Artal Guerrero	Owners in Common (The Hub) Ltd	A1, The Hub, 17 Hawkhill

40	Jay Paul Bedi & Indu Bala Bedi	Owners in Common (The Hub) Ltd	B13, The Hub, 17 Hawkhill
41	Patricia Ann Lister	Owners in Common (The Hub) Ltd	D2, The Hub, 17 Hawkhill
42	Richard Adej	Owners in Common (The Hub) Ltd	D3, The Hub, 17 Hawkhill
43	Pedro Otavio Simoes	Owners in Common (The Hub) Ltd	D7, The Hub, 17 Hawkhill
44	Ian Richard Kennedy & Richard Nigel Bettinson	Owners in Common (The Hub) Ltd	D10, The Hub, 17 Hawkhill
45	Jane Catherine Russell	Owners in Common (The Hub) Ltd	D11, The Hub, 17 Hawkhill
46	Patricia Ann Lister	Owners in Common (The Hub) Ltd	D12, The Hub, 17 Hawkhill
47	John Joseph Greenhorn & Jeanne Morag Greenhon	Owners in Common (The Hub) Ltd	D14, The Hub, 17 Hawkhill
48	Ian William Clark	Owners in Common (The Hub) Ltd	D13, The Hub, 17 Hawkhill
49	Iain Robertson Harfield & Caroline Louise Harfield	Owners in Common (The Hub) Ltd	D17, The Hub, 17 Hawkhill
50	Glen Dean Turner	Owners in Common (The Hub) Ltd	D18, The Hub, 17 Hawkhill
51	Ian Robertson Harefield & Caroline Louise Harefield	Owners in Common (The Hub) Ltd	D19, The Hub, 17 Hawkhill
52	Ian William Clark	Owners in Common (The Hub) Ltd	D20, The Hub, 17 Hawkhill
53	Kevin Fullerton & Eleanor Jane Fullerton	Owners in Common (The Hub) Ltd	D25, The Hub, 17 Hawkhill
54	Ruth Hughes	Owners in Common (The Hub) Ltd	D26, The Hub, 17 Hawkhill
55	James Gavin Henderson	Owners in Common (The Hub) Ltd	D27, The Hub, 17 Hawkhill
56	Jonathan Mark Hartell	Owners in Common (The Hub) Ltd	D3, The Hub, 17 Hawkhill
57	Richard Adjei	Owners in Common (The Hub) Ltd	D32, The Hub, 17 Hawkhill
58	Pedro Otavio Simoes	Owners in Common (The Hub) Ltd	D33, The Hub, 17 Hawkhill
59	Francesca Cree-Torres	Owners in Common (The Hub) Ltd	D34, The Hub, 17 Hawkhill
60	Mpna Kumari Houston & David Houston	Owners in Common (The Hub) Ltd	D39, The Hub, 17 Hawkhill
61	Patricia Ann Lister	Owners in Common (The Hub) Ltd	D40, The Hub, 17 Hawkhill
62	Jitendra Shah & Prafula Shah	Owners in Common (The Hub) Ltd	E1, The Hub, 17 Hawkhill
63	Neetin Shah & Arti Shah	Owners in Common (The Hub) Ltd	E2, The Hub, 17 Hawkhill
64	Viren Dharamdas Dhulia & Priti V Dhulia	Owners in Common (The Hub) Ltd	E3, The Hub, 17 Hawkhill
65	Kshama Nitinchandra Patel	Owners in Common (The Hub) Ltd	E4, The Hub, 17 Hawkhill
66	Illa Shah & Raksha Bhikhu Shah	Owners in Common (The Hub) Ltd	E5, The Hub, 17 Hawkhill
67	Dhiren Shantilal Shah & Dena Shah	Owners in Common (The Hub) Ltd	E8, The Hub, 17 Hawkhill
68	Kamlesh Shavdia & Preeti Shavdia	Owners in Common (The Hub) Ltd	E9, The Hub, 17 Hawkhill
69	Minal Shah	Owners in Common (The Hub) Ltd	E10, The Hub, 17 Hawkhill
70	Sameer Jitendra Shah	Owners in Common (The Hub) Ltd	E11, The Hub, 17 Hawkhill
71	Karishma Atulesh Patel	Owners in Common (The Hub) Ltd	E12, The Hub, 17 Hawkhill
72	Shammi Chandrakant Radia & Sunil Chandrakant Radia	Owners in Common (The Hub) Ltd	E13, The Hub, 17 Hawkhill
73	Pratibha Anil Kumar Shah	Owners in Common (The Hub) Ltd	E14, The Hub, 17 Hawkhill
74	Kashmira Bharat Shah & Bharatkumar Shah	Owners in Common (The Hub) Ltd	E15, The Hub, 17 Hawkhill
75	Nitinchandra Ratilal Patel	Owners in Common (The Hub) Ltd	E16, The Hub, 17 Hawkhill
76	Rakshaben Shah	Owners in Common (The Hub) Ltd	E18, The Hub, 17 Hawkhill
77	Poorna Mandal	Owners in Common (The Hub) Ltd	E19, The Hub, 17 Hawkhill
78	Anilkumar Javraj Shah	Owners in Common (The Hub) Ltd	E20, The Hub, 17 Hawkhill
79	Pravinchandra Jivraj Shah	Owners in Common (The Hub) Ltd	E21, The Hub, 17 Hawkhill
80	Akshay Patel & Komal Patel	Owners in Common (The Hub) Ltd	E22, The Hub, 17 Hawkhill
81	Pedro Otavio Simoes	Owners in Common (The Hub) Ltd	B23, The Hub, 17 Hawkhill
82	Kevin Fullerton & Eleanor Jane Fullerton	Owners in Common (The Hub) Ltd	B2, The Hub, 17 Hawkhill
83	Kamal Kumar Shah	Owners in Common (The Hub) Ltd	D5, the Hub, 17 Hawkhill

