

City Chambers
DUNDEE
DD1 3BY

8th May, 2015

Dear Sir or Madam

You are requested to attend a MEETING of **DUNDEE CITY COUNCIL** which is to be held within the City Chambers, City Square, Dundee on Monday, 18th May, 2015 at 6.00 pm.

Yours faithfully

DAVID R MARTIN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

(a) DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

(b) MINUTES

1. Minute of Development Management Committee dated 20th April 2015, page 1.
2. Minute of Licensing Committee dated 22nd April 2015, page 3.
3. Minute of Scrutiny Committee dated 22nd April 2015, page 6.
4. Minute of Licensing Board dated 23rd April 2015, page 8.
5. Minute of City Council dated 27th April, page 11.
6. Minute of Education Committee dated 27th April 2015, page 13.
7. Minute of Environment Committee dated 27th April 2015, page 16.
8. Minute of Housing Committee dated 27th April 2015, page 18.
9. Minute of City Development Committee dated 27th April 2015, page 20.
10. Minute of Policy and Resources Committee dated 27th April 2015, page 25.
11. Minute of Alexander Torrance Cathro Bequest dated 27th April 2015, page 32.
12. Minute of Licensing Committee dated 30th April 2015, page 33.

(c) GENERAL BUSINESS

1 5TH REVIEW OF LOCAL GOVERNMENT BOUNDARY ARRANGEMENTS

(Report No 189-2015 enclosed).

At a MEETING of the **DEVELOPMENT MANAGEMENT COMMITTEE** held at Dundee on 20th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Will DAWSON
Stewart HUNTER
Ken LYNN
Gregor MURRAY
Alan G ROSS
Kevin KEENAN

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Norma McGOVERN
Fraser MACPHERSON

Councillor David BOWES, Convener, in the Chair.

The minute of meeting of this Committee of 16th March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PLANNING APPLICATIONS

- (a) 15-00121-FULM-DYKES OF GRAY, DYKES OF GRAY ROAD, DUNDEE - VILLAGE DEVELOPMENT - FOR SPRINGFIELD PROPERTIES PLC

The Committee acceded to a request for a deputation to address the Committee in support of the abovementioned application. After the deputation had stated its case and answered questions from members of the Committee it was thanked for its attendance and withdrew.

Thereafter, having consideration objections received, the Committee approved the application subject to the conditions recommended by the Director of City Development, and subject to a legal agreement to agree contributions in relation to education and the infrastructure works to Dykes of Gray Road carried out by the Council, being concluded prior to the issue of planning permission.

- (b) 15-00049-FULL - 2G GORDON COURT, DUNDEE - CHANGE OF USE FROM OPEN SPACE TO PRIVATE GARDEN GROUND - FOR MR STEVEN TAYLOR

It was reported that a request had been received for a deputation to address the Committee in support of the above application.

Having considered representations received, the Committee approved the application subject to the conditions recommended by the Director of City Development and, in the circumstances, declined to hear the deputation.

- (c) 14-00460-FULL - REDHOLME, GARDYNE ROAD, DUNDEE - PROPOSED HOUSING DEVELOPMENT - FOR GARDYNE DEVELOPMENTS

The Committee acceded to requests for deputations to address the Committee both in support of and relative to objections to the above application. After the deputations had addressed the Committee and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections and representations received, the Committee approved the application subject to the conditions recommended by the Director of City Development.

- (d) 15-00083-FULM - BALDRAGON ACADEMY, BURN STREET, DUNDEE - CONSTRUCTION OF NEW PRIMARY AND NURSERY SCHOOL - FOR DUNDEE CITY COUNCIL

After considering objections received, the Committee approved the application subject to the conditions recommended by the Director of City Development.

III DELEGATED ITEMS

There was submitted Agenda Note AN132-2015, advising the Committee that from 22nd February, 2015 to 21st March, 2015, 44 applications were decided under delegated powers. Nine of these applications attracted objections. Of the 44 applications decided under delegated powers 40 were approved and 4 were refused.

The Committee noted accordingly.

David BOWES, Convener.

At a MEETING of the **LICENSING COMMITTEE** held at Dundee on 22nd April, 2015.

Present:-

COUNCILLORS

Jimmy BLACK
Ken LYNN

Laurie BIDWELL

Stewart HUNTER
Lesley BRENNAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 26th March 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

No declarations of interest were made.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER LICENCE - SUSPENSION HEARINGS

- (i) Reference was made to Article II(a)(i) of the minute of meeting of Licensing Sub-Committee held on 16th March, 2015 wherein it was agreed that the Taxi Driver's Licence held by Mr J H be suspended with immediate effect and that a hearing be held in relation to the fitness of Mr J H to be the holder of a Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr J H during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable, an agent on behalf of the licence holder and the licence holder on their own behalf, the Committee agreed to recall the suspension of the Taxi Driver's Licence held by Mr J H with immediate effect and to adjourn the hearing to the meeting of this Committee to be held on 3rd September, 2015 to await the outcome of court proceedings and that an update on the matter be provided at the meeting of this Committee to be held on 4th June, 2015.

- (ii) Reference was made to Article II(a) of the minute of meeting of Licensing Sub-Committee held on 17th March, 2015 wherein it was agreed that the Taxi Driver's Licence held by Mr M I be suspended with immediate effect and that a hearing be held in relation to the fitness of Mr M I to be the holder of a Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr M I during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable and the licence holder on their own behalf, the Committee agreed to continue the suspension of the Taxi Driver's Licence held by Mr M I with immediate effect and that a fresh hearing be held at the meeting of this Committee to be held on 4th June 2015 to await the outcome of court proceedings.

- (iii) Reference was made to Article II(c) of the minute of meeting of Licensing Sub-Committee held on 26th March, 2015 wherein it was agreed that the Taxi Driver's Licence held by Mr S K be suspended with immediate effect and a hearing be held in relation to the fitness of Mr S K to be the holder of a Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr S K during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable the Committee agreed to continue the suspension of the Taxi Driver's Licence held by Mr S K with immediate effect and that a fresh hearing be held at the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (iv) Reference was made to Article II(b)(i) of the minute of meeting of the Licensing Sub-Committee held on 26th March, 2015 wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of Mr G M during the currency of his Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable together with a further letter of complaint from the Chief Constable relevant to the alleged conduct of Mr G M during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letters. Thereafter, having heard a representative of the Chief Constable, the licence holder on their own behalf and consideration of a letter of support tabled by the Licence Holder and which they then retained the Committee agreed that the hearing be adjourned until the meeting of this Committee to be held on 3rd September, 2015 to await the outcome of court proceedings and that the licence holder attend OHSAS during the intervening period to establish their medical fitness to be the holder of a Taxi Driver's Licence.

- (v) Reference was made to Article II(b)(ii) of the minute of meeting of the Licensing Sub-Committee held on 26th March, 2015 wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of Mr R R during the currency of his Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr R R during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable, the licence holder on their own behalf and consideration of the advice of the Principal General Services Officer the Committee agreed that the Taxi Driver's Licence held by Mr R R be suspended for a period of one week and that the Licensing Office provide guidance to the licence holder on approved CCTV systems and their installation.

- (vi) Reference was made to Article II(a)(ii) of the minute of meeting of Licensing Sub-Committee held on 16th March, 2015 wherein it was agreed that the Taxi Driver's Licence held by Mr C S be suspended with immediate effect and a hearing be held in relation to the fitness of Mr C S to be the holder of a Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr C S during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable, an agent on behalf of the licence holder and consideration of the advice of the Legal Officer, the Committee agreed to continue the suspension of the Taxi Driver's Licence held by Mr C S with immediate effect and that a fresh hearing be held at the meeting of this Committee to be held on 4th June, 2015.

Stewart HUNTER, Convener.

At a MEETING of the **SCRUTINY COMMITTEE** held at Dundee on 22nd April, 2015.

Present:-

BAILIES

Derek SCOTT

WILLIE SAWERS

COUNCILLORS

Kevin KEENAN

Fraser MACPHERSON

Kevin CORDELL

Laurie BIDWELL (substitute for
Richard McCREADY)

Jimmy BLACK

Craig MELVILLE

Councillor Kevin KEENAN, Convener, in the Chair.

The minute of meeting of this Committee of 11th February, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

No declarations of interest were made.

II EXTERNAL INSPECTION REPORTS FOR WHICH ALL GRADES ARE GOOD OR BETTER

There was submitted Report No 144-2015 by the Chief Executive providing a summary of recent external inspection reports which did not require in-depth scrutiny.

The Committee:-

- (i) noted the summaries of recent inspection reports on Craigie House, Janet Brougham House and the Mackinnon Centre, all of which received grades of good or better in all areas covered by the inspections; and
- (ii) remitted to the Director of Social Work to ensure that the areas for improvement and recommendations included in the reports were acted upon, both in relation to the particular services inspected and as guidance on good practice for other services.

