



City Chambers
DUNDEE
DD1 3BY

7th March, 2013

Dear Sir or Madam

CITY DEVELOPMENT COMMITTEE

You are requested to attend a MEETING of the **CITY DEVELOPMENT COMMITTEE** which will be held in the City Chambers, City Square, Dundee on 25th March, 2013 to follow the meeting of the Education Committee called for 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

AGENDA OF BUSINESS

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 NEW ROADS - ROAD CONSTRUCTION CONSENTS (AN34-2013)

Report No 200-2009 approved by the Policy and Resources Committee on 27th April, 2009 delegates the grant of road construction consent to the Director of City Development with the proviso that any consents granted be reported to the City Development Committee as soon as practicable thereafter.

The undernoted applications have been submitted and the Director of City Development has approved the applications subject to conditions which have been agreed with the applicants.

| Location | Ward | Applicant | Revenue Implications per annum | Approval Date |
|---------------------------------|-------------|------------------|---------------------------------------|----------------------|
| Mill O' Mains Phase 2 (CC12/03) | North East | Home Scotland | £8,300 | 22nd January, 2013 |

3 TREE PRESERVATION ORDER (AN35-2012)

11/2012 - LAND AT 10 FORTHILL ROAD, BROUGHTY FERRY, DUNDEE

Members are asked to note on 17th December, 2012, the Council made a Tree Preservation Order on the above-mentioned site. The above site is located within Forthill Conservation Area. This was done to protect the arboreal amenity of the area by continuing the adjacent woodland Tree Preservation Order. The woodland is a mature even aged class mixed broadleaved woodland and it would be the Councils objective to work with the owners in continued management of the area.

No objections have been received.

Members are asked to authorise the Head of Democratic and Legal Services and the Director of City Development to undertake the necessary procedures and confirm the above Tree Preservation Order.

Copies of the map have been circulated to Group Leaders, Councillor MacPherson and Bailies Borthwick and Scott.

4 DUNDEE DEVELOPMENT PLAN SCHEME 2013

(Report No 59-2013 enclosed).

5 DISABLED PERSONS' PARKING PLACES (SCOTLAND) ACT 2009 - ADDITIONAL FUNDING REQUIREMENTS

(Report No 70-2013 enclosed).

6 TENDERS RECEIVED BY CITY ENGINEER

(Report No 91-2013 to follow).

7 BLINSHALL STREET AREA - VARIATION OF WAITING RESTRICTIONS ORDER 2013

(Report No 98-2013 enclosed).

8 PROPOSED DUNDEE LOCAL DEVELOPMENT PLAN 2012

(Report No 99-2013 enclosed).

9 DUNDEE CITY COUNCIL (LOTHIAN CRESCENT AREA, DUNDEE) (VARIATION OF WAITING RESTRICTIONS) ORDER 2013 (AN38-2013)

Reference was made to Article VIII of the minute of meeting of this Committee of 25th June, 2012 wherein the Committee authorised the preparation of an Order to protect junctions and to increase road safety due to the increase in vehicular and pedestrian traffic attributed to the opening of Ballumbie Primary School.

The proposed Order was duly drafted and during the statutory consultation period no objections were received.

The Order was duly advertised and there were no objections.

The Committee is requested to make the Order as advertised.

10 ROUNDABOUT SPONSORSHIP

(Report No 141-2013 enclosed).

11 TENDERS RECEIVED BY CITY ARCHITECT

(Report No 138-2013 enclosed).

The Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

12 26F LEWIS TERRACE, DUNDEE (AN36-2013)

13 PROPOSED SALE OF LAND ADJACENT TO 534A STRATHMARTINE ROAD, DUNDEE

14 COMMERCIAL LEASES

15 PROPOSED ACQUISITION OF PREMISES, WEST MARKETGAIT, DUNDEE

16 LOCAL BUS SERVICE CONTRACT AWARD

REPORT TO: CITY DEVELOPMENT COMMITTEE–25 MARCH 2013

REPORT ON: DUNDEE DEVELOPMENT PLAN SCHEME 2013

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 59-2013

1 PURPOSE OF REPORT

1.1 The report sets out the revised Development Plan Scheme for the Dundee Local Development Plan.

2 RECOMMENDATION

2.1 It is recommended that the Committee:

- a Approves the revised Development Plan Scheme as set out in Appendix 1;
- b Refers the revised Development Plan Scheme to the Scottish Government for information; and
- c Remits the Director of City Development to publish and implement the Development Plan Scheme.

3 FINANCIAL IMPLICATIONS

3.1 There are no financial implications from the Development Plan Scheme.

4 BACKGROUND

4.1 The Town and Country Planning (Scotland) Act 1997 requires each Planning Authority to prepare a Development Plan Scheme, and review it annually.

