Dundee City Council
Corporate Services

CHANGING FOR THE FUTURE

City Chambers
DUNDEE
DD1 3BY

16th November, 2026

Dear Colleague

I refer to the agenda of business issued in relation to the MEETING of the **CITY COUNCIL** to be held on Monday, 16th November, 2026 and would like to advise you that the Convener has agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

Yours faithfully

GREGORY COLGAN

Chief Executive

AGENDA OF BUSINESS

The Council may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act

3 APPOINTMENTS - LEISURE & CULTURE DUNDEE BOARD

Dundee City Council
Corporate Services
CHANGING FOR THE FUTURE

City Chambers
DUNDEE
DD1 3BY

6th November, 2026

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 16th November, 2026 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundeecity.gov.uk/live or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundeecity.gov.uk.

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

1. Minute of the Licensing Committee dated 10th September 2026, page 1.
2. Minute of Planning Committee dated 14th September 2026, page 4.
3. Minute of City Council dated 21st September 2026, page 5.
4. Minute of City Governance Committee dated 21st September 2026, page 6.
5. Minute of Licensing Board dated 24th September 2026, page 9.
6. Minute of Licensing Committee dated 1st October 2026, page 11.
7. Minute of Scrutiny & Audit Committee dated 2nd October 2026, page 21.
8. Minute of Children & Families Committee dated 26th October 2026, page 25.
9. Minute of Neighbourhood, Housing & Communities Committee dated 26th October 2026, page 27.
10. Minute of City Governance Committee dated 26th October 2026, page 32.
11. Minute of Licensing Board dated 29th October 2026, page 39.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 10th September, 2026.

Present:-

COUNCILLORS

Jimmy BLACK	Stewart HUNTER	Pete SHEARS
Kevin CORDELL	George McIRVINE	Daniel COLEMAN
	Wendy SCULLIN	

Councillor Stewart HUNTER, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II REQUEST FOR AMENDMENT TO TAXI TEST REQUIREMENTS

The Committee acceded to a deputation request from Willie Lees of RMT.

The Committee noted that a request had been received by RMT to amend the Taxi Test Requirements in relation to fitted grab handles in Wheelchair Accessible Vehicles (WAVs). Having heard from the Corporate Fleet Manager and the Legal Officer, the Committee agreed to defer consideration of the request to allow further information to be clarified and gather information from the Taxi Trade and WAV Taxi users.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) LATE HOURS CATERING LICENCE – RENEWAL APPLICATION

There was submitted the undernoted application.

No	Name
1	V M

The Committee noted that a letter of objection had been received from the Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant and the Licensing Standards Officer, the Committee agreed that the application be granted and recall the matter back in six months for an update.

(b) TAXI DRIVER'S LICENCE – RENEWAL APPLICATIONS

There were submitted the undernoted applications.

No	Name
1	M A

The item was withdrawn from consideration.

2	J D

The Committee noted that a letter of representation had been received from the Chief Constable.

The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be granted and recall the matter back in 12 months for an update.

3 B D

The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be granted and recall the matter back in six months for an update.

4 C E

The Committee noted that a letter of objection had been received from the Chief Constable. Thereafter, having heard from a representative of the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed to adjourn consideration of the application to await the outcome of court proceedings.

5 S H

The item was withdrawn from consideration.

6 M I

The Committee noted that the applicant was not present and agreed to consider the matter in their absence. The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be granted and recall the matter back in 12 months for an update.

7 G M

The Committee noted that the applicant was not present and agreed to consider the matter in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed to adjourn consideration of the application to await the outcome of court proceedings and the Committee agreed that the Taxi Driver's Licence held by G M be suspended with immediate effect and that a hearing in relation to the fitness of G M to be the holder of a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 1st October, 2026.

8 H R

The item was withdrawn from consideration.

9 M T

The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant, a representative of the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be granted and recall the matter back in 12 months for an update.

10 M I

Reference was made to Article VII(b) of the minute of meeting of this Committee held on 3rd September, 2026, wherein it was agreed to adjourn consideration of the renewal application to the Licensing Committee to be held on 10th September, 2026. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the applicant, a legal representative of the applicant, a representative of the Chief Constable and the Legal Officer, the Committee agreed that the application be refused.

(c) TAXI DRIVER – MEDICAL EXEMPTION CERTIFICATE

No	Name
1	E L

There was submitted an application by E L for a wheelchair exemption certificate. There was submitted the application and information from the applicant's GP. The Committee gave consideration to the content of the information. Having heard from the Legal Officer, the Committee agreed that the medical exemption certificate be granted for the unexpired portion of the licence.

2 R T

Reference was made to Article V(c) of the minute of meeting of this Committee held on 28th May, 2026, wherein it was agreed to defer consideration of the medical exemption certificate to a date to be advised to allow for further information to be obtained from the applicant. There was submitted an application by R T for a wheelchair exemption certificate. There was submitted the application and information from the applicant. The Committee gave consideration to the content of the information. Thereafter, having heard from the Legal Officer, the Committee agreed that the medical exemption certificate be granted for a period of 12 months.

(d) PRIVATE OPERATOR'S LICENCE – SUSPENSION HEARINGS

No	Name
1	Company W

The Committee noted that a letter of objection had been received from the Chief Constable. Having heard from a representative of the licence holder, a representative of the Chief Constable, the Licensing Standards Officer and the Legal Officer, the Committee agreed to adjourn the hearing to the Licensing Committee to be held on 1st October, 2026, to allow for necessary checks to be undertaken and if resolved before the advised date, the matter would be dealt with under delegated powers.

Stewart HUNTER, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 14th September, 2026.

Present:-

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Helen WRIGHT
Willie SAWERS		Derek SCOTT

COUNCILLORS

Jimmy BLACK	Steven ROME	George McIRVINE
Kevin CORDELL	Roisin SMITH	Pete SHEARS
Stewart HUNTER	Siobhan TOLLAND	Daniel COLEMAN
Ken LYNN	Georgia CRUICKSHANK	Michael CRICHTON
Lee MILLS	Jax FINNEGAN	Craig DUNCAN
	Dorothy McHUGH	

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 17th August, 2026 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Coleman declared an interest in the item of business at Article II(a) by virtue of knowing a member of the West End Community Council deputation, took no part in the proceedings and withdrew from the meeting during its consideration.

Councillor Crichton declared an interest in the item of business at Article II(a) by virtue of knowing the West End Community Council members.

II PLANNING APPLICATIONS

(a) 26/00444/ADV – ADVERTISEMENT OF THE FOLLOWING TYPE: FREE STANDING BOX SIGN WITH ILLUMINATED SCREENS ON BOTH SIDES – CAR WASH EAST SIDE OF STREET ANNFIELD ROAD, DUNDEE - FOR CAIRN PARTNERSHIP

The Committee acceded to a request for a deputation to address the Committee relative to objections to the application by Karen Fox and Ged Gourlay of West End Community Council. After the deputations had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to a request for a deputation to address the Committee in support of the application by Peter Inglis of Peter Inglis Architects and Jonathon Clark of Clarks Bakery. After the deputations had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

Will DAWSON, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 21st September, 2026.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Christina ROBERTS
Willie SAWERS	Helen WRIGHT	Derek SCOTT
	Fraser MACPHERSON	

COUNCILLORS

Heather ANDERSON	Steven ROME	Dorothy McHUGH
Jimmy BLACK	Lynne SHORT	George McIRVINE
Kevin CORDELL	Roisin SMITH	Wendy SCULLIN
Mark FLYNN	Siobhan TOLLAND	Pete SHEARS
Stewart HUNTER	Georgia CRUICKSHANK	Daniel COLEMAN
Ken LYNN	Jax FINNEGAN	Michael CRICHTON
Lee MILLS		Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of Planning Committee dated 17th August 2026.
Minute of Licensing Board dated 20th August 2026.
Minute of City Council dated 24th August 2026.
Minute of Climate, Net Zero and Environment Committee dated 24th August 2026.
Minute of City Growth and Infrastructure Committee dated 24th August 2026.
Minute of City Governance Committee dated 24th August 2026.
Minute of Children and Families Committee dated 7th September 2026.