III LOCAL GOVERNMENT BENCHMARKING FRAMEWORK PERFORMANCE INDICATORS

Reference was made to Article X of the minute of meeting of the Policy and Resources Committee of 9th March, 2015, wherein the Committee considered and approved Report No 85-2015 by the Chief Executive relative to the above.

The Committee, for their interest:-

- (i) noted the results contained in this report;
- (ii) remitted to Chief Officers to continue to seek improvement to the indicators contained in this report;
- (iii) authorised Officers to publish customised pages of this report on the Council's website to make it widely available; and
- (iv) authorised the publication of selected excerpts from this report in the Evening Telegraph to ensure exposure to the Council's stakeholders was maximised.

IV PROPERTY DIVISION PSIF ASSESSMENT

There was submitted Report No 153-2015 by the Director of City Development reporting on the results, key strengths and areas for improvement identified following a self-assessment utilising the Public Service Improvement Framework Model for the Property Division.

The Committee noted the areas for improvement and the Improvement Plan.

V ROAD MAINTENANCE PARTNERSHIP PSIF ASSESSMENT

There was submitted Report No 152-2015 by the Director of City Development reporting on the results, key strengths and areas for improvement identified following a self-assessment utilising the Public Service Improvement Framework Model.

The Committee noted the areas for improvement and the Improvement Plan.

VI CORPORATE PERFORMANCE SELF-ASSESSMENT 2014/2015 - REPORT FOR NINE MONTHS TO 31ST DECEMBER, 2014

There was submitted Report No 134-2015 by the Chief Executive advising elected members of the performance of Dundee City Council for the nine months of the financial year to 31st December, 2014 as defined by the key quarterly performance indicators.

The Committee:-

- (i) noted that the performance levels for the first nine months of the financial year had generally been maintained or improved; and
- (ii) remitted to all Chief Officers to review the contents of Appendix 1 as it related to their service and consider if there were any indicators for which performance could be improved for the 2015/2016 financial year.

VII INTERNAL AUDIT REPORTS

There was submitted Report No 140-2015 by the Chief Internal Auditor providing the Committee with a summary of the internal audit reports finalised since the last meeting of this Committee.

The Committee agreed to note the information contained within the report.

VIII INTERNAL AUDIT PLAN 2015/2016

There was submitted Report No 141-2015 by the Chief Internal Auditor relative to the above.

The Committee noted the information contained within the report.

IX EXTERNAL AUDIT REPORT - TAYSIDE PENSION FUNDS AUDIT STRATEGY REVIEW AND PLAN 2014/2015

There was submitted Report No 139-2015 by the Director of Corporate Services providing a summary of the responsibilities and approach in respect of the Tayside Pension Funds for 2014/2015.

The Committee noted the information contained within the report.

Kevin KEENAN, Convener.

At a MEETING of the **DUNDEE CITY LICENSING BOARD** held at Dundee on 23rd April, 2015.

Present:-

Depute Lord Provost Christina ROBERTS

COUNCILLORS

David BOWES
Gregor MURRAY

Stewart HUNTER
Kevin CORDELL
Lesley BRENNAN

Brian GORDON
Georgia CRUICKSHANK

Councillor David BOWES, Convener, in the Chair.

The minute of meeting of this Board of 19th March, 2015 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(i) NEW GRANTS

Premises	Applicant
1 Espresso Oh! 302 Perth Road Dundee DD2 1AU	Espresso Oh! Ltd c/o Janet Hood Consulting

The Board, having heard from an objector, an agent on behalf of the applicant, and the Board's legal adviser, the Convener moved to grant the above application subject to no off-sale provision, reduced capacity to thirty two covers and alcohol to only be served with food. As an amendment, Councillor Cruickshank moved to refuse the application.

On a division, there voted for the motion – the Convener, Depute Lord Provost Roberts and Councillors Murray, Hunter, Cordell, Gordon and Brennan (7); and for the amendment, – Councillor Cruickshank (1) - whereupon the motion was declared carried.

(ii) VARIATIONS (MAJOR)

Premises	Applicant
1 Ardler Social Club 101 Camperdown Road Dundee DD3 8RH	Karen Marr Properties (Sole Trader)

Variation to allow recorded music and dance facilities outwith core hours, remove gaming outwith core hours and allow access to children and young persons for the purpose of having a meal. Change of name to Alison's Bar and Function Suite'. Change of description to 'Bar and Function Suite'.

The Board agreed to defer the above application.

2 Halleys Redwood Pubs Limited
 22A Strathmartine Road
 Dundee
 DD3 7RJ

Variation to local condition 1 to allow live bands (maximum 2 Artistes). Application to allow access to children and young persons aged 5-17 years for 2 hours before and one after football matches at Dens and Tannadice Parks.

The Board noted that the above application had been withdrawn.

II GAMBLING ACT 2005

(i) LICENSED PREMISES GAMING MACHINES - NEW

Premises

1 The Counting House
 67/71 Reform Street
 Dundee
 DD1 1SP

Increase the number of gaming machines from three to four.

The Board having heard from the applicant on their own behalf, and the Board's legal adviser, the Convener moved to grant the above application. As an amendment, Councillor Brennan moved to refuse the application.

On a division, there voted for the motion – the Convener and Councillor Murray (2); and for the amendment – Depute Lord Provost Roberts and Councillors Hunter, Cordell, Gordon, Cruickshank and Brennan (6) - whereupon the amendment was declared carried.

III UPDATE

(i) THE BARRELS, 43-45 STRATHMARTINE ROAD

Reference was made to Article II(ii) of the minute of meeting of this Board of 19th March, 2015 where it was agreed to defer the update to this meeting of the Board.

The Board, having heard from the licensee on their own behalf, agreed to defer the matter to a future meeting of the Board to allow outstanding works to be completed.

IV PREMISES LICENCE REVIEW HEARINGS

(i) KELLY'S BAR, 89/91 HIGH STREET, LOCHEE

The Board, having heard from the Chief Constable's representative, and the Board's legal adviser, agreed to defer the hearing to the May meeting of this Board and further agreed to hold a personal licence hearing in respect of Ann Marie Allan.

(ii) SEVEN DAY NEWS, 275 BROOK STREET, BROUGHTY FERRY

The Board, having heard from the Chief Constable's representative, and the Board's legal adviser, agreed to take no further action.

V PERSONAL LICENCE – REVIEW HEARINGS

(i) MOHAMMED SALIM SHIKARI

The Board, having heard from the Chief Constable's representative, and the Board's legal adviser, agreed to defer the above hearing to the September meeting of this Board.

(ii) KEVIN ENTICKNAP

The Board, having heard from the Chief Constable's representative, and the Board's legal adviser, agreed to revoke the personal licence.

VI REQUEST FOR PREMISES REVIEW HEARING

The Board agreed to hold a premises licence review hearing in respect of The Rock, 6 Dickson Avenue.

David BOWES, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Stewart HUNTER
Ken LYNN
Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Richard McCREADY
Fraser MACPHERSON

Councillor Ken GUILD, Depute Convener, in the Chair.

I DECLARATION OF INTEREST

No declarations of interest were made.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of Licensing Committee dated 5th March, 2015.

Minute of City Council dated 9th March, 2015.

Minute of City Council as Fleming Trustees dated 9th March, 2015.

Minute of Environment Committee dated 9th March, 2015.

Minute of Housing Committee dated 9th March, 2015.

Minute of Policy and Resources Committee dated 9th March, 2015.

Minute of Development Management Committee dated 16th March, 2015.

Minute of Policy and Resources Committee (Police, Fire and Community Safety) dated 16th March, 2015.

Minute of Licensing Board dated 19th March, 2015.

Minute of City Development Committee dated 23rd March, 2015.

Minute of Social Work and Health Committee dated 23rd March, 2015.

Minute of Licensing Committee dated 26th March, 2015.

III USE OF COAT OF ARMS

There was submitted Agenda Note AN30-2015 reporting that Professor Christopher Faulkner, Institute of Comparative Studies in Literature, Art and Culture, Carleton University, Ottawa, Canada had asked the Council's permission to include the image of the Coat of Arms in a forthcoming book on the copper tokens of Upper Canada (copper tokens were circulating specie used between 1815 and 1841). It had been assumed by Canadian numismatists that one of the tokens in wide circulation carried the arms of Dundee because it was issued by a former son of the City who emigrated to Upper Canada.

The Coat of Arms would not be used on the cover or in any way which might be promotional or infer that the work was supported by the Council.

The Council approved accordingly.

IV MEMBERSHIP OF PENSION BOARD

On a reference to Article VII of the minute of meeting of the Policy and Resources Committee of 9th February, 2015, the Council appointed the undernoted to serve on the Pension Board.

Employer Representatives

Councillor John Kellas
Perth and Kinross Council

Councillor Rob Murray
Angus Council

Nicola Lessells
Financial Controller and Deputy Chief Executive
Live Active Leisure

Kenny Dick
Head of Finance
The Care Inspectorate

Union Representatives

Arthur Nicoll
UNISON

Claire Shepherd
UNITE

Frank Smith
GMB

George Ramsay
UCATT

Ken GUILD, Depute Convener.

