

City Chambers  
DUNDEE  
DD1 3BY

11th April, 2025

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 21st April, 2025 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link [www.dundee.gov.uk/live](http://www.dundee.gov.uk/live) or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at [committee.services@dundee.gov.uk](mailto:committee.services@dundee.gov.uk).

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business  
(so far as known at the time of issuing this notice)

## 1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

## 2 MINUTES

1. Minute of Local Review Body dated 10th December, 2024, page 1.
2. Minute of Local Review Body dated 14th January, 2025, page 4.
3. Minute of Licensing Committee dated 30th January, 2025, page 5.
4. Minute of Scrutiny Committee dated 5th February, 2025, page 12.
5. Minute of Licensing Board dated 13th February, 2025, page 14.
6. Minute of City Council dated 17th February, 2025, page 15.
7. Minute of Fair Work, Economic Growth and Infrastructure Committee dated 17th February, 2025, page 16.
8. Minute of City Governance Committee dated 17th February, 2025, page 20.
9. Minute of Licensing Committee dated 27th February, 2025, page 25.
10. Minute of City Governance Committee dated 27th February, 2025, page 35.
11. Minute of Children, Families and Communities Committee dated 3rd March, 2025, page 55.
12. Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 3rd March, 2025, page 57.

- 13. Minute of City Governance Committee dated 3rd March, 2025, page 60.
- 14. Minute of Planning Committee dated 10th March, 2025, page 64.
- 15. Minute of Licensing Board dated 13th March, 2025, page 70.
- 16. Minute of Licensing Committee dated 20th March, 2025, page 71.

### **3 GENERAL BUSINESS**

#### **(a) APPOINTMENT TO OUTSIDE BODIES**

##### **(i) Tayside Valuation Joint Board**

It is reported that Depute Lord Provost Cordell has resigned from the above.

The Council's instructions are requested with regard to the filling of this vacancy.

##### **(ii) Dundee City Disability Sports**

It is reported that Lord Provost Campbell has resigned from the above.

The Council's instructions are requested with regard to the filling of this vacancy.

##### **(iii) Scotland Excel**

It is reported that Councillor Anderson has resigned from the above.

The Council's instructions are requested with regard to the filling of this vacancy.

**The Council may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act**

### **4 APPOINTMENTS - LEISURE AND CULTURE DUNDEE BOARD**

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 10th December, 2024.

Present:-

Bailie Will DAWSON  
Councillor Stewart HUNTER (Articles I, II and III)  
Councillor Dorothy McHUGH  
Councillor Michael CRICHTON (Articles I, II, IV and V)

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II MINUTE OF MEETING OF 22ND OCTOBER, 2024**

The minute of meeting of 22nd October, 2024 was submitted and approved.

## **III LOCAL PLANNING REVIEW LRB10/2024**

PLANNING APPLICATION 24/00364/FULL - CONVERSION OF VACANT BASEMENT UNIT TO SERVICED OFFICES (CLASS 4) AND EXTERNAL ALTERATIONS - HIGH MILL, HIGHMILL COURT, DUNDEE

There was submitted Agenda Note AN37-2024 giving details of a request for a review of planning permission for the Conversion of Vacant Basement Unit to Serviced Offices (Class 4) and External Alterations at High Mill, Highmill Court, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision and that the Local Review Body should take all documents submitted into consideration during its deliberations.

The Local Review Body considered the documentation submitted and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review upheld the determination of the Appointed Officer and refused application 24/00364/FULL under review for the following reasons:-

1. The application fails to comply with Policy 13 (Sustainable transport) of NPF4 and Policies 54 (Safe and Sustainable Transport), and 56 (Parking) of the Dundee Local Development Plan 2019 as no provision has been made for vehicle parking. The car parking demands generated by an office use of this scale have the potential to exacerbate existing parking problems in the local area with a detrimental effect on the capacity or safe functioning of the existing road network. There are no material considerations of a sufficient weight that would justify laying aside the provisions of NPF4 and the LDP to grant planning permission.
2. The application fails to comply with Policy 27 (City, town, local and commercial centres) of NPF4 and Policy 21 (Town Centre First Principle) of the Dundee Local Development Plan 2019 as the proposals would introduce a footfall generating use in

an edge of centre location, and the applicant has not submitted a town centre first assessment to demonstrate that there are no sequentially preferable sites available in the City Centre, or District Centres. The proposals have the potential to have a significant adverse effect on the vitality or viability of the City Centre or District Centres.

3. The application fails to comply with NPF4 Policy 26d (Business and industry) as the application site is not within an area allocated for business use and it has not been demonstrated that there are no suitable alternative locations as allocated in the LDP or identified in the employment land audit.

#### **IV LOCAL PLANNING REVIEW LRB12/2024**

PLANNING APPLICATION 24/00270/FULL - FORMATION OF ROOF TERRACE - 183 FISHER STREET, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN38-2024 giving details of a request for a review of planning permission for the Formation of Roof Terrace - 183 Fisher Street, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had raised new matters which were not before the Appointed Officer when the application was determined. This consisted of information regarding a similar project which had been approved by the Planning Department which was located in proximity to the appeal site at James Place, Broughty Ferry, Dundee, and which was not available at the time of the original application. The Legal Adviser advised that this information would have been known to the Planning Department when making their decision therefore considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

The Local Review Body considered the documentation submitted and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review reversed the determination of the Appointed Officer and approved application 24/00270/FULL subject to the undernoted conditions:-

1. The development hereby permitted shall be commenced within three years from the date of this permission.

Reason: To comply with Section 58 of the Town and Country Planning (Scotland) Act 1997 as amended.

2. The eastern side of the roof terrace shall be fitted with an opaque glazed screen.

Reason: To ensure an appropriate level of privacy is afforded to neighbouring properties.

#### **V LOCAL PLANNING REVIEW LRB11/2024**

PLANNING APPLICATION 23/00635/FULL - CHANGE OF USE TO SHORT TERM LET (RETROSPECTIVE) - 22L MARINE PARADE WALK, DUNDEE

There was submitted Agenda Note AN39-2024 giving details of a request for a review of planning permission for the Change of Use to Short Term Let (Retrospective) – 22L Marine Parade Walk, Dundee

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision and that the Local Review Body should take all documents submitted into consideration during its deliberations. The Legal Adviser further noted that the DPEA decision for Thorter Row was also relevant when determining this review.

The Local Review Body considered the documentation submitted and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review reversed the determination of the Appointed Officer and approved application 23/00635/FULL subject to the undernoted condition:-

The development hereby permitted shall be commenced within three years from the date of this permission.

Reason:

To comply with Section 58 of the Town and Country Planning (Scotland) Act 1997 as amended.

Will DAWSON, Chair.

At a MEETING of the **LOCAL REVIEW BODY** held remotely 14th January, 2025.

Present:-

Bailie Will DAWSON  
Councillor Stewart HUNTER  
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II MINUTE OF MEETING OF 12TH NOVEMBER, 2024**

The minute of meeting of 12th November, 2024 was submitted and approved.

## **III LOCAL PLANNING REVIEW LRB01/2025**

PLANNING APPLICATION 23/00633/FULL - CHANGE OF USE TO SHORT TERM LET (RETROSPECTIVE) - 1/2, 11 JANEFIELD PLACE, DUNDEE

There was submitted Agenda Note AN1-2025 giving details of a request for a review of planning permission for Change of Use to Short Term Let (Retrospective) - 1/2, 11 Janefield Place, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had raised some matters which were not before the Appointed Officer when the application was submitted. Some of the matters raised were not relevant therefore would not fall to be considered by the Local Review Body, and were the applicant's Freedom of Information requests, comparing Planning and Licensing regimes, and also the comparison and examination of other planning decisions in relation to similar matters. The applicant also mentions a Short Term Letting policy however Planning have confirmed that Dundee City Council does not have such a policy.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit. (Subsequently arranged for 4th February, 2025).

Will DAWSON, Chair.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 30th January, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER  
Roisin SMITH

George McIRVINE  
Wendy SCULLIN

Pete SHEARS  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

#### **STREET TRADER - NEW APPLICATION**

<b>No</b>	<b>Name</b>
1	Daniel N Munro

#### **TAXI DRIVER - NEW APPLICATIONS**

<b>No</b>	<b>Name</b>
1	Ismail Najahi
2.	Abdulrahman Bay
3.	Peter K Marr

### **(b) LATE HOURS CATERING - RENEWAL APPLICATION**

There was submitted the undernoted application.

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	Noureddine Zilaoui	Fairuz, 8 Panmure Street

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to submit his certificate of compliance within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

## (c) PUBLIC ENTERTAINMENT – NEW APPLICATIONS

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Location	Date of Event
1	Passion Park Ltd	45 Gellatly Street	Full
2	Silver Birchs Services	Bacchus, 11-15 Princes Street	Full

## (d) PUBLIC ENTERTAINMENT – REQUEST FOR VARIATION

There was submitted the undernoted application.

No	Name	Address
1	Pure Gym Ltd	152 Marketgait

Reference was made to Article II(c) of the minute of meeting of this Committee of 9th January, 2025, wherein it had been agreed to defer the request for a variation to the next meeting of the Licensing Committee to allow the applicant to be in attendance and for the Licensing Standards Officer to contact the licence holder and to make any observations on the proposed variation.

The Committee noted that a letter of information had been received from the Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Licensing Standards Officer and the applicant, the Committee agreed to grant the application subject to agreed conditions as proposed by the Licensing Standards Officer.

## (e) SECOND HAND DEALER - NEW APPLICATION

The Committee noted that the undernoted application had been granted under delegated powers.

No	Name
1	Elizabeth Sinclair

## (f) PRIVATE HIRE OPERATOR ELECTRIC – OVERDUE TEST

No	Name
1	Saiful Islam

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. Thereafter, having heard from the Legal Officer, the Committee agreed that consideration of this matter be deferred to the meeting of this Committee to be held on 27th February, 2025 to allow the applicant time to apply for an extension of time to place vehicle on service.

## (g) RESULTS OF PRIVATE HIRE CAR OVERPROVISION CONSULTATION

There was submitted Agenda Note AN2-2025 reporting that, at its meeting on 24th September, 2024, the Licensing Committee considered the recommendations of the survey report by Jacobs UK Ltd on the provision and demand for Private Hire Cars (PHC's) in the Dundee City Council area. The report recommended that there was a potential state of overprovision of PHC's in that area. This assessment was carried out to assist the Committee as to whether it should introduce an overprovision policy in terms of the new Section 10 (3A) and (3B) of the Civic Government (Scotland) Act 1982 which allowed a licensing authority to refuse to grant a licence for a Private Hire Car (operator) Licence if it was satisfied that there was overprovision of private hire cars services in the designated locality.

The Committee decided to consult on a proposal that there was overprovision of private hire car services in the whole Council area. A total of 12 responses to the consultation were received. None of the respondents suggested that the locality for the purposes of the assessment should be other than



the whole Council area. That locality was proposed because there was no geographical restriction on where PHC's could operate in the Dundee City Council area. All of the respondents supported a finding of overprovision of PHC's. It was therefore recommended that the Committee adopted the proposal that there was an overprovision of private hire car services in the locality forming the whole Council area. It is further suggested that this policy be reviewed on an annual basis and that appropriate updated survey reports were obtained for this purpose in the same manner as the taxi demand surveys.

The Committee approved the recommendations of the consultation and agreed that it be applied to all applications received after 24th September, 2024.

(h) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATION

There was submitted the undernoted application.

**No Name**

1 FS92 Ltd

The Committee noted this was an application for a Taxi Operator's Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee gave consideration to the application. The Committee, having heard from the Legal Officer and the applicant, agreed to grant the application, subject to the vehicle passing all necessary tests.

(i) TAXI OPERATOR – REQUEST FOR EXTENSIONS OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the below requests.

**No Name**

1 Shaun Cashley

Reference was made to Article II(g) of the minute of meeting of this Committee of 9th January, 2025, wherein it was agreed to grant the request and bring back if no car on the road. The Committee noted that a letter had been received from the Fleet Manager. The Committee gave consideration to the content of the letter. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee noted that a vehicle had been placed on service and the request for extension withdrawn.

2 Shaun Cashley

Reference was made to Article II(g) of the minute of meeting of this Committee of 9th January, 2025, wherein it was agreed to grant the request and bring back if no car on the road. The Committee gave consideration to the request. The Committee noted that a letter had been received from the Fleet Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant a further extension until 4th February, 2025, to allow testing to take place.

3 Glass Bucket Ltd

Reference was made to Article II(g) of the minute of meeting of this Committee of 9th January, 2025, wherein it was agreed grant a further request for extensions of time to place vehicle on service. The Committee gave consideration to the request. The Committee noted that a letter had been received from the Fleet Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant a further extension until 7th February, 2025, to allow testing to take place.

### III HOUSING (SCOTLAND) ACT 2006

#### (a) HOUSES IN MULTIPLE OCCUPATION - NEW APPLICATION

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Michael J Wright	Front Row Lettings	24 Larch Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant, the Committee agreed to grant the application to September 2025.

#### (b) HOUSES IN MULTIPLE OCCUPATION – VARIATIONS

The Committee noted that the undernoted variations had been granted under delegated powers.

No	Name	Address
1	Zars Ltd	41C Rosefield Street
2	Zars Ltd	41D Rosefield Street
3	Zars Ltd	4/0, 80 Nethergate
4	Zars Ltd	41B Rosefield Street
5	Christine Vivien Nicolla Jane Dougan	3/1, 47 Magdalen Yard Road
6	Howard Perkins	82A Victoria Road
7	Zars Ltd	Flat 5, 11 Reform Street
8	Zars Ltd	Flat 7, 11 Reform Street
9	Zars Ltd	Flat 8, 11 Reform Street
10	Zars Ltd	Flat 9, 11 Reform Street
11	Rose Mary Mcfarlane and Iain Thomas Mcfarlane	14B Taylors Lane
12	Yasin Bashir Okhai	1/2, 142 Perth Road
13	Bruce James Thompson and Robert John Moore	10C Polepark Road
14	Suzanne Allison	1/1, 275 Blackness Road
15	Kai Kwong Tang and Long Ting Alice Hung	G/2, 20 Black Street
16	Kai Kwong Tang and Long Ting Alice Hung	14C Union Street
17	Suzanne Allison	Flat F, 24 Constitution Road
18	Napier Property Contracts Ltd	4/2, 32 Seagate
19	Manisha Roongta	2B Lambs Lane
20	Woodlands Park Investments Ltd	(2/1), 3 Cardean Street
21	Nevis Properties Ltd	69 Ladywell Avenue
22	Ginger Properties Ltd	(1/1), 7 Fyffe Street
23	Kmac Oilfield Solutions Ltd	(2/1), 2 Union Street
24	Nevis Properties Ltd	67 Ladywell Avenue
25	Everthrive Estates Ltd	(4/0), 168 Blackness Road
26	Everthrive Estates Ltd	(3/2), 59 Strathmartine Road
27	Zubeda Abdul Rashid Daud	41B Taits Lane
28	Zubeda Abdul Rashid Daud	6A Corso Street

#### **IV CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

##### **(a) SHORT TERM LETS – DELEGATED – NEW APPLICATION**

The Committee noted that the undernoted application had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	NXD Properties Ltd	Neil Danskin	2/1, 27 Scott Street

##### **(b) SHORT TERM LETS – UPDATES**

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Macarthur Properties Ltd	Clark Anderson	12 Whinny Brae

Reference was made to Article V(c) of the minute of meeting of this Committee of 8th August, 2024, wherein it was agreed to grant the application and to recall the matter to this meeting of the Committee for an update. Thereafter, having heard from an agent on behalf of the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed that no further action be taken.