III GENERAL BUSINESS

(a) APPOINTMENT VICE-CHAIRPERSON - DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

It was reported that the terms of office of the Chairperson and Vice-Chairperson of the Dundee City Health and Social Care Integration Joint Board would come to an end at the October meeting of the Integration Joint Board, whereupon the role of Vice Chairperson would revert to a Dundee City Council member of the Integration Joint Board.

The Council's instructions were requested with regard to this appointment. For the information of members, the Council's current members on the Integration Joint Board are Councillor Lynn, Councillor Tolland and Councillor McHugh.

The Council agreed that Councillor Lynn be appointed in the role of Vice-Chairperson of the Dundee City Health and Social Care Integration Joint Board.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CITY GOVERNANCE** held at Dundee on 21st September, 2026.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Christina ROBERTS
Willie SAWERS	Helen WRIGHT	Derek SCOTT
	Fraser MACPHERSON	

COUNCILLORS

Heather ANDERSON	Steven ROME	Dorothy McHUGH
Jimmy BLACK	Lynne SHORT	George McIRVINE
Kevin CORDELL	Roisin SMITH	Wendy SCULLIN
Mark FLYNN	Siobhan TOLLAND	Pete SHEARS
Stewart HUNTER	Georgia CRUICKSHANK	Daniel COLEMAN
Ken LYNN	Jax FINNEGAN	Michael CRICHTON
Lee MILLS		Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CAPITAL EXPENDITURE MONITORING 2026/2027

There was submitted Report No 185-2026 by the Executive Director of Corporate Services, advising Committee of the latest projected 2026/2027 capital outturn positions.

The Committee noted the information in the report.

III REVENUE MONITORING 2026/2027

There was submitted Report No 184-2026 by the Executive Director of Corporate Services, advising Committee of the latest projected 2026/2027 revenue outturn position for both General Fund and HRA budgets and the impact on the Council's overall reserves.

The Committee agreed:-

(i) to note the information in the report including the latest forecasts of an overspend of £3.783m for the General Fund and an underspend of £0.014m for HRA as at 31st July 2026, as detailed in sections 5 and 6 of the report;

(ii) the General Fund budget adjustments totalling £1.575m detailed in the second column of Appendix A of the report and the HRA budget adjustments detailed in Appendix B of the report; and

(iii) to authorise the Executive Director of Corporate Services, in consultation with Council Leadership Team, to take the necessary steps to ensure in year spend reduces in line with the respective approved budgets, through the implementation of a financial recovery plan and report details of these recovery actions to a future agreed Committee.

IV BUDGET STRATEGY AND FINANCIAL OUTLOOK 2026/2027

There was submitted Report No 195-2026 by the Executive Director of Corporate Services, presenting to Committee medium-term financial projections and to recommend a strategy to address the projected budget shortfall for 2027/2028.

The Committee agreed:-

(i) to note that the Council faces a budget deficit of £12.7m in financial year 2027/2028 and a budget deficit of £34.7m over the next three years;

(ii) to note that a further review of the assumptions included in the above forecast would continue to be undertaken and the outcome of the review would be reflected in an updated provisional revenue budget that would be presented to members in due course;

(iii) to note that a separate report on budget consultation exercise for 2027/2028 would be presented to a future meeting of the Committee;

(iv) to note the risks set out in the report and their impact on the future ability of the Council to carry out its statutory functions;

(v) to agree the budget strategy set out in Section 5 of the report; and

(vi) to note the outline timetable set out in Section 7 of the report.

V NEIGHBOURHOOD SERVICES SERVICE PLAN 2023/2027 – PROGRESS REPORT 2025/2026

There was submitted Report No 196-2026 by the Executive Director of Neighbourhood Services, providing Committee with an annual update showing progress made on the 2023-2027 Neighbourhood Services Service Plan, for the period up to 31st March 2026.

The Committee agreed to note the Service Plan update appended to the report.

VI IMPROVING SERVICES THROUGH LISTENING TO CUSTOMERS AND SERVICE USERS

There was submitted Report No 198-2026 by the Chief Executive, highlighting improvements which have been made to Council services as a result of listening to the views of customers and service users over the past year.

The Committee agreed:-

(i) to note the content of the report;

(ii) that highlights from the report, as set out in Appendix 1 of the report, are published on the ‘we listened, we acted’ page of the Council’s website; and

(iii) to encourage services to maintain their efforts to listen to and respond to feedback, as demonstrated in Appendix 2 of the report, and to identify any further customers who should be consulted with a view to ensuring that services continue to be improved in response to the views of users.

VII ANNUAL PROCUREMENT REPORT 2025/2026

There was submitted Report No 183-2026 by the Executive Director of Corporate Services, notifying Committee of the Annual Procurement Report for the Council, which provided a summary of procurement activity undertaken during 2025/2026 and outlining planned future procurement activity.

The report also provided an update on Community Benefits, Community Wealth Building and Supplier Development Activity delivered through procurement throughout the reporting period.

The Committee agreed:-

(i) to note the contents of the Annual Procurement Report 2025/2026; and

(ii) to note that the report would be published on the Council website in accordance with the Procurement Reform (Scotland) Act 2014.

Mark FLYNN, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 24th September, 2026.

Present:-

COUNCILLORS

Jimmy BLACK	Ken LYNN	Pete SHEARS
Stewart HUNTER	Roisin SMITH	Daniel COLEMAN
	George McIRVINE	

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 20th August, 2026 was held as read.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	Amira's Arabic and Mediterranean Kitchen Ground Floor South 2 West Marketgait Dundee	Ameerah Hot Food Ltd

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer, a Building Control Officer and the Board's Legal Adviser agreed to approve the application.

2	Lochee United Football Club Napier Drive Dundee	Lochee United Football Club

The Board, having heard from the applicant, a Licensing Standards Officer and the Board's Legal Adviser agreed to approve the application.

(b) VARIATIONS (MAJOR)

No	Premises	Applicant
3	Ballumbie Castle Golf Club 1 Old Quarry Road Dundee	Allan Bange

The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser, agreed to approve the variation to change Sunday opening times from 12:30pm to 11:00am, to outwith core hours for gaming and to allow children and young persons access to premises to 10:00pm for having a meal or the duration of a function.

4	Brewdog Ground Floor Chamber of Commerce Building Panmure Street Dundee	Keasim Dundee Limited

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer a Building Control Officer and the Board's Legal Adviser, agreed to approve the variation for the removal

of conditions for musical consent and an amendment to children's access and activities on the licence, subject to the conditions that standard pavement café conditions be applied and that there would be no amplified music or vocals in the external area.

5	Little Theatre 58 Victoria Road Dundee	Dundee Dramatic Society

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and Board's Legal Adviser, agreed to approve the variation to expand hours to 12 midnight including receptions, films and recorded music to the operating plan.

III ANNUAL LICENSING REPORT FROM POLICE SCOTLAND

The Annual Licensing Report from Police Scotland was submitted and noted. On behalf of the Board, the Convener thanked Police Scotland for their help and support over the year.

Stewart HUNTER, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 1st October, 2026.

Present:-

COUNCILLORS

Jimmy BLACK	Roisin SMITH	Wendy SCULLIN
Kevin CORDELL	George McIRVINE	Pete SHEARS
Stewart HUNTER		Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minutes of meeting of this Committee of 3rd September and 10th September, 2026 were held as read.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LICENSING SUB-COMMITTEE – MINUTE OF MEETING

The minute of the Licensing Sub-Committee held on 17th September, 2026 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

MARKET OPERATOR – OCCASIONAL APPLICATIONS

No	Name	Address of Premises	Date of Event
1	Live Tour Promotions Limited	Slessor Gardens	04/09-06/09/2026

PRIVATE HIRE OPERATOR - NEW APPLICATIONS

No	Name	Address
1	A & Z Corporation Ltd	25 Hillside Road
2	Hybrid Taxis Ltd	25 Hillside Road
3	Hassan Cabs Ltd	128 Ancrum Drive
4	Hussain Cabs Ltd	128 Ancrum Drive
5	VIP Cabs Ltd	35 Swift Street, Dunfermline

PUBLIC ENTERTAINMENT – TEMPORARY APPLICATIONS

No	Name	Location	Date of Event
1	Leisure & Culture Dundee	Lochee Park	28/08/2026
2	Live Tour Promotions Limited	Slessor Gardens	04/09-06/09/2026
3	Dundee Orleans Twinning Association	City Square	05/09/2026
4	Horne's Pleasure Fairs Limited	Caird Park	11/09-20/09/2026
5	Sweet Productions Limited	The Steps Theatre and Central Library, The Wellgate	11/09-20/09/2026
6	I Believe in Miracles Mission	Slessor Gardens	17/09-19/09/2026
7	Hot Chocolate Trust	City Square	18/09/2026