At a MEETING of the **EDUCATION COMMITTEE** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL
Stewart HUNTER
Ken LYNN

Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN
Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK

Brian GORDON
Richard McCREADY
Fraser MACPHERSON
Monsignor K McCAFFREY
Mr D BAXTER
Mrs S CLELLAND
Mr C DOURIS
Miss A FINLAYSON

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 23rd March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Mr Baxter declared a non-financial interest by virtue of his wife who is a member of the Multisensory Support Staff.

II EQUALITY OUTCOMES 2013-2017

There was submitted Report No 138-2015 by the Director of Education informing the Committee of progress made towards the Equality Outcomes set by the Education Department for the period 2013-2017.

The Committee noted the Education Department's Equality Outcomes and approved the progress made towards implementation of them.

III SCOTTISH ATTAINMENT CHALLENGE

There was submitted Report No 161-2015 by the Director of Education providing an outline of the Scottish Attainment Challenge and the potential implications for Dundee.

The Committee agreed to:-

- (i) note the nature of the Scottish Attainment Challenge, and welcome and support the new initiative and investment; and
- (ii) request a progress update on funding and implementation from the Director of Education in October 2015.

IV SENIOR PHASE ATTAINMENT - LEAVER'S DATA

There was submitted Report No 163-2015 by the Director of Education informing the Committee of the attainment by senior school leavers in academic session 2013/2014, consisting of S4-S6 pupils.

The Committee agreed to note the contents of the report.

V STAFF SHORTAGES IN DUNDEE SCHOOLS

This item was placed on the agenda at the request of Councillor Bidwell who asked the Committee to request regular reporting on staffing in Dundee City Council schools.

The Committee agreed to note the concerns from members of the Education Committee about staffing shortages in session 2014/2015:-

- (i) instructing the Director of Education to write on behalf of the Committee to the Cabinet Secretary for Education urging her to review the availability of supply teachers and a further increase in teacher training places at Dundee University especially in Primary Education and shortage subjects in Secondary Education; and
- (ii) instructing the Director of Education to produce an annual staffing report which is presented to Committee in October detailing the overall number of school staff in post at the national teacher and pupil census point in September comparing this with the Council's commitment to maintain teacher numbers, to review the effectiveness of school staff recruitment approaches, to examine school staff retention and to project workforce requirements for our schools.

VI DEVELOPING A BRIEF FOR THE YOUNG MOTHERS' UNIT

This item was placed on the agenda at the request of Councillor Bidwell who asked the Committee to request a written report on the re-structuring and re-location of the Young Mothers' Unit at Menzieshill High School.

Councillor Bidwell seconded by Councillor Brennan moved that the Committee instructs the Director of Education that before staffing plans for the YMU are finalised and the physical plans approved, he should return to the Education Committee with a detailed paper including:

- (i) options appraisal;
- (ii) written rationale for the organisational and educational structure of the YMU and detailed physical plans at the accommodation of the YMU at the Baldrigon Campus drawing on features that have made the YMU at Menzieshill High School a success and future developments and ambitions for the YMU; and
- (iii) details of the participation of YMU staff, current YMU young mums, former YMU young mums and current YMU parents/carers engagement in the process.

As an amendment Councillor Hunter seconded by Councillor Murray moved that no action be taken on Councillor Bidwell's proposals.

On a division, there voted for the motion - Bailies Wright, Borthwick and Scott, Councillors Keenan, Bidwell, Brennan, Cruickshank, Gordon, McCready and MacPherson and Monsignor McCaffrey, Mr Douris and Mr Baxter (13); and for the amendment - the Convener, Lord Provost Duncan, Depute Lord Provost Roberts, Bailie Sawers and Councillors Guild, Alexander, Black, Bowes, Campbell, Cordell, Lynn, McDonald, Melville, Murray and Ross (15) - whereupon the amendment was declared carried.

Councillor Stewart HUNTER, Convener.

At a MEETING of the **ENVIRONMENT COMMITTEE** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Stewart HUNTER
Ken LYNN
Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Richard McCREADY
Fraser MACPHERSON

Councillor Craig MELVILLE, Convener, in the Chair.

The minute of meeting of this Committee of 9th March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II TRUSTED TRADER PROGRESS REPORT

There was submitted Report No 112-2015 by the Director of Environment updating the Committee on the Dundee City Council Trusted Trader scheme and seeking approval for the addition of a formal Alternative Dispute Resolution (ADR) service to the scheme.

The Committee noted the content of the report and remitted the Director of Environment to accept the offer from Ombudsman Services to provide the required ADR service.

III EU ENVIRONMENTAL NOISE DIRECTIVE - ACTION PLANNING UPDATE

There was submitted Report No 166-2015 by Director of Environment updating the Committee on the progress being made with the implementation of the EU Environmental Noise Directive in respect of Dundee City Council's requirement on the assessment and management of environmental noise.

The Committee noted the content of the report and remitted the Director of Environment to submit the proposed Noise Management Areas and Quiet Areas as detailed below to the Scottish Government for formal approval.

IV TREATMENT OF THE DERL ENERGY-FROM-WASTE PLANT CYCLONE AND FILTER ASH RESIDUES

There was submitted Report No 168-2015 by the Director of Environment to authorise a 19 month service contract with an option to extend for the collection, transport and recycling, reuse or disposal of the cyclone and filter ash residues from the DERL Energy-from-Waste (EfW) Plant.

The Committee agreed to accept the offer from William Tracey Limited, Paisley for the treatment of the cyclone and filter ash.

Craig MELVILLE, Convener.

At a MEETING of the **HOUSING COMMITTEE** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Ken LYNN
Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN
Stewart HUNTER

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Richard McCREADY
Fraser MACPHERSON

Councillor John ALEXANDER, Convener, in the Chair.

The minute of meeting of this Committee of 9th March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

No declarations of interest were made.

II SHELTER LOCAL LANDLORD SUPPORT PROJECTS

There was submitted Agenda Note AN134-2015 reporting Shelter Scotland had secured grant funding from the Oak Foundation for work to promote higher standards in the private rented sector. Shelter was proposing two local outreach projects which would work with landlords: one in an urban area and one in a rural area and was keen to work with Dundee City Council as Dundee had a vibrant private rented sector and the Council's Private Sector Services Unit had well developed mechanisms in place to work with landlords.

The Private Renting Support Officer would work alongside the Council, Industry bodies and local housing bodies to offer support to landlords to improve practice and distil learning in a good practice toolkit. The projects would start from October, 2015 and run for two and a half years. The projects would be run by two staff (Private Renting Support Officers) recruited and employed by Shelter, they would be based within the Council to which they were attached, in Dundee the officer would work within the Council's Private Sector Services Unit. A local Steering Group would be established to oversee the project, setting the strategic goals and direction and to receive reports on progress.

The posts would be fully funded by Shelter with no funding requirement from Dundee City Council.

The project would offer a number of benefits to Dundee City Council including: additional capacity and resources, additional complementary resources to statutory interventions, problem solving and positive engagement with private sector landlords and a clear focus on a high growth sector.

The Committee approved Dundee City Council's participation in a Local Landlord Support Project from October, 2015.

III REGISTERED TENANT ORGANISATIONS - RTO REGISTRATION

There was submitted Agenda Note AN135-2015 reporting that a request for registration as a Registered Tenants' Organisation had been received from Balmoral Tenants' and Residents Association.

The Committee approved the application.

John ALEXANDER, Convener.

At a MEETING of the **CITY DEVELOPMENT COMMITTEE** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Stewart HUNTER
Ken LYNN
Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Richard McCREADY
Fraser MACPHERSON

Councillor Bill CAMPBELL, Vice-Convener, in the Chair.

The minute of meeting of this Committee of 23rd March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PROPOSED NEW STREET NAME - OLD GLAMIS ROAD/HARESTANE ROAD, DUNDEE

There was submitted Agenda Note AN133-2015, advising of the results of a consultation on suggestions for a street name for the new road at the development site situated on the corner of Old Glamis Road/Harestane Road, Dundee.

The Committee approved the name of Oban Terrace.

III DUNDEE LOCAL DEVELOPMENT PLAN - SUPPLEMENTARY GUIDANCE - HOUSEHOLDER DEVELOPMENT ADVICE AND BEST PRACTICE

There was submitted Report No 154-2015 by the Director of City Development summarising the representations received to the proposed Supplementary Guidance on Householder Development Advice and Best Practice from the period of public consultation and seeking approval of the proposed modifications to the wording of the guidance in response to the representations.

The Committee agreed to:-

- (a) note the summary of the issues raised in the representations received to the proposed Supplementary Guidance, the response to these by the Council and approves the proposed modifications as set out in Appendix 1 to the report;
- (b) agree to the adoption of the Supplementary Guidance following completion of the required pre-adoption procedures; and

- (c) remit the Director of City Development to submit a copy of the proposed Supplementary Guidance to Scottish Ministers together with the relevant statements as required by the Town and Country (Development Planning) (Scotland) Regulations 2008.