2	Andrew Stewart	Andrew Stewart	41 Marine Parade
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Reference was made to Article V(c) of the minute of meeting of this Committee of 8th August, 2024, wherein it was agreed to grant the application and to recall the matter to this meeting of the Committee for an update. Thereafter, having heard from the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed that no further action be taken.

3	James Thornton & Stacey Brown	James Thornton	36D Castle Street
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Reference was made to Article IV(b) of the minute of meeting of this Committee held on 25th April, 2024, Article V(c) of the minute of meeting of this Committee held on 8th August, 2024 and Article IV(b) of the minute of meeting of this Committee held on 7th November, 2024. The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from an agent on behalf of the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed to defer consideration of this matter to the meeting of this Committee to be held on 27th February, 2025.

4	Farah Solaiman	Farah Solaiman	239 Arbroath Road
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Reference was made to Article B(b) of the minute of the meeting of this Committee held on 5th December, 2024. The Committee noted a letter of objection had been received from a member of the public. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed to defer consideration of this matter to the meeting of this Committee to be held on 27th February, 2025 for further information to be produced by the Private Sector Services Manager.

##### **(c) SHORT TERM LETS – NEW APPLICATIONS**

The was submitted the undernoted application.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Rise Property Resi Ltd	Central Serviced Apartments	70 Broughty Ferry Road

The Committee noted that letters of objection had been received from members of the public. The Committee gave consideration to the contents of the letters. Thereafter, having heard from an objector, the Legal Officer, an agent on behalf of the applicant, a representative of the Chief Constable and the Private Sector Services Manager, the Committee agreed to grant the application and to bring back this matter for update to the meeting of this Committee to be held on 24th April, 2025.

**The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

## **V CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) TAXI DRIVER'S LICENCE – SUSPENSION HEARING MEDICALS**

#### **No Name**

1 M D

Reference was made to Article VII(b) of the minute of meeting of this Committee of 7th November, 2024, Article VII(c) of the minute of meeting of this Committee of 5th December, 2024, and Article V(c) of the minute of this Committee of 9th January, 2025, wherein it was agreed to adjourn the hearing in relation to the fitness of M D to the next meeting of this Committee. The Committee noted that a letter of information had been received from the PAM Group. The Committee gave consideration to the content of the letter. The Committee further noted that a letter had been received from the applicant's doctor. The Committee gave consideration to the content of the letter. The Committee also noted that a letter had been received from the applicant's optometrist. The Committee gave consideration to the content of the letter. The Committee further noted that a note of information had been received from the applicant's agent. The Committee gave consideration to the content of the letter.

Thereafter, having heard from the applicant's agent, the Legal Officer and the Licensing Standards Officer, the Convener, seconded by Councillor Smith, moved that the grounds for the suspension had been established.

As an amendment, Councillor Coleman, seconded by Councillor McIrvine, moved that the grounds for suspension had not been established.

On a division, there voted for the motion – the Convener, Depute Lord Provost Cordell, Bailie Roberts and Councillor Smith (4); and for the amendment – Councillors McIrvine, Shears, Scullin and Coleman (4) – there being a parity of votes, the Convener used his casting vote in favour of motion – whereupon the motion was declared carried and became the finding of the meeting. The license was then suspended with immediate effect for its unexpired portion.

2 P K

The Committee, having heard from the Legal Officer, agreed to suspend the licence of P K for the unexpired portion of his licence with immediate effect.

### **(b) TAXI DRIVER'S LICENCE - SUSPENSION HEARING**

#### **No Name**

1 N H

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 23rd December, 2024, wherein it was agreed that the Taxi Driver's Licence held by N H be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of N H to be the holder of a Taxi Driver's Licence. The Committee noted that a letter of information had

been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Chief Constable's representative, and a union representative on behalf of applicant, the Committee agreed to adjourn the hearing until a future date of this Committee to allow Police Scotland to complete their investigation and recalled the suspension of the Taxi Driver's Licence held by N H with immediate effect.

(c) TAXI DRIVER'S LICENCE - REQUEST FOR SUSPENSION

**No      Name**

1      J C

The Committee noted that a letter of information had been received from a member of the public. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider J C's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held in March 2025.

Stewart HUNTER, Convener.

At a MEETING of the **SCRUTINY COMMITTEE** held remotely on 5th February, 2025.

Present:-

**BAILIES**

Willie SAWERS  
(for Nadia EL-NAKLA)

Kevin KEENAN

Helen WRIGHT

**COUNCILLORS**

Jimmy BLACK

Lee MILLS  
(for Christina ROBERTS)  
Lynne SHORT

Craig DUNCAN  
(for Fraser MACPHERSON)

Bailie Kevin KEENAN, Convener, in the Chair.

The minute of meeting of this Committee of 4th December, 2024 was held as read.

Unless marked thus \* all items stand delegated.

**I DECLARATION OF INTEREST**

There were no declarations of interest.

**II DUNDEE POLICING AREA QUARTERLY POLICE REPORT**

There was submitted Report No 50-2025 by Chief Superintendent Russell, providing information regarding the performance of Police Scotland against performance indicators that would facilitate local scrutiny.

The Committee agreed to note and scrutinise the operational report.

**III INTERNAL AUDIT PLAN UPDATE AND PROGRESS REPORT**

There was submitted Report No 34-2025 by the Chief Internal Auditor, providing an update on the progress towards delivering the 2024/2025 Internal Audit Plan; the audits from previous years' plans that were not complete in June 2024; and information about the number of open internal audit recommendations.

The Committee agreed:-

- (i) to note the progress with the Internal Audit Plan; and
- (ii) to note the progress with the implementation of agreed internal audit recommendations.

**IV INTERNAL AUDIT REPORTS**

There was submitted Report No 35-2025 by the Chief Internal Auditor, providing a summary of the Internal Audit Reports finalised since the last Scrutiny Committee.

The Committee agreed to note the information contained within the report.

**V DUNDEE INTEGRATION JOINT BOARD INTERNAL AUDIT REPORT**

There was submitted Report No 37-2025 by the Chief Internal Auditor providing the Dundee Integration Joint Board's (IJB) internal audit report for Workforce.

The Committee agreed to note the information contained within the report.

**VI CITY PLAN FOR DUNDEE 2022/2032 - ANNUAL REPORT FOR 2023/2024**

Reference was made to Article V of the minute of meeting of the City Governance Committee of 2nd December, 2024, wherein it was agreed to submit the above report to this meeting of the Scrutiny Committee for further consideration.

There was submitted Report No 285-2024 by the Chief Executive, presenting the second annual progress report on the City Plan for Dundee 2022/2032 which was considered and agreed by the Dundee Partnership on 5th September, 2024. The Dundee Partnership Management Group were committed to bring updates to their individual organisations for noting.

The Committee agreed to note the content of the report.

Kevin KEENAN, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 13th February, 2025.

Present:-

**COUNCILLORS**

Heather ANDERSON  
Stewart HUNTER

Ken LYNN  
Roisin SMITH

George McIRVINE  
Pete SHEARS

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 16th January, 2025 was held as read.

**I PREMISES LICENCE – REVIEW HEARINGS**

In accordance with Schedule 3, Para 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by the 1st October each year. The Licensing Department by law, had to send a reminder letter out before the annual fee was due. This letter was sent out to the registered address of the premises or their legal agent during August 2024. If people had failed to pay by the 1st October, 2024, then a second letter reminding them to pay immediately was sent out, a final email was sent in November, 2024. Licensing Standard's Officers contacted premises who had still failed to pay.

Accordingly, the Board agreed to hold review hearings in respect of the undernoted premises:-

(i) **JAHANGIR RESTAURANT, 1 SESSION STREET**

Having heard from the Board's Legal Adviser, it was noted the licence holder had surrendered their licence, therefore the Board agreed that no further action be taken.

(ii) **MCNICOLL AND CAIRNIE, 100 GRAY STREET**

Having heard from the Board's Legal Adviser, it was noted the licence holder had surrendered their licence, therefore the Board agreed that no further action be taken.

(iii) **SANDBANKS BRASSERIE, 594 BROOK STREET**

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, and the premises was now closed, therefore the Board agreed to revoke the licence.

(iv) **SLAWYANSKI, 236 BLACKNESS ROAD**

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, and the premises was now closed, therefore the Board agreed to revoke the licence.

(v) **THE PARLOUR CAFÉ, 58 WESTPORT**

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had now been paid. The Board agreed to give the licence holder a written warning and asked that they make contact with the Licensing Department in order to ensure that late payment of fees did not occur again.

Stewart HUNTER, Convener.



At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 17th February, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON

Willie SAWERS  
Kevin KEENAN

Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUIKSHANK  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Depute Convener, in the Chair.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II OBITUARY – FORMER COUNCILLOR NEIL POWRIE**

The Depute Lord Provost, Bailies Keenan and Scott and Councillors Duncan and Crichton, referred to the recent sad passing of former Councillor Neil Powrie and tribute was paid for the public service rendered by him. Thereafter, a minute's silence was observed in memory of former Councillor Powrie.

## **III MINUTES**

The undernoted minutes were submitted and noted:-

Minute of Licensing Committee dated 5th December, 2024.

Minute of Planning Committee dated 9th December, 2024.

Minute of Licensing Board dated 12th November, 2024.

Minute of City Council dated 6th January, 2025.

Minute of Climate, Environment and Biodiversity Committee dated 6th January, 2025.

Minute of Fair Work, Economic Growth and Infrastructure Committee dated 6th January, 2025.

Minute of City Governance Committee dated 6th January, 2025.

Minute of Licensing Committee dated 9th January, 2025.

Minute of Planning Committee dated 13th January, 2025.

Minute of Licensing Board dated 16th January, 2025.

Minute of Children, Families and Communities Committee dated 20th January, 2025.

Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 20th January, 2025.

Minute of City Governance Committee 20th January, 2025.

Depute Lord Provost Kevin CORDELL, Depute Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 17th February, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS

Kevin KEENAN  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 6th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

Councillor Rome declared an interest in the item of business at Article VIII of this minute by virtue of having a family member attending one of the schools referred to and took no part in the proceedings and withdrew from the meeting for its consideration.

## **II DUNDEE CITY COUNCIL (DONALD'S LANE AND PITALPIN STREET, DUNDEE) (STOPPING-UP) ORDER 2024**

There was submitted Agenda Note AN4-2025, whereby reference was made to Article IV of the minute of meeting of this Committee of 23rd September, 2024 to stop-up areas of roads and footways in Donald's Lane and Pitalpin Street, Dundee.

The Order was duly prepared and advertised in the Evening Telegraph and The Edinburgh Gazette, and the relevant statutory undertakers were consulted. No objections were received.

The Committee authorised and confirmed the Stopping Up Order, and authorised formal publication of the confirmation, after which the Order would become operative.

## **III SOURCING STRATEGY FOR PROCUREMENT FRAMEWORK TO SUPPLY PLAY EQUIPMENT FOR CITYWIDE PLAY AREAS**

There was submitted Report No 15-2025 by Executive Director of Neighbourhood Services seeking approval to commence a compliant procurement process for the direct award of play equipment through the Scotland Excel Framework, Outdoor Play and Sports Facilities 0420, Lot 11 Supply and Delivery.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in the report; and

- (ii) to delegate authority to the Executive Director of Neighbourhood Services to finalise the procurement sourcing strategy and direct award purchases (as set out in Section 4 to the report) up to the combined value of £320,000, in compliance with Public Contracts (Scotland) Regulations 2015. Lot 11 allowed the use of Direct Award.

#### **IV TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**

There was submitted Report No 27-2025 by Executive Director of City Development, detailing tenders received and requesting decisions thereon.

- (a) INSPECTION, TESTING, SERVICING AND MAINTENANCE OF LOCAL EXHAUST VENTILATION SYSTEMS AND FORGES

The Committee agreed to accept the tender from AES Ltd in the sum of £109,897.50, together with allowances of £5,495, giving a total expenditure of £115,392.50.

- (b) MECHANICAL SERVICES FRAMEWORK – MULTI-SUPPLIER

The Committee agreed the approval of a Framework agreement which would confer approval on any subsequent mini-competitions made through the Framework, if budgetary provision existed for the purchase, noting all call offs would be by mini-competition exercise; noting that delegated authority was granted under Report No 325-2023 to the Executive Director of Neighbourhood Services (Article V of the minute of meeting of this Committee of 20th November, 2023 refers) to utilise the Dundee City Council Multi-Supplier Framework Agreement in this way; and noted that any contract awards to be made from this framework, that were not covered by delegation provided to officers within Council Standing Orders and Financial Regulations would be brought back to Committee for consideration in due course.

- (c) PITAIRLIE EAST END PLAY AREA UPGRADE

The Committee agreed to accept the tender with highest ranking score for cost and quality from Dundee Plant Company Ltd in the sum of £100,513.70, together with allowances of £36,986.30, giving a total expenditure of £137,500.

- (d) LONGHAUGH ROAD PLAY AREA WARD 6 - NORTH EAST

The Committee agreed to accept the tender with highest ranking score for cost and quality from SDB Contracts Ltd in the sum of £101,919.27, together with allowances of £43,580.73, giving a total expenditure of £145,500.

- (e) COLDSIDE AND WEST END PLAY AREA UPGRADES

The Committee agreed to accept the tender with the highest ranking for cost/quality from HAGS-SMP Ltd in the sum of £210,160.02, together with allowances of £20,839.98, giving a total expenditure of £231,000.