84	TWS D1 Ltd	Owners in Common (The Hub) Ltd	D1, The Hub, 17 Hawkhill
85	TWS D28 Ltd	Owners in Common (The Hub) Ltd	D28, The Hub, 17 Hawkhill
86	TWS D35 Ltd	Owners in Common (The Hub) Ltd	D35, The Hub, 17 Hawkhill
87	Allan James Hudson	Owners in Common (The Hub) Ltd	C5, The Hub, 17 Hawkhill
88	Michael Colin Ainslie	Owners in Common (The Hub) Ltd	C8, The Hub, 17 Hawkhill
89	Allan James Hudson	Owners in Common (The Hub) Ltd	C9, The Hub, 17 Hawkhill
90	Michael Colin Ainslie	Owners in Common (The Hub) Ltd	C16, The Hub, 17 Hawkhill
91	Jay Paul Bedi & Indu Bala Bedi	Owners in Common (The Hub) Ltd	D38, The Hub, 17 Hawkhill
92	C.F Properties	Owners in Common (The Hub) Ltd	B7, The Hub, 17 Hawkhill
93	R & K Properties (Scotland) Ltd	Owners in Common (The Hub) Ltd	A10, The Hub, 17 Hawkhill
94	R & K Properties (Scotland) Ltd	Owners in Common (The Hub) Ltd	B17, The Hub, 17 Hawkhill
95	Ross Drilling Consultants Ltd	Owners in Common (The Hub) Ltd	B25, The Hub, 17 Hawkhill
96	R&K Properties (Scotland) Ltd	Owners in Common (The Hub) Ltd	D4, The Hub, 17 Hawkhill
97	Fiona Lucy Ross	Owners in Common (The Hub) Ltd	D24, The Hub, 17 Hawkhill
98	TJ Trust	Owners in Common (The Hub) Ltd	E6, The Hub, 17 Hawkhill
99	Lingxiao CUI	Owners in Common (The Hub) Ltd	A11, The Hub, 17 Hawkhill
100	EAU Rouge Limited	Owners in Common (The Hub) Ltd	C20, The Hub, 17 Hawkhill
101	Mill Stream Property Ltd	Owners in Common (The Hub) Ltd	C14, The Hub, 17 Hawkhill
102	Mill Stream Property Ltd	Owners in Common (The Hub) Ltd	C10, The Hub, 17 Hawkhill
103	Mill Stream Property Ltd	Owners in Common (The Hub) Ltd	C2, The Hub, 17 Hawkhill
104	Mill Stream Property Ltd	Owners in Common (The Hub) Ltd	C15, The Hub, 17 Hawkhill
105	R&K Properties (Scotland) Ltd	Owners in Common (The Hub) Ltd	A7, The Hub, 17 Hawkhill
106	Hazelwood & Pinmore Ltd	Owners in Common (The Hub) Ltd	E7, The Hub, 17 Hawkhill
107	Hazelwood & Pinmore Ltd	Owners in Common (The Hub) Ltd	E17, The Hub, 17 Hawkhill
108	Lingxiao CUI	Owners in Common (The Hub) Ltd	A12, The Hub, 17 Hawkhill
109	R&K Properties (Scotland) Ltd	Owners in Common (The Hub) Ltd	A2, The Hub, 17 Hawkhill
110	Fergus, Lucy & Gemma Neville	Owners in Common (The Hub) Ltd	D21, The Hub, 17 Hawkhill
111	Maryfield Ltd	Owners in Common (The Hub) Ltd	C1, The Hub 17 Hawkhill
112	Maryfield Ltd	Owners in Common (The Hub) Ltd	C13, The Hub, 17 Hawkhill
113	Maryfield Ltd	Owners in Common (The Hub) Ltd	C17, The Hub, 17 Hawkhill