IV PROPOSED ANGUS LOCAL DEVELOPMENT PLAN

There was submitted Report No 150-2015 by the Director of City Development, advising the Committee of the publication of the Proposed Angus Local Development Plan for a period of public representation and to formally respond on matters of interest to Dundee City Council as a neighbouring authority.

The Committee agreed to approve Appendix 1 of the report as Dundee City Council's response to the Proposed Angus Local Development Plan.

V CYCLING, WALKING AND SAFER STREETS (CWSS) PROJECTS COMMENCING 2015-2016

There was submitted Report No 136-2015 by the Director of City Development seeking Committee approval for officers to identify and delivery cycling and walking improvements across the City of Dundee.

The Committee approved the proposed cycling and pedestrian work themes for the year 2015-2016, as detailed in the report.

VI HARRIS ACADEMY (PERTH ROAD, DUNDEE) (VARIATION OF WAITING RESTRICTIONS) (NO 2) ORDER 2015

There was submitted Report No 158-2015 by the Director of City Development relative to a request for alterations to waiting restrictions around Harris Academy on Perth Road due to the expected increase in inconsiderate parking and vehicle volumes around the school.

The Committee approved the preparation of a Traffic Regulation Variation Order to affect the changes to the waiting restrictions in the relevant Traffic Regulation Order for Dundee, as detailed in the report.

VII TENDERS RECEIVED BY CITY ARCHITECT

- (a) GLEBELANDS PRIMARY SCHOOL - SUPPLY OF MODULAR BUILDING

The Committee agreed to accept the lowest offer, from Western Buildings Systems Ltd, in the sum of £490,000, to which required to be added allowances amounting to £57,485, giving a total of £547,485.

- (b) ST PIUS PRIMARY SCHOOL - SUPPLY OF MODULAR BUILDING

The Committee agreed to accept the lowest offer, from Western Building Systems Ltd, in the sum of £550,000, to which required to be added allowances amounting to £72,075, giving a total of £622,075.

- (c) LOCHEE LEISURE CENTRE - REFURBISHMENT OF CHANGING AREA AND SAUNA SUITE

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £796,969.93, to which required to be added allowances amounting to £144,217, giving a total of £941,186.93.

(d) ST JOHN'S HIGH SCHOOL - SCHOOLHOUSE ROOF REPLACEMENT

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £29,908.53, to which required to be added allowances amounting to £5,876, giving a total of £35,484.53.

(e) DUNDEE ICE ARENA - REFURBISHMENT OF CHANGING ROOMS 46 AND 47

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £58,980.34, to which required to be added allowances amounting to £9,024, giving a total of £68,004.34.

(f) CASTLEPARK CENTRE - WINDOW REPLACEMENT

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £41,004.44, to which required to be added allowances amounting to £6,274, giving a total of £47,278.44.

(g) ANCRUM ROAD PRIMARY SCHOOL - UPGRADE OF PUPILS TOILETS

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £130,188.81, to which required to be added allowances amounting to £19,919, giving a total of £150,107.81.

(h) ARDLER PRIMARY SCHOOL - UPGRADE OF PUPIL TOILETS

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £41,259.57, to which required to be added allowances amounting to £5,313, giving a total of £47,572.57.

(i) ST FERGUS PRIMARY SCHOOL - UPGRADE OF PUPIL TOILETS

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £102,502.95, to which required to be added allowances amounting to £13,683, giving a total of £118,185.95.

(j) CRAIGIEBARNES PRIMARY SCHOOL - UPGRADE OF INFANTS TOILETS

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £94,296.39, to which required to be added allowances amounting to £14,428, giving a total of £108,724.39.

(k) THE HUB - BOILER REPLACEMENT

The Committee agreed to accept an offer negotiated with the Environment Department (Construction Services) in the sum of £56,343.66, to which required to be added allowances amounting to £8,621, giving a total of £64,964.66.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

VIII COMMERCIAL LEASES AND RENT REVIEWS

There was submitted and noted Commercial Leases and Rent Reviews in respect of the undernoted subjects:-

Commercial Leases

Unit 15, Marybank Lane, Dundee
 26 Dryburgh Street, Dundee
 65-67 Hilltown, Dundee
 31 Craigowan Road, Dundee
 Unit 1, Peddie Street, Dundee
 3rd Floor Offices, 18 Dock Street, Dundee

Rent Reviews

139/141 Pitkerrro Road, Dundee
 72-74 Ballindean Road, Dundee
 91 Fintry Road, Dundee

IX PURCHASE OF GROUND AT GREENMARKET, DUNDEE

There was submitted Report No 148-2015 by the Director of City Development advising the Committee of the purchase of a site at Greenmarket, Dundee to facilitate the development of the railway station as part of the Dundee Waterfront Development.

The Committee noted the content of this report.

X PROPOSED SALE OF LAND, 307 CRAIGIE DRIVE, DUNDEE

There was submitted Report No 137-2015 by the Director of City Development seeking approval for the sale of an area of land at the above address.

The Committee approved the sale on the terms and conditions detailed in the report.

XI SALE OF INDUSTRIAL UNIT, CLAVERHOUSE WEST INDUSTRIAL ESTATE, DUNDEE

There was submitted Report No 146-2015 seeking approval for the sale of a vacant industrial unit at the above address.

The Committee approved the sale on the terms and conditions detailed in the report.

XII LEASE OF FORMER BOWLING PAVILION, DUDHOPE PARK, DUNDEE

On a reference to Article VI of the minute of meeting of this Committee of 23rd June, 2014, there was submitted Report No 147-2015 by the Director of City Development advising of the terms and conditions agreed for the lease of the former bowling pavilion and adjacent ground within Dudhope Park.

The Committee noted accordingly.

XIV LEASE OF LAND FROM CROWN ESTATE COMMISSIONERS

There was submitted Report No 149-2015 by the Director of City Development advising the Committee of the terms and conditions agreed in respect of the lease of sites from the Crown Estate Commissions to facilitate the development of the V & A as part of the Dundee Waterfront Development.

The Committee noted accordingly.

Bill CAMPBELL, Vice-Convener.

At a MEETING of the **POLICY AND RESOURCES COMMITTEE** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

BAILIES

Willie SAWERS

Helen WRIGHT
Derek J SCOTT

Ian BORTHWICK

COUNCILLORS

Ken GUILD
John ALEXANDER
Jimmy BLACK
David BOWES
Bill CAMPBELL
Kevin CORDELL

Stewart HUNTER
Ken LYNN
Vari McDONALD
Craig MELVILLE
Gregor MURRAY
Alan G ROSS
Kevin KEENAN

Laurie BIDWELL
Lesley BRENNAN
Georgia CRUICKSHANK
Brian GORDON
Richard McCREADY
Fraser MACPHERSON

Councillor Ken GUILD, Convener, in the Chair.

The minute of meeting of this Committee of 9th March, 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Hunter declared a non-financial interest in Article V - Administrative Grants to Community Councils and Neighbourhood Representative Structures 2015/2016 - Ardler Village Trust by virtue of being the Council's representative on the Trust.

Councillors McDonald, Lynn, Murray and Bidwell declared a non-financial interest in Article VI - Third Party Payments - Dundee Contemporary Arts Ltd - Management Fee by virtue of being the Council's representatives on the Board.

Councillor Murray declared a non-financial interest in Article VI - Third Party Payments - Dundee Science Centre by virtue of being the Council's representative on the Board.

Councillor McDonald declared a non-financial interest in Article VI - Third Party Payments - Dundee Industrial Heritage by virtue of being the Council's representative on the Board.

Lord Provost Duncan and Councillors Guild, Black and McCready declared a non-financial interest in Article VI - Third Party Payments - Dundee Repertory Theatre by virtue of being the Council's representatives on the Board.

Councillors Black and Asif declared a non-financial interest in Article VI - Third Party Payments - Grey Lodge Settlement by virtue of being the Council's representatives on the Association.

Depute Lord Provost Roberts declared a non-financial interest in Article VI - Third Party Payments - Dundee International Women's Centre by virtue of being the Council's representative on the Board.

Lord Provost Duncan and Councillors Hunter, Gordon and McCready declared a non-financial interest in Article VI - Third Party Payments - Leisure and Culture Dundee by virtue of being the Council's representatives on the Board.

Lord Provost Duncan and Councillors Hunter, Gordon and McCready declared a non-financial interest in Article VII - Relief of Rates - Charity Relief - Leisure and Culture Dundee by virtue of being the Council's representatives on the Board.

II HOGMANAY GRANTS - COMMUNITY GRANTS SCHEME 2015

On a reference to Article V of the minute of meeting of this Committee of 9th June, 2015, there was submitted Agenda Note AN138-2015 intimating that, following the first year of grant support for community celebrations, 10 applications were received and 9 grants were offered. In total, £7,938 was awarded in grants to support Hogmanay 2014 events.

A balance of £10,000 was carried forward from the allocation previously approved and it was recommended that the Hogmanay Grants Scheme be repeated for events which would take place between 30th December, 2015 and 3rd January, 2016.