#### **V PURCHASE OF EQUIPMENT – RECYCLING IMPROVEMENT FUND – HOUSEHOLD WASTE RECYCLING CENTRES**

There was submitted Report No 36-2025 by Executive Director of Neighbourhood Services seeking approval of the purchase of equipment for Baldovie and Riverside Recycling Centres.

The Committee agreed:-

- (i) to note the purchase of equipment proposed within the report and to authorise expenditure which would be met via the grant provided from the Scottish Government's Recycling Improvement Fund, plus allowances which were included within the General Services Capital Plan 2024/2029, as follows:-

- (ii) to purchase two static cardboard compactors from the pre-tendered Scotland Excel framework – Waste Disposal Equipment 09/23 and that the offer of £47,470 from Bergmann Direct Ltd be accepted; and
- (iii) to purchase sixteen skips from the pre-tendered Scotland Excel framework – Waste disposal equipment 09/23. It was recommended that the offer of £108,340 from Glasgow Waste Containers Ltd be accepted.

**VI DUNDEE CITY COUNCIL (VARIATION OF WAITING RESTRICTIONS) ORDER 2025**

There was submitted Report No 26-2025 by Executive Director of City Development, detailing proposed Traffic Regulation Order variations utilising the powers of the Road Traffic Regulation Act 1984 and variation of the List of Public Roads in accordance with Section 1(4) of the Roads (Scotland) Act 1984. The variations proposed in the report were promoted to improve road safety, environmental amenity, and business operations.

The Committee agreed:-

- (i) to approve the preparation of a Traffic Regulation Variation Order to affect changes to the waiting restrictions in the relevant Traffic Regulation Orders for Dundee; and
- (ii) to approve the addition to, and deletion from, the List of Public Roads in respect to the areas identified in Drawing 3 of Appendix A of the report.

**VII DUNDEE CITY COUNCIL LOCAL DEVELOPMENT PLAN (2019) DELIVERY PROGRAMME 2025**

There was submitted Report No 28-2025 by Executive Director of City Development, seeking approval of the Dundee Local Development Plan Delivery Programme 2025.

The Committee agreed:-

- (i) to approve the Dundee City Council and Local Development Plan (2019) Delivery Programme 2025 as set out in Appendix 1 of the report; and
- (ii) to remit the Head of Planning and Economic Development to publish the Delivery Programme 2025 and submit to Scottish Ministers.

**VIII SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY AND HEAD OF SUSTAINABLE TRANSPORT AND ROADS**

There was submitted Report No 29-2025 by Executive Director of City Development, presenting sourcing strategies and seeking approval to commence with the procurement exercise in respect of each project.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1 of the report; and
- (ii) to delegate authority to the Executive Director of City Development to award contracts where tenders were less than £500,000, tenders above this level and/or 10% above the sourcing strategy estimate would be brought back to Committee for consideration.

## **IX BUSINESS LOANS SCOTLAND**

There was submitted Report No 30-2025 by Executive Director of City Development, providing an update on the operation of Business Loans Scotland and seeking approval to invest legacy funding in a Proof of Concept (POC) Fund in partnership with the University of Dundee.

The Committee agreed:-

- (i) to note the changes in funding for Business Loans Scotland; and
- (ii) to approve the proposal to re-invest legacy funding in a Proof of Concept (POC) Fund Programme in partnership with University of Dundee with the aim of catalysing life science and healthcare sector spinout companies.

## **X UK SHARED PROSPERITY FUND 2025/2026**

There was submitted Report No 50-2025 by Executive Director of City Development, providing an update on the extension of the UK Government's Shared Prosperity Fund (UKSPF) for 2025/2026 and seeking approval to continue the approach to delivery of the programme undertaken during 2022/2025 that delegated authority be given to the Executive Directors of City Development and Corporate Services to develop and manage the programme, based on the City's Investment Plan approved by the UK Government in December 2022.

The Committee agreed:-

- (i) to delegate authority to the Executive Directors of City Development and Corporate Services to progress the development and delivery of the UK Shared Prosperity Fund Programme in 2025/2026 which would be a continuation of the Investment Plan for 2022/2025; and
- (ii) to note that an annual report for 2024/2025 UKSPF would be brought to Committee in May, following the closure of the UKSPF reporting period.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 17th February, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN

Helen WRIGHT  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 20th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **II MINUTE OF MEETING OF PERSONNEL APPEALS SUB-COMMITTEE - 13TH JANUARY, 2025**

The above minute, a copy of which is appended hereto, was submitted for information and record purposes (Appendix I).

## **III CAPITAL EXPENDITURE MONITORING 2024/2025**

There was submitted Report No 32-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2024/2029.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2024/2029.

## **IV REVENUE MONITORING 2024/2025**

There was submitted Report No 25-2025 by the Executive Director of Corporate Services, providing an analysis of the 2024/2025 projected revenue outturn as at 30th November, 2024 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 30th November, 2024, the General Fund was projecting an overall overspend of £3.037m against the adjusted 2024/2025 Revenue Budget and the impact this had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £5.285m as detailed in the second column of Appendix A to the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 30th November, 2024, the Housing Revenue Account (HRA) was projecting an overspend of £3.898m against the adjusted HRA 2024/2025 Revenue

Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;

- (iv) to authorise the Executive Director of Corporate Services to:-
  - (i) take steps to control in year spend to reduce the projected overspends including by limiting overtime, ceasing avoidable expenditure on supplies and services;
  - (ii) further review earmarked balances and;
  - (iii) in consultation with Corporate Leadership Team identify further financial recovery options.
- (v) to approve the action to capitalise a total of £1.2m of HRA expenditure to reduce cost pressures, set out in section 8.3 to the report, and note if implemented this would reduce the HRA projected overspend to £2.698m. This would also increase the HRA Renewal and Repair Fund's projected balance at 31st March, 2025 to £2.024m;
- (vi) to note the key strategic, operational and financial risks being faced by the Council as outlined in Appendix B to the report; and
- (vii) to note the current position on Leisure and Culture Dundee (LACD), as set out in section 7.1 to the report.

## **V CAPITAL PLAN 2025/2030**

Reference was made to Article VII of the minute of this Committee held on 18th May, 2024, wherein it was agreed to prioritise projects within the available resources and to recommend allocating for 2029/2030.

There was submitted Report No 44-2025 by the Executive Director of Corporate Services, on proposed changes to the 2024/2029 Capital Plan.

The Committee agreed:-

- (i) to note the impact of the current financial environment on the Capital Plan 2025/2030;
- (ii) to the revised Capital Plan for 2025/2030, as detailed in Appendix A to the report;
- (iii) to note the risks outlined in Appendix C to the Report and that a further report on the Capital Plan would be presented to the Committee should there be any material change in circumstances; and
- (iv) to note the additional general capital grant anticipated in relation to the Scottish Government Climate Emergency Fund (as outlined in section 4.2 to the report) and that further details of this would be provided to Committee in a future capital monitoring report.

## **VI TREASURY MANAGEMENT ACTIVITY 2024/2025 (MID-YEAR REVIEW)**

There was submitted Report No 41-2025 by the Executive Director of Corporate Services, reviewing the Treasury Management activities for the period 1st April to 30th September, 2024.

The Committee agreed to note the information contained in the report.

## **VII ANTI SOCIAL BEHAVIOUR – OCTOBER TO DECEMBER 2024**

There was submitted Report No 33-2025 by the Executive Director of Neighbourhood Services, providing an overview on the reporting figures to the Neighbourhood Services - Antisocial Behaviour (ASB) Team for the period 1st October to 31st December, 2024.

The Committee agreed to note the content of the report.

## **VIII AMENDMENT TO NON-DOMESTIC RATES EMPTY PROPERTY RELIEF OPERATIONAL POLICY**

There was submitted Report No 54-2025 by the Executive Director of Corporate Services, reporting details on a proposal to amend the Council's Non-Domestic Rates Empty Property Policy.

The Committee agreed:-

- (i) to note the content of the report; and
- (ii) to approve the proposed amendments to the Council's Non-Domestic Rates Empty Property Policy to come into operation from 1st April, 2025 as detailed in Appendix 1 of the report.

## **IX APPROVAL FOR THE PROCUREMENT OF SCHOOL TRIPS FOR THE PERIOD COVERING 2025 TO 2030**

There was submitted Joint Report No 53-2025 by the Executive Director of Corporate Services and the Executive Director of Children and Families Service, seeking approval to commence the procurement of individual school trips which exceeded £50,000, throughout the period 2025/2030.

The Committee agreed:-

- (i) to approve the commencement of the procurement of individual school trips which exceeded £50,000, based on a documented sourcing strategy for each trip being organised throughout the period 2025 to 2030; and
- (ii) to delegate authority to the Executive Director of Children and Families Services to approve the procurement sourcing strategy and direct award the purchase (each school trip exceeding £50,000).

## **X CONTRACT FOR THE SERVICE AND MAINTENANCE OF CRAFT AND DESIGN TECHNOLOGY EQUIPMENT (CDT) IN DUNDEE SCHOOLS**

There was submitted Joint Report No 51-2025 by the Executive Director of Corporate Services and the Executive Director of Children and Families Service, seeking approval to commence with the award of a contract regarding the servicing and maintenance of Craft and Design Technology (CDT) equipment in all Dundee schools and associated buildings, leading to the award of a contract.

The Committee agreed:

- (i) to delegate authority to the Executive Director of Corporate Services to award a contract to the successful bidder, following the completion of a tender process carried out in compliance with the Public Contracts (Scotland) Regulations of 2015. Currently, the tender process had closed and only one competent bid was received from Active Energy Solutions Ltd; and
- (ii) to approve expenditure on the project to the total value described in section 3.1 to the report of £56,100 which ensured coverage until 2028.



**XI                   SCHOOLS MICROSOFT LICENCES**

There was submitted Report No 46-2025 by the Executive Director of Corporate Services, present a sourcing strategy and seeking approval to commence with the procurement exercise.

The Committee agreed:-

- (i)                   to approve the commencement of a procurement exercise in respect of the purchase described, and delegate to the Head of Digital and Customer Services to make the purchase based on the sourcing strategy as detailed in Appendix 1 to the report.

**XII                   WIRELESS NETWORK PURCHASE**

There was submitted Report No 48-2025 by the Executive Director of Corporate Services, summarising the sourcing strategy for the purchase of wireless network equipment for installation across the Council estate.

The Committee agreed:-

- (i)                   to approve the commencement of a procurement exercise in respect of the purchase described, based on the sourcing strategy detailed in Appendix 1 to the report, and delegate authority to the Head of Digital and Customer Service to make the purchase.

Mark FLYNN, Convener.

## APPENDIX I

At a MEETING of the **PERSONNEL APPEALS SUB-COMMITTEE** held at Dundee on 13th January, 2025.

Present:-

COUNCILLORS

Stewart HUNTER

Roisin SMITH

Pete SHEARS

Councillor Roisin SMITH, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act.**

### **I                    DECLARATION OF INTEREST**

There were no declarations of interest.

### **II                    APPEAL AGAINST DISMISSAL**

It was reported that an appeal against dismissal from an employee of Neighbourhood Services had been submitted.

The Sub-Committee heard Council's representative and witnesses and, thereafter, the Appellant, their representative and their witnesses.

After questions had been put and answers given by both parties to each other and the witnesses and by members of the Sub-Committee, the parties withdrew.

Thereafter, following careful consideration of all the information, the Sub-Committee agreed that the grounds of the appeal had not been substantiated and the appeal be not upheld.

Roisin SMITH, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 27th February, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER  
Roisin SMITH

George McIRVINE

Wendy SCULLIN  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 30th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II LICENSING SUB-COMMITTEE**

The minutes of meetings of the Licensing Sub-Committee held on 23rd December, 2024, 9th January, 2025, and 5th February, 2025 were submitted and noted, copies of which are attached to this minute as Appendices I, II and III.

## **III CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

#### **PUBLIC ENTERTAINMENT – NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Location</b>	<b>Date of Event</b>
1	Sun Shack Ltd	Mains Street, Lochee	Full

#### **SECOND HAND DEALER - NEW APPLICATION**

<b>No</b>	<b>Name</b>
1	Elizabeth Sinclair

#### **SKIN PIERCING AND TATTOOIST - NEW APPLICATION**

<b>No</b>	<b>Name</b>	<b>Address of Premises</b>
1	Evan Findleton	Evan Does Tatts, First Floor, 23 South Tay Street

#### **TAXI DRIVER - NEW APPLICATIONS**

<b>No</b>	<b>Name</b>
1	Brian S Johnston
2	Ahmed Alnweran

- 3 Muhammad Absaar Younis
- 4 Jahanzaib N Janjua
- 5 Lee Bennett

(b) TAXI TESTING CENTRE – VEHICLE TESTING STATION QUALITY ASSURANCE ASSESSMENT

The Committee noted the report from the assessment which took place on 16th January, 2025.

(c) TAXI DRIVER – NEW APPLICATION

There was submitted the undernoted application.

**No Name**

- 1 Muhammad Shahid

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, provide a medical, provide an SVQ Certificate, name an operator and provide a photograph within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(d) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

**No Name**

- 1 Laveeza Zaman Ltd

The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Lynda Kelly OP795 and Directors of Laveeza Zaman Ltd were Lynda Kelly and Mostafa Zaman. There were no objections to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to a suitable vehicle being placed on service.

- 2 River Tay Taxis Ltd

The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Alan Fisher OP349 and Director of River Tay Taxis Ltd was Alan Fisher. There were no objections to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted subject to a suitable vehicle being placed on service.

(e) TAXI OPERATOR – REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the below requests.

**No Name**

- 1 City Centre Cabs (Dundee) Ltd

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed to grant a further extension until 27th March, 2025, to allow testing to take place.

**No Name**

2 Robert Costello

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed to grant an extension of time to place a vehicle on service to 27th March, 2025.

(f) PRIVATE HIRE OPERATOR – REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There were the undernoted applications.

**No Name**

1 Vojtech Kuchar

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the request for an extension be refused.

**No Name**

2 Hawkhill Taxi Company Ltd

The Committee gave consideration to the request. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and the applicant on his own behalf, agreed to grant a further extension until 27th March, 2025, to allow testing to take place.

**IV HOUSING (SCOTLAND) ACT 2006**

(a) HOUSES IN MULTIPLE OCCUPATION - DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	David Austin & Rebecca Adams	Easylets Ltd	324A Perth Road
2	Stufi Properties Ltd	Rockford Properties Ltd	2/0, 14B Union Street
3	Ginger Properties Ltd	ArcProperty Management & Lettings Ltd	2/2, 22 Benvie Road

**V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022**

(a) SHORT TERM LETS – DELEGATED

The Committee noted that the undernoted applications had been granted under delegated powers.