**V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

**(a) SHORT-TERM LETS – DELEGATED**

The Committee noted that the undernoted application had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Maria Rodgers	Central Serviced Apartments	Flat 1, 2 Cunningham Street

**(b) SHORT-TERM LETS – NEW APPLICATION**

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Orion Vacation Homes Ltd	Orion Vacation Homes Ltd	360 Riverside Drive

The Committee gave consideration to letters of objection which had been submitted by members of the public. Thereafter, having heard from the Private Sector Services Manager, the objectors on their

own behalf, the applicant on their own behalf and consideration of the advice of the Legal Officer, the Committee agreed that the application be refused.

**The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

**VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

**(a) SHORT-TERM LETS – NEW APPLICATION**

There was submitted the undernoted application.

<b>No</b>	<b>Name</b>
1	Company D

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Chief Constable's representative, the Private Sector Services Manager and the applicant on their own behalf, the Committee agreed to grant the application for a period of six months and recall the matter for an update at a future Licensing Committee.

**VII CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

**(a) TAXI DRIVER'S LICENCE – NEW APPLICATIONS**

There were submitted the undernoted applications.

<b>No</b>	<b>Name</b>
1	B C

Reference was made to Article VIII(b) of the minute of this meeting held on 27th March, 2025, wherein it was agreed to defer the application until 24th April, 2025 to allow the applicant to be present. The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant was still required to pass the street knowledge test, submit a medical, SVQ, UTRN and name an operator. The original letter of objection from the Chief Constable was submitted. The Committee noted that part of the objection referred to spent convictions and having heard the representative of the Chief Constable as to their age and nature agreed that they be considered. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to refuse the application.

2	A K
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant was still required to pass the street knowledge test, name an operator and supply a photograph. The Committee noted a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed to defer the application until 22nd May, 2025 to allow the applicant to be present.

3 A M

The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant, the Legal Officer and a representative of the Chief Constable, the Committee agreed to grant the application for a period of 6 months and recall the matter for an update at a future Licensing Committee.

(b) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

**No Name**

1 J C

Reference was made to Article II(b) of the minute of meeting of this Sub-Committee held on 27th March, 2025, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Committee to be held on 24th April, 2025 to allow Licensing Standards to gather further information. The Committee noted that the original letter of information received from a member of the public was submitted. The Committee gave consideration to the content of the letter. The original letter of information from the Chief Constable was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Licensing Standards Officer, members of the public and the licence holder, the Committee agreed that a final written warning with regards to J C's future conduct be issued and that the matter be recalled when the licence is up for renewal.

2 Z Z

Reference was made to Article VIII(c) of the minute of the meeting of this Committee held on 27th March, 2025, wherein it was agreed to adjourn the hearing until the meeting of this Committee to be held on 24th April, 2025, to allow the licence holder to be present and continue the suspension of this licence until then. Thereafter, having heard from the Legal Officer, the licence holder and a representative of the Chief Constable, the Committee agreed that the Taxi Driver's Licence held by Z Z be revoked with immediate effect.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARING - MEDICAL

**No Name**

1 I S

The Committee noted that the Taxi Driver's Licence held by I S had been suspended with immediate effect on 25th March, 2025 as he did not currently meet Group 2 Standards in accordance with DVLA guidance. Thereafter, having considered the advice of the Legal Officer and noting that the licence holder continued to not meet Group 2 Standards, the Committee considered that I S was not fit and proper to be the holder of a Taxi Driver's Licence and to suspend the licence for the unexpired portion of the licence.

(d) TAXI OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

**No Name**

1 M A

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M A's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

2 B D

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider B D's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

3 D R

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider D R's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

4 S W

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider S W's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

(e) PRIVATE HIRE OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

**No Name**

1 Company S

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company S' fitness to hold a Private Hire Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 19th June, 2025.

Stewart HUNTER, Convener.

## APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 27th March, 2025.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### I DECLARATION OF INTEREST

There were no declarations of interest.