It was also recommended that the maximum amount of grant be increased from £2,500 to £3,000 but the applicants be expected to meet at least one third of the cost of the event and that, with these exceptions, the criteria would remain as previously approved.

The Committee approved accordingly.

III DUNDEE COMMUNITY REGENERATION FUND 2015/2016

There was submitted Report No 151-2015 by the Chief Executive relative to the above.

The Committee noted the allocations to the Community Regeneration Fund for 2015/2016 and approved the funding proposals contained in Section 5.2 of the report appended hereto.

IV LITERACY DELIVERY PARTNERS 2015/2016

There was submitted Report No 142-2015 by the Director, Leisure and Communities detailing a request for an extension of Service Level Agreements with Dundee and Angus College.

The Committee approved a six month extension of the Service Level Agreement with Dundee and Angus College to deliver literacy services focused on those wishing to progress to college for the period 1st April, 2015 to 30th September, 2015 at a cost of £17,500, it being noted that this allowed for a review of the funding arrangements for digital literacies to be undertaken and a decision to be made, if necessary, to redirect funding to community based digital literacies provision.

V ADMINISTRATIVE GRANTS TO COMMUNITY COUNCILS AND NEIGHBOURHOOD REPRESENTATIVE STRUCTURES 2015/2016

On a reference to Article I of the minute of meeting of the Leisure, Arts and Communities Committee of 25th October, 2010, there was submitted Report No 155-2015 by the Director, Leisure and Communities relative to the above.

The Committee agreed:-

- (i) that administrative grants be awarded to all Community Councils currently in existence or established during 2015/2016 in accordance with the Council's Revised Scheme for the Operation of Community Councils;
- (ii) that administrative grants be also awarded to other Neighbourhood Representative Structures which meet the eligibility criteria set out in Committee Report No 725-2002 which was approved by the Neighbourhood Resources and Development Committee on 11th November, 2002 (Article II refers);

- (iii) that grants be awarded according to the following formulae: a lump sum of £330 per Community Council/Neighbourhood Representative Structure plus 1.2p per resident in each area; and
- (iv) that Community Councils or Neighbourhood Representative Structures established beyond 1st April, 2015 be only eligible for a grant for the part of the year from their inception.

VI THIRD PARTY PAYMENTS FOR 2015/2016

There was submitted Report No 143-2015 by the Chief Executive relative to the above.

The Committee:-

- (i) remitted to the Chief Executive, on behalf of Dundee City Council, to update the Management Agreement with Dundee Contemporary Arts Ltd;
- (ii) remitted to the Chief Executive, on behalf of Dundee City Council, to enter into a Service Contract with Dundee Science Centre, Dundee Industrial Heritage Ltd, Dundee Repertory Theatre Ltd - Main House, Creative Learning Team and Scottish Dance Theatre;
- (iii) remitted to the Chief Executive, on behalf of Dundee City Council, to award grants to Dundee International Women's Centre and Grey Lodge Settlement;
- (iv) agreed that the existing Service Level Agreements be changed to a standard Council Service Contract to be agreed during 2015 with each organisation affected;
- (v) noted Leisure and Culture Dundee's performance;
- (vi) agreed the proposed changes to the monitoring framework for Leisure and Culture Dundee in the future; and
- (vii) noted Leisure and Culture Dundee's complaints statistics.

VII RELIEF OF RATES - CHARITY RELIEF

There was submitted Report No 160-2015 by the Director of Corporate Services relative to the above.

Applicant	Subjects
Dundee and Angus College Finance Department Kingsway Campus Old Glamis Road Dundee	Shop Unit 18 Level 2 The Wellgate Dundee
Signpost International Ltd Signpost Centre Lothian Crescent Dundee	Child and Family Centre East end of Lothian Crescent Dundee
Transform Community Development Transform House 95 Douglas Street Dundee	Shop 97 Commercial Street Dundee

The Salvation Army 31 Ward Road Dundee	Warehouse and Office Manhattan Works Unit 9B Dudhope Street Dundee
Leisure and Culture Dundee Level 3 Central Library The Wellgate Dundee	Leisure Centre Grove Academy 24 Claypotts Road Broughty Ferry Dundee
Leisure and Culture Dundee Level 3 Central Library The Wellgate Dundee	Leisure Centre St Paul's RC Academy 90 Gillburn Road Dundee
NeoN (North East of North) Ltd 13 Main Street Glamis	Office Unit 05 Vision at Seabraes 20 Greenmarket Dundee

The Committee approved the recommendations detailed in the report.

VIII ESTABLISHMENT OF A CORPORATE FRAUD TEAM

There was submitted Report No 180-2015 by the Director of Corporate Services proposing the establishment of a Corporate Fraud Team.

The Committee agreed that a Corporate Fraud Team be established with effect from 1st June, 2015 as set out in Appendix 1 of the report and that the Team be transferred from the Revenues Division to the Internal Audit Service.

IX MAINSTREAMING EQUALITY PROGRESS REPORT 2013-2015

There was submitted Report No 156-2015 by the Chief Executive seeking approval for the Mainstreaming Equality Progress Report 2015 in accordance with the Equality Act 2010, (Specific Duties) (Scotland) Regulations.

The Committee:-

- (i) approved the Mainstreaming Equality Progress Report 2015; and
- (ii) approved the Education Department's Mainstreaming Equality Progress Report 2015.

X PURCHASE OF IT SOFTWARE

There was submitted Report No 170-2015 by the Director of Corporate Services seeking approval for the purchase of additional software licences accompanied by an additional license entitlement in order to renew and significantly enhance the technology that provides the Corporate Desktop for Dundee City Council to enable Council staff and elected members to exploit mobile technology (including tablet devices and smart phones) in the workplace.

The Committee agreed to approve the purchase of the Citrix Workspace Suite, it being noted that the funding could be accommodated within the 2015/2016 Capital Plan at a total cost of £800,000.

Ken GUILD, Convener.

APPENDIX

Applicant	Description of Project	Forum Decision Amount
Mains of Fintry Pipe Band	To cover costs of a weekly hall let at St Martin's Church Hall for band practice and rehearsals by the groups 35 members.	£1,440
Gowrie Care	To provide resources and volunteer expenses for music workshops and discos as part of the development of community hubs. These currently support around 30 people in the Coldside Ward with learning disabilities, mental health problems, homelessness issues, etc.	£1,335
Coldside Community Café Sub-Group	For publicity costs for the launch of the Coldside Community Café and to cover food costs from May to October. The café will also enable access to local information and wellbeing support.	£1,175
Cullen Place Sheltered Housing	To contribute toward the cost of transport for four coach outings. Approximately 45 residents will benefit from each outing.	£1,020
Environment Department - Menzieshill Play trail	To develop a play trail covering several sites throughout the Menzieshill Housing estate, based on safe walking routes to the new primary school and community centre/NHS campus.	£63,244
Stobswell Advice Café Group	To allow the continuation of the Stobswell Advice Café by covering the church hall let and a contribution towards providing refreshments. Approximately 100 people are expected to benefit throughout the year.	£1,540
Dura Street Sheltered Housing Social Group	To continue to provide Chair Aerobics and to top-up OPEN funding to continue Aromatherapy and Reiki sessions for 44 weeks for 49 residents.	£990
Morgan Academy	To pay a contribution towards funding a three day Adventure & Challenge Outward Bound residential trip for twelve S4 pupils from Morgan Academy.	£1,600
Boomerang Community Centre	To fund the continuation of the Koala Club. To fund the costs of two youth workers, 4 hours per week for 46 weeks, a share of utilities and to purchase resources. The group is regularly attended by 30 children aged 5-9 years.	£6,112
Clelington Primary School	To fund the continuation of Kickboxing/Martial Arts activity for 15 pupils to encourage self-discipline and reengagement with education at Clelington PS. The funding will enable delivery of 37 sessions during the year.	£925
Adult Learning	To deliver two family events focussed around den building and story telling. Approximately 40 people are expected to take part.	£500
Lifegate Church	To cover food costs for the Community Café, which is attended by approximately 30 people every week. The café also enables access to a range of drop-in support services.	£1,900

The Chuckle Club	To cover travel costs for a coach excursion to Musselburgh for 31 older people.	£300
Sanctuary Housing	To repair or upgrade car park and path areas at ten locations within Ardler that have been identified by local residents.	£16,500
The Community Bridge	To cover food costs for a homeless/community café that supports approximately 40 people every week, providing not only food, but access to additional support services. Over 100 people would be expected to benefit across the year.	£1,500

At a MEETING of the **ALEXANDER TORRANCE CATHRO BEQUEST** held at Dundee on 27th April, 2015.

Present:-

Lord Provost Bob DUNCAN

Depute Lord Provost Christina ROBERTS

COUNCILLORS

Stewart HUNTER
Alan ROSS

Laurie BIDWELL

Lesley BRENNAN
Fraser MACPHERSON

Lord Provost Bob DUNCAN, in the Chair.