4.2 The Development Plan Scheme is required to set out the Authority's programme for preparing and reviewing its Local Development Plan and gives a general indication of what is involved in each stage, together with dates for key stages in the process.

4.3 The Development Plan Scheme must also include a "participation statement" stating the expected arrangements for consultation on the Plan preparation.

4.4 After adopting the Development Plan Scheme, the Act requires the Authority to publish it, send two copies to Scottish Ministers and place copies in public libraries.

5 REVISED DEVELOPMENT PLAN SCHEME

5.1 The preparation of the Dundee Local Development Plan is linked by legislation to the preparation and approval of the TAYplan Strategic Development Plan. The approval of TAYplan by Scottish Ministers in June 2012 provides a context that allows the Dundee Local Development Plan to progress towards adoption.

5.2 The Development Plan Scheme for the Local Development Plan, as contained in the appendix to this report, identifies the key dates for the preparation of the Local Development Plan as follows:

| | | |
|---|--|------------|
| 1 | Submission of Proposed Dundee Local Development Plan to Scottish Ministers | April 2013 |
| 2 | Examination of proposed Dundee Local Development Plan | Mid 2013 |
| 3 | Publication of modifications and Proposed Plan | Late 2013 |
| 4 | Adoption of Local Development Plan | Early 2014 |

- 5.3 In accordance with previous Development Plan Schemes, the Council published the proposed Dundee Local Development Plan and Environmental Report for a period for representations in November 2012. The representations received to the proposed Plan are the subject of a separate report to this Committee.
- 5.4 The proposed Plan and a summary of the unresolved issues are to be submitted to Scottish ministers for the purposes of the Examination of the Plan, to take place during 2015.
- 5.5 As a result of progress made at the proposed Plan stage and in the knowledge of the scale and nature of representations received, the Development Plan Scheme has been revised to bring forward the anticipated adoption of the Dundee Local Development Plan from Summer 2014 to Early 2014.

6 POLICY IMPLICATIONS

- 6.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no significant issues.

7 CONSULTATIONS

- 7.1 The Chief Executive, the Director of Corporate Services, Head of Democratic and Legal Services and the Chief Constable have been consulted and are in agreement with the contents of this report.

8 BACKGROUND PAPERS

- 8.1 None.

Mike Galloway
Director of City Development

Gregor Hamilton
Head of Planning

GH/SP/EC

11 March 2013

Dundee City Council
Dundee House, Dundee

APPENDIX 1

Dundee City Local Development Plan Scheme 2013

This is the fifth Development Plan Scheme published by Dundee City Council with regards to the preparation of the Dundee Local Development Plan. It contains updated information on the progress made towards preparing the Dundee Local Development Plan and amended timescales for the main stages of the plan preparation process.

Background

The Planning etc (Scotland) Act 2006 introduced a process for the replacement of Structure Plans with Strategic Development Plans covering the four main city regions of Scotland and the replacement of Local Plans with Local Development Plans.

The Strategic Development Plan for the area is undertaken by TAYplan Strategic Development Planning Authority (SDPA), whilst Dundee City Council undertakes the preparation of the Dundee Local Development Plan.

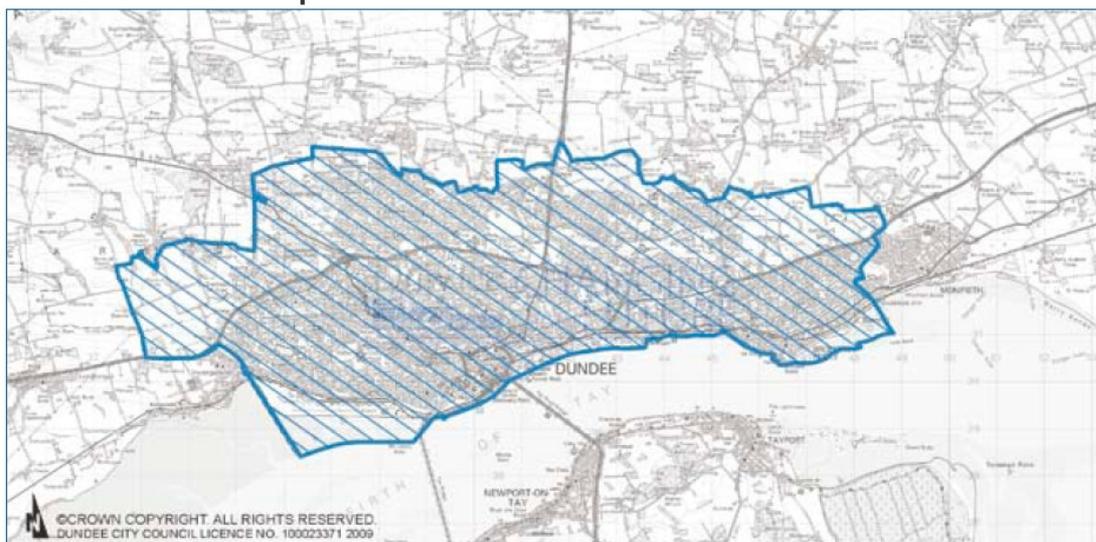
This Development Plan Scheme refers only to the Dundee Local Development Plan.