SECOND HAND DEALER - NEW APPLICATIONS

No	Name	Address of Premises
1	FML Records Ltd	Thirteen Records, 13 Union Street
2	AKJ Motors Ltd	MM Auto Services, 165 Brook Street

SKIN PIERCING AND TATTOOIST - NEW APPLICATIONS

No	Name	Address of Premises
1	Calum Brownlee	Arcadian, G/2, 6 Panmure Street
2	Ailsa Bayliss	Bank Street Tattoo, 17 Bank Street
3	Hayley Macnamara	Sommerville Barbers, 60A Finlarig Terrace
4	Gillian Hainey	Jasper Rose, Cypress Cottage, Arbroath Road
5	Robbie Murray	Good Omens Tattoo, 25 Castle Street

TAXI DRIVER - NEW APPLICATIONS

No	Name
1	Gavin Butler
2	Shaun Lannen
3	Simon J Mackay
4	Muhammad Asim Riaz

TAXI OPERATOR – FULL VOLUME ELECTRIC - NEW APPLICATION

No	Name
1	Zainorix Limited
2	Shaz Services International Ltd
3	Atik Raj
4	Comfort Travel Taxis Ltd
5	Angus Cabs Ltd

(b) LATE HOURS CATERING – NEW APPLICATIONS

There was submitted the undernoted application.

No	Name	Address of Premises
1	FA Fast Foods Ltd	Fireaway Pizza, 96 Albert Street

This application had been withdrawn from consideration.

(c) PUBLIC ENTERTAINMENT – REQUEST FOR VARIATION TO CONDITIONS

The Committee acceded to a deputation request from Kerry Lynch from Lochee Boxing Club.

The Committee noted that a request had been received from Boxing Scotland to vary the condition to remove the conditions for an ambulance to be on site at contact sport events. The Committee noted that a letter of information had been received from the Licensing Standards Officer. The Committee gave consideration to the content of the letter. The Committee further noted that letters of information had been received from Boxing Scotland and Boxing Alliance. The Committee gave consideration to the content of the letters. Thereafter, having heard from the Licensing Standards Officer and the Legal Officer, the Committee agreed that the request be granted.

(d) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Address of Premises
1	Afridi Taxis Ltd	457 Balunie Drive

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The existing licence holder was Brian Simpson OP260 and Directors of Afridi Taxis Ltd were Brian Simpson and Farhad Ali. There were no objections. There was submitted a written submission from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to the vehicle passing all necessary tests.

2	Coldside Taxis Ltd	18 Kingsway Terrace

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The existing licence holder was William Dougan OP465 and Directors of Coldside Taxis Ltd were William Dougan and Mohsin Bilal. There were no objections. There was submitted a written submission from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to the vehicle passing all necessary tests.

(e) TAXI OPERATOR REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the undernoted request.

No	Name	Address of Premises
1	Plate 774 Ltd	113 Leith Walk

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer, the Committee agreed to grant an extension to 30th October, 2026 to allow the vehicle to be tested.

IV HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Rebecca Martin	Easylets Ltd	Flat 3, 2 St Andrews Lane
2	Rebecca Martin	Easylets Ltd	Flat 4, 2 St Andrews Lane
3	Koala Bears Ltd	Altro Property	4/2, 17 Crichton Street

(b) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Amelia Kennedy	Amelia Kennedy	41 Windsor Street

Reference was made to Article IV(c) of the minute of meeting of this Committee held on 3rd September, 2026, wherein it was agreed to adjourn consideration of the application to the Licensing Committee to be held on 1st October, 2026 to allow work to be carried out. There was submitted the original letter of representation from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the applicant, the Private Sector Services Manager and the Legal Officer, the Committee agreed to grant the validation application until 2027.

2	Ying Chao Real Estate Co Ltd	Ying Chao Real Estate Co Ltd	23 McGonagall Square

The Committee noted that a letter of representation had been received from the Private Sector Services Unit. Having heard from the Legal Officer, the Committee agreed to adjourn consideration of the application to the Licensing Committee to be held on 5th November, 2026 to allow outstanding work to be completed.

3	Westgate Dundee Limited	Pavillion Properties Limited	3rd Floor, 105B Nethergate

The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee further noted that an objection had been received from a member of the public. Having heard from a representative on behalf of the applicant, the Private Sector Services Manager and the Legal Officer, the Committee agreed to adjourn consideration of the application to the Licensing Committee to be held on 5th November, 2026 to allow outstanding work to be completed.

(c) HOUSES IN MULTIPLE OCCUPATION – RENEWAL APPLICATION – UPDATE

No	Name	Person Responsible	Address
1	Sunrise Property Services Ltd	Sunrise Property Services Ltd	21 Blackness Avenue

Reference was made to Article III(c) of the minute of meeting of this Committee held on 18th June, 2026, wherein it was agreed that the application be granted with the condition that the licence does not commence until all outstanding matters are signed off by the Private Sector Services Unit and to call the matter back to the Licensing Committee to be held in October, 2026. There was submitted the original letter of representation from the Private Sector Services Unit. Having heard from a representative on behalf of the applicant, the Private Sector Services Manager and the Legal Officer, the Committee agreed to adjourn consideration of the application to a Licensing Committee on a date to be advised to allow the Private Sector Services Unit to clarify information on outstanding works.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982 (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT-TERM LETS – NEW APPLICATIONS - DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Wallace Holdings (Scotland) Ltd	Alan Wallace	1 West Bell Street
2	Getty Properties Ltd	Getty Properties Ltd	84 Long Lane
3	Taypark Ltd	Clark Anderson Properties Ltd	The Stables, 484 Perth Rd

(b) SHORT-TERM LETS – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Keo Property Limited	Jenna Darling	232 Perth Road

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from a member of the public. The Committee gave consideration to the objection. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the objector, the Private Sector Services Manager and the Legal Officer, the Committee agreed that the application be granted and to call the matter back to the Licensing Committee for an update in six months.

2	Paragon Projects Scotland Ltd	Paragon Projects Scotland Ltd	Flat G/2, 87 Peddie St

The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from a member of the public. The Committee gave consideration to the objection. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the objector, the Private Sector Services Manager and the Legal Officer, the Committee agreed that the application be granted and to call the matter back to the Licensing Committee for an update in six months.

3	Moth Investments Ltd	Hamish Moir	Flat 46, Regents House, 1 Smillie Court

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from a member of the public. The Committee gave consideration to the objection. Thereafter, having heard from the objector, the Private Sector Services Manager and the Legal Officer, the Committee agreed that the application be granted and to call the matter back to the Licensing Committee for an update in six months.

4	Paragon Projects Scotland Ltd	Paragon Projects Scotland Ltd	16 Glenagnes Road

The Committee noted that a letter of representation had been received from the Private Sector Services Unit. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from a member of the public. The Committee gave consideration to the objection. The Committee further noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the objector, the Private Sector Services Manager and the Legal Officer, the Committee agreed that the application be granted and to call the matter back to the Licensing Committee for an update in six months.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – SUSPENSION HEARINGS

No	**Name**
1	M A

Reference was made to Article VII(h) of the minute of meeting of this Committee held on 3rd September, 2025, wherein it was agreed that the Taxi Driver's Licence held by M A be suspended with immediate effect and that a hearing in relation to the fitness of M A to be the holder of a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 1st October, 2026. There was

submitted the original letter of representation from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from a legal representative of the licence holder, a representative of the Chief Constable and the Legal Officer, the Committee considered that M A was not fit and proper to be the holder of a Taxi Driver's Licence and to continue the suspension of the licence for the unexpired portion.

2 G M

The Committee noted that G M was not present and agreed to consider the matter in their absence. There was submitted the original letter of representation from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative from the Chief Constable and the Legal Officer, the Committee considered that G M was not fit and proper to be the holder of a Taxi Driver's Licence and to continue the suspension of the licence for the unexpired portion.