### II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

#### (a) PRIVATE HIRE DRIVER'S LICENCE - SUSPENSION HEARINGS

No	Name
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1	S D
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Reference was made to Article II(c) of the minute of the meeting of this Sub-Committee held on 9th January, 2025, wherein it was agreed to adjourn consideration of the hearing to allow the licence holder to be in attendance. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 19th June, 2025 to await the outcome of criminal proceedings and to allow the licence holder to be in attendance.

#### (b) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

No	Name
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1	J C
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Reference was made to Article V(c) of the minute of meeting of the Licensing Committee held on 30th January, 2025, wherein it was agreed that a hearing to consider J C's fitness to hold a Taxi Driver's Licence be held at a meeting of the Licensing Sub-Committee to be held on 27th March, 2025. The Sub-Committee noted that a letter of information had been received from a member of the public. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, members of the public and the licence holder, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Committee to be held on 24th April, 2025 to allow Licensing Standards to gather further information.



2 D L

Reference was made to Article II(b) of the minute of the meeting of the Licensing Sub-Committee held on 26th September, 2024 and Article II(d) of the minute of the meeting of the Licensing Committee held on 9th January, 2025, wherein it was agreed to adjourn consideration of the hearing to await the outcome of court proceedings. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 19th June, 2025 to await the outcome of court proceedings.

3 S M

Reference was made to Article V(d) of the minute of meeting of the Licensing Sub-Committee held on 9th January, 2025, wherein it was agreed that a hearing to consider S M's fitness to hold a Taxi Driver's Licence be held at a meeting of the Licensing Sub-Committee to be held on 27th March, 2025. The Sub-Committee noted that a letter had been received from the Chief Constable relative to the alleged conduct of S M during the currency of their Taxi Driver's Licence. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the licence holder and a representative of the Chief Constable, the Sub-Committee agreed that a verbal warning with regards to his future conduct be issued.

4 G P

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 11th January, 2024, Article II(b) of the minute of meeting of the Licensing Sub-Committee held on 28th March, 2024, Article II(b) of the minute of meeting of the Licensing Sub-Committee held on 26th September, 2024 and Article II(d) of the minute of meeting of the Licensing Sub-Committee held on 9th January, 2025, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025, to await the outcome of court proceedings. There was submitted the original letter of information from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 19th June, 2025 to await the outcome of court proceedings.

5 R S

Reference was made to Article V(d) of the minute of meeting of the Licensing Sub-Committee held on 9th January, 2025, wherein it was agreed that a hearing to consider R S' fitness to hold a Taxi Driver's Licence be held at a meeting of the Licensing Sub-Committee to be held on 27th March, 2025. The Sub-Committee noted that a letter had been received from the Chief Constable relative to the alleged conduct of R S during the currency of their Taxi Driver's Licence. The Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 19th June, 2025 to appear remotely at that hearing.

(c) TAXI DRIVER'S AND PRIVATE HIRE OPERATOR'S LICENCE SUSPENSION HEARING

**No Name**

1 M A

Reference was made to Article II(e) of the minute of meeting of the Licensing Sub-Committee held on 26th September, 2024 and Article II(e) of the minute of meeting of the Licensing Sub-Committee held on 9th January, 2025, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025, to allow the licence holder to be in attendance. There was submitted the original letter of information from the Licensing Standards Officer. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Licensing Standards Officer, the licence holder and a representative of the Chief Constable, it was agreed that this matter be deferred to a meeting of the Licensing Sub Committee on a date to be determined to await the outcome of pending criminal proceedings and to allow the licence holder to contact the Licensing Team for advice.

(d) TAXI DRIVER'S AND TAXI OPERATOR'S LICENCE SUSPENSION HEARING

**No Name**

1 A C

Reference was made to Article II(d) of the minute of meeting of the Licensing Sub-Committee held on 26th September, 2024 and Article II(f) of the minute of meeting of the Licensing Sub-Committee held on 9th January, 2025, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025, to allow the licence holder to be in attendance. There was submitted the original letter of information from the Licensing Standards Officer. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and the Licensing Standards Officer, the Sub-Committee agreed that the licence holder be issued with a final written warning as to their future conduct during the current period of their Taxi Driver's and Taxi Operator's Licence.

Stewart HUNTER, Convener.

At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held at Dundee on 12th May, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS  
Kevin KEENAN

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Nadia EL-NAKLA  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN

Lee MILLS  
Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Michael CRICHTON  
Craig DUNCAN

External Members for Articles I to II.