<b>No</b>	<b>Name</b>	<b>Person Responsible</b>	<b>Address</b>
1	Paul Hutton	Clark Anderson Properties Ltd	L/1/1, 69 Gray Street
2	Central Sunrise Short Stays Ltd	Sunrise Short Stays Ltd	37 Camperdown Street
3	Diamond Sunrise Ltd	Sunrise Short Stays Ltd	39 Camperdown Street

## (b) SHORT TERM LETS – UPDATES

No	Name	Person Responsible	Address
1	James Thornton and Stacey Brown	Clark Anderson Properties Ltd	36D Castle Street

Reference was made to Article IV(b) of the minute of meeting of this Committee held on 25th April, 2024, Article V(c) of the minute of meeting of this Committee held on 8th August, 2024, Article IV(b) of the minute of meeting of this Committee held on 7th November, 2024 and Article IV(b) of the minute of meeting of this Committee held on 30th January, 2025. The Committee noted that the original letter of representation from the Private Sector Services Manager was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from an agent on behalf of the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed that no further action be taken.

2	Farah Solaiman	Farah Solaiman	239 Arbroath Road
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Reference was made to Article V(b) of the minute of the meeting of this Committee held on 5th December, 2024 and Article IV(b) of the minute of meeting of this Committee held on 30th January, 2025. The Committee noted the original letter of objection from a member of the public was submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from the licence holder, the Legal Officer and the Private Sector Services Manager, the Committee agreed to recall the matter for an update at the Licensing Committee to be held 19th June, 2025, if the required works have not been completed.

**The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

**VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

## (a) TAXI DRIVER'S LICENCE - UPDATE

**No Name**

1	K A
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Reference was made to Article VI(a) of the minute of this meeting of this Committee held on 8th August, 2024, wherein the Committee agreed to grant an application by Mr K A for a Taxi Driver's Licence but to bring back the application for an update from the Chief Constable on the operation of the licence. The original letter of representation from the Chief Constable relevant to this application was also submitted. The Committee gave consideration to the content of the letter. Thereafter, having heard from a representative of the Chief Constable, the licence holder on their own behalf and the Legal Officer, the Committee agreed to take no further action and to allow the licence to run for its full remaining period until 31st May, 2026.

## (b) TAXI DRIVER'S LICENCE – NEW APPLICATION

**No Name**

1	D S
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The Committee noted that a letter of representation had been received from the Chief Constable. The Committee have consideration to the content of the letter. Thereafter, having heard from a representative of the Chief Constable and consideration of the advice of the Legal Officer, the Committee agreed consideration of the application be deferred until the meeting of this Committee to held on 27th March, 2025.

## (c) TAXI DRIVER'S / TAXI OPERATOR'S LICENCE - SUSPENSION HEARING

**No      Name**

1      A S

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee of 5th February, 2025, wherein it was agreed that the Taxi Driver's Licence held by A S be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of A S to be the holder of a Taxi Driver's Licence. The original letter of representation from the Licensing Standards Officer was submitted. The Committee gave consideration to the content of the letter. The Committee noted that a letter had been received from the licence holder. The Committee also gave consideration to the content of the letter. Thereafter, having heard from a representative on behalf of the licence holder, the licence holder, the Licensing Standards Officer and the Legal Officer, the Committee agreed that A S be issued with a final written warning as to their conduct during the currency of their Taxi Driver's Licence.

Stewart HUNTER, Convener.

## APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 23rd December, 2024.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### I                      **DECLARATION OF INTEREST**

There were no declarations of interest.

### II                      **CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

#### (a)                      **TAXI DRIVER'S LICENCE AND TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from a Licensing Standards Officer relative to the alleged conduct of N H during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by N H be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of N H to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.



## APPENDIX II

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 9th January, 2025.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

### I DECLARATION OF INTEREST

There were no declarations of interest.

### II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

#### (a) SHORT TERM LETS - SUSPENSION HEARINGS

No	Name
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1	A and H L
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Reference was made to Article IV(a)2 of the minute of the meeting of the Licensing Committee held on 26th September, 2024, wherein it was agreed that the licence be granted subject to PAT testing being carried out and public liability insurance being submitted to the Private Sector Services Manager.

The Sub-Committee, having heard from the Legal Officer and the Private Sector Services Manager, agreed to revoke the licence.

2	A W
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Reference was made to Article IV(a)3 of the minute of the meeting of the Licensing Committee held on 26th September, 2024, wherein it was agreed that the licence be granted subject to gas safety certificates and the building and public liability insurance being submitted to the Private Sector Services Manager.

The Sub-Committee, having heard from the Legal Officer, the Private Sector Services Manager, and the applicant on their own behalf, agreed to revoke the licence.

#### (b) STREET TRADER'S LICENCE - SUSPENSION HEARING

No	Name
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1	W J
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Reference was made to Article II(a)2 of the minute of the meeting of this Sub-Committee held on 26th September, 2024, wherein it was agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to allow W J to be in attendance and to seek legal representation.

The Sub-Committee noted that a letter had been received from the Chief Constable relative to the alleged conduct of W J during the currency of their Street Trader's Licence. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Chief Constable's representative and the applicant on their own behalf, the Committee agreed that the licence holder be issued with a final written warning as to their future conduct during the currency of their Street Trader's Licence.

(c) PRIVATE HIRE DRIVER'S LICENCE - SUSPENSION HEARING

Reference was made to Article VI(g) of the minute of the meeting of Licensing Committee held on 7th November, 2024, wherein it was agreed to hold a suspension hearing relative to the alleged conduct of S D during the currency of their Private Hire Driver's Licence.

The Sub-Committee noted that a letter had been received from the Chief Constable relative to the alleged conduct of S D during the currency of their Taxi Driver's Licence. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and the Chief Constable's representative, the Sub-Committee agreed that this matter be deferred to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025 to allow the licence holder to be in attendance.

(d) TAXI DRIVER'S LICENCE - SUSPENSION HEARINGS

**No Name**

1 I B

Reference was made to Article II(a) of the minute of meeting of this Sub-Committee held on 26th September, 2024, wherein it was agreed to adjourn consideration of the hearing to allow the licence holder to be in attendance. The Sub-Committee noted that a letter of information had been received from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee further noted that a written submission had been received from the licence holder. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Chief Constable's representative and the licence holder on their own behalf, the Sub-Committee agreed the licence holder be issued with a final written warning as to their future conduct during the currency of their Taxi Driver's Licence.

2 D L

Reference was made to Article II(a) of the minute of meeting of this Sub-Committee held on 26th September, 2024, wherein it was agreed to adjourn consideration of the hearing of the Taxi Driver's licence, to await the outcome of court proceedings. Thereafter, having heard from the Legal Officer, the Sub-Committee agreed to further adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025 to await the outcome of court proceedings.

3 L M

Reference was made to Article VII(e) of the minute of the meeting of the Licensing Committee held on 5th December, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of L M during the currency of their Taxi Driver's Licence.

The Sub-Committee noted that a letter had been received from the Chief Constable relative to the alleged conduct of L M during the currency of their Taxi Driver's Licence. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Chief Constable's representative and the licence holder, the Committee agreed that the licence holder be issued with a final written warning as to their future conduct during the currency of their Taxi Driver's Licence.

4        G P

Reference was made to Article II(a) of the minute of the meeting of the Licensing Committee held on 11th January, 2024 and Article II(b) of the minute of meeting of the Licensing Committee of 28th March, 2024 and Article II (a)3 of the minute of meeting of this Sub-Committee of 26th September, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of G P during the currency of their Taxi Driver's Licence. Having heard from the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025 to await the outcome of court proceedings.

(e)            TAXI DRIVER AND PRIVATE HIRE OPERATOR'S LICENCE SUSPENSION HEARING

**No        Name**

1        M A

Reference was made to Article II(e) of the minute of meeting of this Sub-Committee held on 26th September, 2024, wherein it was agreed to adjourn consideration of the hearing to allow the licence holder to be in attendance. Having heard from the Legal Officer, the Sub-Committee agreed to further adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025 due to M A suffering a family bereavement.

(f)            TAXI DRIVER AND TAXI OPERATOR'S LICENCE SUSPENSION HEARING

**No        Name**

1        A C

Reference was made to Article II(e) of the minute of meeting of this Sub-Committee held on 26th September, 2024, wherein it was agreed to adjourn consideration of the hearing to allow the licence holder to be in attendance. Having heard from the Legal Officer, the Sub-Committee agreed to further adjourn consideration of the hearing to the meeting of the Licensing Sub-Committee to be held on 27th March, 2025, noting that if A C was not in attendance, the hearing may be held in their absence.

Stewart HUNTER, Convener.

### APPENDIX III

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 5th February, 2025.

Present:-

Councillor Stewart HUNTER  
Councillor Roisin SMITH  
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

**The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.**

**The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.**

#### **I                      DECLARATION OF INTEREST**

There were no declarations of interest.

#### **II                      CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

##### **(a)                      TAXI DRIVER'S LICENCE AND TAXI OPERATOR'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION**

There was submitted a letter of information from a Licensing Standards Officer relative to the alleged conduct of A S during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the Licensing Standards Officer and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by A S be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of A S to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 27th February, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS  
Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Bailie Willie SAWERS, Depute Convener, in the Chair.

The minute of meeting of this Committee of 17th February, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II REVENUE BUDGET AND COUNCIL TAX 2025/2026**

The Committee acceded to a request for a deputation from Noel Kemlo owner of the Tartan Coffee House, Perth Road, to address the Committee regarding parking charges in the West End. After the deputation had put forward their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Reference was made to Article V of the minute of meeting of this Committee of 6th January, 2025, wherein the procedures for setting the 2025/2026 Revenue Budget and Council Tax were agreed.

The Committee had before them the following:-

- (a) Revenue Budget and Council Tax 2025/2026 - Report No: 56-2025 by the Executive Director of Corporate Services;
- (b) Letter dated 17th February, 2025 by the Head of Democratic and Legal Services regarding voting restrictions in terms of Section 112 of the Local Government Finance Act 1992; and
- (c) Provisional Revenue Budget 2025/2028 and Review of Charges 2025/2026 (Report No 57-2025).

After considering Report No 56-2025 by the Executive Director of Corporate Services, Bailie Sawers, seconded by Councillor Mills, moved that the Committee:-

- (i) notes the contents of Report No 56-2025 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April, 2025 to 31st March, 2026, as contained in the Provisional 2025/2028 Revenue Budget Volume Report No 57-2025;
- (ii) approves the 2025/2026 Revenue Budget as detailed in the Budget Volume, subject to the adjustments amounting to £1,087,000 as outlined in (iv) and (v) and (vi) below;
- (iii) approves the 2025/2026 Review of Charges as detailed in the Review of Charges document totalling which is included in the Provisional 2025-2028 Revenue Budget Volume Report No 57-2025, subject to the adjustments below:-

Children and Families - removal of proposed increases on primary and secondary meal charges resulting in a reduction of income totalling £109,000.

City Development - removal of proposed increases on outdoor hospitality space permits resulting in a reduction of income totalling £3,000.

The above changes would result in an overall reduction in income of £112,000 and a revised Review of Charges total income figure of £652,000.

- (iv) approves the budget savings totalling £4,943,000 as shown in Appendix I appended hereto;
- (v) approves additional expenditure of £969,000 for Council Tax reduction that will be required in light of the proposed Council Tax increase;
- (vi) approves the budget one-off investment proposals totalling £1,010,000 as set out in Appendix I to this motion;
- (vii) remits the Chief Executive to undertake a review to consider the implications of the introduction of a new transient visitor tax levy charge for the City and report the outcome of this review to the Council at a future date;
- (viii) approves the calculation of the Council Tax for 2025/2026, as detailed in Appendix II appended hereto; and
- (ix) approves that the 2025/2026 Band D Council Tax be set at £1,605.34 and the Council Tax for each band be set as follows:

<b><u>Council Tax Band</u></b>	<b><u>Factor</u></b>	<b><u>2025/2026 Council Tax</u></b> <b>£</b>
A	240/360	1,070.23
B	280/360	1,248.60
C	320/360	1,426.97
D	360/360	1,605.34
E	473/360	2,109.24
F	585/360	2,608.68
G	705/360	3,143.79
H	882/360	3,933.08

As an amendment, Bailie Keenan, seconded by Councillor Cruickshank, moved that the Committee:-

- (x) notes the contents of Report No 56-2025 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April 2025 to 31st March 2026 as contained in the Provisional 2025/2028 Revenue Budget Volume Report No 57-2025;
- (xi) approves the 2025/2026 Revenue Budget as detailed in the Budget Volume, subject to the further adjustments amounting to £1,087,000 noted on Appendix III;
- (xii) approves the 2025/2026 Review of Charges as detailed in the Review of Charges document totalling £764,000 which is included in the Provisional 2025/2028 Revenue Budget Volume Report No 57-2025;
- (xiii) approves the budget savings totalling £7,718,000 as shown in Appendix IV to this motion;
- (xiv) approves additional expenditure of £700,000 for Council Tax Reduction that will be required in light of the proposed Council Tax increase;
- (xv) approves the budget investment proposals totalling £1,805,000 set out in Appendix IV to this motion;
- (xvi) approves the calculation of the Council Tax for 2025/2026, as detailed in Appendix IV to this motion; and
- (xvii) approves that the 2025/2026 Band D Council Tax be set at £1,560.75 and the Council Tax for each band be set as follows:

<u>Council Tax Band</u>	<u>Factor</u>	<u>2025/2026 Council Tax</u> £
A	240/360	1,040.50
B	280/360	1,213.92
C	320/360	1,387.33
D	360/360	1,560.75
E	473/360	2,050.65
F	585/360	2,536.22
G	705/360	3,056.47
H	882/360	3,823.84

On a division, there voted for the motion – Bailie Sawers, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Roberts, and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland, (15); and for the amendment – Bailies Keenan, Wright and Scott and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Scullin and Shears (9) – Bailie Macpherson and Councillors Coleman, Crichton and Duncan declining to vote - whereupon the motion was carried.