(b) TAXI DRIVER'S LICENCE – UPDATE

No **Name**

1 J C

Reference was made to Article VII(b) of the minute of meeting of this Committee held on 24th April, 2025, wherein it was agreed that a final written warning with regards to J C's future conduct be issued and that the matter be recalled when the licence is up for renewal. There was submitted the original letter of representation from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee further noted that a written submission had been received from the licence holder. The Committee gave consideration to the content of the written submission. Thereafter, having heard from a representative of the Chief Constable and the Legal Officer, the Committee agreed that no further action be taken.

2 D S

Reference was made to Article VI(c) of the minute of meeting of this Committee held on 19th June, 2025, wherein it was agreed to grant the application and bring back for an update. There was submitted the original letter of representation from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder, a representative of the Chief Constable and the Legal Officer, the Committee agreed that no further action be taken.

3 A R

Reference was made to Article VI(d) of the minute of meeting of this Committee held on 2nd October, 2025, wherein it was agreed to grant the application and bring back for an update. There was submitted the original letter of representation from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder, a representative of the Chief Constable and the Legal Officer, the Committee agreed that no further action be taken.

(c) TAXI OPERATOR LICENCE – SUSPENSION HEARINGS

No **Name**

1 Company A

The Committee noted that a letter of representation had been received from the Chief Constable. Having heard from a representative of the Chief Constable that the letter of representation had been withdrawn, the Committee agreed no further action be taken.

2 Company S

The Committee noted that a letter of representation had been received from the Chief Constable. Having heard from a representative of the Chief Constable that the letter of representation had been withdrawn, the Committee agreed no further action be taken.

3 M I

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from a legal representative on behalf of the licence holder, a representative of the Chief Constable and the Legal Officer, the Committee considered that M I was not fit and proper to be the holder of a Taxi Operator's Licence and to continue the suspension of the licence for the unexpired portion.

4 Company S

The Committee noted that a letter of representation had been received from the Corporate Fleet Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from a legal representative on behalf of the licence holder, the Corporate Fleet Manager and the Legal Officer, the Committee considered that Company S was not fit and proper to be the holder of a Taxi Operator's Licence and that the Taxi Operator's Licence held by Company S be revoked.

5 M Z

The Committee noted M Z was not present. The Committee noted that a letter of representation had been received from the Corporate Fleet Manager. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the licence holder. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Corporate Fleet Manager and the Legal Officer, the Committee considered that M Z was not fit and proper to be the holder of a Taxi Operator's Licence and that the Taxi Operator's Licence held by M Z be revoked.

(d) TAXI OPERATOR'S LICENCE – RENEWAL APPLICATIONS

There were submitted the undernoted applications.

No **Name**

1 Company T

Reference was made to Article VII(e) of the minute of meeting of this Committee held on 3rd September, 2026, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Committee to be held on 1st October, 2026 to allow the licence holder to be present. The original letter of representation from the Corporate Fleet Manager was submitted. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from the Licensing Standards Officer. The Committee gave consideration to the objection. Thereafter, having heard from the applicant, the Corporate Fleet Manager, the Licensing Standards Officer and the Legal Officer, the Committee agreed that the application be granted, to recall the suspension of the Taxi Operator's Licence and to call the matter back in six months for an update.

2 Company T

Reference was made to Article VII(e) of the minute of meeting of this Committee held on 3rd September, 2026, wherein it was agreed to adjourn consideration of the hearing to the meeting of the Licensing Committee to be held on 1st October, 2026 to allow the licence holder to be present. The original letter of representation from the Corporate Fleet Manager was submitted. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from the Licensing Standards Officer. The Committee gave consideration to the objection. Thereafter, having heard from the applicant, the Corporate Fleet Manager, the Licensing Standards Officer and the Legal Officer, the

Committee agreed that the application be granted, to recall the suspension of the Taxi Operator's Licence and to call the matter back in six months for an update.

3 Company S

The original letter of representation from the Corporate Fleet Manager was submitted. The Committee gave consideration to the content of the letter. The Committee noted an objection had been received from the Licensing Standards Officer. The Committee gave consideration to the objection. Thereafter, having heard from a legal representative of the applicant, the Corporate Fleet Manager, the Licensing Standards Officer and the Legal Officer, the Committee agreed that the application be refused and to continue the suspension of the Taxi Operator's Licence held by Company S.

(e) TAXI OPERATOR – REQUEST FOR EXEMPTION

No	**Name**
1	F R

The Committee noted F R was not present. The Committee noted that this was a request to be exempt from the standard taxi driver dress and footwear requirement. Having heard from the Legal Officer, the Committee agreed to adjourn consideration of the request to the Licensing Committee to be held on 5th November, 2026, to allow the applicant to be present.

(f) TAXI OPERATOR – REQUEST FOR EXEMPTION TO CERTIFICATE

No	**Name**
1	G P

There was submitted a request by the licence holder to be exempt from wheelchair work. The Committee noted that a letter from the licence holder's GP had been received. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder, and the Legal Officer, the Committee agreed that the exemption be granted.

(g) TAXI DRIVER'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No	**Name**
1	S M

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider S M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

2 R R

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider R R's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

3 M T

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M T's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

4 M R

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M R's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

5 T M

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider T M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

(h) TAXI OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No Name

1 S C

This item had been withdrawn from consideration.

2 Company J

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company J's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

3 Company S

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company S' fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

4 Company S

There was submitted a report from the Corporate Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company S' fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

(i) TAXI DRIVER AND TAXI OPERATOR'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No Name

1 M Z & Company P

The Committee noted that a letter of representation had been received from the Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider M Z's and Company P's fitness to hold a Taxi Driver and Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 7th January, 2027.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 17th September, 2026.

Present:-

Councillor Stewart HUNTER
Councillor Kevin CORDELL
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

No declarations of interest were made.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a report from the Corporate Fleet Manager relative to the alleged condition of a vehicle operated by S C during the currency of their Taxi Operator's Licence.

The Sub-Committee gave consideration to the content of the report. Thereafter, having heard the Corporate Fleet Manager and having given consideration of the advice of the Legal Officer, the Sub-Committee agreed that a suspension hearing be held in due course in relation to the alleged condition of the vehicle operated by S C during the currency of their Taxi Operator's Licence and that in the meantime the licence be suspended with immediate effect.

(b) TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a report from the Corporate Fleet Manager relative to the alleged condition of a vehicle operated by M Z during the currency of their Taxi Operator's Licence.

The Sub-Committee gave consideration to the content of the report. Thereafter, having heard the Corporate Fleet Manager and having given consideration of the advice of the Legal Officer, the Sub-Committee agreed that a suspension hearing be held in due course in relation to the alleged condition of the vehicle operated by M Z during the currency of their Taxi Operator's Licence and that in the meantime the licence be suspended with immediate effect.

Stewart HUNTER, Convener.

At a MEETING of the **SCRUTINY AND AUDIT COMMITTEE** held at Dundee on 2nd October, 2026.

Present:-

BAILIES

Helen WRIGHT Derek SCOTT

COUNCILLORS

Jimmy BLACK Lynne SHORT George McIRVINE
Stewart HUNTER Craig DUNCAN
(for Will DAWSON) (for Fraser MACPHERSON

Councillor George McIRVINE, Convener, in the Chair.

The minute of meeting of the Scrutiny and Audit Committee of 24th June, 2026 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

(A) SCRUTINY REPORT ITEMS

I COUNCIL PLAN 2022/2027 – PROGRESS REPORT FOR 2025/2026

On a reference to Article II of the minute of meeting of the City Governance Committee of 22nd June, 2026, wherein it was agreed to remit the report to this Committee for further consideration, there was submitted Report No 126-2026 by the Chief Executive relative to the above.

The Committee agreed:-

(i) to note the progress made in 2025/2026;

(ii) to remit the report to the Scrutiny and Audit Committee for further consideration; and

(iii) to remit the Council Leadership Team to monitor progress and implement improvements as necessary to deliver the outcomes agreed.

II LOCAL GOVERNMENT BENCHMARKING FRAMEWORK PERFOMANCE INDICATORS 2024/2025

On a reference to Article IV of the minute of meeting of the City Governance Committee of 22nd June, 2026, wherein it was agreed to remit the report to this Committee for further consideration, there was submitted Report No 125-2026 by the Chief Executive relative to the above.