The Strategic Development Plan and the Dundee Local Development Plan will together form the statutory Development Plan for the Dundee City Council Area. In addition, Supplementary Planning Guidance on a specific planning topic may be prepared and form part of the Development Plan.

The existing Local Plan is the Dundee Local Plan Review 2005. This Plan remains in force until such time as the Dundee Local Development Plan is adopted.

The area to be covered by the Dundee Local Development Plan is the entire Dundee City Council administrative area.

Dundee Local Development Plan Area



Strategic Environmental Assessment

The Environmental Assessment (Scotland) Act 2005 makes Strategic Environmental Assessment a legal requirement for certain plans, programmes and strategies, including the Local Development Plan.

The purpose of SEA is to provide proper consideration for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant environmental effects of the Plan. The process involves a number of key stakeholders including the Scottish Environment Protection Agency, Scottish Natural Heritage, and Historic Scotland.

The SEA is being undertaken in conjunction with the preparation of the Local Development Plan and the findings published in an environment report.

More information on Strategic Environmental Assessment is available from the Scottish Government Website (<http://www.scotland.gov.uk>).

Preparing the Dundee Local Development Plan

Stages

The main stages of the process to prepare and implement the Local Development Plan are:

- 1 Preparation and regular updating of a Development Plan Scheme, including Participation Statement (this document).
- 2 Preparation and Publication of a Monitoring Statement.
- 3 Preparation and Publication of a Main Issues Report and Environment Report.
- 4 Preparation and Publication of a Proposed Plan, and Proposed Action Plan.
- 5 Submission of the Proposed Plan, Action Programme and statement of conformity with the Participation Statement to Scottish Ministers.
- 6 Examination (to consider any outstanding representations).
- 7 Adoption of Plan.

Following publication of the first Development Plan Scheme in 2009, Dundee City Council has undertaken a number of stages of the plan preparation process. This has included Stages 1 to 4 as outlined above.

The Proposed Dundee Local Development Plan was approved by Dundee City Council on 29 October 2012. Starting on 5 November 2012 a period for representations was undertaken relative to the Proposed Dundee Local Development Plan and Environment Report. The consultation closed on 19 December 2012.

All documents associated with the Proposed Dundee Local Development Plan and Environment Report can be viewed on Dundee City Council's website at www.dundee.gov.uk/localdevplan.

Local Development Plan - Timetable

As part of the Development Plan Scheme Ministers require that Councils set out a broad timetable for the stages in the preparation of their plan.

The timetable below sets out the expected timings for the main stages of the Local Development Plan process.

Any alteration to timescales will be communicated via the annual Development Plan Scheme and via the website at www.dundee.gov.uk/localdevplan.

| Stage | Plan Preparation Process | Estimated Timetable |
|-------|--|---------------------|
| 1 | Consider representations to the Proposed Dundee Local Development Plan and Environment Report. | Early 2013 |
| 2 | Publish Development Plan Scheme . | March 2013 |
| 3 | Submit Proposed Plan to Ministers. Submit Action Programme and Statement of Conformity with Participation Statement. | April 2013 |
| 4 | Examination of Proposed Plan . | Mid 2013 |
| 5 | Publish Modifications and Proposed Plan. | Late 2013 |
| 6 | Planning Authority Adopts Plan. Publish Action Programme. | Early 2014 |

Participation Statement

Dundee City Council is committed to encouraging participation with wide stakeholder and public involvement in the preparation of the Dundee Local Development Plan.

By inviting involvement at all stages of the Plan's preparation, the Council seeks to ensure that those with an interest in the area eg members of the public, businesses, key organisations and community groups, have an opportunity to contribute their views before decisions are taken. This applies equally to those who support elements of the Plan as to those who wish to make objections.

In doing so the Council will seek to ensure that:

- arrangements for participation are as open, transparent and practical as possible;
- information is provided fully and as early as possible; and
- communication is provided through appropriate and widely accessible means, in particular by use of the council's website.