Ms Jodi BARCLAY, Teacher Representative  
Miss Eva DEY, Pupil Representative  
Mr David GIBSON, Teacher Representative  
Mrs Tara JAVED, Parent Representative  
Mrs Teresa LITTLE, Roman Catholic Church Representative  
Mrs Margaret MCVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 3rd March, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II SENIOR PHASE – SCHOOL LEAVERS' UPDATE**

There was submitted Report No 147-2025 by the Executive Director of Children and Families Service, providing information on the attainment of S4, S5, and S6 school leavers in academic session 2023/2024, particularly in relation to four national benchmarking measures:

- Percentage of Leavers attaining Literacy and Numeracy
- Improving Attainment for All
- Attainment versus Deprivation
- Leaver Initial Destinations

The Report also provided senior phase attainment data for school leavers in academic session 2023/2024 which had been extracted from the national Insight Senior Phase benchmarking tool, which was updated on 26th February 2025.

The Committee agreed to note the content of the report.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held at Dundee on 12th May, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS  
Kevin KEENAN

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Nadia EL-NAKLA  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN

Lee MILLS  
Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Michael CRICHTON  
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

The minute of meeting of this Committee of 3rd March, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

Councillor Duncan declared an interest in the item of business at Article III of this minute by virtue of owning a property where parts of the communal area may be affected.

## **II TENDERS RECEIVED BY HEAD OF HOUSING, CONSTRUCTION AND COMMUNITIES SERVICES**

There was submitted Report No 140-2025 by the Executive Director of Neighbourhood Services detailing tenders received and requesting decisions thereon:-

- (a) INDIVIDUAL HOUSES - HEATING, KITCHEN, BATHROOMS AND REWIRE 2025/2026

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £452,500.00, together with allowances of £47,500.00, giving a total expenditure of £500,000.

- (b) NON CYCLICAL ROOFS 2025/2026 – ROOF REPLACEMENTS

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £588,250.00, together with allowances of £61,750.00, giving a total expenditure of £650,000.

- (c) ADAPTIONS

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £905,000.00, together with allowances of £95,000.00, giving a total expenditure of £1,000,000.

### **III TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**

The Committee acceded to a request for a deputation to address the Committee relative to this item of business by Wilson Chowdhry, Chairman of UK RAAC Campaign Group. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

There was submitted Report No 151-2025 by the Executive Director of City Development detailing a tender received and requesting a decision thereon.

The Committee agreed:-

- (i) to delegate authority to the Executive Director of Corporate Services to complete a direct award call off from the SPA Framework (Public Buildings Construction and Infrastructure PB3) as set out in Appendix 1 to the report;
- (ii) to approve the acceptance of the tenders submitted by Morrison Construction (trading as Galliford Try) as set out in the report, with the total amount, including allowances detailed in Appendix 1 to the report; and
- (iii) to approve expenditure as set out in Appendix 1 to the report.

The Committee further agreed that the Convener write to the Housing Minister and Cabinet Secretary for Finance and Local Government inviting them to meet with the Convener, Group Leaders and Bailie Scott to discuss the RAAC issues in Dundee.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 12th May, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS  
Kevin KEENAN

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Nadia EL-NAKLA  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN

Lee MILLS  
Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN

Dorothy McHUGH  
George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Michael CRICHTON  
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 21st April, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II REQUEST TO UK GOVERNMENT TO HALT ALL CUTS TO DISABILITY BENEFITS**

This item was placed on the agenda at the request of Councillor Tolland who asked the Committee to agree that the Leader of the Council should write to Liz Kendall MP, Work and Pensions Secretary, UK Government on behalf of Dundee City Council calling for the proposed changes to disability benefits to be halted.

Thereafter, the Committee resolved as follows:-

This Committee requests that officers write to the UK Government's Secretary of State for Work and Pensions, Liz Kendall, to demand she withdraw her plans for benefit cuts to our disabled community.

The intended cuts not only reduce health-related Universal credit payments but make accessing disability benefits more generally significantly more difficult. This is, according to Disability Rights UK, the biggest cuts to disability benefits on record, with an estimated 350 thousand more people being pushed into poverty as a result.

