

City Chambers
DUNDEE
DD1 3BY

13th March, 2015

Dear Sir or Madam

CITY DEVELOPMENT COMMITTEE

You are requested to attend a MEETING of the **CITY DEVELOPMENT COMMITTEE** which will be held in the City Chambers, City Square, Dundee on Monday, 23rd March, 2015 at 6.00 pm.

Yours faithfully

DAVID R MARTIN

Chief Executive

AGENDA OF BUSINESS

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

**2 CIVIC GOVERNMENT (SCOTLAND) ACT 1982 – STREET NAMES
CENTRAL WATERFRONT, DUNDEE (AN26-2015)**

A consultation for street naming within the Central Waterfront commenced on 9 January 2015 and concluded on 6 February 2015.

There were no comments received on the suggested street names.

Committee is asked to approve the following new street names:

Proposed Name	Reason for Proposed name
Thomson Avenue	To commemorate James Thomson, former City Architect and City Engineer
South Union Street	To continue the link with Union Street and the City Centre and to reintroduce the name to this locality
Earl Grey Place West	To reintroduce the name to this locality
South Crichton Street	To continue the link with Crichton Street and the City Centre
South Castle Street	To continue the link with Castle Street and the City Centre

Earl Grey Place East	To reintroduce the name to this locality
South Commercial Street	To continue the link with Commercial Street and the City Centre
Riverside Esplanade	To continue the Riverside naming theme
South Castle Street	To continue the link with Castle Street and the City Centre
Patent Slip Way	To link with the site of the former patent slip within the docks. The patent slip was a railway track and cradle used to transfer a ship/boat from the river to the dock for repairs.

Committee is also asked to note that the naming of public spaces and footpaths within the Central Waterfront was put out for general consultation to the general public and suggested names were to be submitted to DCC for consideration by 6th February, 2015.

The suggested names have been collated and a body set up to discuss the names has met and put forward the following names for noting by Committee.

Proposed Space/Footpath	Name
Public Central Space	Slessor Gardens
Public Central Space adjacent to River	Waterfront Place
Public Space at Railway Station	Discovery Plaza
Footpath adjacent to River	Black Watch Parade
Footpath/Cyclepath adjacent to Road Bridge	Whalers Lane

3 PROPOSED WAYLEAVE – THE LAW, DUNDEE (AN27-2015)

The Highways Agency Historical Railways Estate is responsible for non operational railway structures associated with closed railway lines.

The Highways Agency Historical Railways Estate sought consent, by way of a wayleave, to install a covered air vent, of 300 mm diameter, on Dundee City Council's land on The Law to facilitate maintenance of the Law Tunnel.

It is reported for the information of Members that the foregoing was approved by the Director of City Development in view of the timescales involved, in consultation with the Convenor, Labour Group Spokesperson, Bailie Borthwick, Bailie Scott and Councillor Macpherson.

4 PROPOSED TAYPLAN STRATEGIC DEVELOPMENT PLAN 2016 -2036 AND RELATED DOCUMENTS

(Report No 80-2015 enclosed).

5 PROPOSALS TO ESTABLISH A TRANSPORT PUBLIC SOCIAL PARTNERSHIP (PSP)

(Report No 117-2015 enclosed).

6 COUPAR ANGUS ROAD - SHARED USE CYCLE PATHS

(Report No 70-2015 enclosed).

7 PROCUREMENT OF MENTAL HEALTH EMPLOYABILITY SUPPORT SERVICES

(Report No 130-2015 enclosed).

8 TENDERS RECEIVED BY CITY ARCHITECT

(Report No 35-2015 enclosed).

The Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

- 9 **COMMERCIAL LEASES AND RENT REVIEWS**
- 10 **PROPOSED EXCAMBION OF PROPERTIES**
- 11 **SALE OF LAND, FOGGYLEY GARDENS, LOCHEE, DUNDEE**

REPORT TO: CITY DEVELOPMENT COMMITTEE – 23 MARCH 2015

REPORT ON: PROPOSED TAYPLAN STRATEGIC DEVELOPMENT PLAN 2016-2036 AND RELATED DOCUMENTS

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 80-2015

1 PURPOSE OF REPORT

1.1 The purpose of this report is to ratify the decisions of the TAYplan Joint Committee in respect of approving the Proposed Strategic Development Plan for the TAYplan area, the Equalities Impact Assessment and the Proposed Action Programme. In addition, to agree to adopt the Schedule of TAYplan's responses to Representations received to the Main Issues Report stage and the background Topic Papers. Finally, to approve the TAYplan Habitats Regulations Appraisal.

2 RECOMMENDATION

2.1 It is recommended that the Committee:

- a agrees to ratify the Joint Committee's decision to approve the Proposed TAYplan Strategic Development Plan, the Equalities Impact Assessment and the Proposed Action Programme;
- b agrees to ratify the Joint Committee's decision to adopt the Schedule of TAYplan's responses to representations made at the Main Issues Report stage and Background Topic Papers; and
- c approves the TAYplan Habitats Regulations Appraisal.

3 FINANCIAL IMPLICATIONS

3.1 The Proposed Strategic Development Plan and related documents will result in financial expenditure being incurred primarily on consultation, printing and advertising. Additional costs will be incurred in the printing of all other documents. These costs can be accommodated within the TAYplan budget 2015/2016.

4 BACKGROUND

4.1 The Committee will recall that the Dundee, Perth, Angus and North Fife Strategic Development Planning Authority was established under the 2006 Planning etc (Scotland) Act to produce a Strategic Development Plan for the Dundee City Region (TAYplan).

4.2 Under the agreed constitution of the Joint Committee operational decisions relating to the preparation of the Plan are delegated to the Joint Committee. Certain key stages in the Plan's preparation, however, require to be ratified by the four constituent Local Authorities. The publication of the Proposed Plan represents one of these stages.

4.3 The Proposed Strategic Development Plan, Action Programme and Equalities Impact Assessment were approved by the TAYplan Joint Committee on 18 February 2015. Copies of all documents have been made available to Members.

4.4 The purpose of this report therefore is to ratify the decisions of the TAYplan Strategic Development Planning Authority's Joint Committee and approve the Habitats Regulations Appraisal for the area covering this Authority.

5 PROPOSED STRATEGIC DEVELOPMENT PLAN AND RELATED DOCUMENTS

- 5.1 The Proposed Strategic Development Plan is the stage where the Strategic Development Planning Authority sets out its view as to what the final content of the Plan should be. The Plan sets out a vision of how the area should develop together with a spatial strategy which explains where development should and should not go in the TAYplan area over the next 20 years. The Plan provides a locational strategy for new development up to year 12 from Plan approval and a broad indication of the scale and direction of growth up to year 20.
- 5.2 All of the representations made to the Main Issues Report, and related documents, have informed the content of the Proposed Plan. Officers from the 4 Constituent Councils and Key Stakeholder organisations have been involved throughout the preparation of the Plan.
- 5.3 The Proposed Plan retains the same vision and broad spatial strategy set out in the approved TAYplan (2012). The focus is on delivering sustainable economic growth through shaping better quality places and responding to climate change. Many of the important principles set out in the approved TAYplan (2012) are to continue with some enhancements to these to reflect new ideas and national policy requirements. There are no substantial changes to where development is now proposed from what was previously set out in the approved Plan.
- 5.4 The spatial strategy focuses the majority of TAYplan's new development within its principal settlements with Tier 1 covering the Dundee Core Area. The Plan continues to emphasise the importance of investment in supporting a stronger economy with more jobs and fewer disparities. The Strategic Development Areas within Dundee remains at the Wider Waterfront, Western Gateway and Linlathen.
- 5.5 The Plan identifies housing supply targets (planned build rates) for Dundee City at 480 homes per year which meets 100% of the need and demand for new homes identified in the TAYplan-wide Joint Housing Need and Demand Assessment (2013). Dundee will continue to have the flexibility to plan for higher levels of house building than set out in Policy 4. This should ensure that there continues to be an effective land supply in the Greater Dundee Housing Marker Area.
- 5.6 The Plan continues to identify all of the city, town and commercial centres that are in the approved TAYplan (2012). It continues to define Dundee as the regional centre and allows Local Development Plans to identify additional town centres and commercial centres as they see appropriate. Town centres are to be the first choice location for new retail and other town centre type uses.
- 5.7 The Proposed Plan will be published, subject to ratification, for an 8 week period to allow representations to be made to either support or object to the Plan. Thereafter, the representations will be considered by the Joint Committee and will determine whether any modifications should be made to the Plan or whether the Plan is submitted to The Scottish Ministers without modifications. This decision requires to be ratified by the four Constituent Councils.
- 5.8 The Proposed Strategic Development Plan has a number of other documents which have been prepared in parallel:
- a The Proposed Action Programme sets out the actions required to deliver the Proposed Plan;
 - b The Habitats and Regulations Appraisal assesses the impacts of the Plan against the conservation objectives and qualifying features of the relevant wildlife sites with European protection;