The minute of meeting of this Committee of 19th May, 2014 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATIONS OF INTEREST

Lord Provost Duncan declared a non-financial interest by virtue of his association with the Boys' Brigade.

Councillor Hunter declared a non-financial interest by virtue of his son's membership of the Boys' Brigade but does not receive a grant from this fund.

II APPLICATIONS FOR GRANTS 2014/2015

There was submitted Report No 132-2015 by the Director of Corporate Services giving details of the various applications which had been received.

After considering the applications, together with the reports relative to the expenditure of grants in 2014, the Committee agreed to make the following grants for 2015 to be utilised in providing Dundee children with an outing in the country or at the seaside in accordance with the terms of the bequest:-

The Salvation Army	£240
The Boys' Brigade	£175
One Parent Families Scotland, Dundee Project	£125
Dundee Women's Aid	£115
Dreamz4u	£115
Sargent Cancer Care for Children	£115
Home Start	£115

£1,000

Lord Provost Bob DUNCAN, Convener.

At a MEETING of the **LICENSING COMMITTEE** held at Dundee on 30th April, 2015.

Present:-

COUNCILLORS

Jimmy BLACK
David BOWES

Stewart HUNTER
Ken LYNN
Mohammed ASIF

Laurie BIDWELL
Lesley BRENNAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 22nd April 2015 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Asif declared a non-financial interest in the items of business at Articles IV(c)(i) and IV(c)(xii) by virtue of the representative of the applicants being known to him in a professional capacity.

II MINUTE OF MEETING OF LICENSING SUB-COMMITTEE

The minute of meeting of the Licensing Sub-Committee held on 26th March, 2015 was submitted and noted for information and record purposes, a copy of which is attached to this minute as Appendix I.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) **NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

PRIVATE HIRE DRIVER - NEW APPLICATION

No	Name
1	John MacCrimmon

PRIVATE HIRE OPERATORS - NEW APPLICATION

No	Name
1	B E McDade
2	Daniela Ivanova
3	Timms Taxis X 20

SECOND HAND DEALER – NEW APPLICATION

No	Name	Address of Premises
1	Lochee Cars Ltd, t/a Dundee Vehicle Sales	1 Sinclair Street
2	Sayeed Ahmed	92 Nethergate
3	Taycars Dundee Ltd	1 Fairmuir Street

TAXI DRIVER – NEW APPLICATIONS

No	Name
1	Raymond Ballantyne
2	Alan A Gray
3	Imtiaz Hussain
4	Edward Low
5	Steven McKinnon
6	Shohel A Siddique

WINDOW CLEANER - NEW APPLICATION

No	Name
1	Stewart Knox
2	Craig Young
3	Zdzislaw Zglinicki

(b) TAXI OPERATOR- VARIATION

There was submitted the undernoted application for variation.

No	Name
1	Gordon Breen

In the case of this application, the Committee noted that a request for variation had been made to allow tinted windows on the vehicle involved in the operation of the licence. Thereafter, having heard the licence holder on their own behalf, the representative of the Chief Constable and consideration of the advice of the Legal Officer the Committee agreed that consideration of the application be deferred to the meeting of this Committee to be held on 4th June 2015 to allow for further information to be submitted in relation to the current policy and the position in relation to the options put forward by the applicant, including the level of tint on the window of his vehicle.

IV HOUSING (SCOTLAND) ACT 2006**(a) HOUSES IN MULTIPLE OCCUPATION - NEW APPLICATIONS**

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Anna-Lill James Whittet	Premier Property Mngt/Christopher Harland	7 Blackness Avenue (1/1)
2	Jonathan Ewington	Grant Property Solutions/Peter Grant	1 Graham Place (1/1)
3	West One Residential Ltd	West One Residential Ltd/Lee Chadwick	15B South Tay Street
4	West One Residential Ltd	West One Residential Ltd/Lee Chadwick	15C South Tay Street
5	Lee Chadwick		Campus Apts 2(11) Blinshall Street
6	Karan Sud		14 Larch Street
7	Dawn & Mark Fletcher		23c Union Place
8	Dawn & Mark Fletcher		11 Morgan Street (A/1)
9	Dawn & Mark Fletcher		246 Perth Road (2/1)
10	Urai & Timothy Organ		5 Blackness Avenue (1/2)
11	7Greenleaf Ltd		246 Perth Road (1/2)
12	Hugh & Lynn MacKenzie		132A Nethergate (1/1)

13	Elaine & Richard Black	7 Blackness Avenue (1/2)
14	Karen Lowden	30 Perth Road (Flat 2)
15	Adam Hall	89 Albert Street
16	David & Lynda Reid	6 Springhill Gardens
17	Balgowan Investments Ltd	2 Daniel Terrace

In the case of Application Nos 1 to 4, having heard a representative of the Housing Department, the Committee agreed that the applications be granted.

In the case of Application Nos 5 to 17, the Committee agreed that consideration of these applications be deferred to a future meeting of the Committee.

(b) HOUSES IN MULTIPLE OCCUPATION – VARIATION

There was submitted the undernoted application for variation.

No	Address	Nature of Variation
1	11 Albany Terrace	Change of day to day manager to 2 Rent Me Property Ltd/Richard Hawkins

In the case of this Application, there being no objections, the Committee agreed that the application for variation be granted.

(c) HOUSES IN MULTIPLE OCCUPATION - RENEWAL APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Manse Properties	Easylets Limited/Jack Reavley	166 Perth Road (3/2)
2	Manse Properties	Easylets Limited/Jack Reavley	166 Perth Road (3/1)
3	Natalie Durk	Natalie Durk, 20 Glendevon Place Edinburgh	82 Seafield Road
4	David Bedding and June Bedding	Rockford Properties Ltd	12 Garland Place (3/1)
5	Tolson & Lynda Sherwood	2 Rent Me Property/Richard Hawkins	324A Perth Road
6	Laura Rosbottom	2 Rent me Property Ltd/Richard Hawkins	5 Roseangle(3/1)
7	Laura Rosbottom	2 Rent me Property Ltd/Richard Hawkins	5 Roseangle (3/2)
8	Robert Rosbottom	2 Rent me Property Ltd/Richard Hawkins	5 Roseangle (G/2)
9	John Forbes	Janis Forbes	10B Westfield Place
10	Giles Thomas and Deanne Thomas	Rockford Properties/Neil Thomson	54 Seafield Road (2/1)

11	Christopher J Logan	Finlayson Gore Ltd/Eilidh Finlayson	37 Taylors Lane
12	Michael Devlin	Easylets Ltd/Jack Reavley	58 Seafield Road (T/L)

In the case of Application Nos 1 to 5, having heard a representative of the Housing Department and a representative on behalf of the applicants and consideration of the advice of the Legal Officer the Committee agreed that the applications be granted subject to required works being completed to the satisfaction of the Housing Department.

In the case of Application Nos 6, 7 and 8, having heard a representative of the Housing Department, a representative on behalf of the applicants, and consideration of the advice of the Legal Officer, the Committee agreed that consideration of the applications be deferred to the meeting of this Committee to be held on 3rd June 2015 to allow for an external site visit to be held by members of the Committee at the vicinity of the locations applied for.

In the case of Application No 9, the Committee noted that the objector to the application was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the content of the letter of objection which had been submitted by a member of the public relevant to this application. Thereafter, having heard the representative of the Housing Department, a representative on behalf of the applicant, the representative on behalf of the Chief Constable and consideration of the advice of the Legal Officer and consideration of a further letter in relation to the letter of objection which had been submitted and a letter of support both of which had been tabled, the Committee agreed that the application be granted.

In the case of Application Nos 10, 11, and 12, having heard the representative of the Housing Department, and consideration of the advice of the Legal Officer, the Committee agreed that consideration of the applications be deferred to the meeting of this Committee to be held on 3rd June 2015 to allow for an external site visit to be held by members of the Committee at the vicinity of the location applied for.

(d) HOUSES IN MULTIPLE OCCUPATION - RENEWAL APPLICATION - UPDATE

Reference was made to Article IV(a) of the minute of meeting of the Licensing Committee held on 2nd October, 2014, wherein the Committee agreed to grant the renewal of the undernoted application and to recall the matter to this meeting of the Committee for an update from the Private Sector Services Manager on the operation of the licence.

No	Name	Person Responsible	Address
1	Alistair & Callum Watson	Downfield Property/Brian Webster	8a Westfield Place

In the case of this matter, having heard a representative of the Housing Department, the Committee agreed that no further action be taken.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

V HOUSING (SCOTLAND) ACT 2006 - HOUSE IN MULTIPLE OCCUPATION LICENCE

(a) REVOCATION HEARING

- (i) Reference was made to Article II(b) of minute of meeting of the Licensing Sub-Committee held on 5th February 2015 wherein it was agreed to hold a hearing in relation to the House in Multiple Occupation Licence held by Company D.