Committee notes the following:-

- (i) almost 90% of people on health-related Universal Credit sit in the poorest half of society. This includes 900 thousand children across the UK;
- (ii) young people are especially affected, with 18–21-year-olds being stripped of the limited capability payments;

- (iii) Scotland has the highest proportion of people receiving the health element of UC and so will be hit harder;
- (iv) Dundee has one of the highest uptakes of Universal credit, with 42% on the health element: compared to an average of 33% across the UK;
- (v) the Fraser of Allander institutes estimates that these cuts will slash the Scottish government's budget by around £900m by 2030, threatening Scotland's devolved Adult Disability payment. This would leave 433,050 people in Scotland more vulnerable, with 22,000 of those living in Dundee; and
- (vi) Committee notes years of austerity has made our nation sicker, being one of the key drivers of an unprecedented reduction in life expectancy, as well as a reduction in healthy life expectancy. That the recent welfare benefit cuts target disabled people will not only drive our disabled community into deeper poverty but raises real concerns for our increasing poor health and health inequality across Scotland and the UK.

Committee, therefore, requests the Westminster Labour government immediately halt these cuts, and ends another austerity agenda. The UK government must invest in our people, and not in a punishing system that enforces wider and deeper poverty, as well as further health inequalities. Instead, we suggest they create a social security system built on the principles of dignity, fairness and respect: as Scotland has and that the Leader of the Council should write to Neil Gray MSP calling for a recovery plan for CAHMS Tayside following the closure of the waiting list for Neurodevelopment Assessments for Children.

### **III LOCAL GOVERNMENT BENCHMARKING FRAMEWORK PERFORMANCE INDICATORS 2023/2024**

There was submitted Report No 161-2025 by the Chief Executive, advising of the performance of Dundee City Council, for the financial year 2023/2024, as defined by the performance indicators compiled by the Improvement Service for the Local Government Benchmark Framework (LGBF). It focussed on the 40 indicators that most aligned to the priorities as set out in the Council Plan 2022/2027 and described the Council's performance in relation to our comparator authorities (i.e. LGBF Family Group) for these.

The Committee agreed:-

- (i) to note the results contained in summary at section 5.2 to the report and as detailed in Appendix 1 to the report;
- (ii) to remit the report to the Scrutiny Committee for further consideration; and
- (iii) to remit the Council Leadership Team to review the selected areas of improvement as detailed in Section 6 to the report.

### **IV TENDERS RECEIVED BY EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

There was submitted Report No 142-2025 by the Executive Director of Corporate Services, detailing tenders received and seeking approval to award the contract.

The Committee agreed to approve the acceptance of the tender submitted by HP Inc, Ukas top scoring bidder for the Supply and Maintenance of Multi-Functional Devices as set out in the report and Appendix 1 to the report.



## **V SOURCING STRATEGY FOR THE SUPPLY AND DELIVERY OF SWIMMING POOL CHEMICALS**

There was submitted Report No 148-2025 by the Executive Director of Children and Families Services presenting a summary of the sourcing strategy as outlined in Section 5 to the report and seeking approval to secure supply and delivery of swimming pool chemicals.

The Committee agreed:-

- (i) to approve the Sourcing Strategy as outlined in Section 5 to the report; and
- (ii) to the direct award via a national Framework for the supply and delivery of swimming pool chemicals to Brenntag UK Limited.

## **VI SOURCING STRATEGY FOR A FLEXIBLE WORKFORCE MANAGEMENT SYSTEM**

There was submitted Report No 150-2025 by the Executive Director of Children and Families Services, presenting a summary of the sourcing strategy as outlined in Section 5 of the report and seeking approval to secure supply of a flexible workforce management system.

The Committee agreed:-

- (i) to approve the Sourcing Strategy as detailed in Section 5 of the report; and
- (ii) to the direct award of a contract to Teacher Booker Ltd via Crown Commercial Services Framework for the supply of a flexible workforce management system.

## **VII SOURCING STRATEGY FOR THE PROVISION OF SCHOOL TO COLLEGE COACH TRANSFER SERVICES**

There was submitted Report No 149-2025 by the Executive Director of Children and Families Services presenting a summary of the sourcing strategy as outlined in Section 5 to the report and seeking approval to award a tender for the secure provision of school to college coach transfer services.

Thereafter, the Convener seconded by Bailie Sawers moved:-

- (i) to approve the Sourcing Strategy as outlined in Section 5 to the report;
- (ii) to delegate authority to the Executive Director of Children and Families following an open tender process to award a contract where the tender price was less than £340,000; and
- (iii) to note that if the outcome of the open tender process is greater than 10% above this amount then the outcome will be brought back to Committee for consideration.

As an amendment, Bailie Macpherson seconded by Councillor Duncan moved to amend the recommendation at paragraph 2.1(b) of the report to read:-

And delegates authority to the Executive Director of Children and Families following an open tender process to award a contract where the tender price is less than £200,000.