- c The Equalities Impact Assessment helps ensure that we do not discriminate and that, where possible, we utilise opportunities to promote equality, as well as all other human rights; and
 - d a schedule of TAYplan's responses to representations received at the Main Issues Report stage.
- 5.9 A Strategic Environmental Assessment by Perth & Kinross Council (as the Responsible Authority) was undertaken at the Main Issues Report stage. This was a comprehensive and proportionate assessment. Mitigation has been built into the Proposed Plan and the Proposed Action Programme. Perth & Kinross Council as Responsible Authority, have confirmed an update of the Environmental Report at this Proposed Plan stage is not required. Perth & Kinross Council consider the Proposed Plan does not contain any new proposals that could generate further significant environmental effects which have not already been assessed and consulted upon at the Main Issues Report Stage. The Consultation Authorities have been consulted on this and have raised no issues which have not been actioned.

6 POLICY IMPLICATIONS

- 6.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

7 CONSULTATIONS

- 7.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

8 BACKGROUND PAPERS

- 8.1 TAYplan Proposed Strategic Development Plan 2016-2036.
- 8.2 TAYplan's Equalities Impact Assessment.
- 8.3 TAYplan's Habitats Regulations Appraisal.
- 8.4 Schedule of TAYplan's Responses to Representations received at the Main Issues Report Stage.
- 8.5 TAYplan's Background Topic Papers for the Proposed Strategic Development Plan.

Mike Galloway
Director of City Development

Gregor Hamilton
Head of Planning

GH/GSR/KM

5 February 2015

Dundee City Council
Dundee House
Dundee

REPORT TO: CITY DEVELOPMENT COMMITTEE – 23 MARCH 2015

REPORT ON: PROPOSALS TO ESTABLISH A TRANSPORT PUBLIC SOCIAL PARTNERSHIP (PSP)

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 117-2015

1 PURPOSE OF REPORT

1.1 This report sets out proposals to establish a Transport Public Social Partnership (PSP) with the purpose of delivering transport services within Dundee.

2 RECOMMENDATION

2.1 It is recommended that the Committee

- a agrees the Council's participation in a Transport PSP
- b agrees that the Transport PSP will be given responsibility for the development and delivery of a revised Friendly Bus service from July 2015; and
- c agrees that the Transport PSP will be expected to develop a range of community based transport initiatives and services between July 2015 and June 2017.

3 FINANCIAL IMPLICATIONS

3.1 The City Development Department has a budget of £62k in its unregistered bus services budget. It is proposed that once the current agreement with Stagecoach expires, the budget is used to fund the delivery of a revised Friendly Bus service by the delivery arm of the Transport PSP.

3.2 The PSP model allows the partnership to potentially attract new funding sources, such as the Change Fund and other development budgets only available to the third sector.