There was submitted the relevant correspondence from a member of the public relevant to the House in Multiple Occupation Licence held by Company D. The Committee gave consideration to the content of the correspondence. Thereafter, having heard the representative of the Housing Department, the agent on behalf of the licence holder, a representative on behalf of the licence holder, the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed that no further action be taken.

VI ANTISOCIAL BEHAVIOUR (SCOTLAND) ACT 2004 – REGISTRATION OF CERTAIN LANDLORDS

(a) REQUESTS FOR HEARINGS

- (i) There was submitted a letter of information from the Chief Constable relevant to the registration of Mr C H as a landlord.

The Committee agreed to note that this item of business had been withdrawn from consideration.

- (ii) There was submitted a letter of information from the Housing Department relevant to the registration of Mr C M as a landlord.

The Committee agreed to note that this item of business had been withdrawn from consideration.

- (iii) There was submitted a letter of information from the Chief Constable relevant to the registration of Mr M C as a landlord.

The Committee agreed to note that this item of business had been withdrawn from consideration.

Councillor Bidwell entered the meeting prior to consideration of the undernoted item of business.

(b) HEARINGS

- (i) Reference was made to Article VI(b)(i) of minute of meeting of this Committee held on 26th March, 2015 wherein it was agreed to adjourn consideration of the hearing in relation to the alleged conduct of Mr E A during the currency of his registration as a landlord to allow the applicant to be in attendance.

There was submitted the original memorandum from the Housing Department relevant to this matter. The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Housing Department, an agent on behalf of the applicant, the applicant on their own behalf, the representative of the Chief Constable and consideration of supplementary information tabled by the representative of the Housing Department and consideration of the advice of the Legal Officer, the Committee agreed that Mr E A be considered not fit and proper and agreed to defer a decision as to whether he should continue to be registered as a landlord to the meeting of this Committee to be held on 3rd June 2015 to enable alternative management arrangements to be explored to the Committee's satisfaction.

- (ii) Reference was made to Article VI(a)(i) of minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to hold a hearing in relation to the suitability of Mr D B to be registered as a landlord.

There was submitted a letter of information from the Housing Department relevant to this matter. The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Housing Department, the applicant on their own behalf and consideration of the advice of the Legal Officer, and consideration of a letter of support from the agent acting for the applicant which was tabled by the applicant and retained by the applicant, the Committee agreed to grant the application for registration and that this be limited to one property only and that the matter be reviewed at the meeting of this Committee to be held on 3rd September 2015.

- (iii) Reference was made to Article VI(a)(ii) of minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to hold a hearing in relation to the suitability of Mr M S to be registered as a landlord.

There was submitted a letter of information from the Housing Department relevant to this matter. The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Housing Department, the licence holder on their own behalf, the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed to grant registration.

Councillor Brennan left the meeting prior to consideration of the undernoted item of business and reentered during its consideration and took no part in its deliberation.

- (iv) Reference was made to Article VI(b)(iii) of minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to adjourn the hearing in relation to the suitability of Mr R W to be registered as a landlord to allow the licence holder to be in attendance.

There was submitted the original memorandum from the Housing Department relevant to this matter. The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Housing Department, an agent on behalf of the applicant, the applicant on their own behalf and consideration of the advice of the Legal Officer, the Committee agreed that Mr R W be considered not fit and proper but that he still be registered as a landlord subject to the conditions that a suitable managing agent be appointed to the satisfaction of the Housing Department and that his registration be limited to one property only and that the matter be submitted to the Committee for review after a period of six months.

VII CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) PRIVATE HIRE DRIVER – SUSPENSION HEARING

- (i) Reference was made to Article VII(a)(i) of the minute of meeting of this Committee held on 5th March, 2015, wherein it was agreed to continue the suspension of the Private Hire Driver's Licence held by Mr D N with immediate effect and to hold a fresh hearing at this meeting of the Committee.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr D N during the currency of his Private Hire Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed to continue the suspension of the Private Hire Driver's Licence held by Mr D N with immediate effect and that a fresh hearing be held at the meeting of this Committee to be held on 4th June, 2015.

(b) TAXI DRIVER'S LICENCE - NEW APPLICATIONS

- (i) There was submitted an application by Mr R S for a Taxi Driver's Licence.

There was submitted a letter of objection from the Chief Constable relevant to this application. The Committee gave consideration to the content of the letter. Thereafter, having heard a representative of the Chief Constable, a representative on behalf of the applicant and consideration of the advice of the Legal Officer, the Convener, seconded by Councillor Bowes, moved that the application be refused.

As an amendment, Councillor Brennan, seconded by Councillor Asif, moved that the application be granted for a period of six months.

On a division, there voted for the motion – Councillors Hunter, Bowes, Black, Lynn and Bidwell (5), and for the amendment – Councillors Asif and Brennan (2) - whereupon the motion was declared carried and the application was refused.

(ii) There were submitted an application by Mr A A for a Taxi Driver's Licence.

The Committee noted that the UK Border Agency had indicated that Mr A A's residence permit giving him authority to remain in the country would expire on 19th May 2015 giving him authority to remain in the country. Thereafter, having heard the applicant on their own behalf and consideration of the advice of the Legal Officer, the Committee agreed that the application be granted, until 18th May 2015 whilst Mr A A had authority to remain in the country and that thereafter the licence would expire unless Mr A A was in a position to apply for renewal of the licence.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

(i) Reference was made to Article VII(c)(i) of the minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to recall the suspension of the Taxi Driver's Licence held by Mr R B with immediate effect and hold a fresh hearing in relation to the alleged conduct of Mr R B during the currency of his Taxi Driver's Licence at this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr R B during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and an agent on behalf of the licence holder, the Committee agreed that no further action be taken.

(ii) Reference was made to Article VII(d)(ii) of the minute of meeting of this Committee held on 4th February, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr S C during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr S C during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and an agent on behalf of the licence holder, the Committee agreed that no further action be taken.

(iii) Reference was made to Article VIII(b)(i) of the minute of meeting of this Committee held on 5th March, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr R I during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr R I during the currency of his Taxi Driver's Licence. There was also submitted an objection to the renewal of the licence from the Chief Constable.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letters. Thereafter, having heard the representative of the Chief Constable, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (iv) Reference was made to Article VII(a)(ii) of the minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to adjourn the update in relation to the operation of the Taxi Driver's Licence held by Mr M J to this meeting of the Committee to allow the licence holder to be present.

There was submitted the original letter of representation from the Chief Constable relevant to the application by Mr M J for a Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and the representative on behalf of the licence holder, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (v) Reference was made to Article VI(d)(ii) of the minute of meeting of this Committee held on 5th February, 2015, wherein it was agreed to further adjourn the hearing in relation to the alleged conduct of Mr S McD during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr S McD during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 3rd September, 2015 to await the outcome of court proceedings.

- (vi) Reference was made to Article VIII(b)(iv) of the minute of meeting of this Committee held on 5th March, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr C R during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr C R during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, and an agent for the licence holder, the Committee agreed that no further action be taken.

Councillor Bidwell was not present during the consideration of the undernoted item of business.

- (vii) Reference was made to Article VII(c)(iv) of the minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to adjourn the hearing in relation to the conduct of Mr D S during the currency of his Taxi Driver's Licence to this meeting of the Committee to allow the licence holder to be in attendance.

There was submitted a letter of information from the Environmental Compliance Manager relevant to the conduct of Mr D S during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the Environmental Compliance Manager, the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed to suspend the Taxi Driver's Licence held by Mr D S for a period of two months.

- (viii) Reference was made to Article VIII(b)(vi) of the minute of meeting of this Committee held on 5th March, 2015, wherein it was agreed to continue the suspension of the Taxi Driver's Licence held by Mr G S with immediate effect and hold a fresh the hearing at this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr G S during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed to continue the suspension of the Taxi Driver's Licence held by Mr G S with immediate effect and hold a fresh hearing at the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (ix) Reference was made to Article VIII(b)(v) of the minute of meeting of this Committee held on 5th March, 2015, wherein it was agreed to continue the suspension of the Taxi Driver's Licence held by Mr B S with immediate effect and hold a fresh hearing at this meeting of the Committee to await the outcome of court proceedings and to allow the licence holder to be present.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr B S during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and considered the advice of the Legal Officer the Committee agreed to suspend the licence for its unexpired period.

- (x) Reference was made to Article VII(c)(v) of the minute of meeting of this Committee held on 26th March, 2015, wherein it was agreed to recall the suspension of the Taxi Driver's Licence held by Mr S T with immediate effect and adjourn the hearing in relation to the alleged conduct of Mr S T during the currency of his Taxi Driver's Licence to this meeting of this Committee to await the outcome of court proceedings and to obtain a report from OHSAS as to the medical fitness of Mr S T to be a Taxi Driver.

There was submitted the original letter of information from the Chief Constable relevant to the alleged conduct of Mr S T during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having considered the advice of the Legal Officer, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the report from OHSAS on the medical fitness of Mr S T to be the holder of a Taxi Driver's Licence.