The Committee agreed:-

(i) to note the results contained in summary at section 5.2 of the report and more fully in Appendix 1 of the report;

(ii) to remit the report to the Scrutiny and Audit Committee for further consideration; and

(iii) to remit the Council Leadership Team to review the selected areas of improvement in Section 6 of the report.

(B) AUDIT REPORT ITEMS

III DUNDEE CITY COUNCIL 2024/2025 - ACCOUNTS AND AUDIT

(a) EXTERNAL AUDITOR'S REPORT TO MEMBERS OF DUNDEE CITY COUNCIL AND THE CONTROLLER OF AUDIT FOR THE YEAR TO 31ST MARCH, 2026

The above report was submitted, noted and approved (Report No 199-2026).

(b) DUNDEE CITY COUNCIL 2025/2026 ACCOUNTS AND AUDIT - RESPONSE TO THE EXTERNAL AUDITOR'S ANNUAL AUDIT REPORT

There was submitted Report No 200-2026 by the Executive Director of Corporate Services, in response to the external audit of Dundee City Council for the year to 31st March 2026.

The Committee agreed:

(i) to note the contents of the draft External Auditor's Report including the completed action plan as detailed in Appendix 1 to the report and in particular that Audit Scotland had indicated they would issue an unqualified audit opinion on each of the 2024/2025 Annual Accounts noted above;

(ii) to endorse the report as the Council's formal response to the External Auditor's Report;

(iii) to instruct the Executive Director of Corporate Services to arrange for each of the Audited Annual Accounts noted in the report to be signed and then returned to the External Auditor; and

(iv) to instruct the Executive Director of Corporate Services thereafter to arrange for the Annual Accounts noted in the report, including copies of all audit certificates and accounts of the Council's subsidiary bodies to be published on the Council's website.

(c) DRAFT AUDIT STATEMENT OF ACCOUNTS

(i) <u>Dundee City Council</u>

The above report was submitted, noted and approved (Report No 201- 2026).

(d) EXTERNAL AUDITORS ANNUAL AUDIT REPORT TO TRUSTEES OF DUNDEE CITY COUNCIL TRUST FUNDS FOR THE YEAR TO 31ST MARCH, 2026

The above report was submitted, noted and approved (Report No 202-2026).

(e) RESPONSE TO EXTERNAL AUDITORS REPORT ANNUAL AUDIT REPORT TO TRUSTEES OF DUNDEE CITY COUNCIL TRUST FUNDS FOR THE YEAR TO 31ST MARCH, 2026

There was submitted Report No 203-2026 by the Executive Director of Corporate Services, in response to the report prepared by the Council Trust Funds' external auditor on the audit of Dundee City Council Trust Funds for the year to 31st March 2026. A copy of the following draft reports were also included on the agenda as separate items

- Dundee City Council Charitable Trusts (Report No 204-2026)

- Lord Provost of Dundee Charity Fund (Report No 205-2026)

- Fleming Trust (Report No 206-2026)

The above reports were submitted, noted and approved.

IV INTERNAL AUDIT PLAN UPDATE AND PROGRESS REPORT

There was submitted Report No 194-2026 by the Chief Internal Auditor, providing an update on the progress towards delivering the 2026/2027 Internal Audit Plan; the audits from previous years' plans that were not complete in June 2026, and information about the number of open Internal Audit Recommendations.

The Committee agreed:-

(i) to review and comment on the progress with the Internal Audit Plan;

(ii) to review and comment on the progress with the implementation of agreed internal audit recommendations; and

(iii) to note the position regarding the latest review of the Internal Audit Mandate and Charter.

V INTERNAL AUDIT REPORTS

There was submitted Report No 191-2026 by the Chief Internal Auditor, submitting to the Committee a summary of the Internal Audit Reports finalised since the last Scrutiny and Audit Committee.

The Committee agreed to note the information contained within the report.

VI NATIONAL FRAUD INITIATIVE

There was submitted Report No 193-2026 by the Executive Director of Corporate Services, informing Committee of updates on the completion of the mandatory NFI 2024/2025 exercise, updated for 2025/2026, the 2024/2025 Council Tax Single Person Discount v Electoral Roll data matching exercise and the forthcoming mandatory NFI 2026/2027 exercises.

The Committee agreed:-

(i) to note the update and completion of the work investigating the 2024/2025 NFI exercises at Appendix 1 of the report;

(ii) the completed NFI Self-Appraisal Checklist Part A for those charged with governance at Appendix 2 of the report;

(iii) the arrangements for the forthcoming mandatory NFI 2026/2027 exercises;

(iv) the Cabinet Office, NFI Estimates Outcomes Methodologies 2024/25 at Appendix 3 of the report; and

(v) the Audit Scotland publication: The National Fraud Initiative in Scotland 2026.

VII CORPORATE FRAUD TEAM ACTIVITY AND PERFORMANCE, INCLUDING WHISTLEBLOWING 2025/2026

There was submitted Report No 192-2026 by the Executive Director of Corporate Services, informing Committee of the Corporate Fraud Team (CFT's) activity and performance for the 12 month period to 31st March, 2026, including whistleblowing activity.

The Committee agreed to note the information in the report.

VIII AUDIT SCOTLAND NATIONAL REPORTS

There was submitted Report No 172-2026 by the Executive Director of Corporate Services,

providing Committee with a summary of recent national publications and reports that have been undertaken by Audit Scotland on behalf of the Accounts Commission.

The Committee agreed:-

(i) to note there were no additional actions required beyond existing monitoring and governance agreements; and

(iii) to note there were no Dundee-specific recommendations made in any of these national reports.

George McIRVINE, Convener.

At a MEETING of the **CHILDREN AND FAMILIES COMMITTEE** held at Dundee on 26th October, 2026.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Fraser MACPHERSON
Willie SAWERS	Helen WRIGHT	Derek SCOTT

COUNCILLORS

Heather ANDERSON	Lee MILLS	Dorothy McHUGH
Jimmy BLACK	Steven ROME	George McIRVINE
Kevin CORDELL	Lynne SHORT	Wendy SCULLIN
Mark FLYNN	Roisin SMITH	Daniel COLEMAN
Stewart HUNTER	Siobhan TOLLAND	Michael CRICHTON
Ken LYNN	Jax FINNEGAN	Craig DUNCAN

External Members for Articles I to III

Mr David GIBSON, Teacher Representative
Mr Ben HILTON-CHRISTIE, Pupil Representative
Mrs Margaret McVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 7th September, 2026 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II ACHIEVEMENT OF CHILDREN AND YOUNG PEOPLE WITH ADDITIONAL SUPPORT NEEDS

There was submitted Report No 241-2026 by the Executive Director of Children and Families Service, providing information on the profile of additional support needs (ASN) in Dundee and an overview of the achievements of children and young people with complex ASN.

The Committee agreed:-

(i) to note the content of the report.

III IMPLEMENTATION OF REDUCED CLASS CONTACT TIME

There was submitted Report No 242-2026 by the Executive Director of Children and Families Service, setting out a high-level implementation plan for the phased introduction of additional Reduced Class Contact Time (RCCT) for teachers in Dundee City schools, in line with nationally agreed timescales and conditions.

The Committee agreed:-

(i) to note the nationally agreed RCCT timescales and conditions;

(ii) to note the proposed governance and phased implementation approach; and

(iii) to note that implementation remained contingent upon full Scottish Government funding and national agreement on workforce and delivery assumptions.

At this juncture external members of the Committee departed.

IV OUR PROMISE 2023-2026 ANNUAL UPDATE

There was submitted Report No 240-2026 by the Executive Director of Children and Families Service, providing the final annual update on the implementation of Our Promise to Care Experienced Children, Young People and Care Leavers 2023-2026 as attached as Appendix 1 to the report. The report covered the last 12 months and followed Elected Member approval of Our Promise (Article IV of the minute of meeting of 23rd October, 2023 and Report 295-2023 referred); the first annual update approved on 28th October, 2024 (Article IV of the minute of meeting of 28th October, 2024 and Report 298-2024 referred); and the second annual update approved on 27th October, 2025 (Article III of the minute of meeting and Report 313-2025 referred). The report also included a further update on Whole Family Wellbeing Funding (WFWF) activities in the last 12 months as attached as Appendix 2 to the report.