4 BACKGROUND

4.1 The Community Transport sector in Dundee is currently under-developed and there is a desire among council officers and other partners to build capacity within the third sector so that it is in a better position to deliver community-based transport services to the people of Dundee.

4.2 In July 2011, the Scottish Government issued guidance on the development of Public Social Partnerships. The Public Social Partnership (PSP) model allows partners from the public sector and third sector to work together to strengthen links, build capacity and co-produce services. A Public Social Partnership offers an opportunity for the Council to work with third sector partners, service users, and other public sector agencies, for a time limited period to develop specific services. After a two year period of development, it is expected that a local authority wishing to commission the continuation of the service, would put a service contract out to tender, with the third sector partners being invited to participate in the procurement process.

4.3 In November 2012, the Council approved its Social Enterprise Development Strategy that seeks to strengthen the social economy in Dundee. Transport based projects have been regularly identified in discussions and reported as a prime target area for development and capacity building. Existing Community Transport operations in Scotland is well supported by the Community Transport Association.

- 4.4 The Friendly Bus service has operated in Dundee since 2002 and has been funded by Dundee City Council since April 2005. Since June 2005, the service has been operated by Stagecoach Strathtay.
- 4.5 Since November 2013, discussions with the third sector, and specifically with the Dundee Social Enterprise Network have resulted in a proposal that a PSP is created to deliver a successor service to the Friendly Bus service and also explore and develop new and improved transport services across Dundee.
- 4.6 The PSP will include Dundee City Council officer and elected member representatives (City Development and Social Work), NHS Tayside, TACTRAN, service users and third sector colleagues, including a consortium of local social enterprises who will deliver future service development. The two key delivery organisations that have been identified within the PSP are the Factory Skatepark and Mid-Lin.
- 4.7 The PSP will be responsible for the continued operation of the Friendly Bus service from 1 July 2015. It is proposed that in the first three months, the Friendly Bus service will continue to operate to its current timetable and route. The first months of operation will be used as an opportunity to review the service, determine the needs of users, and plan improvements to the service and investigate new opportunities.
- 4.8 The PSP will also look to make better utilisation of its vehicle and staffing resources, developing and delivering new transport initiatives during the two year period. The key element of this PSP is that these initiatives will be community based and developed in conjunction with users and their representatives.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. The major issues identified are:
- a the development of a Transport PSP will contribute towards the Council's developing Social Enterprise Development Strategy and associated Action Plan; and
 - b the creation of a Transport PSP will help achieve high level SOA outcomes 4: Our people will experience fewer health inequalities and 10. Our communities will have high quality and accessible local services and facilities

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.
- 6.2 The Dundee Social Enterprise Network, Ready for Business Consortium and the newly established Dundee Transport Forum have been consulted.

7 BACKGROUND PAPERS

- 7.1 None.

Mike Galloway
Director of City Development

Neil Gellatly
Head of Transportation

NHG/JB/MS

12 March 2015

Dundee City Council

REPORT TO: CITY DEVELOPMENT COMMITTEE – 23 MARCH 2015
REPORT ON: COUPAR ANGUS ROAD – SHARED-USE CYCLE PATHS
REPORT BY: DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 70-2015

1 PURPOSE OF REPORT

- 1.1 This report considers the requirement to promote a Traffic Regulation Order which will designate several lengths of footpath and footway to be used jointly as footway/cycle track joining Dryburgh to Birkhill via Coupar Angus Road.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee approve the preparation of the necessary Traffic Regulation Order to effect the changes of the traffic regulations on various lengths of footpath and footway in the Dundee City Council (Dundee Area Cycle Routes) Order 2007.
- 2.2 It will be required that several footpaths and footways be added to the Dundee City Council (Dundee Area Cycle Routes) Order 2007 which will designate them as shared use.

3 FINANCIAL IMPLICATIONS

- 3.1 The costs of preparing the Orders will be met by the 2015-16 Capital Plan - Cycling, Walking, Safer Streets budget.