The participation process will seek to involve a wide range of parties including:

- Public Sector Groups (including key government departments and agencies);
- Private Sector groups (including business, retail and housing development interests);
- Established Community Groups (including Community Councils);
- Voluntary and environmental organisations;
- Local Community Planning Partnerships (LCPP)*; and
- General members of the community, including younger citizens.

*The Local Community Planning Partnerships (LCPP) are a key mechanism within Dundee for engagement with the community. These Partnership groups offer full coverage of the Plan area and are supported by Communities Officers. In addition to attendance by officers and elected members from throughout Dundee City Council. LCPP's are also attended by representatives of key public and voluntary sector partners thus allowing a broader consideration and greater interpretation of issues raised.

To assist the Council in ensuring that those who want to be involved in the process are kept up-to-date on progress there is the opportunity to register contact details to receive future correspondence.

To register details - please send an e-mail to localdevplan@dundeecity.gov.uk.

General information and associated documents will be available through the webpages at www.dundeecity.gov.uk/localdevplan. Key stages of the process will additionally be advertised via email to registered persons.

Making Representations

Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. This will be facilitated by e-mail (localdevplan@dundeecity.gov.uk), via the website www.dundeecity.gov.uk/localdevplan, and in letter form.

Representations are sought in respect of all aspects of the Local Development Plan including the Environment Report.

All representations and objections will be placed on a public register and cannot be kept confidential.

Accessing Documents and Up to Date Information

Dundee City Council will make copies of the most up to date documents relating to the production of the Local Development Plan available principally through its website at www.dundeecity.gov.uk/localdevplan.

Contact

The main point of contact for correspondence should be:

by e-mail: localdevplan@dundeecity.gov.uk

by post: Local Development Plan
Development Plans & Regeneration Team
City Development Department
Dundee City Council
Dundee House
50 North Lindsay Street
Dundee
DD1 1LS

REPORT TO: CITY DEVELOPMENT COMMITTEE–25 MARCH 2013

REPORT ON: DISABLED PERSONS' PARKING PLACES (SCOTLAND) ACT 2009
- ADDITIONAL FUNDING REQUIREMENTS

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 70-2013

1 PURPOSE OF REPORT

- 1.1 This report seeks Committee approval for additional funding in order to comply with the demand and requirements of the Disabled Persons' Parking Places (Scotland) Act 2009 for Dundee City Council.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee approve the additional expenditure required for financial year 2013/2014 and 2014/2015 in order to comply with the requirements of the Disabled Persons' Parking Places (Scotland) Act 2009 (DPPP Act 2009).

3 FINANCIAL IMPLICATIONS

- 3.1 The total cost of completing the remaining removal, adding and remarking of all the disabled persons parking spaces to comply with the requirements of the DPPP Act 2009 is estimated at £290,000. A detailed breakdown is provided in Section 4 – Background below and these costs will be met from within the Car Park Trading Account over financial years 2013/2014 and 2014/2015.

4 BACKGROUND

- 4.1 The 2012/2013 budget for disabled persons' parking places is £60,012.63. This consists of £40,000 for the implementation of the DPPP Act 2009 and £20,102.63 carried over from 2011/2012. The £60,012.63 budget provides 74 new disabled bays and the removal of 325 disabled bays.
- 4.2 Currently there are approximately 1,000 disabled bays and it is proposed to bring all disabled bays and requests for disabled bays up to standard and comply with the DPPP Act 2009. In order to comply with the DPPP Act 2009 there are approximately a total of 800 bays which require a new compliant disabled bay sign at £250.00/bay. Estimated cost £200,000.
- 4.3 In addition, out of these 800 bays there are 400 bays which require to be repainted to current standards. The estimated cost for the repainting of the 400 bays is £200.00/bay. Estimated cost £80,000.
- 4.4 Following the implementation of the DPPP Act 2009 the law requires Dundee City Council to remove disabled bays no longer in use by the applicant entitled to use the bay. It is estimated that there are 100 bays that require to be removed at £100.25/bay. Estimated cost £10,025.
- 4.5 The total cost required for the entire current amount of bays to comply with DPPP Act 2009 is therefore estimated at £290,000.

- 4.6 Once the current amount totalling 1,000 disabled bays complies with DPP Act 2009, there will be the requirement for the future annual maintenance. This will be required to provide the following:
- a 70 new additional bays at £350/bay with an estimated cost of £24,500;
 - b 50 existing bays no longer in use to be removed at £100/bay with an estimated cost of £5,000; and
 - c 300 existing bays to be repainted at £100/bay with an estimated cost of £30,000.