On a division, there voted for the motion - the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson, Keenan, Roberts and Sawers and Councillors Anderson, Black, Cruickshank, El-Nakla, Finnegan, Hunter, Lynn, Mills, McHugh, McIrvine, Rome, Scullin, Shears, Short, Smith and Tolland (23); and for the amendment –Bailies Macpherson and Scott and Councillors Crichton and Duncan (4) –whereupon the motion was carried and became the finding of the meeting.

## **VIII                      TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**

There was submitted Report No 152-2025 by the Executive Director of City Development, detailing the tender received following Sourcing Strategy Report 158-2024 and seeking approval on acceptance thereof.

This report detailed a tender return above the Sourcing Strategy approved figure of £450k (inclusive of non-contract allowances and fees), as additional works had been added to the project during design development. After further surveys replacement of rooflight windows had been added to ensure gallery investment was protected from potential risk of water penetration. Accordingly, the tender figure had returned higher than set out in the sourcing strategy.

The report had been brought to City Governance Committee to ensure that material and component orders could be placed and programme dates met to align with the DCA programming in order to minimise disruption to their events timetable. The associated gallery closure had been planned for over a year and failure to meet these timescales would present significant challenges for DCA.

The Committee agreed to approve the acceptance of the tender submitted by Robertson Construction as set out in the report, with the total amount, including allowances as detailed in Appendix 1 to the report.

## **IX                              MEMBERS SALARIES**

There was submitted Report No 139-2025 by the Executive Director of Corporate Services recommending a revised scheme of salaries for elected members to be effective from 1st April, 2025 following changes to statutory regulations.

The Committee agreed to note that in view of the timescales involved this report had been approved by the Executive Director of Corporate Services in consultation with the Convener of the City Governance Committee, Labour Group Spokesperson, Liberal Democrat Spokesperson and the Scottish Conservative and Unionist Party Member.

Mark FLYNN, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 15th May, 2025.

Present:-

**COUNCILLORS**

Heather ANDERSON  
Stewart HUNTER

Ken LYNN  
Roisin SMITH

George McIRVINE  
Pete SHEARS

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 17th April, 2025 was held as read.

**I LICENSING (SCOTLAND) ACT 2005**

(a) NEW GRANTS

<b>No</b>	<b>Premises</b>	<b>Applicant</b>
1	Yamm Buffet 7-9 Whitehall Street Dundee	YB Dundee Ltd

The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the condition that all amplified music and vocals shall be inaudible in the nearest residential accommodation.

(b) VARIATIONS (MAJOR)

2	Fairmuir Bowling Club 21 Fairmuir Street Dundee	Fairmuir Bowling Club
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The Board, having heard from an agent on behalf of the Applicant, and the Board's Legal Adviser, agreed to grant the above variation to allow the premises to operate as a social club.

3	Medina 107-113 Nethergate Dundee	JF Kegs (Scotland) Ltd
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The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer, a Building Control Officer and the Board's Legal Adviser, agreed to grant the above variation to allow deliveries, to allow receptions, club and other meetings, to allow recorded music out with licensed hours and indoor/outdoor sport, and to allow children and young persons access to the premises if accompanied by an adult until 9pm. If eating a meal, young persons would be allowed access to the premises from 11am until 8pm on Sundays to Thursday and 11am to 5pm Friday and Saturday for the purpose of having a meal or remain on the premises until 10pm if accompanied by an adult for the consumption of a meal subject, to allow the name of the premises being changed for Medina to The Paddock, subject to the conditions that all live performances, DJ's, and karaoke must cease by 12 midnight, and after such time, background music shall be played. The Board further agreed that the changes would not take place until all works had been completed to the satisfaction of Building Control.

**II PERSONAL LICENCE – NEW APPLICATION**

(i) MUHAMMAD ZEESHAN ABDUL HAMEED

The Board agreed to defer this item to allow the applicant to seek legal advice.

**III                      PERSONAL LICENCE – REQUEST FOR REVIEW**

The Board agreed to a hold Personal Licence Review Hearing in respect of Samantha Buchan.