4 BACKGROUND

- 4.1 Due to the proposed improvements to the cycle network, it is necessary to promote the changes to traffic regulations which will allow for footpaths and footways adjacent to Coupar Angus Road to be designated as shared use.
- 4.2 The main plans with the proposals can be accessed online at weblink: <http://www.dundee.gov.uk/citydevelopment/trafficorders/>. A paper copy can also be made available on request from the Head of Transportation.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services, Head of Democratic and Legal Services and Police Scotland have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 There are no background papers of relevance to this report.

Mike Galloway
Director of City Development

Neil Gellatly
Head of Transportation

NHG/SS/KM

30 January 2015

REPORT TO: CITY DEVELOPMENT COMMITTEE – 23 MARCH 2015

REPORT ON: PROCUREMENT OF MENTAL HEALTH EMPLOYABILITY SUPPORT SERVICES

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 130-2015

1 PURPOSE OF REPORT

- 1.1 To outline the proposal to procure a service to support employability clients with mental health issues address their issues and move into work and request that Committee approves this approach

2 RECOMMENDATION

- 2.1 It is recommended that the Committee agrees to the re-procurement of an employability mental health service as described in this report and remits officers to take development of this service forward through the Council's procurement arrangements.

3 FINANCIAL IMPLICATIONS

- 3.1 The cost of the proposed service will be contained within the Council's existing financial allocation to employability.

4 BACKGROUND

- 4.1 The Council agreed, at the Policy and Resources Committee, 13 January 2014, Article IX (Report No 9-2014 refers) that employability services should be procured with the aim of:

- Creating a larger pool of funds for employability activity through matching DCC employability funds with the European Social Fund
- Allowing for the specification of the services that need to be delivered in order to improve performance and deliver SOA targets
- Incentivising improved performance through payment for outcomes
- Targeting particular client groups (e.g. young people and workless families) and enabling new services to be delivered (e.g. preventative action on employability)

- 4.2 Tenders were received and contracts awarded for the following services in the new employability pipeline from 01 July 2014.

- Registration, Assessment and Case Management for Young People, Workless Families and Lone Parents, People with Health Issues and Adults 26+,
- Financial Capability and Debt Support,
- Work Focussed Training (Job Search Skills, The Application Process, The Interview Process
- Job Brokerage and In Work Aftercare

- 4.3 However, no suitable tenders were received for the provision of Health Case Management and Health Condition Management services or Case Management for Young People. A

subsequent procurement exercise resulted in a tender for case management of Young People being awarded but no suitable tenders for the delivery of health services.

- 4.4 City Development officers have been engaging pipeline contractors and DCC services in an ongoing review of the pipeline. Consultations undertaken as part of this review have identified a specific need for services for clients that have mental health issues such as anxiety, low self esteem, confidence, mild to moderate depression and low mood, and for young people with anger management and other behavioural challenges.
- 4.5 In response to this gap in services a specification for the provision of mental health employability services has been drawn up in consultation with pipeline stakeholders, NHS Tayside and Jobcentre Plus.
- 4.6 The specification asks bidders to submit proposals to provide a client-centred mental health support service to support clients to manage their mental health issue in order to be able to achieve a positive outcome - employment, further education or training. Clients will have a range of mild to moderate mental health or motivational challenges, such as mild to moderate depression, anxiety, stress, mood disorder. Also, as behavioural challenges such as low mood, anger, low motivation are becoming more prevalent particularly in the younger cohort, the contractor will be required to support people with these types of barriers in addition to generally poor levels of confidence, motivation and self esteem preventing them from taking up employment.
- 4.7 A draft timetable has been prepared which, subject to Committee approval, allows for an invitation to tender to be put on Public Contracts Scotland for all bids received to be considered by a partnership assessment panel and arrangements made to ensure that inception and planning meetings can take place in preparation for the service to go live on 1 July 2015.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. An Equality Impact Assessment is attached to this report.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.
- 6.2 Consultations have been carried out with the third sector contractors, Dundee City Council services, Jobcentre Plus and NHS Tayside on the proposed approach and the detail of the specification