The Committee agreed:-

(i) to note continued progress made in the implementation of Our Promise 2023-2026 and improved outcomes for care experienced children, young people and care leavers; and

(ii) to request that the Executive Director to provide the next annual update on Our Promise as part of the Children's Services Partnership Plan 2026-2029 update in 12 months.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD, HOUSING AND COMMUNITIES COMMITTEE** held at Dundee on 26th October, 2026.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Fraser MACPHERSON
Willie SAWERS	Helen WRIGHT	Derek SCOTT

COUNCILLORS

Heather ANDERSON	Lee MILLS	Dorothy McHUGH
Jimmy BLACK	Steven ROME	George McIRVINE
Kevin CORDELL	Lynne SHORT	Wendy SCULLIN
Mark FLYNN	Roisin SMITH	Daniel COLEMAN
Stewart HUNTER	Siobhan TOLLAND	Michael CRICHTON
Ken LYNN	Jax FINNEGAN	Craig DUNCAN

Councillor Kevin CORDELL, Convener, in the Chair.

The minute of meeting of this Committee of 22nd June, 2026 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II HOUSING EMERGENCY

This item had been placed on the agenda at the request of Councillor Flynn. Councillor Flynn, seconded by Bailie Sawers, asked that the Committee agree that responsibility for the oversight and monitoring of matters relating to the Housing Emergency be discharged through the established governance arrangements of the Neighbourhood Services, Housing and Communities Committee and further that the Housing Best Value Review Group be dissolved, having fulfilled the purpose for which it was established, with the Committee recording its thanks for the contribution of its members and supporting officers.

As an amendment, the Councillor Duncan, seconded by Councillor Bailie Macpherson, moved that the Committee agree that responsibility for the oversight and monitoring of all matters relating to Dundee's Housing Emergency should rest with the Neighbourhood, Housing and Communities Committee, ensuring that these matters are considered openly, with public reporting, scrutiny and accountability and that the Committee further recognise the valuable contribution of the Housing Best Value Review Group in providing detailed scrutiny, constructive challenge. The Committee therefore agrees that the Housing Best Value Review Group should not be dissolved but should continue with its existing workstreams, excluding oversight and monitoring of the Housing Emergency, which shall be the responsibility of the Neighbourhood, Housing and Communities Committee.

On a division there voted for the motion – the Convener, Lord Provost Campbell, Depute Lord Provost El-Nakla, Bailies Dawson and Sawers, Keenan, and Wright and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Rome, Short, Smith, Tolland, Finnegan, McHugh, McIrvine and Scullin (21); and for the amendment –Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan (5) whereupon the motion was carried and became the finding of the meeting.

III REINFORCED AUTOCLAVED AERATED CONCRETE – CITYWIDE REMEDIATION

There was submitted a deputation request to address the Committee in relation to this item of business from Yvette Hoskins, Vice Chair, Dundee RAAC Campaign Group.

The Council acceded to the request and having heard the deputation and following questions and answers, the deputations was thanked for their attendance and withdrew from the meeting.

Thereafter, there was submitted Joint Report No 210-2026 by the Executive Directors of Neighbourhood Services and City Development providing an update on the pilot repairs undertaken to Reinforced Autoclaved Aerated Concrete (RAAC) housing in Dundee and providing recommendations for a citywide programme of remediation.

The Committee agreed:-

(i) to note the findings of the options appraisal and pilot repairs review, including the options considered, and approved in principle the adoption of the fully supported remediation approach for the Council's RAAC-affected Housing portfolio as outlined within sections 5 and 6 of the report;

(ii) to approve that the contract for Phase 1 RAAC Remediation be awarded to Morrison Construction as a direct award (as outlined in Section 7 of the report), in compliance with the Public Contracts (Scotland) Regulations 2015;

(iii) to note that owner support arrangements comprised dedicated information on the Council website, direct communication, and signposting to appropriate services, including Council Advice Services and other independent support agencies, in relation to affordability, mortgages, insurance and wider housing advice;

(iv) to note that Officers had engaged with the Scottish Government on the proposed RAAC programme and options considered and requested full funding support for all affected tenants and owners. The Scottish Government had confirmed that no additional funding was currently available. Officers would continue to pursue future funding opportunities or flexibilities, with any material changes reported to Committee; and

(v) to note that the programme would therefore proceed on the funding model set out in the report. Officers remained of the view that RAAC remediation support for tenants and private owners should be fully funded through a bespoke national arrangement, or through an enhanced Private Sector Housing Grant/Scheme of Assistance mechanism. The Committee endorsed this position and noted that, without further support, private owner participation and delivery in mixed-tenure blocks would remain constrained.

The Committee further agreed:-

(vi) to note the progress being made in identification, assessment and remediation of Reinforced Autoclaved Aerated Concrete (RAAC) across the city;

(vii) to recognise the significant financial impact on owner-occupiers affected by RAAC related defects and agreed that the Chief Executive write to the Secretary of State for Housing, Communities and Local Government in the UK Government and the Cabinet Secretary for Social Justice and Housing in the Scottish Government, seeking financial support and a dedicated funding mechanism for owner-occupiers affected by RAAC; and

(viii) that the Chief Executive write to the Secretary of State for Housing, Communities and Local Government in the UK Government and the Cabinet Secretary for Social Justice and Housing in the Scottish Government, seeking assurances that works carried out to remediate RAAC, approved by iStructE and rated as "Green" be accepted by both Mortgage providers and Insurers.

IV RAPID REHOUSING TRANSITION PLAN (RRTP) - REVIEW OF 2025/2026

There was submitted Report No 210-2026 by the Executive Director of Neighbourhood Services providing an update on performance of the Rapid Rehousing Transition Plan during 2025/2026. The original plan was approved by Committee on 7th January 2019 (Article V of the Minute of Meeting of the Neighbourhood Services Committee refers).

The Committee agreed:-

(i) to note the content of the report and the attached 2025/2026 update on the Rapid Rehousing Transition Plan.

V REGULATION OF SOCIAL HOUSING IN SCOTLAND – ANNUAL ASSURANCE STATEMENT

There was submitted Report No 234-2026 by the Executive Director of Neighbourhood Services seeking approval of the Annual Assurance Statement for submission to the Scottish Housing Regulator.

The Committee agreed:-

(i) to note the requirements of the Scottish Housing Regulator's Framework for the Regulation of Social Housing in Scotland;

(ii) to note the range of existing opportunities for tenants and Elected Members to scrutinise the operation and performance of the Council in relation to its duties as a social landlord;

(iii) to approve the Annual Assurance Statement at Appendix 1 to the report; and

(iv) to authorise its submission to the Scottish Housing Regulator and publication on the Council's website.

The Committee further agreed:-

(v) to remove the word 'all' in line two of the first paragraph of Appendix 1; and

(vi) to amend the first paragraph to read:

'I confirm the council has sufficient assurance and scrutiny processes through its committee and governance structures to support this statement. However, the Council's Tenant Security processes remain under development.'

VI DUNDEE STRATEGIC HOUSING INVESTMENT PLAN 2027-2032

There was submitted Report No 236-2026 by the Executive Director of Neighbourhood Services seeking approval of the Strategic Housing Investment Plan (SHIP) 2027-2032, as detailed in Appendix 1 of the report.

The Committee agreed:-

(i) to approve the content of the Strategic Housing Investment Plan 2027-2032 and;

(ii) the submission of the Strategic Housing Investment Plan to the Scottish Government.

The Committee further agreed:-

(i) that increasing the supply of high-quality council housing should remain a strategic priority and requested officers maximise opportunities for council-led development, acquisition and funding bids throughout the lifetime of the Plan and that that officers continue to engage with the Scottish Government with a view to securing increased Affordable Housing Supply Program funding to maximise the delivery of more council homes within Dundee.

VII REVIEW OF RENTS AND OTHER HOUSING CHARGES

There was submitted Report No 233-2026 by the Executive Director of Neighbourhood Services setting out the proposed rent and other housing charges for the financial year 2027/2028 and seeking approval to consult with tenants on those proposals.

The Committee agreed:-

(i) to approve that the Executive Director of Neighbourhood Services consult with tenants for a two-month period on the proposed options for the rent increase for 2027/2028 as outlined in the report;

(ii) to note the Provisional Revenue Budgets for 2028/2029 and 2029/2030 as detailed in Appendix 1 to the report and the indicative rent increases for each of these years outlined in paragraph 8.3 of the report;

(iii) to note the proposed other housing charges included in Appendix 2 to the report that would become effective from 5th April 2027;

(iv) to agree that only the rent options which had been the subject of consultation with tenants over the 2-month period be used to set the 2027/28 Housing Revenue Account (HRA) Revenue Budget and rent and other housing charges; and

(v) note that a report outlining the final budget and proposed rent and other charges for 2027/28 would be brought back to the City Governance Committee for approval on 25th January 2027.