Stewart HUNTER, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 19th May, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON

Helen WRIGHT  
Fraser MACPHERSON

Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN

Lee MILLS  
Roisin SMITH  
Georgia CRUICKSHANK  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Michael CRICHTON  
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 10th March, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II PLANNING APPLICATIONS**

- (a) 24-00458-FULL – ERECTION OF 31 DWELLINGS WITH ASSOCIATED ROADS AND DRAINAGE - LAND TO THE WEST OF 318 AND SOUTH OF CLEPINGTON ROAD, DUNDEE – FOR CAMPION HOMES FOR ABERTAY HOUSING ASSOCIATION

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Grant Cavanagh and Paul Docherty. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to requests for a deputation to address the Committee in support of the application by Stephen McPhail and Barrie Roger of Abertay Housing Association and Derek Scott, Derek Scott Planning. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

- (b) 24-00728-FULL – INSTALLATION OF FOOTBRIDGE, FORMATION OF HARD SURFACING, LANDSCAPING AND ASSOCIATED WORKS - FOOTPATH FROM MAGDALEN GREEN OVER RAILWAY TO RIVERSIDE PARK DUNDEE – FOR DUNDEE CITY COUNCIL

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Sandra McDowall on behalf of Friends of Magdalen Green, Douglas Stirling, Mary McKenzie, Donald Hay on behalf of Cathy Mitchell, Ian Scott on behalf of West End Community Council and Alison Duffy. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to requests for a deputation to address the Committee in support of the application by James McKaig and also Graeme Boyd of Dundee City Council. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Councillor Shears, moved that the application be approved subject to the conditions recommended by the Head of Planning and Economic Development. As an amendment, Bailie Macpherson, seconded by Councillor Crichton moved that the application be refused on the grounds that the proposal fails to comply with Policy 14 of National Planning Framework 4 because the mass and scale of the proposed footbridge is inappropriate for its location, and therefore fails to improve the quality of the area. There are no material considerations of sufficient weight to justify approval of planning permission, the proposal fails to comply with Policy 1 – High Quality Design and Placemaking of the Dundee Local Development Plan, 2019, as the design and siting of development fails to respect the character and amenity of the place given the scale and nature of the development. There are no material considerations of sufficient weight to justify approval of planning permission the proposal fails to comply with Policy 49 – Listed Buildings of the Dundee Local Development Plan, 2019, as the proposals would fail to preserve or enhance the setting of the Category A listed Magdalen Green Bandstand. There are no material considerations of sufficient weight to justify approval of planning permission, the proposal fails to comply with Policy 51 – Development in Conservation Areas of the Dundee Local Development Plan, 2019, as the proposals would fail to preserve or enhance the character of the West End Lanes Conservation area. There are no material considerations of sufficient weight to justify approval of planning permission, and that the proposal would result in the unacceptable loss of mature cherry trees. As such the application is contrary to Policy 6b- Forestry, woodland and trees of National Planning Framework 4 and Policy 35- Trees and Urban Woodland of the Dundee Local Development Plan, 2019. There are no material considerations of sufficient weight to justify approval of the application.

On a division, there voted for the motion - the Convener, Depute Lord Provost Cordell and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Smith, Scullin and Shears (11); and for the amendment – Bailies Macpherson, Wright and Scott and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Crichton and Duncan (9) –whereupon the motion was carried and the application was approved.

- (c) 24-00727-CON – APPLICATION FOR CONSERVATION AREA CONSENT TO DEMOLISH EXISTING RAILWAY FOOTBRIDGE AT MAGDALEN GREEN – FOOTPATH FROM MAGDALEN GREEN OVER RAILWAY TO RIVERSIDE PARK DUNDEE – FOR DUNDEE CITY COUNCIL

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Douglas Stirling and Sandra McDowall. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to a request for a deputation to address the Committee in support of the application by Graeme Boyd of Dundee City Council. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Councillor Shears, moved that the application be approved subject to the conditions recommended by the Head of Planning and Economic Development, and subject to the additional condition that the demolition hereby approved shall not be undertaken until such time as a new bridge is open, unless otherwise agreed in writing by the planning authority, to ensure that the structure is not prematurely removed from the site without prior justification or approval. As an amendment, Bailie Macpherson, seconded by Councillor Crichton moved that the application be refused on the grounds that the existing bridge makes a positive contribution to the West End Lanes Conservation Area and the local townscape; and the applicant has failed to demonstrate that the bridge cannot be retained and repaired. The proposal to remove the bridge therefore fails to preserve the character or appearance of the West End Lanes Conservation Area. On that basis, the proposal fails to comply with the requirements of Section 64 of the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997 as amended. For similar

reasons, the application is also contrary to Policy 7(f) of National Planning Framework 4. There are no material considerations of sufficient weight to justify approval of conservation area consent.

On a division, there voted for the motion - the Convener, Depute Lord Provost Cordell and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Smith, Cruickshank, Finnegan, Scullin and Shears (13); and for the amendment –Bailies Macpherson, Wright and Scott and Councillors McHugh, McIrvine, Crichton and Duncan (7) –whereupon the motion was carried and the application was approved.

Will DAWSON, Convener.