This will require a total estimated cost of £59,500 per year.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.
- 5.2 The major issues identified are that the proposed measures will positively assist disabled motorists, allowing them to achieve better access to their place of residence.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 Report 216-2012 Disabled Persons Parking Places (Additions and Removals) Order 2012.
- 7.2 Report 443-2009 Disabled Persons Parking Places (Scotland) Act 2009.

Mike Galloway
Director of City Development

Neil Gellatly
Head of Transportation

NHG/JO'N/KM

24 January 2013

Dundee City Council
Dundee House
Dundee

REPORT TO: CITY DEVELOPMENT COMMITTEE–25 MARCH 2013

REPORT ON: BLINSHALL STREET AREA – VARIATION OF WAITING RESTRICTIONS ORDER 2013

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 98-2013

1 PURPOSE OF REPORT

- 1.1 This report considers the necessity to alter the waiting restrictions in the Blinshall Street area due to the changing parking requirements of the area.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee approve the preparation of a Traffic Regulation Variation Order to affect the changes to the waiting restrictions in the relevant Traffic Regulation Order for Dundee.

3 FINANCIAL IMPLICATIONS

- 3.1 It is proposed that the total cost of implementing these proposals, estimated at £8,500, be met from within the City Development Department's Car Park Trading Account. An additional £2,500 is required in annual maintenance costs for signing and lining and this will also be met from within the City Development Department's Car Park Trading Account.

4 BACKGROUND

- 4.1 Due to an increased quantity of flatted development in the area associated with the 2 Dundee universities, it has been noted that there is now a higher demand for on-street and overnight parking.
- 4.2 It is proposed to vary the undernoted Traffic Regulation Orders for the reasons listed. All drawings have been made available at the following web link:

<http://www.dundee.gov.uk/citydevelopment/trafficorders/>.

The Dundee City Council (Western Area, Dundee)(Waiting & Loading Restrictions) Order 2012

- a Brewery Lane, Park Street, Ash Street, Miln Street, Brook Street, Blinshall Street and Douglas Street (See Drawing No's 1 and 2) - West End Ward

It is proposed to remove no waiting at any time restrictions to provide sections of all day parking.

- b Brook Street (See Drawing No's 1 and 2) - West End Ward

It is proposed to remove two lengths of limited waiting bays to provide sections of all day parking.

- c Brook Street (See Drawing No's 1 and 2) - West End Ward

It is proposed to introduce a section of no waiting at any time restriction in place of the current limited waiting bays on the south kerb. This will allow a larger

proposed length of unrestricted bays on the north kerb while also preserving traffic flow.

d Guthrie Street, Miln Street and Brown Street (See Drawing No's 1 and 2) - West End Ward

It is proposed to introduce limited waiting restrictions which will allow for the additional parking in the area while also preserving a higher turnover of vehicles for businesses in the area.

e Guthrie Street and Brown Street (See Drawing No's 1 and 2) - West End Ward

It is proposed to increase various lengths of limited waiting bays within the area which will allow more available parking space, but also maintaining the turnover which will benefit businesses in the area.

f Brown Street (See Drawing No's 1 and 2) - West End Ward

Due to the proposed increase in limited waiting opposite, it is proposed to remove the limited waiting restriction on the west kerb and replacing it with a no daytime restriction which will allow overnight parking.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 There are no background papers of relevance to this report.