7 BACKGROUND PAPERS

- 7.1 None

Mike Galloway
Director of City Development

Stan Ure
Head of Economic Development

MPG/AM/MS

13 March 2015

Dundee City Council
Dundee House
Dundee

Part 1: Description/Consultation

Is this a Rapid Equality Impact Assessment (RIAT)?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is this a Full Equality Impact Assessment (EQIA)?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Date of Assessment: 29/11/2013		Committee Report Number:	
Title of document being assessed: Delivery and Procurement of Employability Services			
1. This is a new policy, procedure, strategy or practice being assessed (If yes please check box) <input type="checkbox"/> X		This is an existing policy, procedure, strategy or practice being assessed? (If yes please check box) <input checked="" type="checkbox"/>	
2. Please give a brief description of the policy, procedure, strategy or practice being assessed.		The Council purchases services to support people move towards and into work and to sustain employment once in work. A gap in services has been identified and new service will be commissioned.	
3. What is the intended outcome of this policy, procedure, strategy or practice?		To support people manage their mental health issues in order that they can move into and sustain work in line with the objectives set out in Dundee's Single Outcome Agreement and Economic Development Service Plan	
4. Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.		Dundee Single Outcome Agreement Economic Development Service Plan	
5. Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.		No	
6. Please give details of council officer involvement in this assessment. (e.g. names of officers consulted, dates of meetings etc)			
7. Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy? (Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)		No	

Part 2: Protected Characteristics

Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?

NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.

If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.

	Positively	Negatively	No Impact	Not Known
Ethnic Minority Communities including Gypsies and Travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People with a disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lesbian, Gay and Bisexual	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Socio-economic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part 3: Impacts/Monitoring

<p>1. Have any positive impacts been identified?</p> <p>(We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</p>	<p>Services that support people into work will have a positive Socio Economic impact. Employment is generally the most important means of obtaining adequate economic resources, which are essential for material well being and participation in society and there is strong evidence that work is generally good for physical and mental health and well-being.</p> <p>Support will be provided specifically for people with mental health issues.</p>
<p>2. Have any negative impacts been identified?</p> <p>(Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</p>	<p>No</p>
<p>3. What action is proposed to overcome any negative impacts?</p> <p>(e.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. See Good Practice on DCC equalities web page)</p>	<p>N/A</p>
<p>4. Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome?</p> <p>(If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</p>	<p>N/A</p>
<p>5. Has a 'Full' Equality Impact Assessment been recommended?</p> <p>(If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required. Seek advice from your departmental Equality lead.)</p>	<p>No</p>
<p>6. How will the policy be monitored?</p> <p>(How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.)</p>	<p>Data will be collected through the employability management information system. The performance of the contract will be monitored through monthly performance meetings</p>

Part 4: Contact Information

Name of Department or Partnership	
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Type of Document	
Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input checked="" type="checkbox"/>
Change Papers/Local Procedure	<input type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

Manager Responsible	Author Responsible
Name: Stan Ure	Name: Allan Millar
Designation: Head of Economic Development	Designation: Employability Manager
Base: Dundee House	Base: Discover Opportunities Centre
Telephone: 01382 434908 434908	Telephone: 01382434092
Email: stan.ure@dundeecity.gov.uk	Email: allan.millar@dundeecity.gov.uk

Signature of author of the policy: Allan Millar	Date: 09 March 2015
Signature of Director/Head of Service: Stan Ure	Date:
Name of Director/Head of Service:	
Date of Next Policy Review: November 2014	