As a further amendment, Councillor Duncan, seconded by Councillor Crichton, moved that the Committee:-

- (xviii) notes the contents of Report No 56-2025 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April 2025 to 31st March 2026 as contained in the Provisional 2025/2028 Revenue Budget Volume Report No 57-2025;
- (xix) approves the 2025/2026 Revenue Budget as detailed in the Budget Volume, subject to the further adjustments amounting to £1,087,000 noted on Appendix V;

- (xx) approves the 2025/2026 Review of Charges as detailed in the Review of Charges document which is included in the Provisional 2025-2028 Revenue Budget Volume Report No 57-2025, subject to the adjustments below:-

Children and Families - removal of proposed increases on all school meal charges resulting in a reduction of income totalling £110,000.

City Development - reduce proposed car parking charges as follows:-

Off Street Parking at Queen Street Broughty Ferry, Brook Street Broughty Ferry, Fort Street, Hilltown West, South Tay Street and Hunter Street (North and South), all by 30p at each charging point, resulting in a reduction in income of £60,000.

Remove all charges at the following car parks:-

Roseangle, Pennycook Lane, Millers Wynd, Mid Wynd, Bellfield Street (North), Ryehill Lane and Union Place (North), resulting in a reduction in income of £64,000.

Neighbourhood Services - remove proposed increases for Crazy Golf fees at Castle Green, Broughty Ferry.

Neighbourhood Services - remove proposed £3.00 increase in Special Collection (up to 6 items) charge and further reduce current charge by £2.00 from £32.00 to £30.00, resulting in a reduction in income of £85,000.

Neighbourhood Services - remove proposed £2.50 increase in Domestic Garden Waste charge and further reduce current charge by £2.50 from £47.50 to £45.00 from March 2026, resulting in a reduction in income of £96,000.

The above changes would result in an overall reduction in income of £415,000 and a revised Review of Charges total income figure of £349,000.

- (xxi) approves the budget savings totalling £7,466,000 as shown in Appendix V to this motion;
- (xxii) approves additional expenditure of £577,000 for Council Tax Reduction that will be required in light of the proposed Council Tax increase;
- (xxiii) approves the budget investment proposals totalling £1,684,000 set out in Appendix V to this motion;
- (xxiv) approves the calculation of the Council Tax for 2025/2026, as detailed in Appendix VI to this motion; and
- (xxv) approves that the 2025/2026 Band D Council Tax be set at £1,559.86 and the Council Tax for each band be set as follows:

<b><u>Council Tax Band</u></b>	<b><u>Factor</u></b>	<b><u>2025/2026 Council Tax</u></b>
		<b>£</b>
A	240/360	1,039.91
B	280/360	1,213.22
C	320/360	1,386.54
D	360/360	1,559.86
E	473/360	2,049.48
F	585/360	2,534.77
G	705/360	3,054.73
H	882/360	3,821.66



On a division, there voted for the motion – Bailie Sawers, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Roberts, and Councillors, Anderson, Black, Flynn, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland, (15); and for the amendment – Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan (5), Bailies Keenan and Wright and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Scullin and Shears - declining to vote - whereupon the motion was carried and became the finding of the meeting.

Willie SAWERS, Depute Convener.

**ADMINISTRATION GROUP**

<b>SERVICE SAVINGS PROPOSALS</b>	<b>2025/2026 £000</b>	<b>2026/2027 £000</b>
<u>City Development</u>		
<b>1. Commercial Rental Income</b> The Council's property rationalisation programme continues to develop strategies to effectively use the office portfolio. As part of this initiative the Council propose to lease floor area in Dundee House and other buildings across the city on a commercial basis. In doing so the Council are seeking to save in the region of £250K through additional income from future lease agreements. Each future lease will be approved in accordance with Standing Orders.	250	250
<b>2. Sustainable Transport (see Report 79-2025)</b> Reflects proposal to utilise external grant funding for promotional and educational initiatives to support the use of public transport, shared transport and active travel.	37	37
<u>Neighbourhood Services</u>		
<b>1. Review of Small Skip Hire Services (see Report 65-2025)</b> Reflects the discontinuation of small skip and container service as outlined in the attached report. It is noted this proposal would also result in an annual saving of £11,000 in fleet costs that would be utilised to offset the current projected overspend in the overall corporate fleet budget.	37	37
<b>2. Local Community Planning Partnerships (see Report 59-2025)</b> Reflects proposal to reduce the number of Local Community Planning Partnerships in Dundee as outlined in the attached report.	87	115
<u>Chief Executive</u>		
<b>1. City Marketing (see Report 75-2025)</b> The above budget was established in 2019/2020 to support increasing the number of visitors to the city and encouraging them to stay for longer, benefiting the culture, hospitality and accommodation sectors. This is discretionary funding, and it is proposed that this budget is removed to realise a saving of £40,000 per annum. There are no employee implications of this saving.	40	40
<b>2. Reduction in Third-Party Payments to Dundee Partnership (see Report 82-2025)</b> Reflects proposal to cease funding for Saved by the Bell Project from 1st April 2026 as outlined in the attached report.	-	51
<b>3. Reduction in Third-Party Payments to Cultural Organisations (see Report 62-2025)</b> Reflects savings from reduction in financial support to various cultural organisations as outlined in the attached report.	68	68

<p><u>Children and Families</u></p> <p><b>1. Review of Support Arrangements for Care Experienced Children (see Report 68-2025)</b> Reflects savings from a proposed reduction of 5% in care placements as outlined in the attached report.</p> <p><b>2. Devolved School Management (see Report 67-2025)</b> Reflects savings from a proposed reduction of 1% in devolved school management budgets.</p>	<p>1,412</p> <p>542</p>	<p>1,412</p> <p>542</p>
<p><u>Corporate Services</u></p> <p><b>1. Reduction in Civic Activities</b> This budget is utilised to support a range of civic activities and events that are discretionary.</p> <p>The budget supports the purchase of alcohol, refreshments, presentational items and other ceremonial expenditure associated with delivering these activities. The proposed reduction of £13,000 reflects 30% of the overall budget available to support civic activities.</p> <p><b>2. Removal on Second Civic Vehicle</b> This proposal would cease to hire the above vehicle. This would result in an annual saving of £8,000 on hire and fuel costs that would be utilised to offset the current projected overspend in the overall corporate fleet budget.</p>	<p>13</p> <p>-</p>	<p>13</p> <p>-</p>
<p><u>Corporate</u></p> <p><b>1. Proposed reduction in staffing levels</b> Reflects proposed reduction of up to 100 posts across Council Services. This would be phased over the next 2 years and delivered through a combination of not filling vacancies and agreement of voluntary early retirements managed through the Council's approved Modernisation of the Workforce Policy.</p>	<p>2,457</p>	<p>4,391</p>
<p><b>Total Service Savings Proposals</b></p>	<p><b>4,943</b></p>	<p><b>6,956</b></p>

BUDGET INVESTMENT PROPOSALS	2025/2026 £000
<p><b>1. Cost-of-Living Crisis</b></p> <p>The administration understands the importance of supporting communities and will continue to work with projects with a view to reducing need and improving outcomes for citizens. This financial contribution is proposed for one-off basis and will be used to support partnership work across the city in relation to food support, welfare advice (including Fuel Well), Open Doors, and free rental for food larders operating within Council premises noting a report from officers is anticipated on this item, and other appropriate programmes.</p>	<p>500</p>

<b>2. Broughty Ferry Castle Museum (see Report 85-2025)</b>  Reflects additional one-off funding for Leisure and Culture Dundee to support the continued opening of this attraction on a reduced hours basis as outlined in the attached report pending further engagement on the delivery of a future sustainable operating model for this attraction.	50
<b>3. Improving Economic Development</b>  Reflects provision of additional one-off financial contribution of £100,000 for Dundee Heritage Trust together with further one-off investment of £60,000 in events that will positively contribute to Dundee's economic growth through increasing footfall and visitors to the city.	160
<b>4. Improving the Neighbourhood and Environment</b>  Further one-off investment in a range of activities for that will positively contribute to the city's neighbourhoods and environment including the recruitment of additional seasonal environment staff and supporting ongoing community clear up works together with other initiatives such as the Take Pride in your Neighbourhood campaign.	300
<b>Total Budget Investment Proposals</b>	<b>1,010</b>

**APPENDIX II****ADMINISTRATION GROUP****REVENUE BUDGET AND COUNCIL TAX 2025/2026****COUNCIL TAX CALCULATION 2025/2026**

		<b><u>2025/2026</u></b> <b><u>£000</u></b>
Provisional Revenue Budget per Volume (per Report 57-2025)		495,630
<u>Add</u> Further Budget Adjustments		
Employers National Insurance Costs for DHSCP & LACD (55% of cost))	687	
Community Mental Health Funding	<u>400</u>	1,087
<u>Less</u> Budget Savings (per Appendix I)		(4,943)
<u>Add</u> Council Tax Reductions in light of proposed Council Tax increase		969
<u>Add</u> One-off Budget Investment Proposals (per Appendix I)		1,010
<u>Less</u> Review of Charges (as adjusted for items detailed in motion)		(652)
Revised Revenue Budget		493,101
<u>Less</u> General Revenue Funding/Non-Domestic Rates:		
Total Grant Settlement per SG FC 10/2024,	(399,660)	
Assumed funding for Employers National Insurance Costs Increase	<u>(4,075)</u>	
		(403,735)
<u>Less</u> Amounts to be met from Balances:		
Service Concessions		(4,376)
<b>AMOUNT TO BE MET FROM COUNCIL TAX</b>		<b><u>84,990</u></b>
Council Tax Base (Band D Equivalents)		54,692
Less Provision for Non-Collection (3.2%)		<u>(1,750)</u>
<b>ADJUSTED COUNCIL TAX BASE</b>		<b><u>52,942</u></b>
<b>COUNCIL TAX (BAND D)</b>		<b><u>£1,605.34</u></b>
Year-on-Year Increase in Council Tax		<u>£118.91</u>
% Year-on-Year Increase in Council Tax		<u>8.00%</u>

**List of Budget Savings Reports**

Report No: 79-2025 - City Development: Sustainable Transport

Report No: 65-2025 - Neighbourhood Services : Discontinuation of Small Skip Service

Report No: 59-2025 - Neighbourhood Services: Local Community Planning Partnerships

Report No: 75-2025 - Chief Executive: City Marketing Budget

Report No: 82-2025 - Chief Executive - Dundee Partnership Third Party Payments - Save By The Bell

Report No: 62-2025 - Chief Executive - Third Party Payments - Cultural Sector Grants and UNESCO

Report No: 68-2025 - Children and Families - Care Experienced Children and Young People

Report No: 67-2025 – Children and Families: Reduction Devolved School Management Allocations in Secondary Schools

Report No: 85-2025 - Chief Executive and Director of Leisure and Culture (Dundee) Operation of Broughty Ferry Castle, Museum and Grounds

**LABOUR GROUP**

<b>SERVICE/CORPORATE SAVINGS AND EFFICIENCIES PROPOSAL</b>	<b>2025/2026 £000</b>	<b>2026/2027 £000</b>
<u>City Development</u>		
<b>1. Commercial Rental Income</b> The Council's property rationalisation programme continues to develop strategies to effectively use the office portfolio. As part of this initiative the Council propose to lease floor area in Dundee House and other buildings across the city on a commercial basis. In doing so the Council are seeking to save in the region of £250,000 through additional income from future lease agreements. Each future lease will be approved in accordance with Standing Orders.	250	250
<b>2. Sustainable Transport (see Report 79-2025)</b> Reflects proposal to utilise external grant funding for promotional and educational initiatives to support the use of public transport, shared transport and active travel.	37	37
<b>3. Dundee to London Public Service Obligation Funding (see Report 87-2025)</b> Reflects proposed removal of above funding for air service as outlined in attached report.	133	320
<b>4. City Events (see Report 86-2025)</b> Reflects proposed removal of above funding for city events as outlined in attached report.	145	145
<b>5. Traffic &amp; Road Safety (see Report 83-2025)</b> Reflects proposed removal of above funding for above as outlined in attached report	47	47
<u>Neighbourhood Services</u>		
<b>1. Review of Small Skip Hire Services (see Report 65-2025)</b> Reflects the discontinuation of small skip and container service as outlined in the attached report. It is noted this proposal would also result in an annual saving of £11,000 in fleet costs that would be utilised to offset the current projected overspend in the corporate fleet budget.	37	37
<b>2. Local Community Planning Partnerships (see Report 59-2025)</b> Reflects proposal to reduce the number of Local Community Planning Partnerships in Dundee as outlined in the attached report.	87	115
<u>Chief Executive</u>		
<b>1. City Marketing (see Report 75-2025)</b> The above budget was established in 2019/2020 to support increasing the number of visitors to the city and encouraging them to stay for longer, benefitting the culture, hospitality and accommodation sectors. This is discretionary funding, and it is proposed that this budget is removed to realise a saving of £40,000	40	40

per annum. There are no employee implications of this saving.		
<b>2. Removal of Equality &amp; Diversity Funding (see Report 81-2025)</b> Reflects proposed removal of above funding as outlined in attached report.	6	6
<b>3. Reduction in Third-Party Payments to Cultural Organisations (see Report 62-2025)</b> Reflects savings from reduction in financial support to various cultural organisations as outlined in the attached report.	68	68
<u>Children and Families</u>		
<b>1. Review of Support Arrangements for Care Experienced Children (see Report 68-2025)</b> Reflects savings from a proposed reduction of 5% in care placements as outlined in the attached report.	1,412	1,412
<b>2. Devolved School Management (see Report 67-2025)</b> Reflects savings from a proposed reduction of 1% in devolved school management budgets.	542	542
<u>Corporate Services</u>		
<b>1. Removal of Second Civic Vehicle</b> This proposal would cease to hire the above vehicle. This would result in an annual saving of £8,000 on hire and fuel costs that would be utilised to offset the current projected overspend in the corporate fleet budget.	-	-
<u>Corporate</u>		
<b>1. Proposed reduction in Staffing levels</b> Reflects proposed reduction of up to 100 posts across Council Services. This would be phased over the next 2 years and delivered through a combination of not filling vacancies and agreement of voluntary early retirements managed through the Council's approved Modernisation of the Workforce Policy.	4,160	4,500
<u>Various</u>  Reflects the following reductions in the various budgets below following a review of Provisional Revenue Budget:  <u>Page No/Detail</u> 9, Repairs & Maintenance, £20k 9, Equipment & Furniture, £30k 9, Printing & Stationery, £10k 10, Repairs & Maintenance, £20k 10, Equipment & Furniture, £100k 10, Books & Materials, £30k 10, Postages, £5k 11, Repairs & Maintenance, £10k 11, Equipment & Furniture, £130k 11, Books & Materials, £30k 11, Postages, £2k	754	754