VIII SOURCING STRATEGY AND PROPOSED TENDER AWARD FOR THE PROCUREMENT OF WORKS TO CARRY OUT REPAIRS AND MAINTENANCE TO HOUSING LOW RISE EWI INSTALLATIONS

There was submitted Report No 237-2026 by the Executive Directors of Neighbourhood Services and City Development summarising the findings in relation to External Wall Insulation (EWI) property surveys, carried out by Design & Property, City Development to Dundee City Council Housing stock which had received EWI installations by OVO (S) Energy Solutions Limited (formerly known as SSE Energy Solutions for any works prior to 16th January 2020 and hereinafter referred to as OVO). The Sourcing Strategy and proposed tender award process recommendation was to progress the necessary rectifications and ongoing maintenance through an appropriate procurement route which were noted in Section 6 of the report.

The Committee agreed:-

(i) to note the information in the report and approve the sourcing strategy and proposed route to market as outlined in the report in compliance with the Public Contracts (Scotland) Regulations 2015; and

(ii) to agree that the Executive Directors of Neighbourhood Services and City Development award contracts on the basis of the most economically advantageous tender to the successful contractor and within the overall costs estimated in Section 3 of the report. Elected members would be notified thereafter of the scheduled works and the period that the works would be undertaken.

IX TENDER RECEIVED BY EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

There was submitted Report No 211-2026 by the Executive Director of Neighbourhood Services providing details of the outcome of a procurement process and seeking approval of a contract award for a 100% Housing Stock Condition Survey.

The Committee agreed:-

(i) to note the information in this report and;

(ii) to approve the tender award to Hardies LLP as outlined in Section 6 of the report, in compliance with the Public Contracts (Scotland) Regulations 2015. It was also recommended that the contract award be made to Hardies LLP for the period of 2 years with the option to utilise the extension options.

X SOURCING STRATEGY AND PROPOSED TENDER AWARD FOR THE PROCUREMENT OF WORKS TO CARRY OUT ROOF REMEDIATION WORKS

There was submitted Report No 247-2026 by the Executive Directors of Neighbourhood Services and City Development providing an update on the current position in relation to the review of working practices on roofs installed by OVO (S) Energy Solutions Limited (formerly known as SSE Energy Solutions Ltd for any works prior to 16 January 2020 and hereinafter referred to as OVO). This included rectification work to an initial phase of fifty-one roofs and the continued engagement between Dundee City Council and OVO. The Sourcing Strategy and proposed tender award process to progress the necessary rectifications and ongoing maintenance through an appropriate procurement route were noted in Section 6 of the report.

The Committee agreed:-

(i) to note the information in the report;

(ii) to approve the sourcing strategy and proposed route to market as outlined in the report in compliance with the Public Contracts (Scotland) Regulations 2015; and

(iii) to agree that the Executive Directors of Neighbourhood Services and City Development award contracts on the basis of the most economically advantageous tender to the successful contractor and within the overall costs estimated in Section 3 of the report. Elected members would be notified thereafter of the scheduled works and the period that the works would be undertaken.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE** held at Dundee on 26th October, 2026.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Nadia EL-NAKLA

BAILIES

Will DAWSON	Kevin KEENAN	Fraser MACPHERSON
Willie SAWERS	Helen WRIGHT	Derek SCOTT

COUNCILLORS

Heather ANDERSON	Lee MILLS	Dorothy McHUGH
Jimmy BLACK	Steven ROME	George McIRVINE
Kevin CORDELL	Lynne SHORT	Wendy SCULLIN
Mark FLYNN	Roisin SMITH	Daniel COLEMAN
Stewart HUNTER	Siobhan TOLLAND	Michael CRICHTON
Ken LYNN	Jax FINNEGAN	Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTE OF MEETING OF PENSION SUB-COMMITTEE AND PENSION BOARD

The minute of meeting of the Pension Sub-Committee and Pension Board of 29th June, 2026, was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

III EQUAL PAY

This Item had been placed on the agenda at the request of Councillor McIrvine who asked the Committee to:- “1.Record its opposition to the use of fire and rehire employment practices in local government except as an absolute last resort 2.Express solidarity with council workers affected by such proposals elsewhere in Scotland. 3.Reaffirm Dundee City Council's commitment to Fair Work principles, collective bargaining and meaningful consultation with recognised trade unions. 4.Seek assurance from Officers that fire and rehire practices would not be implemented in Dundee City Council without prior consultation with Councillors. 5.Request the Chief Executive and Council Leadership Team to continue to engage proactively with staff representatives to maintain positive industrial relations and prevent any circumstances where such action could be contemplated.”

IV PROGRAMME FOR GOVERNMENT – PUBLIC SERVICE REFORM

There was submitted Report No 235-2026 by the Chief Executive, informing Committee about the Scottish Government’s Programme for Government, with particular reference to public service reform; to provide an update on the Scottish Government’s initial proposal for reform of local governance published on 21st September 2026; to outline the potential implications for Dundee City Council; to make recommendations regarding Dundee City Council’s position; and to identify proposed next steps.

Councillor Flynn seconded by Bailie Sawers moved that:-

(i) endorse the recommendations contained within Report No. 235-2026;

(ii) note the contents of Report No. 235-2026;

(iiii) welcome the Programme for Government and its commitment to eradicating child poverty, supporting economic growth, tackling climate change and strengthening public services;

(iv) support the Scottish Government's commitment to engaging with local government and other partners on the future delivery and governance of public services;

(v) agree that Dundee City Council should participate positively and constructively in the national dialogue on public service reform while continuing to champion strong local democracy, accountability and effective local service delivery, including participation in the development of alternative models for the future delivery of the service where these may provide opportunities to improve outcomes, enhance service sustainability, increase efficiency or secure better value for money; and

(vi) note that the proposals remain at a discussion stage and that any future structural changes should be subject to full consultation and further reports to Committee before formal decisions are taken.

As an amendment Councillor Crichton, seconded by Councillor Coleman moved that:-

(vii) Amend recommendation 2.1(i) to read:

notes with concern the Scottish Government’s initial proposal to replace the existing 32 councils with a new structure of regional and community authorities, and expresses disappointment that such far-reaching changes have been proposed without a clear evidence base demonstrating improvements in public services, local democracy or value for money;

(viii) Amend recommendation 2.1(iii) to read:

endorses the principles that public service reform should be jointly agreed between Local Government and the Scottish Government, be evidence-based and outcomes-focused, strengthen local democratic accountability, recognise local needs and flexibility, and be supported by sustainable funding; and emphasises that structural reorganisation should only proceed where compelling evidence demonstrates clear benefits for local communities;

(ix) Add a new recommendation 2.1(x):

agrees that the Chief Executive writes to Ivan McKee MSP, Cabinet Secretary for Public Service Reform, expressing the Council’s concerns about the potential costs, disruption and loss of local democratic accountability arising from the proposed structural changes, and urging Ministers to give full consideration to alternatives that build on existing councils and established regional partnerships rather than pursuing wholesale reorganisation.

On a division there voted for the motion – the Convener, Lord Provost Campbell, Depute Lord Provost El-Nakla, Bailies Dawson and Sawers, and Councillors Anderson, Black, Cordell, Hunter, Lynn, Mills, Rome, Short, Smith, Tolland, (15); and for the amendment – Bailies Keenan, Wright, Macpherson and Scott and Councillors Finnegan, McHugh, McIrvine, Scullin, Coleman, Crichton and Duncan (11) - whereupon the motion was carried and became the finding of the meeting.

V CITY PLAN FOR DUNDEE 2022/2032 – ANNUAL REPORT FOR 2025/2026

This item was deferred to the next City Governance meeting to take place on 16th November, 2026.

VI CHILDREN AND FAMILIES SERVICE PLAN 2023/2027

This item was deferred to the next City Governance meeting to take place on 16th November, 2026.

VII CAPITAL MONITORING 2026/2027

This item was deferred to the next City Governance meeting to take place on 16th November, 2026.