REPORT TO: CITY DEVELOPMENT COMMITTEE – 23 MARCH 2015

REPORT ON: TENDERS RECEIVED BY CITY ARCHITECT

REPORT BY: CITY ARCHITECT

REPORT NO: 35-2015

1 PURPOSE OF REPORT

1.1 This report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

Project Reference	Project Description	Contractor	Tender Amount	Total Amount	Finance Available
14-6008	– Forthill Primary School – Curtain Walling Replacement – Single Storey Building	Environment Department (Construction Services)	£173,455.79	£199,994.79	£199,995.00
14-6016	– Clepington Primary School – Window Refurbishment – Phase 1	Environment Department (Construction Services)	£166,455.87	£192,923.87	£192,924.00
14-6005	– Barnhill Primary School – Replacement Windows and Upgrading of Internal Fire Doors	Environment Department (Construction Services)	£97,235.42	£112,112.42	£112,113.00
14-6018	– Glebelands Primary School – Window Refurbishment – Phase 2	Environment Department (Construction Services)	£74,985.71	£87,458.71	£87,459.00
14-6001	– St Johns High School – Kelso Block – Air Conditioning	Environment Department (Construction Services)	£46,000.00	£53,038.00	£53,038.00

3 FINANCIAL IMPLICATIONS

3.1 The Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

5 CONSULTATIONS

5.1 The Client department has been consulted with regard to policy implications and the Chief Executive, Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 None.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway
Director of City Development

Rob Pedersen
City Architect

RP/AM/EC

13 March 2015

Dundee City Council
Dundee House
Dundee

CLIENT	City Development	City Development
PROJECT NUMBER PROJECT PROJECT INFORMATION	14-6008 Forthill Primary School Curtain Walling Replacement – Single Storey Building	14-6016 Cleington Primary School Window Refurbishment - Phase 1
DESCRIPTION OF WORKS	The works comprise the replacement of the curtain walling to the south elevation of the single storey building.	The work comprise the renewal of existing steel windows, to sections of the south elevation.
TOTAL COST	Several Works £173,455.79 Allowances <u>£ 26,539.00</u> Total <u>£199,994.79</u>	Several Works £166,455.87 Allowances <u>£26,468.00</u> Total <u>£192,923.87</u>
FUNDING SOURCE	Capital – Council Wide Window Replacement	Capital – Council Wide Window Replacement
BUDGET PROVISION & PHASING	2015/2016 £199,995.00 <u>Cash Flow</u> 2014/2015 £14,022.00 2015/2016 <u>£185,973.00</u> <u>£199,995.00</u>	2015/2016 £192,924.00 <u>Cash Flow</u> 2014/2015 £12,834.00 2015/2016 <u>£180,090.00</u> <u>£192,924.00</u>
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated project. 1 Environment Department (Construction Services) £173,455.79	Negotiated project. 1 Environment Department (Construction Services) £166,455.87
RECOMMENDATION	Acceptance of offer.	Acceptance of offer.
ALLOWANCES	Professional Services <u>£26,539.00</u> Total <u>£26,539.00</u>	Specialist Timber Services £1,000.00 Professional Services <u>£25,468.00</u> Total <u>£26,468.00</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	City Development	
PROJECT NUMBER PROJECT PROJECT INFORMATION	14-6001 St Johns High School Kelso Block Air Conditioning	
DESCRIPTION OF WORKS	The works comprise the supply, delivery and installation of an Air Condition Unit at Level 2 within the Kelso Block, together with associated electrical and builders work.	
TOTAL COST	Several Works £46,000.00 Allowances <u>£7,038.00</u> Total <u>£53,038.00</u>	
FUNDING SOURCE BUDGET PROVISION & PHASING	Capital – Council Wide Heating & Ventilation Systems Installation 2015/2016 £53,038.00 <u>Cash Flow</u> 2014/2015 £3,270.00 2015/2016 <u>£49,768.00</u> <u>£53,038.00</u>	
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	There are no major issues.	
TENDERS	Negotiated project. 1 Environment Department (Construction Services) £46,000.00	
RECOMMENDATION	Acceptance of offer.	
ALLOWANCES	Professional Services <u>£7,038.00</u> Total <u>£7,038.00</u>	
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	