Mike Galloway
Director of City Development

Neil Gellatly
Head of Transportation

NHG/SS/KM

8 February 2013

Dundee City Council
Dundee House
Dundee

REPORT TO: CITY DEVELOPMENT COMMITTEE–25 MARCH 2013

REPORT ON: PROPOSED DUNDEE LOCAL DEVELOPMENT PLAN 2012

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 99-2013

1 PURPOSE OF REPORT

- 1.1 This Report sets out the representations received to the publication of the Proposed Dundee Local Development Plan 2102 and the proposed responses to those which remain as unresolved representations. The report recommends that the Council proceeds to submit the Proposed Plan and the summary of issues (Schedule 4s) raised by the unresolved representations, without modification, to the Scottish Ministers.
- 1.2 The report also recommends approval of the revised environmental Report, Habitats Regulation Appraisal Record, Proposed Action Programme, Statement of Conformity with the Participation Statement and Minor Drafting Matters. All documents including the full representations have been circulated to Group Leaders, Baillies Scott and Borthwick and Councillor Macpherson.
- 1.3 The Schedule 4 documents set out the proposed summary of the issues raised in the unresolved representations and a statement of the reasons in response to these as to why the Council should not modify the Proposed Dundee Local Development Plan 2012.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee, having taken account of the representations received in respect of the Proposed Dundee Local Development Plan, together with the matters arising out of statutory consultation and any minor drafting and technical matters:
 - approves the content of the Schedule 4 documents;
 - resolves not to modify the Proposed Dundee Local Development Plan;
 - approves the proposed minor drafting and technical matters to the Proposed Dundee Local Development Plan;
 - approves the Statement of Conformity with the Participation Statement for submission to Scottish Ministers;
 - approves the revised Habitats Regulations Appraisal Record for submission to Scottish Ministers;
 - approves the revised Action Programme for submission to Scottish Ministers;
 - Remits to the Director of City Development to submit the Proposed Local Development Plan to Scottish Ministers, together with the Statement of Conformity, Schedule 4 documents, Environmental Report, Habitats Regulations Appraisal Record, the Monitoring Report, Action Programme and other required documents;
 - Notes the position with regard to the Environmental Report and agrees to adopt the revised Environmental Report containing the updated version of Annex 7 for submission to Scottish Ministers; and,

- Remits the Director of City Development to publish the submission of the Proposed Local Development Plan to Scottish Ministers

3 FINANCIAL IMPLICATIONS

- 3.1 All costs associated with the submission of the Proposed Local Development Plan to the Scottish Ministers can be contained within the City Development Department budget.
- 3.2 The examination process conducted by the Department of Planning and Environmental Appeals (DPEA) will be charged in full to the Council. This level of expenditure will be met from within the City Development Department budget.

4 BACKGROUND

- 4.1 At the City Development Committee meeting of 29 October 2012 (Report No 370/2012 refers) the Council approved the Proposed Dundee Local Development Plan 2012 and agreed to its publication on 5 November 2012 for a 6 week period for representations. The Director of City Development was also remitted to report the outcome of the representations period on the Proposed Plan back to a future meeting of the City Development Committee.

Publicity and Representations

- 4.2 To publicise the Proposed Dundee Local Development Plan and the opportunity to make representations various methods of communication and engagement were employed. These included: statutory advert in the local press, information on the internet, letters and emails to all interested parties and formal notification (4,696 notification letters) to all owners and neighbours of the sites proposed for development. In addition, 4 public information events were held and a series of meetings with Community Councils and Local Community Planning Partnerships carried out.
- 4.3 Further details of the publicity and general public awareness measures are contained in the Statement of Conformity with the Participation Statement. The Council is required to demonstrate how it has carried out the publicity and participation, as set out in the Statement, and submit it to the Scottish Ministers along with the Proposed Plan.
- 4.4 A total of 169 individuals (including developers, land owners, interest groups, members of the public) made representations to the Proposed Dundee Local Development Plan 2012. This produced in excess of 370 comments to various parts of the Proposed Plan.

Response to Representations

- 4.5 Having received representations the Council has 2 alternatives to progress the Plan towards adoption. These are outlined below:
- 1 Where there are unresolved representations, but the Council decides to make no notifiable modifications, they are to publish the Local Development Plan and submit it to Scottish Ministers.

- 2 Where the authority decides to make notifiable modifications, they are to publish the modified Plan and specify a date (at least 6 weeks ahead) by which time further representations may be made. The authority may then further modify the plan or submit it to Ministers. (Notifiable modifications are modifications which (a) remove or significantly alter any policies or any proposals set out in the proposed local development plan; or (b) introduce new policies or proposals into the Proposed Local Development Plan)
- 4.6 Where the authority decides to make modifications that change the underlying aims or strategy of the proposed Plan, they are required to prepare and publish a new proposed LDP.
- 4.7 This report recommends that the Council proceeds with alternative 1 and does not seek to make any notifiable modifications to the Proposed Dundee Local Development Plan.

Submission to Scottish Ministers

- 4.8 The submission of the Proposed Plan under alternative 1 to Scottish Ministers will then be followed by the Proposed Plan being passed to the Directorate for Planning and Environmental Appeals (DPEA) to hold an Examination into the unresolved issues.
- 4.9 The Council is required to submit to the DPEA the following:
- The Proposed Local Development Plan together with the associated environmental reports
 - The unresolved representations submitted prior to the close of the period of representations.
 - The Council's response to unresolved issues (Schedule 4s)
 - The Council's Participation Statement and The Statement of Conformity
 - The Proposed Action Programme
 - Supporting evidence backing up either the representations or the Council's responses.
- 4.10 Following discussion with the DPEA, the unresolved issues arising from the representations have been grouped into 26 Schedule 4s. Each Schedule 4 provides:
- A list of those submitting representations
 - A summary of the relevant issues raised in representations
 - The modifications sought by representees to the Proposed Plan
 - The Council's response to the representations including the reasons for not modifying the Plan.