11, Car Allowances, £1k 11, Pupil Transport, £50k 12, Equipment & Furniture, £40k 12, Books & Materials, £9k 12, Car Allowances, £4k 13, Equipment & Furniture, £10k 13, Postages, £2k 14, Equipment & Furniture, £10k 14, Postages, £2k 22, Repairs & Maintenance, £22k 24, Structural Cyclical Maintenance, £20k 33, Equipment & Furniture, £10k 33, Books & Materials, £2k 35, Equipment & Furniture, £2k 36, Printing & Stationery, £2k 36, Other supplies & Services, £7k 37, Equipment & Furniture, £2k 37, Clothing/Uniforms/Laundry, £6k 37, Services, £4k 41, Printing & Stationery, £6k 43, Other Supplies & Services, £9k 47, Equipment & Furniture, £1k 47, Books & Educational Materials, £1k 47, Catering & Hospitality, £2k 47, Printing & Stationery, £1k 47, Other supplies & Services, £4k 47, Staff Training, £25k 48, Equipment & Furniture, £10k 48, Maintenance Equipment, £5k 48, Books & Education Materials, £1k 48, Materials & Consumables, £10k 48, Catering & Hospitality, £15k 49, Equipment & Furniture, £20k 49, Materials & Consumables, £10k 49, Printing & Stationery, £10k 49, Services, £15k Reduction in Hospitality Expenditure, £17k		
<b>Total Service Savings Proposals</b>	<b><u>7,718</u></b>	<b><u>8,273</u></b>

<b>BUDGET INVESTMENT PROPOSALS</b>	<b>2025/2026 £000</b>
<b>1. Food and Warm Clothes</b>  Supporting Dundee's food network, food banks, community food larders and community growers through a one-off contribution of £500,000. Everyone should have a right to food, and no one should be without warm clothes.	500
<b>2. Broughty Ferry Castle Museum (see Report 85-2025)</b>  Reflects additional one-off funding for Leisure and Culture Dundee to support the continued opening of this attraction on a reduced hours basis as outlined in the attached report pending further engagement on the delivery of a future sustainable operating model for this attraction.	50

<b>3. Additional Capital Investment and Borrowing</b>  Reflects provision for further borrowing costs that would generate a further £1 million of capital funding to spend on energy efficiencies measures including provision of solar panels for Douglas Community Centre.	55
<b>4. Support for Food Larder Provision</b>  Reflects one-off resources to enable the provision of free rent to support food larders in the city.	20
<b>5. Social Care</b>  Reflects one-off funding for an additional 1,000 hours of social care provision for Dundee Health & Social Care Partnership.	1,180
<b>Total Budget Investment Proposals</b>	<b>1,805</b>

**APPENDIX IV****LABOUR GROUP****REVENUE BUDGET AND COUNCIL TAX CALCULATION 2025/2026****COUNCIL TAX CALCULATION 2025/2026**

		<b><u>2025/2026</u></b> <b><u>£000</u></b>
Provisional Revenue Budget per Volume (per Report 57-2025)		495,630
<u>Add</u> Further Budget Adjustments		
Employers National Insurance Costs for DHSCP & LACD (55% of cost)	687	
Community Mental Health Funding	<u>400</u>	1,087
<u>Less</u> Budget Savings (per Appendix 3)		(7,718)
<u>Add</u> Council Tax Reductions in light of proposed Council Tax increase		700
<u>Add</u> Budget Investment Proposals (per Appendix 3)		1,805
<u>Less</u> Review of Charges (per Report 57-2025)		(764)
Revised Revenue Budget		490,740
<u>Less</u> General Revenue Funding/Non-Domestic Rates:		
Total Grant Settlement per SG FC 10/2024,	(399,660)	
Assumed funding for Employers National Insurance Costs Increase	<u>(4,075)</u>	
		(403,735)
<u>Less</u> Amounts to be met from Balances:		
Service Concessions		(4,376)
<b>AMOUNT TO BE MET FROM COUNCIL TAX</b>		<b><u>82,629</u></b>
Council Tax Base (Band D Equivalents)		54,692
Less Provision for Non-Collection (3.2%)		<u>(1,750)</u>
<b>ADJUSTED COUNCIL TAX BASE</b>		<b><u>52,942</u></b>
<b>COUNCIL TAX (BAND D)</b>		<b><u>£1,560.75</u></b>
Year-on-Year Increase in Council Tax		<u>£74.32</u>
% Year-on-Year Increase in Council Tax		<u>5.00%</u>

**LIBERAL DEMOCRAT GROUP**

<b>SERVICE/CORPORATE SAVINGS AND EFFICIENCIES PROPOSAL</b>	<b>2025/2026 £000</b>	<b>2026/2027 £000</b>
<u>City Development</u>		
<b>1. Commercial Rental Income</b> The Council's property rationalisation programme continues to develop strategies to effectively use the office portfolio. As part of this initiative the Council propose to lease floor area in Dundee House and other buildings across the city on a commercial basis. In doing so the Council are seeking to save in the region of £250,000 through additional income from future lease agreements. Each future lease will be approved in accordance with Standing Orders.	250	250
<u>Neighbourhood Services</u>		
<b>1. Review of Small Skip Hire Services (see Report 65-2025)</b> Reflects the discontinuation of small skip and container service as outlined in the attached report. It is noted this proposal would also result in an annual saving of £11,000 in fleet costs that would be utilised to offset the current projected overspend in the corporate fleet budget.	37	37
<b>2. Local Community Planning Partnerships (see Report 59-2025)</b> Reflects proposal to reduce the number of Local Community Planning Partnerships in Dundee as outlined in the attached report.	87	115
<b>3. Waste and Recycling Collection Frequencies (see Report 84-2025)</b> Reflects the agreement of the above report, with the exception of recommendation 2.1(b) on residual waste collection.	68	136
<u>Children &amp; Families</u>		
<b>1. Review of Support Arrangements for Care Experienced Children (see Report 68-2025)</b> Reflects savings from a proposed reduction of 5% in care placements as outlined in the attached report.	1,412	1,412
<u>Corporate Services</u>		
<b>1. Removal of Second Civic Vehicle</b> This proposal would cease to hire the above vehicle. This would result in an annual saving of £8,000 on hire and fuel costs that would be utilised to offset the current projected overspend in the corporate fleet budget.	-	-
<u>Corporate</u>		
<b>1. Proposed reduction in Staffing levels</b> Reflects proposed reduction of up to 100 posts across Council Services. This would be delivered through a combination of not filling	4,500	4,500

vacancies and agreement of voluntary early retirements managed through the Council's approved Modernisation of the Workforce Policy.		
<u>Other</u>  Removal of funding / generation of additional income for the various items noted below: <ul style="list-style-type: none"> <li>• Removal of Hospitality Budgets, £17k</li> <li>• Removal of Budget for Alcohol purchases held for Civic Receptions, £5k</li> <li>• Reduce Non-Statutory Training &amp; Learning Budget, £180k</li> <li>• Income from Joint Boards for the provision of professional services, £45k</li> </ul>	247	247
<u>Various</u>  Reflects the following reductions in the various budgets below following a review of Provisional Revenue Budget:  <u>Page No/Detail</u> 9, Repairs & Maintenance, £20k 9, Equipment and Furniture, £40k 9, Printing and Stationery, £10k 10, Repairs & Maintenance, £20k 10, Equipment and Furniture, £120k 10, Books and Materials, £50k 10, Postages, £5k 11, Repairs & Maintenance, £15k 11, Equipment and Furniture, £150k 11, Books and Materials, £50k 11, Postages, £3k 11, Car Allowance, £2k 11, Pupil Transport, £50k 12, Equipment and Furniture, £50k 12, Books and materials, £12k 12, Car Allowances, £1k 13, Equipment and Furniture, £10k 13, Postages, £2k 14, Equipment and Furniture, £5k 14, Printing and Stationery, £4k 14, Postages, £2k 14, Other supplies and services, £15k 14, Travel and Subsistence, £15k 20, Development Management, £20k 21, Subscriptions to bodies, £5k 22, Equipment/Furniture, £3k 22, Office Expenses, £2k 24, Adverts, marketing, £2k 25, Equipment/Furniture, £2k 26, Cleaning costs, £20k 26, Office Expenses, £3k 26, Promotion/marketing, £35k 27, Office expenses, £5k 33, Equipment and Furniture, £4k 33, Books & Educational Materials, £2k 33, Catering/hospitality, £2k 33, Printing & Stationery, £4k	865	865

35, Furniture & Equipment, £2k 35, Payments other bodies, £2k 36, Clothing, Uniforms, laundry, £2k 36, Other supplies and services, £1k 39, Materials and Consumables, £20k 41, Telephony/Comms, £4k 41, Subscriptions etc, £2k 43, Telephony/Comms, £2k 47, Equipment and Furniture, £1k 47, Books/Educational materials, £1k 47, Catering & hospitality, £2k 47, Printing & Stationery, £2k 47, Other supplies/services, £7k 48, Equipment & Furniture, £5k 48, Books/Educational material, £1k 48, Catering & hospitality, £5k 49, Equipment and Furniture, £25k 49, Materials/Consumables, £10k 49, Printing and Stationery, £10k 51, Postages, £1k		
<b>Total Service Savings Proposals</b>	<b><u>7,466</u></b>	<b><u>7,562</u></b>

<b>BUDGET INVESTMENT PROPOSALS</b>	<b>2025/2026 £000</b>
<b>1. Dundee Partnership – Food Network</b>  Additional one-off funding to support to deliver the above network across the City.	500
<b>2. Broughty Ferry Castle Museum (see Report 90-2025)</b>  Reflects additional funding for Leisure and Culture Dundee to support the continued opening of this attraction on an unreduced hours basis as outlined in the attached report.	80
<b>3. Additional Capital Investment &amp; Borrowing</b>  A further £1.5 million of capital funding will be utilised for the following purposes: <ul style="list-style-type: none"> <li>£1m on road resurfacing and improvements</li> <li>£500k on pavement resurfacing and improvements</li> </ul>	83
<b>4. Additional Staffing</b>  Fund the establishment / reinstatement of the following posts: <ul style="list-style-type: none"> <li>10 FTE Additional Street Cleaning / Streetscene</li> <li>1 FTE Forestry Officer</li> <li>1 FTE Animal Control Officer</li> <li>1 FTE Community Safety Warden</li> <li>1 FTE Countryside Ranger</li> </ul>	485
<b>5. Registered / Supported Bus Services</b>  Reinstatement of the following previous agreed budget savings: <ul style="list-style-type: none"> <li>Provide subsidies for the registered bus service (routes 204 &amp; 206)</li> <li>Provide subsidy for the supported Shoppers Bus Service</li> </ul>	101

<b>6. Caird Park Golf Course</b>  Additional one-off funding for Leisure & Culture Dundee to enable the reopening of Caird Park Golf Course until 31st March, 2026. This includes an assumption of £100,000 for increased maintenance costs following the expiration of the current maintenance contract.	435
<b>Total Budget Investment Proposals</b>	<b><u>1,684</u></b>

**APPENDIX VI****LIBERAL DEMOCRAT GROUP****REVENUE BUDGET AND COUNCIL TAX CALCULATION 2025/2026****COUNCIL TAX CALCULATION 2025/2026**

		<b><u>2025/2026</u></b> <b><u>£000</u></b>
Provisional Revenue Budget per Volume (per Report 57-2025)		495,630
<u>Add</u> Further Budget Adjustments		
Employers National Insurance Costs for DHSCP & LACD (55% of cost))	687	
Community Mental Health Funding	<u>400</u>	1,087
<u>Less</u> Budget Savings (per Appendix 5)		(7,466)
<u>Add</u> Council Tax Reductions in light of proposed Council Tax increase		577
<u>Add</u> Budget Investment Proposals (per Appendix 5)		1,684
<u>Less</u> Review of Charges (as adjusted for items detailed in amendment)		(349)
Revised Revenue Budget		491,163
<u>Less</u> General Revenue Funding/Non-Domestic Rates:		
Total Grant Settlement per SG FC 10/2024,	(399,660)	
Assumed funding for Employers National Insurance Costs Increase	<u>(4,075)</u>	(403,735)
<u>Less</u> Amounts to be met from Balances:		
Renewal & Repair Fund	(470)	
Service Concessions	(4,376)	(4,846)
<b>AMOUNT TO BE MET FROM COUNCIL TAX</b>		<b><u>82,582</u></b>
Council Tax Base (Band D Equivalents)		54,692
Less Provision for Non-Collection (3.2%)		<u>(1,750)</u>
<b>ADJUSTED COUNCIL TAX BASE</b>		<b>52,942</b>
<b>COUNCIL TAX (BAND D)</b>		<b><u>£1,559.86</u></b>
Year-on-Year Increase in Council Tax		£73.43
% Year-on-Year Increase in Council Tax		<u>4.94%</u>



At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held at Dundee on 3rd March, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

External members for Articles I to IV.

Ms Jodi BARCLAY, Teacher Representative  
Mr David GIBSON, Teacher Representative  
Mrs Teresa LITTLE, Roman Catholic Church Representative  
Mrs Margaret MCVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 20th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II ACHIEVEMENT OF CURRICULUM FOR EXCELLENCE LEVELS 2023/2024**

There was submitted Report No 72-2025 by the Executive Director of Children and Families Service providing information on the proportion of primary school pupils who had achieved the expected Curriculum for Excellence (CfE) levels in literacy and numeracy relevant to their stage in academic session 2023/2024.

The Committee agreed to note the contents of the report and the improvements in literacy and numeracy attainment in the primary school sector.

## **III RETAINING RESERVED PLACES IN SCHOOLS FROM 2025/2026**

There was submitted Report No 71-2025 by the Executive Director of Children and Families Service reporting the requirement to review the allocation of reserved places on an annual basis and proposing an allocation of reserved places in Dundee's schools for academic session 2025/2026.

The Committee agreed:-

- (i) to approve the proposals for the allocation of reserved places in schools for the academic session 2025/2026 as outlined in Appendix 1 of the report; and
- (ii) to note the existing criteria for admission to school (Extract from Placing Request Guidelines) as outlined in Appendix 2 of the report.

#### **IV EAST END COMMUNITY CAMPUS – FORMAL NAMING OF THE SCHOOL AND CAMPUS**

There was submitted Report No 70-2025 by the Executive Director of Children and Families Service seeking approval of the proposed name for the new school for secondary aged young people, following the closure of Braeview Academy and Craigie High School and the proposed name for the campus, currently referred to as the East End Community Campus, where the new school would be located.