VIII REVENUE MONITORING 2026/2027

This item was deferred to the next City Governance meeting to take place on 16th November, 2026.

IX 2025/2026 SCRUTINY AND AUDIT COMMITTEE SELF ASSESSMENT AND ANNUAL REPORT

This item was deferred to the next City Governance meeting to take place on 16th November, 2026.

Mark FLYNN, Convener.

APPENDIX I

At a JOINT MEETING of the **PENSION SUB-COMMITTEE** of the **CITY GOVERNANCE COMMITTEE AND THE PENSION BOARD** held remotely on 29th June, 2026.

Present:-

PENSION SUB-COMMITTEE

BAILIES

Willie SAWERS Kevin KEENAN

COUNCILLORS

Jimmy BLACK Steven ROME Michael CRICHTON
Dorothy McHUGH

PENSION BOARD

Bill DUFF (Angus Council) Stewart DONALDSON (Perth and Kinross Council) Arthur NICOLL (UNISON)

Bailie Willie SAWERS, Convener in the Chair.

I APOLOGIES

The Sub-Committee and Board noted apologies had been received from Kenny Dick.

II DECLARATION OF INTEREST

No declarations of interest were made.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of 23rd March, 2026 was submitted and approved.

IV TAYSIDE PENSION FUNDS RISK REGISTER

There was submitted Report No 158-2026 by the Executive Director of Corporate Services seeking approval for the Quarterly Risk Register for Tayside Pension Fund.

The Sub-Committee and Board:-

(i) approved the Quarterly Risk Register noting that since the last review five risks had considered to have changed;

(ii) noted further details of the latest assessments were detailed in the final column of the appendix to the report; and

(iii) noted that a review of the current risk register was underway and the outcome of which would be reported to members in due course.

V TAYSIDE PENSION FUND INTERNAL AUDIT REPORTS – GDPR, MCCLOUD AND DATA QUALITY

There was submitted Report No 159-2026 by the Executive Director of Corporate Services, submitting the Audit Reports prepared by the Fund's Internal Auditor, PricewaterhouseCoopers (PwC).

The Sub-Committee and Board:-

(i) noted the content of the report on the audit exercises undertaken, and approved the management responses.

VI TAYSIDE PENSION FUND INTERNAL AUDIT ANNUAL REPORT 2025/2026

There was submitted Report No 160-2026 by the Executive Director of Corporate Services submitting to the Sub-Committee and Board the Annual Audit Report for 2025/2026 prepared by the Fund's Internal Auditor, PricewaterhouseCoopers (PwC).

The Sub-Committee and Board:-

(i) noted the content of the annual report.

VII PENSION ADMINISTRATION PERFORMANCE - UPDATE TO 31ST MARCH, 2026

There was submitted Report No 161-2026 by the Executive Director of Corporate Services providing information on the recent quarter's operational performance in relation to Pension Administration and other general developments in this area over the period.

The Sub-Committee and Board:-

(i) noted the content of the report.

VIII STATEMENT OF INVESTMENT PRINCIPLES REVIEW

There was submitted Report No 162-2026 by the Executive Director of Corporate Services reviewing the Funding Strategy Statement for Tayside Pension Fund.

The Sub-Committee and Board:-

(i) noted the information within the report, noting the changes to benchmark in Appendix C to the report, effective from 1st December 2025; and

(ii) approved the Statements of Investment Principles contained in Appendix 1 to the report.

IX FUNDING STRATEGY STATEMENT

There was submitted Report No 163-2026 by the Executive Director of Corporate Services reviewing the Funding Strategy Statement for Tayside Pension Fund.

The Sub-Committee and Board:-

(i) approved the Funding Strategy Statement noting that it was required to be reviewed annually, and that no changes were required since the previous version issued in June 2025; and

(ii) noted that a more detailed review would take place later in the year, as detailed in section 5 – 2026 Actuarial Valuation of the report.

X TAYSIDE PENSION FUND ANNUAL GOVERNANCE AND GOVERNANCE COMPLIANCE STATEMENTS FOR THE YEAR TO 31ST MARCH 2026

There was submitted Report No 164-2026 by the Executive Director of Corporate Services presenting the Annual Governance Statement and Governance Compliance Statement for approval and inclusion into the unaudited Annual Accounts for the year ended 31st March, 2026. The report set out the governance arrangements of Tayside Pension Fund and the extent to which it complied with regulations.

The Sub-Committee and Board:-

(i) approved the Annual Governance and Governance Compliance Statements which were included as an Appendix to the report; and

(ii) instructed the inclusion of the statements in the Annual Accounts for the year to 31st March, 2026.

XI TAYSIDE PENSION FUND ANNUAL REPORT AND ACCOUNTS 2025/2026

The Sub-Committee and Board noted that due to a result of staff resource constraints, the Tayside Pension Fund Annual Report and Accounts 2025/2026 was unable to be submitted for consideration. It was proposed that a copy of the report would be submitted to members of the Sub-Committee and Board on 30th June, 2026, and that the report would be submitted to the auditors and published on the Tayside Pension Fund website in order to meet the required timescales for publication. It was also proposed that the Annual Report and Accounts be submitted to the September Sub-Committee and Board, where members would have the opportunity to scrutinise and ask questions of the accounts.

The Sub-Committee and Board:-

(i) agreed the proposal as detailed.

The Sub-Committee and Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A of the Act.

XII TAYSIDE PENSION FUND

(a) INVESTMENT MONITORING REPORT

There was submitted Report No 166-2026 by the Executive Director of Corporate Services reviewing investment performance of the Fund's Investment Managers for the quarter to 31st March, 2026. The report compared investment performance of the Fund with the Fund's specific benchmarks which consist of various stock and security market indices.

The Sub-Committee and Board:-

(i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.

(b) SECURITIES LENDING

There was submitted Report No 167-2026 by the Executive Director of Corporate Services reviewing the investment activities of Tayside Pension Fund's five Fund Managers for the quarter to 31st December, 2025 and summarising the transactions of each Fund Manager and showing the market values of the Pension Fund.

The Sub-Committee and Board:-

(i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.

XIII OPPORTUNISTIC MANDATE UPDATE

There was submitted Report No 169-2026 by the Executive Director of Corporate Services providing details of the outcome of the procurement process and confirming the appointment of an Investment Fund Manager to manage the opportunistic asset allocation for Tayside Pension Fund.

The Sub-Committee and Board:-

(i) confirmed the appointment of the Fund Manager and delegated the implementation of the report to Officers.

XIV FUND MANAGER PRESENTATION

Chris Lyons and John Daly from LGIM gave a short presentation to the Sub-Committee and Board.

After Mr Lyons and Mr Daly had given their presentation and answered questions from members, the Chair thanked the presenters on behalf of members of the Sub-Committee and Board.

Willie SAWERS, Chair.

At a MEETING of the **LICENSING BOARD** held remotely on 29th October, 2026.

Present:-

COUNCILLORS

Jimmy BLACK	Ken LYNN	Pete SHEARS
Stewart HUNTER	Roisin SMITH	Daniel COLEMAN
	Georgie McIRVINE	

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 24th September, 2026 was held as read.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	Deveron Valley Distillers Ltd Keepsafe Storage Centre Store Container No 93270 Castlecroft Business Centre 4 Tom Johnston Road Dundee	Deveron Valley Distillers Ltd

The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser agreed to approve the application, subject to the condition that all sales be online only.

(b) VARIATIONS (MAJOR)

No	Premises	Applicant
2	Top Dog Sports Bar Unit B 140 West Marketgait Dundee	Top Dog Sports Bar Limited

This item was deferred to the December Board meeting.

3	University of Dundee Bonar Hall Park Place Dundee	Dundee University Students Association

The Board, having heard from the applicant, a Licensing Standards Officer a Building Control officer and the Board's Legal Adviser, agreed to approve the variation to allow on-sales Sunday to Thursday from 11am to 2.30am and on Friday and Saturdays from 11am to 3.00am and also to allow televised sports.

4	V&A 1 Riverside Esplanade Dundee	Design Dundee Enterprises Limited

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to approve the variation to amend wording relating to seasonal

variations, to amend wording relating to activities taking place prior to licensed hours, include various types of events and include events and activities within the outdoor area.

Stewart HUNTER, Convener.