- (xi) Reference was made to Article VI(d)(vi) of the minute of meeting of this Committee held on 5th February, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr M W during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr M W during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Committee agreed that no further action be taken.

(d) WINDOW CLEANER'S LICENCE - UPDATE

Reference was made to Article VIII(f) of the minute of meeting of this Committee held on 4th December, 2014, wherein it was agreed to defer consideration of the update on the operation of the Window Cleaner's Licence held by Mr A C to this meeting to await the outcome of court proceedings.

There was submitted the original letter of representation from the Chief Constable relevant to the application by Mr A C for a Window Cleaner's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, and consideration of the advice of the Legal Officer, the Committee agreed that no further action be taken.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 26th March, 2015.

Present:-

Councillor Stewart HUNTER
Councillor David BOWES
Councillor Laurie BIDWELL

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I **DECLARATION OF INTEREST**

No declarations of interest were made.

II **CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

(a) **TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS**

- (i) Reference was made to Article IV(a) of the minute of meeting of this Committee held on 2nd October, 2014 wherein it was agreed to adjourn the hearing in relation to the conduct of Mr J A during the currency of his Taxi Driver's Licence to this meeting and that a report be submitted to the meeting on the maintenance of payments to the Council.

There was submitted the original letter of information from the Head of Revenues and Customer Services relevant to the conduct of Mr J A during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter.

Thereafter, having received confirmation that the licence holder had now paid the outstanding monies owed to the Council and having heard the Principal General Services Officer, the licence holder on their own behalf and consideration of the advice of the Legal Officer, the Committee agreed that no further action be taken and that the licence holder be issued with a written warning as to their future conduct.

- (ii) Reference was made to II(b)(iv) of the minute of meeting of the Licensing Sub-Committee held on 8th January, 2015, wherein it was agreed to hold a hearing in relation to the alleged conduct of Mr M A during the currency of this Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the conduct of Mr M A during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and the Principal General Services Officer, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to allow the licence holder to be present.

- (iii) Reference was made to Article IV(e)(i) of the minute of meeting of this Committee held on 2nd October, 2014, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr A B during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted the original letter of information from the Chief Constable relevant to the alleged conduct of Mr A B during the currency of his Taxi Driver's Licence. There was also submitted a further letter of information from the Chief Constable.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letters. Thereafter, having heard the representative of the Chief Constable, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (iv) Reference was made to Article II(a)(i) of the minute of meeting of this Committee held on 8th January, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr M C during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr M C during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (v) Reference was made to Article II(a)(ii) of the minute of meeting of this Committee held on 8th January, 2015, wherein it was agreed to adjourn the hearing in relation to the alleged conduct of Mr U K during the currency of his Taxi Driver's Licence to this meeting of the Committee to await the outcome of court proceedings.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr U K during the currency of his Taxi Driver's Licence.

The Committee noted that the licence holder was not present and agreed that the matter be considered in their absence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (vi) Reference was made to Article II(b)(ii) of the minute of meeting of the Licensing Sub-Committee held on 8th January, 2015, wherein it was agreed to hold a hearing in relation to the alleged conduct of Mr C K during the currency of his Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Mr C K during the currency of his Taxi Driver's Licence.

The Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the licence holder on their own behalf, and consideration of the advice of the Legal Officer, the Committee agreed to adjourn the hearing until the meeting of this Committee to be held on 4th June, 2015 to await the outcome of court proceedings.

- (vii) Reference was made to Article II(b)(iii) of the minute of meeting of the Licensing Sub-Committee held on 8th January, 2015, wherein it was agreed to hold a hearing in relation to the alleged conduct of Ms C P during the currency of her Taxi Driver's Licence.

There was submitted a letter of information from the Chief Constable relevant to the alleged conduct of Ms C P during the currency of her Taxi Driver's Licence.

The Committee gave consideration to the content of the letter.

Thereafter, having heard a representative of the Chief Constable, the licence holder on their own behalf and consideration of the advice of the Legal Officer, the Committee agreed that no further action be taken and that a written warning be issued to the licence holder with regard to their future conduct.

- (viii) Reference was made to Article II(c) of the minute of meeting of the Licensing Sub-Committee held on 8th January, 2015, wherein it was agreed to hold a hearing in relation to the conduct of Ms L S during the currency of her Taxi Driver's Licence.

The Committee noted that the licence holder had been observed parking indiscriminately and that they had been issued with a final written warning on 9th January, 2014 as to their future conduct.

The Committee gave consideration to the matter. Thereafter, having heard the Principal General Services Officer, the licence holder on their own behalf, and consideration of the advice of the Legal Officer, the Committee agreed to suspend the Taxi Driver's Licence held by Ms L S for a period of two weeks.

- (b) TAXI DRIVER'S LICENCE - REQUEST FOR HEARINGS

- (i) There was submitted a letter of information from the Chief Constable relative to the alleged conduct of Mr G M during the currency of his Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Sub-Committee agreed that a hearing be held at the meeting of this Committee to be held on 22nd April, 2015 in relation to the fitness of Mr G M to be the holder of a Taxi Driver's Licence and that the licence holder also be referred to OHSAS during the intervening period to establish their medical fitness to be the holder of a Taxi Driver's Licence.

- (ii) There was submitted a letter of information from the Chief Constable relative to the alleged conduct of Mr RR during the currency of his Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Sub-Committee agreed that a hearing be held at the meeting of this Committee to be held on 22nd April, 2015 in relation to the fitness of Mr R R to be the holder of a Taxi Driver's Licence.

The Convener agreed that the undernoted item of business be considered a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

- (c) TAXI DRIVER'S LICENCE - REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of Mr S K during the currency of his Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable, the Sub-Committee agreed that the Taxi Driver's Licence held by Mr S K be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of Mr S K to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

REPORT TO: CITY COUNCIL - 18TH MAY, 2015

REPORT ON: 5TH REVIEW OF LOCAL GOVERNMENT BOUNDARY ARRANGEMENTS

REPORT BY: HEAD OF DEMOCRATIC AND LEGAL SERVICES

REPORT NO: 189-2015

1 PURPOSE OF REPORT

1.1 To advise the Council of the proposals for wards by the Local Government Boundary Commission for Scotland (LGBCS) in respect of their 5th review of local government boundaries.

2 RECOMMENDATIONS

2.1 The Council's instructions are sought.

3 FINANCIAL IMPLICATIONS

None.

4 BACKGROUND

4.1 The LGBCS has submitted initial proposals in respect of the wards in the City which would result in there still being a total of 8 wards - 7 four member wards and 1 three member ward, with a total of 31 elected members.

4.2 There are currently 5 four member wards and 3 three member wards and a total of 29 elected members.

4.3 The LGBCS report that their proposals will:-

- Improve overall forecast parity;
- Address forecast disparities in ward 5;
- Increase the number of Councillors from 3 to 4 in wards 5 and 6;
- Make no changes to ward 1;
- Make no changes to ward names; and
- Amend ward boundaries at Balgay Hill, Craigie, Dudhope Park, Maryfield and West Ferry.

4.4 I have considered the LGBCS proposals in my capacity as Electoral Registration Officer of the City and have consulted the Chief Executive in his capacity as Returning Officer. My comments below relate to the 8 Ward proposal made by the LGBCS.

Ward 1 No changes to existing ward boundary - Agreed.

Wards 2 & 3 & 4 It is recommended that existing boundaries between these 3 wards are retained as electors are clearly part of their existing communities of Menzieshill, Lochee and Lawside. The number of electors involved is minimal and the amended proposals would have little effect on parity. Should the LGBCS proposals be adopted, electors in the affected areas would need to travel a considerable distance to a polling station, eg Naughton Place to West Park Centre, Perth Road.

Ward 5 The boundary between wards 4 and 5 is agreed. The boundary between wards 5 and 7 should follow the existing boundary as the number of electors involved is minimal and would necessitate these electors travelling some distance to vote at their allotted polling station (Kingsway/Scott Fyfe roundabout to Glebelands Primary). These

electors are all situated in the heart of the East End Ward and have no affinity with the Maryfield Ward either for community facilities or for services.

- Wards 6 & 7 The proposals transfer Linlathen, Mid Craigie and a large part of the Happyhillock area to ward 6 (North East) from ward 7 (East End). It is recommended that the proposed boundary be realigned along Kingsway and Longtown Road to its junction with Douglas Road thereby transferring the remainder of households (210) to ward 6 and retaining the Happyhillock community in one ward.
- Ward 8 The proposals transfer polling district EAW and a small number of households in the south east corner of polling district EAN to Ward 7. It is recommended that the boundary between the wards follow the existing boundary of polling districts EAW and EAN.

The Council may of course wish to propose an alternative to the 8 Wards proposed by the LGBCS.

5 POLICY IMPLICATIONS

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive and Director of Corporate Services and Head of Communities have been consulted on the contents of this report.

7 BACKGROUND PAPERS

Report on the Fifth Review of Electoral Arrangements for Dundee City Council by the LGBCS dated March 2015.

Roger Mennie,
Head of Democratic and Legal Services.

6th May, 2015