The Committee agreed:-

- (i) to the proposal that the new provision for secondary aged young people following the closure of Braeview Academy and Craigie High School would be officially named “Greenfield Academy”; and
- (ii) that the East End Community Campus would be officially named “Drumgeith Community Campus”.

#### **V VALEDICTORY – MARIE DAILLY**

The Convener, on behalf of the Committee, paid tribute to Marie Dailly, Service Manager, Communities, Neighbourhood Services upon her retiral later in the month and wished her well for the future.

The Committee associated themselves with the Convener’s remarks.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held at Dundee on 3rd March, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

The minute of meeting of this Committee of 20th January, 2025 was held as read.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II SOURCING STRATEGY FOR THE PROCUREMENT OF SCAFFOLDING SERVICES FRAMEWORK**

There was submitted Report No 58-2025 by the Executive Director of Neighbourhood Services seeking approval of the procurement sourcing strategy for the provision of a multi-supplier framework for the provision of scaffolding services.

The Committee agreed:-

- (i) to approve the commencement of the procurement exercise as detailed within the report;
- (ii) to delegate authority to the Executive Director of Neighbourhood Services to utilise the Dundee City Council Multi Supplier Framework Agreement for the Provision of Scaffolding Services, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015, and to direct award or carry out a mini-competition for Lot 1 (Emergency Repairs) and to carry out mini-competitions for Lot 2 (Capital/Larger projects) under the terms of the framework; and
- (iii) to note that any contract awards to be made from this framework, that were not covered by delegation provided to officers within Council Standing Orders and Financial Regulations would be brought back to Committee for consideration in due course.

### **III                      EMPOWERED COMMUNITIES SOURCING STRATEGY FOR THE PROCUREMENT OF HOUSING WALLS IMPROVEMENT WORKS**

There was submitted Joint Report No 77-2025 by the Executive Directors of City Development and Neighbourhood Services seeking approval of the procurement sourcing strategy for the provision of Contractors to deliver the Building Resilient and Empowered Communities, Housing HRA Element, free from Serious Disrepair programme for 2025/2026 financial and future financial years.

The Convener, seconded by Councillor Short, moved that Committee:-

- (i) approved the commencement of a procurement exercise in respect of the projects as described, via invitation to tender through Public Contracts Scotland, based on the sourcing strategy summarised in this report; and
- (ii) delegated authority to the Executive Director of City Development to finalise the procurement sourcing strategy and award Civil Engineering contracts (as set out in Section 4.0 of the report) up to the combined value of £500,000, following a tender process carried out in compliance with Public Contracts (Scotland) Regulations 2015.

As an amendment, Bailie Macpherson, seconded by Councillor Duncan, moved that recommendation (ii) be altered to read:-

delegates authority to the Executive Director of City Development to finalise the procurement sourcing strategy and award Civil Engineering contracts (as set out in Section 4.0) up to the combined value of £200 000, following a tender process carried out in compliance with Public Contracts (Scotland) Regulations 2015. Should the combined value exceed £200,000, a report should be presented to this committee, with recommendations, in order that elected members may make a determination on contracts to be awarded.

On a division, there voted for the motion - the Convener, Lord Provost Campbell, Bailies Dawson and Sawers and Councillors Anderson, Black, Flynn, Hunter, Lynn, Mills, Rome, Short, Smith and Tolland (14); and for the amendment - Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan (5) Bailies Keenan and Wright and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Shears and Scullin (8) declining to vote - whereupon the motion was declared carried.

### **IV                      TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**

There was submitted Report No 60-2025 by the Executive Director of City Development detailing tenders received and requesting a decision thereon:-

- (a)                      MILL O MAINS SHELTERED COMPLEX - LAUNDRY ROOM UPGRADE

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £18,058.53 together with allowances of £2,986.43, giving a total expenditure of £21,044.96.

- (b)                      DRYBURGH FLAT ROOFING REPLACEMENT PHASE 3

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £1,111,322.50, together with allowances of £145,000.00 giving a total expenditure of £1,256,322.50.

- (c)                      MENZIESHILL 4TH DEVELOPMENT – WINDOW REPLACEMENT

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £762,248.93, together with allowances of £105,000.00, giving a total expenditure of £867,248.93.

- (d)                      MIDMILL AND WEST KIRKTON HEATING UPGRADES

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £279,773.54 together with allowances of £36,000.00, giving a total expenditure of £315,773.54.

(e) 58-68 DUNMORE STREET ENVIRONMENTAL IMPROVEMENTS

The Committee agreed to accept the offer from Dundee Plant Company Ltd in the sum of £134,785.76, together with allowances of £30,714.24 giving a total expenditure of £165,500.

(f) LOCHEE FENCING WORKS

The Committee agreed to accept the negotiated offer from Tayside Contracts in the sum of £42,738.00, together with allowances of £27,262.00, giving a total expenditure of £70,000.

(g) ULVERSTON TERRACE ENVIRONMENTAL IMPROVEMENTS PHASE 3

The Committee agreed to accept the offer from Dundee Plant Company Ltd in the sum of £190,822.77, together with allowances of £44,177.23 giving a total expenditure of £235,000.

(h) HOUSING LOCKUPS AND GARAGE DEMOLITION WORKS

The Committee agreed to accept the offer from Safedem in the sum of £53,478.00, together with allowances of £16,522.00, giving a total expenditure of £70,000.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 3rd March, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Willie SAWERS

Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Mark FLYNN  
Stewart HUNTER  
Ken LYNN  
Lee MILLS

Steven ROME  
Lynne SHORT  
Roisin SMITH  
Siobhan TOLLAND  
Georgia CRUICKSHANK  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Pete SHEARS  
Daniel COLEMAN  
Michael CRICHTON  
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 20th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **II CAPITAL EXPENDITURE MONITORING 2024/2025**

There was submitted Report No 64-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2025/2030.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2025/2030.

## **III REVENUE MONITORING 2024/2025**

There was submitted Report No 45-2025 by the Executive Director of Corporate Services, providing an analysis of the 2024/2025 projected revenue outturn as at 31st December, 2024 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st December, 2024, the General Fund was projecting an overall overspend of £3.608m against the adjusted 2024/2025 Revenue Budget and the impact this had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £6.815m as detailed in the second column of Appendix A to the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 31st December, 2024, the Housing Revenue Account (HRA) was projecting an overspend of £2.649m against the adjusted HRA 2024/2025 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;

- (iv) to authorise the Executive Director of Corporate Services:-
  - to take steps to control in year spend to reduce the projected overspends including by limiting overtime, ceasing avoidable expenditure on supplies and services;
  - to further review earmarked balances and;
  - in consultation with Corporate Leadership Team identify further financial recovery options.
- (v) to note the key strategic, operational and financial risks being faced by the Council as outlined in Appendix B to the report; and
- (vi) to note the current position on Leisure and Culture Dundee (LACD), as set out in section 7.1 to the report.

#### **IV MANAGING THE WORKFORCE OF THE FUTURE**

There was submitted Report No 43-2025 by the Executive Director of Corporate Services, seeking approval of a fixed duration Voluntary Severance/Early Retirement scheme with enhancements.

The Committee agreed:-

- (i) to implement a revised Voluntary Severance/Early Retirement Scheme as outlined in the report; and
- (ii) to authorise the Chief Executive, after consultation with Trade Unions, to determine a policy for the scheme and arrange for it to be implemented.

#### **V POSTAL SERVICES**

There was submitted Report No 40-2025 by the Executive Director of Corporate Services, providing an update on the development of a sourcing strategy for the tender process for Postal Services and to seek approval to commence a compliant tender process, leading to the award of a contract.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy, summarised in the report; and
- (ii) to delegate authority to the Executive Director of Corporate Services to award a contract to the successful bidder, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations of 2015.

#### **VI SPYDUS LIBRARY MANAGEMENT SOFTWARE RENEWAL**

There was submitted Report No 47-2025 by the Executive Director of Corporate Services, presenting a sourcing strategy and seeking approval to award the contract for purchase of library management software.

The Committee agreed:

- (i) to approve the purchase described, and delegate the Head of Digital and Customer Services to make the purchase based on the sourcing strategy detailed in Appendix 1 to the report. The procurement route was specified in Section 4.8 to the report.

## **VII GEOGRAPHIC INFORMATION SYSTEM SOFTWARE**

There was submitted Report No 49-2025 by the Executive Director of Corporate Services, presenting a sourcing strategy and seeking approval to award the contract for purchase of geographic information system software licenses and service.

The Committee agreed:-

- (i) to approve the purchase described, and delegate the Head of Digital and Customer Services to make the purchase based on the sourcing strategy as detailed in Appendix 1 to the report. The procurement route was specified in Section 4.8 to the report.

## **VIII NETWORK AND WI-FI HARDWARE FOR EAST END COMMUNITY CAMPUS**

There was submitted Report No 63-2025 by the Executive Director of Corporate Services, summarising the sourcing strategy for the purchase of Network and Wi-Fi hardware to be installed in East End Community Campus.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the purchase described, and delegate the Head of Digital and Customer Services to make the purchase based on the sourcing strategy detailed in Appendix 1 to the report. The procurement route was specified in Section 4.6 to the report.

## **IX SOURCING STRATEGY FOR THE PROCUREMENT OF PROVISION OF OCCUPATIONAL HEALTH SERVICES**

There was submitted Report No 74-2025 by the Executive Director of Corporate Services, providing a progress update on the proposed sourcing route for the provision of Occupational Health Services to Dundee City Council.

The report also sought permission to extend the existing contract arrangement to allow the future sourcing arrangements to be fully explored.

The Committee agreed:-

- (i) to approve the extension of the existing contract with People Asset Management Occupational Health Solutions (PAM) for up to 12 months to 31st March 2026 under an exemption from tendering to allow the completion of the procurement exercise as mentioned at Section 4 to the report; and
- (ii) to note that a report would be brought back to Committee to update on the proposed sourcing route referred to in Section 4.1 to the report.

## **X TENDERS RECEIVED BY LEISURE AND CULTURE DUNDEE FOR RENTAL, SERVICE AND MAINTENANCE OF GYM EQUIPMENT (MANAGED SERVICE)**

Reference was made to Article XII of the minute of meeting of this Committee of 24th June, 2024, wherein approval was given to commence a compliant tender process and to bring back a report on the outcome.

There was submitted Joint Report No 66-2025 by the Director of Leisure and Culture Dundee and the Executive Director of Children and Families Service, detailing tenders received for the rental, service and maintenance of fitness equipment and seeking approval on acceptance thereof.



The Committee agreed to approve the acceptance of the tender submitted by Gym Rental Company as set out in the report, with the total amount detailed in the report.

Mark FLYNN, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 10th March, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON  
Christina ROBERTS

Willie SAWERS  
Kevin KEENAN  
Helen WRIGHT

Fraser MACPHERSON  
Derek SCOTT

COUNCILLORS

Heather ANDERSON  
Jimmy BLACK  
Stewart HUNTER  
Lee MILLS

Steven ROME  
Siobhan TOLLAND  
Jax FINNEGAN  
Dorothy McHUGH

George McIRVINE  
Wendy SCULLIN  
Daniel COLEMAN  
Michael CRICHTON

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 13th January, 2025 was held as read.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II PLANNING APPLICATIONS**

- (a) 22-00463-FULL – ERECTION OF EIGHT DWELLING HOUSES – LAND WEST OF 404-494 AND NORTH OF RIVERSIDE DRIVE, DUNDEE – FOR H & H PROPERTIES UK LTD

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Dave Martin and Gail Stirling. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to requests for a deputation to address the Committee in support of the application by Tony Thomas of APT Planning and Development. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

- (b) 24-00236-FULL – PROPOSED AIR SOURCE HEAT PUMPS AT DWELLINGHOUSES – 51 MAGDALEN YARD ROAD, DUNDEE - FOR F & H DEVELOPMENTS

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by John Cape and Cara Fraser. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

- (c) 24-00703-FULL – ERECTION OF EIGHT HOUSES AND ASSOCIATED WORKS – FORMER COMMUNITY CENTRE, ANGUS STREET, DUNDEE – FOR ABERTAY HOUSING ASSOCIATION

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Emma Robson and Christina Schilde. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to requests for a deputation to address the Committee in support of the application by Stephen McPhail, Wellwood Leslie Architects and Barry Moore, Abertay Housing Association. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

- (d) 24-00712-S42 – SECTION 42 APPLICATION TO EXTEND THE TIME PERIOD FOR IMPLEMENTATION OF PLANNING PERMISSION 23/00311/FULM FOR THE ERECTION OF PURPOSE BUILT STUDENT ACCOMMODATION BY 18 MONTHS – 19-21 SOUTH WARD ROAD, DUNDEE – FOR NEWTIDE INVESTMENT LTD

The Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

### **III PLANNING APPEAL DECISION**

- (a) LAND TO SOUTH OF WEST GREEN PARK AND EAST OF DYKES OF GRAY ROAD (HOUSING SITE H42)

There was submitted Agenda Note AN6-2025 where it was reported that Planning application 23/00617/PPPM sought planning permission in principle for residential development (up to 58 residential dwellings) with associated landscaping, open space, access, infrastructure, and other associated works. The application was refused by the Planning Committee at its meeting on 12th February, 2024 for the following reasons:

- (i) the applicant has not provided a Statement of Community Benefit. The proposal therefore fails to explain the proposal's contribution to local housing requirements, local infrastructure and residential amenity contrary to Policy 16b of National Planning Framework 4. There are no material considerations of sufficient weight to justify approval of the application; and
- (ii) the proposal fails to consider the need for affordable homes and does not propose any form of affordable housing. The proposal therefore fails to demonstrate compliance with Policy 16e of National Planning Framework 4. There are no material considerations of sufficient weight to justify approval of the application.

Planning appeal reference PPA-180-2072 was submitted to Planning and Environmental Appeals Division on 23rd April, 2024, and the Reporter appointed by Scottish Ministers issued a notice of intention to ALLOW the appeal and GRANT planning permission in principle on 6th August, 2024.

Prior to the appeal Decision Notice being issued, a planning obligation relating to primary education contributions and a road upgrade required to be in place. The required planning obligation had now been completed and the Decision Notice granting planning permission in principle was issued on 13th January, 2025.

The full appeal decision could be accessed via:

[23/00617/PPPM | Residential development with associated landscaping, open space, access, infrastructure, and other associated works | Land To South Of West Green Park And East Of Dykes Of Gray Road Dundee](#)

#### Claim for Award of Expenses

The appellant submitted a claim for an award of expenses during the appeal process. The applicants appeal for an award of expenses was based on matters including the reasons for refusal not being relevant, sound or clear cut, and that the Council did not have reasonable planning grounds to refuse the planning application contrary to recommendation.