5 ENVIRONMENTAL ASSESSMENTS

Strategic Environmental Assessment

- 5.1 The Environmental Report was approved for a 6 week period of consultation along with the Proposed Dundee Local Development Plan 2012 by the City Development Committee. A total of 4 representations were received to the Environmental Report.

The representations did not raise any issues of concern as a result of which only a minor change was made to the Environmental Report.

Comments were also received from the SEA Gateway to the Environmental Report. These resulted in amendments but did not result in any changes to the Report's conclusions.

- 5.2 It should be noted that the version of the Environmental Report that was approved by the City Development Committee omitted 6 of the proposed sites to be allocated for housing from the list in the supporting document titled Annex 7. This was a formatting error to the table that these were contained within. All of these sites were considered in the Main Issues Report which was covered by the draft Environmental Report. The pre Committee version of Annex 7 which contained all six sites, had been fully assessed and consulted on with the Key Agencies and SEA Gateway as part of the Strategic Environmental Assessment process. No environmental concerns were raised for any of these particular sites through that assessment and they did not require any mitigation or adaption to make them acceptable. It is considered that the findings in relation to these sites do not have an impact on the SEA of the Local Development Plan. However, it should be stressed that all the sites were included in the Proposed Dundee Local Development Plan 2012 in Appendix 2 Housing Allocations and on the Proposals Map. All Neighbours and Owners were formally notified as part of the formal statutory notification process. They were also included and fully assessed in the approved Development Sites Assessment Document and the Habitats Regulations Appraisal Record.

Habitat Regulations Appraisal

- 5.3 The Proposed Dundee Local Development Plan was subject to an Appropriate Assessment. The City Development Committee approved the Draft Habitats Regulations Appraisal Record at its meeting on the 29 October 2012. This version was subsequently superseded following consultation with Scottish Natural Heritage in December 2012. Scottish Natural Heritage has confirmed that it agrees with the conclusions of the December 2012 version at this stage. No further amendments are required in relation to the Habitats Regulations Appraisal (HRA) prior to submission to Scottish Ministers with the Proposed Plan.

6 UNRESOLVED ISSUES AND RESPONSES

- 6.1 This report does not provide a separate summary of the issues raised in the representations and the Council's proposed response as these are covered in detail within the Schedule 4s.
- 6.2 It should be noted that, where representations indicated support, or made only a comment on an issue, then these are not defined as unresolved issues and are not referred to in a Schedule 4.

7 POLICY IMPLICATIONS

- 7.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. A "Rapid Equality Impact Assessment" was carried in relation to the Proposed Dundee Local Development Plan 2012 as part of the approval for the period for representations. With no notifiable modifications proposed, the Rapid

Equality Impact Assessment of the Proposed Plan to be submitted to Scottish Ministers remains relevant.

8 CONSULTATIONS

8.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

9 BACKGROUND PAPERS

9.1 The following documents have been produced and taken into account when preparing this Report.

- Development Sites Assessment Document.
- Transport Background Paper.
- Development Plan Scheme 2012.
- Report 370-2012 - Proposed Local Development Plan and Revised Environmental Report.
- The Proposed Dundee Local Development Plan 2012.

Mike Galloway
Director of City Development

Gregor Hamilton
Head of Planning

GH/GSR/ES

14 March 2013

Dundee City Council
Dundee House
Dundee

REPORT TO: CITY DEVELOPMENT COMMITTEE–25 MARCH 2013

REPORT ON: ROUNDABOUT SPONSORSHIP

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 141-2013

1 PURPOSE OF REPORT

- 1.1 To advise Committee of progress in relation to sponsorship opportunities relating to landscaped roundabouts within Dundee City.
- 1.2 To authorise the Director to participate with Angus Council as partners in the Tayside Procurement Consortium in relation to the appointment of a specialist to procure sponsors for suitable roundabout sites within Dundee and manage all aspects of the project.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee:-
 - a notes the progress towards roundabout sponsorship
 - b authorises the Director to participate in a partnership agreement with Angus Council to procure the sponsorship of roundabouts within Dundee through Community Partners Ltd.

3 FINANCIAL IMPLICATIONS

- 3.1 The minimum level of sponsorship of a roundabout is such that the sponsor will meet all costs in relation to provision of signing and subsequent maintenance of the roundabout and its landscaping. The net cost to the Council is, therefore, at least neutral. Should the value of sponsorship exceed the basic costs, the excess will be shared 50/50 with the specialist.
- 3.2 Environment Department will save on its revenue costs of maintaining a sponsored roundabout.
- 3.3 The specialist intends to engage Tayside Contracts for supply and installation of signing and Environment Department for roundabout maintenance providing further income opportunities.