With regards to the first reason for refusal, the appellant stated that the requirement for a stand alone Statement of Community Benefit was not expressed by the Council and that the information submitted with the application relating to the potential community benefits of the proposed development was included within the original application. Furthermore, the appellant considered that the requirements of NPF4 Policy 16 (Quality Homes) Part b) had been broadly met to the Council's satisfaction.

The Reporter found that by not submitting a Statement of Community Benefit, the appellant failed to comply with the wording as required under NPF4 Policy 16 b). The Council as decision maker was entitled to form an opinion on whether it considered the information submitted by the appellant satisfied the expectations of the policy. The provisions and expectations of NPF4 Policy 16 Part b) were available for the appellant to read and to ensure the application complied accordingly. Therefore, the Reporter found that that Council did not act unreasonably with regard to the first reason for refusal.

With regards to the second reason for refusal, the appellant considered that the Council incorrectly applied the provisions of NPF4 Policy 16 e) in the determination of the application, and that it was unreasonable for the Council to refuse the planning application on the basis of non-compliance with this policy. The appellant submitted that the proposal was brought forward in accordance with local policy and guidance, which identifies in the Dundee Local Development Plan 2019 and Developer Contributions Supplementary Guidance that there was no requirement for housing developments to make provision for affordable homes.

The Council's position was that it was reasonable to reach the conclusion that the LDP and NPF4 were incompatible. The position was that the approach towards affordable housing in its LDP was not sufficient to meet the requirements of the lower affordable housing contribution exceptions illustrated in NPF4 Policy 16 (e).

The Reporter found that the Council's approach Towards the Delivery of Affordable Housing as set out in its Adopted LDP And Statutory Supplementary Guidance was sufficient to be taken into consideration under the provisions of NPF4 Policy 16 e). The Reporter considered the Council did not provide substantive evidence to support its position that the LDP and Statutory Supplementary Guidance were no longer appropriate or had been superseded by an alternative approach to delivering affordable housing. The Reporter considered that the Council failed to clearly support its second reason for refusal and demonstrate that it had reasonable planning grounds for its decision, failing to provide sound reasons and demonstrate rational planning grounds for its decision on this matter. The Council was therefore found to have acted unreasonably with regards to reason 2.

In concluding assessment for the Claim for Award of Expenses, the Reporter stated that the Council did not act unreasonably by refusing the application on the first reason, therefore the appellant would have incurred costs in bringing the matter before the Scottish Ministers by appealing this first reason for refusal. In addition to this, the appellant had not provided any information regarding unnecessary expenses that had been incurred solely in relation to their appeal on the second reason for refusal. In conclusion, the Reporter found that the unreasonable behaviour from the Council regarding reason 2 had not resulted in the appellant incurring unnecessary expense. Therefore, no award of expenses was made.

The Committee agreed to note the position as outlined.

#### **IV PLANNING APPEAL DECISION**

**(a) LAND TO SOUTH OF LINLATHEN GROVE, ARBROATH ROAD, BROUGHTY FERRY**

There was submitted Agenda Note AN7-2025 advising that Planning application 23/00789/FULM sought planning permission for a residential development of 38 dwellings with associated infrastructure and landscaping. The application was refused by the Planning Committee at its meeting on 12th August, 2024 for the following reasons:

- (i) The application site is designated as Open Countryside on the Dundee Local Development Plan 2019 Proposals Map. The proposed residential development fails to meet any of the criteria outlined by LDP Policy 31 and would result in development within the Open Countryside. There are no material considerations of sufficient weight which justify the approval of planning permission contrary to the requirements of the Development Plan.
- (ii) The development fails to demonstrate that residents would be able to meet the majority of their daily needs within a reasonable distance of their home, by walking, wheeling or cycling or using sustainable transport options, contrary to the principles of local living. The application is therefore contrary to the requirements of NPF4 Policy 15a. There are no material considerations of sufficient weight which justify the approval of planning permission, contrary to the requirements of the Development Plan.
- (iii) The application fails to demonstrate the development would be accessible by public transport. The application is therefore contrary to the requirements of NPF4 Policy 13b and LDP Policy 54. There are no material considerations of sufficient weight which justify the approval of planning permission, contrary to the requirements of the Development Plan.
- (iv) The application site is not allocated for housing in the LDP and fails to meet the criteria contained within NPF4 Policy 16f. The application is therefore contrary to NPF4 Policy 16a and Policy 16f. There are no material considerations of sufficient weight which justify the approval of planning permission contrary to the requirements of the Development Plan.
- (v) The development would not form part of a well-connected network, does not make moving around easy or reduce car dependency as required by the Six Qualities of a Successful Place. The application is therefore contrary to the requirements of NPF4 Policy 14b and LDP Policy 1. There are no material considerations of sufficient weight which justify the approval of planning permission contrary to the requirements of the Development Plan.

Planning appeal reference PPA-180-2073 was submitted to Planning and Environmental Appeals Division on 30th September, 2024. Following review, the Reporter appointed by Scottish Ministers concluded that the proposed development failed to demonstrate the principal of housing in this location could comply with the Development Plan. This included failing to comply with LDP Policy 9 and NPF4 Policy 16f in relation to not adhering to the Councils spatial strategy and failing to improve the tenure mix in an area where existing choice was limited.

The proposal was also considered contrary to NPF4 Policy 9 as the applicant did not clearly address the biodiversity mitigation hierarchy nor would the development significantly reduce the need to travel unsustainably due to factors including the distances to local facilities, the overall quality of key active travel connections, and the lack of certainty over improved public transport accessibility.

Lastly, the proposal was considered contrary to LDP Policy 31 as the site was designated Open Countryside and the proposal failed to meet the relevant criteria.

The Report upheld the decision to REFUSE planning permission and dismissed the appeal. The full appeal decision could be accessed via:

[23/00789/FULM | Residential development with associated infrastructure and landscaping | Land To South Of Linlathen Grove Arbroath Road Broughty Ferry Dundee](#)

#### Claim for Award of Expenses

The appellant submitted a claim for an award of expenses during the appeal process. The applicants appeal for an award of expenses was based on matters including the Council's handling of the application and reasons for refusal not being relevant or justified.

The Reporter did not consider there to be any evidence that the Council acted unreasonably in its handling of the application, nor that the Council failed to give relevant and fully justified reasons for refusal. The committee report set out valid planning grounds for each of its reasons. The Reporter concluded an award for expenses was not justified and dismissed the claim.

The Committee agreed to note the position as outlined.

### **V PLANNING APPEAL DECISION**

#### **(a) LAND TO SOUTH OF LINLATHEN GROVE, ARBROATH ROAD, BROUGHTY FERRY**

There was submitted Agenda Note AN8-2025 advising that Planning application 18/00115/FULM for the erection of 150 houses was approved at appeal in June 2019, subject to a Section 75 Legal Agreement. The Legal Agreement required Kirkwood Homes to provide financial contributions towards education provision and road upgrades.

The residential development was within the catchment area of Forthill Primary School, which was at 91% capacity when planning application 18/00115/FULM was submitted. The education contributions were to be used by Dundee City Council to support the provision of primary education within the community, including potential expansion of Forthill Primary School.

Application 24/00485/MDPO which sought to remove the requirement for primary education contributions from the Legal Agreement was received in July 2024. The applicant submitted evidence which demonstrated the school roll at Forthill Primary School had reduced, with capacity presently at 71%. The applicant considered there to be sufficient capacity within existing primary education facilities to serve the approved residential development, and therefore the requirement to provide education contributions was no longer reasonable.

The application was under consideration, however, prior to the application being considered by Planning Committee the applicant submitted an appeal to Planning and Environmental Appeals Division. The applicant made the appeal on the basis of non-determination by the Planning Authority.

Planning appeal reference POA-180-2006 was submitted to Planning and Environmental Appeals Division on 23rd September, 2024. Following review, the Reporter appointed by Scottish Ministers has issued a notice of intention allowing the appeal, subject to the amendment of the Legal Agreement to remove reference to education contributions.

The full appeal decision could be accessed via:

[24/00485/MDPO | Modification of Section 75 Agreement to remove all references to primary education contribution \(18/00115/FULM\) | Linlathen Road Broughty Ferry Dundee](#)

The Committee agreed to note the position as outlined.

## (b) LINLATHEN VILLAGE, LINLATHEN ROAD, BROUGHTY FERRY

Planning application 19/00799/FULM for the erection of 100 houses was approved at appeal in October 2020, subject to a Section 75 Legal Agreement. The Legal Agreement required Kirkwood Homes to provide financial contributions towards education provision. The education contributions were to be used by Dundee City Council to support the provision of primary education within the community, including potential expansion of Forthill Primary School.

Application 24/00494/MDPO, seeking to discharge the requirement for primary education contributions, was received in July 2024. The applicant provided evidence which demonstrated the school roll at Forthill Primary School had reduced since 19/00799/FULM had been approved. The applicant therefore considered there was existing capacity to provide primary education within the community and the requirement to provide education contributions was no longer reasonable.

The application was under consideration, however, prior to the application being considered by Planning Committee for determination the applicant submitted an appeal to Planning and Environmental Appeals Division. The applicant made the appeal on the basis of non-determination by the Planning Authority.

Planning appeal reference POA-180-2007 was submitted to Planning and Environmental Appeals Division on 7th October, 2024. Following review, the Reporter appointed by Scottish Ministers allowed the appeal and discharged the Planning Obligation.

The full appeal decision could be accessed via:

[24/00494/MDPO | Discharge of the primary education contribution planning obligation \(ref 19/00799/FULM\) | Linlathen Village Linlathen Road Broughty Ferry Dundee](#)

The Committee agreed to note the position as outlined.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 13th March, 2025.

Present:-

**COUNCILLORS**

Heather ANDERSON  
Stewart HUNTER

Ken LYNN  
Georgia CRUICKSHANK  
George McIRVINE

Pete SHEARS  
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 13th February, 2025 was held as read.

**I LICENSING (SCOTLAND) ACT 2005**

**(a) NEW GRANTS**

<b>No</b>	<b>Premises</b>	<b>Applicant</b>
1	Stenecki Coffee 18a Exchange Street Dundee	TPM Dundee Ltd

The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application subject to the conditions that all amplified background music shall be controlled as to be inaudible in the nearest residential and commercial property, live performances shall be limited to acoustic sets, there shall be no DJ/Disco permitted in the premises, there shall be no Karaoke permitted in the premises and no drums are to be played within the premises.

**(b) VARIATIONS (MAJOR)**

<b>No</b>	<b>Premises</b>	<b>Applicant</b>
2	71 Brewing Ltd The Ironworks 36-40 Bellfield Street Dundee	71 Brewing Ltd

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer, a Building Control Officer and the Board's Legal Adviser, agreed to grant the above variation subject to the conditions that as the noise impact assessment/comments from Environmental/ Public Health Manager of Dundee City Council had not yet been fully implemented at this stage, the premises should be limited to background music and acoustic music only, with no amplified performances, or DJ sets, live bands or karaoke sessions. Once the noise impact assessment had been fully implemented and reassessed then the above local conditions could be removed from the licence, and all amplified music and vocals shall be controlled as to be inaudible in any residential accommodation, that the venue capacity would be set by Building Control. Furthermore once building works were complete the application would be brought back to a future Board meeting to ensure that works had been completed to the satisfaction of Building Control.

Stewart HUNTER, Convener.



At a SPECIAL MEETING of the **LICENSING COMMITTEE** held remotely on 20th March, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

COUNCILLORS

Stewart HUNTER

Roisin SMITH  
George McIRVINE

Wendy SCULLIN

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus \* all items stand delegated.

## **I DECLARATION OF INTEREST**

There were no declarations of interest.

## **II CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

### **(a) RESULTS OF TAXI OPERATOR CAR OVERPROVISION CONSULTATION**

The Committee acceded to a deputation request from Chris Elder of Unite the Union, Qaiser Habib of Dundee City Taxi Drivers' Association, Ryan Todd of Todds Taxis, Peter Marr of City Cabs Dundee, Willie Lees of RMT, Mobin Ahmed of Dundee City Taxis, and Graeme Stephen of Dundee Taxi Association.

There was submitted Report No 92-2025 by the Head of Democratic and Legal Services presenting the results of the taxi policy consultation for the approval of the Committee.

The Committee agreed:-

- (i) to note the results of the consultation;
- (ii) to retain the numerical limit on the number of Taxi Licences in the Dundee City Council area and that numerical limit be set at 469;
- (iii) to offer any new licences that become available to the existing 38 Taxi Operators – Low Volume to apply before 30th April, 2025. If allocation was not taken up, new licences would be offered to existing Taxi Operators – Full Volume (OP1500+) to apply before 31st May, 2025. Should the allocation not be taken up at that stage, it would then be open for anyone to apply on a first come first served basis;
- (iv) to restrict the types of vehicle it would be prepared to licence for new applications to electric wheelchair accessible vehicles (WAV's) only;
- (v) to retain the Corporate Plate Policy; and
- (vi) to retain the mixed fleet policy and levels be set at 60% wheelchair accessible vehicles (WAV's) and 40% saloon cars.

### **(b) PRIVATE HIRE OPERATORS - NEW APPLICATIONS**

There were submitted the undernoted applications.

<b>No</b>	<b>Name</b>
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1	Waqar Younis
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be granted.

**No      Name**

2      Ranzo Uddin

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be granted.

**No      Name**

3      Mark Grieve

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be granted.

**No      Name**

4      Rinold P Joseph

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be granted.

**No      Name**

5      Paul Christie

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be refused.

**No      Name**

6      M D Mostafa Zaman

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. The Committee, having heard from the Legal Officer, agreed to write to the applicant to establish if the applicant would like to withdraw his application.

**No      Name**

7      M D Mostafa Zaman

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. The Committee, having heard from the Legal Officer, agreed to write to the applicant to establish if the applicant would like to withdraw his application.

**No      Name**

8      My Taxi Ltd

The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and a representative for the applicant, agreed that the application be refused.

<b>No</b>	<b>Name</b>
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9	Shakeel Ahmad
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The Committee gave consideration to the request. The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed that the application be withdrawn.

<b>No</b>	<b>Name</b>
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10	Kevin McGuinness
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. The Committee, having heard from the Legal Officer, agreed that the application be refused

<b>No</b>	<b>Name</b>
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11	Michael Achusim
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The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee, having heard from the Legal Officer, agreed to defer consideration of this application to the meeting of this Committee to be held on 24th April, 2025 to allow the applicant to be present.

Stewart HUNTER, Convener.