4 BACKGROUND

- 4.1 Officers of City Development have been working with their counterparts in Angus Council to investigate the possible sponsorship opportunities afforded by erecting appropriate signage on landscaped roundabouts within both Councils.
- 4.2 All 32 Scottish local authorities were surveyed to ascertain their attitude towards roundabout sponsorship. Of the 12 authorities who responded to the survey, four permitted advertising on roundabouts with our near neighbouring Councils Fife and Aberdeen City Council being two of these.

4.3 Three options for marketing of sponsorship were considered

Option1 – employ a specialist to take responsibility for all aspects of the project including supply and installation of signing and landscape maintenance.

This proposal has limited risk to the Council in that only if the specialist finds a sponsor would there be a change to the status quo.

The Council does not have to commit resources to seeking sponsors which may not ultimately produce an income.

This option removes the maintenance burden on the Council for any sponsored sites.

The net income to the Council is likely to be less than other options as the specialist will cover its costs and risks and share any net income. However, all income to the Council would be surplus and could be re-invested in other City development priorities.

Option2 – employ a specialist to undertake the sponsorship role with the supply and installation of signing and landscape maintenance responsibility retained by the Council

There are a larger number of companies who specialise in selling advertising but would not take on the required physical works.

The Council would undertake the installation of signing and landscape maintenance with associated administration. The staff costs related to this would reduce the value of any surplus income.

This option is higher risk as the value of sponsorship and expectation of sponsors is not directly related to the Council's costs.

Option3 – the Council undertakes all roles of sponsorship, signing and landscape maintenance.

This option allows the Council to retain all surplus income. However, the costs involved in marketing, administration and physical works may outweigh any income.

All risks relating to the success of the project are retained by the Council.

Option 1 was considered the appropriate option to proceed with.

- 4.4 Tenders were issued on the basis of Option 1 to three potential specialists in September 2012, the following tenders were received:-

| Tenderer | Price Score | Quality Score | Overall Score |
|------------------------|--------------------|----------------------|----------------------|
| Community Partners Ltd | 70 | 19.5 | 89.5 |
| Immediate Solutions | 60.65 | 24.9 | 85.55 |

These tenders were assessed on the basis of 70/30 price/quality and the recommended tenderer is Community Partners Limited.

- 4.5 Sponsorship will not be accepted from companies associated with:-

- Alcohol
- Tobacco
- Any products which may contravene the Council's stance on equality or diversity
- Political parties

No lighting of any nature will be permitted as part of the sponsorship. All sponsorship will be subject to the approval of Dundee City Council.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 None.

Mike Galloway
Director of City Development

Fergus Wilson
City Engineer

FW/RW/EH

14 March 2013

Dundee City Council
Dundee House
Dundee

REPORT TO: CITY DEVELOPMENT COMMITTEE – 25 MARCH 2013

REPORT ON: TENDERS RECEIVED BY CITY ARCHITECT

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 138-2013

1 PURPOSE OF REPORT

1.1 This report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

| Project Reference | Project Description | Contractor | Tender Amount | Total Amount | Finance Available |
|-------------------|--|--|---------------|--------------|-------------------|
| 12-6068 | - Craigie High School - Replacement Corridor Fire Doors and Gymnasium Window Winders | Environment Department (Construction Services) | £12,679.24 | £14,581.13 | £14,581.13 |
| 12-6029A | - Rockwell School - Supply of Temporary Modular Buildings for Harris Academy Decant | Paton Plant Ltd (Portakabin Scottish Division, Dundee) | £456,612.26 | £525,104.10 | £525,104.10 |
| 12-006 | - Dundee Ice Arena - Alterations To Entrance | QAPM Ltd, Dundee | £127,106.00 | £156,171.90 | £156,171.90 |
| 12-6076 | - St Lukes and St Matthews Primary School - Replacement Window Cladding | Environment Department (Construction Services) | £99,790.72 | £114,759.33 | £114,759.33 |

3 FINANCIAL IMPLICATIONS

3.1 The Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

5 CONSULTATIONS

5.1 The Chief Executive, Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 Unless stated otherwise on the attached sheets, there are no background papers.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Tenders is included on the attached sheet.

7.2 The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report 148-2003 – Partnering Guidelines for Construction Projects;
- b Report 356-2009 – Construction Procurement Policy; and
- c Standing Orders: Tender Procedures of the Council.

Mike Galloway
Director of City Development

Rob Pedersen
City Architect

RP/AM/KM

14March2013

Dundee City Council
Dundee House
Dundee

